

MINUTES
SPECIAL BOARD OF EDUCATION MEETING
December 2, 2019
6:00 p.m.
Education Service Center – Board Room

1.00 Call to Order and Roll Call

A special meeting of the Board of Education was called to order at 6:05 p.m. by the President, *Marie La Vere-Wright*. The following board members were present: Mr. *Butcher*, Mr. *Cruson*, Mr. *Fry*, Mr. *Graham* and Mrs. *La Vere-Wright*.

2.00 Welcome and Pledge of Allegiance

President *La Vere-Wright* welcomed those in attendance and invited them to join the Board in the Pledge of Allegiance.

3.00 Approval of Agenda

It was moved by *Cruson*, seconded by *Fry* to approve the agenda.
The motion was put and carried with Butcher, aye; Cruson, aye; Fry, aye; Graham, aye; La Vere-Wright, aye.
Motion carried 5-0.

4.00 Open Forum (3-minute time limit for each speaker)

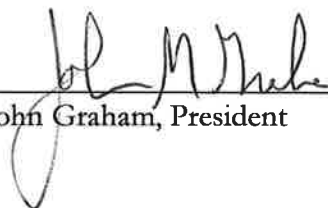
5.00 Action Items - see attachments

- 5.01 Administer Oath of Office to Newly Elected Board of Education Directors
- 5.02 Election of Board of Education Officers
- 5.03 Appointment of Assistant to the Board and Assistant Treasurer
- 5.04 Confidentiality Affidavits
- 5.05 Approval of Resolution to Declare a Vacancy in Director District 4

6.00 Adjournment

It was moved by *Van Wieren*, seconded by *Cruson* to adjourn at 6:14 p.m.
The motion was put and carried with Butcher, aye; Cruson, aye; Graham, aye; Van Wieren, aye. Motion carried 4-0.

Respectfully submitted by Donna Garza,



 John Graham, President



 Rick Van Wieren, Secretary

**SPECIAL BOARD OF EDUCATION MEETING 12-2-19
TOPIC MUST BE RELATED TO AN AGENDA ITEM**

OPEN FORUM

"Please provide your name, relation to the district and the topic of comment for this open forum. Just as we hold our students to high standards of speech and respect for others, we expect your comments to follow these same standards. Please limit your comments to three minutes. Thank you."

Name	Please indicate your Relation to the district	Please indicate the relevant topic or agenda item.	Please indicate your position on the issue, if any.
1.	<input type="checkbox"/> Employee <input type="checkbox"/> Community <input type="checkbox"/> Parent <input type="checkbox"/> Student		<input type="checkbox"/> Support <input type="checkbox"/> Inform <input type="checkbox"/> Oppose <input type="checkbox"/> Other
2.	<input type="checkbox"/> Employee <input type="checkbox"/> Community <input type="checkbox"/> Parent <input type="checkbox"/> Student		<input type="checkbox"/> Support <input type="checkbox"/> Inform <input type="checkbox"/> Oppose <input type="checkbox"/> Other
3.	<input type="checkbox"/> Employee <input type="checkbox"/> Community <input type="checkbox"/> Parent <input type="checkbox"/> Student		<input type="checkbox"/> Support <input type="checkbox"/> Inform <input type="checkbox"/> Oppose <input type="checkbox"/> Other
4.	<input type="checkbox"/> Employee <input type="checkbox"/> Community <input type="checkbox"/> Parent <input type="checkbox"/> Student		<input type="checkbox"/> Support <input type="checkbox"/> Inform <input type="checkbox"/> Oppose <input type="checkbox"/> Other
5.	<input type="checkbox"/> Employee <input type="checkbox"/> Community <input type="checkbox"/> Parent <input type="checkbox"/> Student		<input type="checkbox"/> Support <input type="checkbox"/> Inform <input type="checkbox"/> Oppose <input type="checkbox"/> Other
6.	<input type="checkbox"/> Employee <input type="checkbox"/> Community <input type="checkbox"/> Parent <input type="checkbox"/> Student		<input type="checkbox"/> Support <input type="checkbox"/> Inform <input type="checkbox"/> Oppose <input type="checkbox"/> Other
7.	<input type="checkbox"/> Employee <input type="checkbox"/> Community <input type="checkbox"/> Parent <input type="checkbox"/> Student		<input type="checkbox"/> Support <input type="checkbox"/> Inform <input type="checkbox"/> Oppose <input type="checkbox"/> Other
8.	<input type="checkbox"/> Employee <input type="checkbox"/> Community <input type="checkbox"/> Parent <input type="checkbox"/> Student		<input type="checkbox"/> Support <input type="checkbox"/> Inform <input type="checkbox"/> Oppose <input type="checkbox"/> Other

