

# District Accountability Advisory Committee (DAAC) Minutes

October 29, 2013

Education Service Center: 6:00 pm – 8:00 pm

## Purpose of D.A.A.C.:

The law mandates that each school district has a District Accountability Advisory Committee to set and oversee goals, address concerns about schools and the district as a whole. The DAAC meets monthly in the Education Service Center with representatives from each school and District and Board of Education representation.

## **Call to Order**

- ◆ Chair Palmer called the meeting to order at 6:02

## **Introductions**

- ◆ All present introduced themselves.

## **Approval of Agenda**

- ◆ Without objection, the members approved the agenda by consensus.

## **Approval of Minutes**

- ◆ Without objection, the members approved the agenda by consensus.

## **Administration and Board Update**

### *Peter Hilts, CEO*

- ◆ Mr. Hilts presented an overview of administrative activity in October, highlighting the October pupil count, stabilized student and staffing levels, and preparation to bring the new board members on board after the November election.

### *Tammy Harold, Board of Education Liaison*

- ◆ The Board conducted a preliminary consideration of a policy review schedule.
- ◆ The Board considered a newly organized division of individualized education with a proposal for an executive director position.
- ◆ The Board also reviewed the quarterly financial report from CBO Brett Ridgway.
- ◆ Ms. Harold updates the Board after each DAAC meeting based on notes she takes during the DAAC session.

## **Unfinished Business**

### *Sub-Committee sign ups*

- ◆ Chair Palmer discussed the past decision to form specific subcommittees, with an emphasis on Parent Engagement, Budget Review and Special Projects.
- ◆ Chair Palmer distributed sign-up sheets for subcommittees.
- ◆ Members asked questions about the scheduling and commitments for subcommittees.

### *Charter School Subcommittee overview/report:*

ALCA, Valiant applications—Sophie Hanson, Judy Poplawski

- ◆ Sophie Hanson and Judith Poplawski, representatives of the Charter School Subcommittee described the process the members used to evaluate the two charter school applications. Mr. Hilts added information about the administrative perspective.

## **New Business**

### *WikiSpaces Presentation – Barb Seeley*

- ◆ Ms. Seeley demonstrated how to access the WikiSpaces resource, including how to sign in, review documents, participate in discussions, and contact other DAAC members.
- ◆ The WikiSpaces helps us maintain an archive of current forms and documents, and saves us from having to print and update hard copies.

## **School Reports**

### ***SRES***

- ◆ SRES is working on the school improvement plan where they are focused on improving math performance.
- ◆ SRES is hosting a PRIDE assembly to recognize student achievement on 11/1.
- ◆ The SRES SAC is addressing traffic flow with a traffic engineer from the City of Colorado Springs. They have requested some new crosswalks in the neighborhoods, and the city is installing a permanent crosswalk signal at Peterson and Cold Springs.
- ◆ The SAC feels like they are technology “behind” so they want to get further along the curve.

### ***FMS***

- ◆ The FMS SAC reviewed the preliminary budget, and is preparing to review the data plan.
- ◆ The SAC reviewed testing results from TCAP, FMS is doing pretty well.
- ◆ The SAC reviewed school concerns related to exterior aesthetics and safety, including an outstanding request for a crosswalk.

### ***FES***

- ◆ The FES representative will meet with the SAC and bring a report to the next DAAC meeting.

### ***VRHS***

- ◆ The new VRHS representative will meet with the SAC and bring a report to the next DAAC meeting.

### ***IIR***

- ◆ The Imagine Schools EMO has introduced a new framework for academic performance and success.
- ◆ At the next meeting, the IIR SAC will begin to review the UIP.

### ***Falcon Homeschool Program***

- ◆ The Parent team (working primarily over a Facebook group) has worked together to formalize a student handbook

### ***PPSEL***

- ◆ PPSEL continues to work to upgrade technology and other infrastructure and recently purchased iPads for classroom use.
- ◆ The PPSEL SAC is preparing to review the UIP at their next meeting.
- ◆ PPSEL recently completed board candidate interviews and an election

### ***RVES***

- ◆ Mr. Pickering presented the POWER Zone initiatives
- ◆ The SAC discussed enrollment pressures at Ridgeview

### ***FVA***

- ◆ FVA's school performance framework (SPF) rating jumped two levels this year.
- ◆ FVA is at capacity.
- ◆ The FVA SAC meets monthly and the biggest issue is retention.

