



CAPITAL PLANNING COMMITTEE

Minutes

October 17, 2013

Those Present

Melissa Andrews
Deborah Bauman
Jack Bay
David Bell
Kevin Butcher
Drew Cleveland
Christianna Fogler
Andy Franko
Gabe Hammel
Tammy Herald
Monica Henderson
Peter Hilts
Melinda Keck
Monty Lammers
John Litchenberg
Greg Moles

Mike Pickering
Jack Pietraallo
Brett Ridgway
Blake Schwank
Celina Thrutchley
David Watson
Donica Wells
Amber Westine

Those Absent

Kim McClelland
Shellonda Bolton
Drew Cleveland
Jack Bay
Steve Oberg
Douglas Burrer

- I. The meeting was held at the Board Room at 3:00 pm.
- II. This meeting was scheduled to discuss the needs at Central Office which includes Facilities, Transportation, Special Education, Nutrition Services, Safety and Security, Pre-School and IT. Here is a list of needs listed for each department.
- III. *Informational Technology (IT)* -
 - Personal Computers need to be refreshed
 - Need additional access point for 1 to 1
 - Bring Your Own Device (BYOD) – funding needed for grades 9-12
 - Additional devices for new staff
 - Teacher training
 - Replace old equipment with leased equipment
- IV. *Safety & Security* –
 - SWAT plaques for high schools
 - Signage above windows at all locations
 - Upgrade 2-way radios
 - Install fencing at various locations

- Security Patrols – 2 to 3 staggered
- Classroom locks for all schools
- External Lighting
- Security Officer at Elementary Schools
- Upgrade Card Readers
- Install Buzz-In Systems by Computers
- Surveillance Camera Replacement
- Purchase Additional Exterior Cameras
- Upgrade Intercom Systems
- Traffic Control
- Install safe entries at all schools

V. *Nutrition Services –*

- Remodel and Expand Evans Elementary Kitchen-Cafeteria
- Remodel and Expand Stetson Elementary Kitchen-Cafeteria
- Facility Improvements for Charter School Service

VI. *Transportation –*

- Bus Loop Improvements
- Bus replacement - One Time
- Video Surveillance Equipment
- White (Small) Fleet Expansion
- Shop Equipment Improvement
- New Bus Wash Bay 12'x50'
- Maintenance Bay Expansion 40' x 120' (remove modular)
- Remodel Transportation Office space
- Free Busing
- Free Busing Loss of Revenue
- Staffing for Growth
- Pave Bus Barn & Garage Area

VII. *Pre-School –*

- Early Childhood Center (ECC) 1 per Zone or 1 large centralized building
- Restoring Staff Levels

VIII. *Special Education Development (SPED) –*

- Behavioral clinic school (building & staffing)
- Restoring Staffing Levels
- Storage Facility

- Technical Resources/Monitoring
- Transition site for ages 18 to 21
- Centralized Site for SPED Administration
- Record Archiving Storage
- Audiology Booth

IX. Here is a list of scheduled meetings over the next few months.

- November 12th – 4:00 pm to 6:00 pm (Board Room)
- December 10th – 4:00 pm to 6:00 pm (TBD)
- December 17th – 4:00 pm to 5:30 pm (optional meeting)
- January 7th – 4:00 pm (review for BOE presentation)
- January 9th – 6:30 pm (Board Meeting Presentation)

X. Meeting adjourned at 5:30 pm