**SPECIAL BOARD OF EDUCATION MEETING 12-2-19
TOPIC MUST BE RELATED TO AN AGENDA ITEM**

9.	<input type="checkbox"/> Employee <input type="checkbox"/> Parent	<input type="checkbox"/> Community <input type="checkbox"/> Student		<input type="checkbox"/> Support <input type="checkbox"/> Oppose	<input type="checkbox"/> Inform <input type="checkbox"/> Other
10.	<input type="checkbox"/> Employee <input type="checkbox"/> Parent	<input type="checkbox"/> Community <input type="checkbox"/> Student		<input type="checkbox"/> Support <input type="checkbox"/> Oppose	<input type="checkbox"/> Inform <input type="checkbox"/> Other

OPEN FORUM STATEMENT

Open Forum Statement: "We appreciate and welcome comments on school operations and programs in District 49 as part of tonight's open forum. Please speak into the microphone and state your name before beginning. We ask that your comments be made in a respectful and orderly manner. Personal complaints against any individual connected with the school system are prohibited. Follow-up action items may be assigned to the appropriate chief officer depending on the nature of the comments. In accordance with Board policy BEDH, public participation is limited to three (3) minutes per person. Thank you for participating in our open forum."

BOARD OF EDUCATION ITEM 5.01 MINUTES
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: December 2, 2019

PREPARED BY: Donna Garza, Executive Assistant to the BOE

TITLE OF AGENDA ITEM: Administer Oath of Office to Newly Elected Board of Education Directors

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND OR RATIONALE:

Each candidate elected must take the oath of office no later than 10 days after he or she receives the certificate of election.

RELEVANT DATA AND EXPECTED OUTCOMES:

Once the newly elected director take the oath of office, he or she is a seated board member and the term of his or her predecessor ends.

IMPACTS ON THE DISTRICT’S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	
Strategic	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: The board president administers the oath of office to Rick Van Wieren and John Graham.

APPROVED BY: Marie La Vere-Wright, Board President

DATE: November 15, 2019

	BUTCHER	CRUSON	FRY	GRAHAM	LA VERE-WRIGHT
COMMENTED				X	X
	HILTS	RIDGWAY	ALMEIDA	VAN WIENEN	
COMMENTED				X	

BOARD OF EDUCATION ITEM 5.02 MINUTES
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: December 2, 2019

PREPARED BY: Donna Garza, Executive Assistant to the BOE

TITLE OF AGENDA ITEM: Election of Board of Education Officers

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND OR RATIONALE:

Following the swearing in of the newly-elected Board members, the following officers, in order, shall be elected or appointed: president, vice president, secretary and treasurer. The incumbent president of the Board shall preside until a successor is elected, whereupon the successor will assume the chair.

RELEVANT DATA AND EXPECTED OUTCOMES:

Nominations for each office shall be made from the floor and voting shall be by roll call.

IMPACTS ON THE DISTRICT’S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	
Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio</u> of distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Open nominations for each office in the following order, president, vice-president, secretary and treasurer.

APPROVED BY: Marie La Vere-Wright, Board President

DATE: November 15, 2019

La Vere-Wright opened the floor for nominations for president. Butcher nominated John Graham for president. Do we have any other nominations? Hearing none, nominations are closed. The question is on the election of John Graham for president, vote passed 4-0.

	BUTCHER	CRUSON	GRAHAM	VAN WIEREN	VACANCY
VOTED AYE	X	X	X	X	
VOTED NAY					
COMMENTED	X				

Graham opened the floor for nominations for vice-president. Cruson nominated Kevin Butcher for vice-president. Do we have any other nominations? Hearing none, nominations are closed. The question is on the election of Kevin Butcher for vice-president, the vote passed 4-0.

	BUTCHER	CRUSON	GRAHAM	VAN WIEREN	VACANCY
VOTED AYE	X	X	X	X	
VOTED NAY					
COMMENTED		X			

Graham opened the floor for nominations for treasurer. Butcher nominated Dave Cruson for treasurer. Do we have any other nominations? Hearing none, nominations are closed. The question is on the election of Dave Cruson for treasurer, the vote passed 4-0.

	BUTCHER	CRUSON	GRAHAM	VAN WIEREN	VACANCY
VOTED AYE	X	X	X	X	
VOTED NAY					
COMMENTED	X				

Graham opened the floor for nominations for secretary. Cruson nominated Rick Van Wieren for secretary. Do we have any other nominations? We do not because we don't have a 5th person to serve. The question is on the election of Rick Van Wieren for secretary, the vote passed 4-0.

	BUTCHER	CRUSON	GRAHAM	VAN WIEREN	VACANCY
VOTED AYE	X	X	X	X	
VOTED NAY					
COMMENTED		X			

	HILTS	RIDGWAY	ALMEIDA		
COMMENTED					

BOARD OF EDUCATION ITEM 5.03 MINUTES
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: December 2, 2019

PREPARED BY: Donna Garza, Executive Assistant to the BOE

TITLE OF AGENDA ITEM: Appointment of Assistant to the Board and Assistant Treasurer

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND OR RATIONALE:

Following election and appointment of the officers, the Board shall appoint the staff members who will fill the offices of secretary to the Board and assistant treasurer.