### ***FHS***

- ◆ The FHS SAC has met twice, and participation has improved dramatically.
- ◆ Ms. DeGeorge presented on the ongoing implementation of standards-based grading.
- ◆ Ms. DeGeorge is focusing on proper implementation of Professional Learning Communities (PLC's), common assessments, and Understanding by Design (UBD).

### ***BLRA***

- ◆ The BLRA SAC has met and reviewed standardized test scores for the TCAP.
- ◆ With growth, BLRA has added modular classrooms, so they have added a security system (cameras, monitoring, and video storage) to improve oversight and safety.

### ***GOAL***

- ◆ GOAL is a new charter school in District 49, with 3150 students, primarily at-risk students.
- ◆ Because GOAL serves older students, (average age is 19) it is more difficult to identify SAC members, so GOAL uses remote video conferencing to meet.
- ◆ At their last meeting, GOAL reviewed budgets based on October enrollment.
- ◆ GOAL is prepping to discuss the UIP at their next SAC meeting.

### ***SCHS***

- ◆ A main topic of discussion was the challenge of recruiting parents to participate in the SAC.
- ◆ The SAC discussed challenges with distributing college planning materials to parents who rarely visit the school in person, so the administration will begin providing literature at activities such as concerts, games, and other activities.
- ◆ The SAC reviewed options to manage the system of tracking tardy students and moving them to class more quickly.
- ◆ SAC members discussed inconsistencies with the Infinite Campus Parent Portal.

### ***MRIS***

- ◆ The SAC meets quarterly.
- ◆ MRIS has a Data Leadership Team (DLT) that reviews many measures of student performance and growth.
- ◆ The DLT analyzes TCAP, Scantron, and other types of testing by grade level and teacher.
- ◆ The DLT is considering ways to accelerate students to higher levels of proficiency.

Other schools were not represented by an official SAC representative, or did not have SAC activity to report.

### ***Bylaw revisions:***

Chair Palmer introduced a discussion about revisions to DAAC Bylaws.

#### **Article IV Membership**

- ◆ The DAAC discussed an Executive Committee recommendation to shift the responsibility for taking meeting minutes to a parent member of the DAAC with the district Education Office continuing to provide support for publicizing meetings, distributing minutes, communicating within the district, and supporting other communications activities between the DAAC, the BOE, and district staff. The DAAC was receptive, so the Executive Committee will prepare specific language to revise the bylaws.

#### **Article V Officers**

- ◆ The recommendation to shift responsibility would necessitate the creation of a new DAAC Officer. The Executive Committee will present language to support that position.

#### **Article VI Subcommittees**

- ◆ The DAAC discussed the existing subcommittee groups and whether or not to add a subcommittee dedicated to innovation. The members did not reach consensus.

### **Other**

#### ***District UIP***

- ◆ Ms. Amber Whetstine presented the process and timeline to secure DAAC participation in the process of reviewing and approving the district UIP.
- ◆ Ms. Whetstine invited DAAC members to join a special team within the Special Projects Subcommittee to provide a review of the UIP to make recommendations to the DAAC.

### **Public Forum**

- ◆ The DAAC discussed rescheduling the November meeting to avoid conflicts with Thanksgiving week.
- ◆ Ms. Leone moved to shift the November meeting to December 3. Ms. Hobson seconded.
- ◆ Without objection, the members approved the motion by consensus.

### **Adjournment**

- ◆ Ms. Poplawski moved to adjourn. Ms. Dangle seconded. Meeting adjourned by consensus at 7:45 pm.

**Our next meeting will be December 3, 2013 @ 6 p.m. at the Education Service Center (formerly the Central Office) in the board room.**