RELEVANT DATA AND EXPECTED OUTCOMES:

The Board shall appoint an assistant to the board and assistant treasurer.

IMPACTS ON THE DISTRICT'S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	
Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to appoint Donna Garza as the assistant to the board and Brett Ridgway as the assistant treasurer.

APPROVED BY: Marie La Vere-Wright, Board President

DATE: November 15, 2019

made the motion; seconded by . The motion passed 4-0.

	BUTCHER	CRUSON	GRAHAM	VAN WIEREN	VACANCY
VOTED AYE	X	X	X	X	
VOTED NAY					
COMMENTED				X	

	HILTS	RIDGWAY	ALMEIDA		
COMMENTED					

BOARD OF EDUCATION ITEM 5.04 MINUTES
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: December 2, 2019

PREPARED BY: Donna Garza, Executive Assistant to the BOE

TITLE OF AGENDA ITEM: Confidentiality Affidavits

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND OR RATIONALE:

State law requires all board members to sign a “Confidentiality Affidavit” during the board organizational meeting C.R.S. 22-32-108(5)(a). This affidavit serves as board members’ public commitment to safeguarding the confidentiality of board conversations held during executive sessions, including conversations related to personnel, students, security and attorney-client privileged communications, among others.

RELEVANT DATA AND EXPECTED OUTCOMES:

Once completed, the district maintains these affidavits with the minutes of the meeting.

IMPACTS ON THE DISTRICT’S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	
Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio</u> of distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Board members sign confidentiality affidavits.

APPROVED BY: Marie La Vere-Wright, Board President

DATE: November 15, 2019


	BUTCHER	CRUSON	GRAHAM	VAN WIEREN	VACANCY
COMMENTED					
	HILTS	RIDGWAY	ALMEIDA		
COMMENTED					

STATE OF COLORADO)
) ss.
COUNTY OF El Paso County)

AFFIDAVIT

I, John M. Graham being first duly sworn, do state and affirm the following:

1. I am a member of the Board of Education of School District 49.
2. I am aware of and will comply with the confidentiality requirements and restrictions applicable to executive sessions of the Board, as described in C.R.S. § 24-6-402.
3. I will comply with these confidentiality requirements regardless of whether I participate in executive session in person or electronically in accordance with board policy adopted pursuant to C.R.S. § 22-32-108 (7) [for BOCES: C.R.S. 22-5-104].

By: 
(Name)

Subscribed and sworn to before me this 2nd day of December, 2019, by
John M Graham Witness my hand and official seal.

By: 
Notary Public

My commission expires: 9/23/2021.

(Seal)



Note: This document shall be maintained with the minutes of board meetings and other board documents.

STATE OF COLORADO)
) ss.
COUNTY OF El Paso County)

AFFIDAVIT

I, Kevin Butcher, being first duly sworn, do state and affirm the following:

1. I am a member of the Board of Education of School District 49.
2. I am aware of and will comply with the confidentiality requirements and restrictions applicable to executive sessions of the Board, as described in C.R.S. § 24-6-402.
3. I will comply with these confidentiality requirements regardless of whether I participate in executive session in person or electronically in accordance with board policy adopted pursuant to C.R.S. § 22-32-108 (7) [for BOCES: C.R.S. 22-5-104].

By: [Signature]
(Name)

Subscribed and sworn to before me this 2nd day of December, 2019, by Kevin Butcher. Witness my hand and official seal.

By: [Signature]
Notary Public

My commission expires: 9/23/2021

(Seal)



Note: This document shall be maintained with the minutes of board meetings and other board documents.

STATE OF COLORADO)
) ss.
COUNTY OF El Paso County)

AFFIDAVIT

I, DAVID E. CRUSON, being first duly sworn, do state and affirm the following:

1. I am a member of the Board of Education of School District 49.
2. I am aware of and will comply with the confidentiality requirements and restrictions applicable to executive sessions of the Board, as described in C.R.S. § 24-6-402.
3. I will comply with these confidentiality requirements regardless of whether I participate in executive session in person or electronically in accordance with board policy adopted pursuant to C.R.S. § 22-32-108 (7) [for BOCES: C.R.S. 22-5-104].

By: [Signature]
(Name)

Subscribed and sworn to before me this 2nd day of December, 2019, by David E. Cruson. Witness my hand and official seal.

By: [Signature]
Notary Public

My commission expires: 9/23/2021

(Seal)



Note: This document shall be maintained with the minutes of board meetings and other board documents.

STATE OF COLORADO)
) ss.
COUNTY OF El Paso County)

AFFIDAVIT

I, Donna M. Garza, being first duly sworn, do state and affirm the following:

1. I am a member of the Board of Education of School District 49.
2. I am aware of and will comply with the confidentiality requirements and restrictions applicable to executive sessions of the Board, as described in C.R.S. § 24-6-402.
3. I will comply with these confidentiality requirements regardless of whether I participate in executive session in person or electronically in accordance with board policy adopted pursuant to C.R.S. § 22-32-108 (7) [for BOCES: C.R.S. 22-5-104].

By: Donna M. Garza
(Name)

Subscribed and sworn to before me this 2nd day of December, 2019, by
Rick Van Wieren. Witness my hand and official seal.

By: Donna M. Garza
Notary Public

My commission expires: 9/23/2021

(Seal)



Note: This document shall be maintained with the minutes of board meetings and other board documents.

BOARD OF EDUCATION ITEM 5.05 MINUTES
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: December 2, 2019

PREPARED BY: Donna Garza, Executive Assistant to the BOE

TITLE OF AGENDA ITEM: Approval of Resolution to Declare a Vacancy in Director District 4

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND OR RATIONALE:

Under state law C.R.S. 22-31-129 a school director’s office is deemed to be vacant if for any reason a school director is not elected at the regular biennial election. At the next board meeting the board must adopt a resolution declaring a vacancy in the office.

RELEVANT DATA AND EXPECTED OUTCOMES:

The Board has 60 days to appoint a person to fill the vacancy. If the Board is unable to agree on an appointment or otherwise fails to make an appointment within the 60 day time period, then the Board President will make the appointment.

IMPACTS ON THE DISTRICT’S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	
Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the attached resolution declaring a vacancy in director district 4.

APPROVED BY: Marie La Vere-Wright, Board President

DATE: November 15, 2019

Van Wieren made the motion to declare a vacancy in director district 4; seconded by Cruson. The motion passed 4-0.

	BUTCHER	CRUSON	GRAHAM	VAN WIEREN	VACANCY
VOTED AYE	X	X	X	X	
VOTED NAY					
COMMENTED			X		

BOE Special Meeting December 2, 2019
Item 5.05 continued

	HILTS	RIDGWAY	ALMEIDA		
COMMENTED					



Be it resolved that the Board of Education of El Paso County Colorado School District 49 declares a vacancy in Director District 4 since a school director was not elected to director district 4 by the eligible electors at the regular biennial school election on November 5, 2019 in accordance with C.R.S. 22-31-129(1)(a).

Be it further resolved that, in accordance with state law, the Board declares a vacancy in this school director office that will be filled by appointment by the Board within sixty days from this date, or by the Board President if the appointment is not made by the Board within the sixty day time period, in accordance with the following procedure:

1. Interested persons are invited to send a completed application packet to the Executive Assistant to the Board of Education by 4:00 p.m. on Monday, January 13, 2020.
2. To be eligible for appointment, a candidate must be a registered elector of District 49 for at least twelve consecutive months prior to the date of appointment and a resident of director district 4 and meet all other eligibility criteria for serving as a Board Director.
3. Because the vacancy occurred more than 90 days before the next regular biennial school election, and because there are more than two years remaining in the term, pursuant to C.R.S. 22-31-129(3), the appointee will serve until the next regular school biennial election in November 2021.

ADOPTED AND APPROVED this 2nd day of December, 2019.

District 49, Board President

(SEAL)

ATTEST:

District 49, Board Secretary



RESOLUTION

Be it resolved that the Board of Education of El Paso County Colorado School District 49 declares a vacancy in Director District 4 since a school director was not elected to director district 4 by the eligible electors at the regular biennial school election on November 5, 2019 in accordance with C.R.S. 22-31-129(1)(a).

Be it further resolved that, in accordance with state law, the Board declares a vacancy in this school director office that will be filled by appointment by the Board within sixty days from this date, or by the Board President if the appointment is not made by the Board within the sixty day time period, in accordance with the following procedure:

1. Interested persons are invited to send a completed application packet to the Executive Assistant to the Board of Education by 4:00 p.m. on Monday, January 13, 2020.
2. To be eligible for appointment, a candidate must be a registered elector of District 49 for at least twelve consecutive months prior to the date of appointment and a resident of director district 4 and meet all other eligibility criteria for serving as a Board Director.
3. Because the vacancy occurred more than 90 days before the next regular biennial school election, and because there are more than two years remaining in the term, pursuant to C.R.S. 22-31-129(3), the appointee will serve until the next regular school biennial election in November 2021.

ADOPTED AND APPROVED this 2nd day of December, 2019.

John Graham, Board President
District 49

(SEAL)

ATTEST:

Rick Van Wieren, Board Secretary
District 49