

**Horizon Middle School**  
**School Accountability Committee (SAC)**  
**Meeting Agenda/Minutes**  
**November 5, 2019**

**Horizon SAC Officers and Members –**

- Chair – Shelly Demetrelis
- Co-chair – Beth McClellan
- Secretary –
  - Windy Hart – teacher
  - Jackie McKinney – teacher
  - Courtney Hutchinson – teacher
  - David Fox– community member
  - Kate Schreck – parent
  - Chris Schreck – parent
  - Daniela Phillips- parent
  - Melissa Mayfield - parent
  - Annicsha Marzette - parent
  - Arda Eisele - parent

**Call to Order – 5:31 pm Mr. Horras welcomed everyone and started introductions**

**Introductions – See above**

**Approval of Agenda –**

**Approval of Minutes**

**DAAC Update — Jackie McKinney**

Springs Studio is signing a waiver for participation for accreditation. District 49 is working on accreditation.

●

**Unfinished Business –**

- School Performance Framework- Mr. Horras  
The Unified Improvement (UIP) is based on The School Performance Framework( SPF). This is like a report card for each school. HMS earned more points than ever before at this school. This is the highest in the district for middle schools by a high margin. The government has an expectation of 95% for participation. The state requires opt out forms as being acceptable for documentation non-participation. We scored meets in subject areas for our students as compared to all students. The subsections reflect how HMS students compared to students in the same category of learning. This plan shows how students are improving.

**New Business –**

- Unified Improvement Plan- Mr. Horras  
The UIP contains goals and action steps. In addition, everything within our Title I Budget has to be in the UIP. The goals include a focus. Under the goal there is root cause. This cause justifies the creation of the goal and funds being allocated to that goal. Big adjustments to the UIP have not been made from year to year, due to the amount of

growth and beneficial results. The UIP contains data to show this growth and success of implementation of the action steps in a variety of forms. There are positive trends with academic growth and the decrease in office referrals. The action steps specifically schedule, budget, and outline how these goals will be met. Examples of actions steps include: training, instruction strategies, programs, IB, grading, common planning time, interventions, schedules, and clubs. Targets need to be set every year based on the prior year's UIP. Due to HMS meeting these areas, our UIP is striving beyond these categories.

- **Safety, Security ,Plans, and Procedures- Mrs. Case**

Drills are multiple times a year to help everyone remain safe and prepare for real situations. A Lockdown is a threat inside the building. All kids out of sight, locks, and lights. Staff sends emails to document and make sure all kids are accounted for at that time. Lockout is secure the perimeter. Evacuate is for students and staff to move to announced location. Shelter announcement is for a situation for severe weather. All staff must sign in and out of the building in a running log for communication and safety purposes. All visitors must display badge or go through the Raptor System for a background check. We have a full time SRO: Deputy Torres on campus. We meet or exceed our required amount of drills.

Parent Academy recently held a session on vaping. It is a concern on how to help students at HMS with this problem. HMS 8th graders will receive education and information on the dangers of vaping during an assembly due to the increase usage among students,

Input was requested on vaping detection monitors and ideas on solutions for this problem. These are not cameras.

- **BluePoint alert system**

10-12 systems are throughout campus. In the most severe situations anyone can pull the system to start a direct line of communication with El Paso County Sheriff's Office. Students are aware this for severe/emergency situations.

- **Sean Dorsey – Zone Superintendent**

Mr. Dorsey started a discussion looking for feedback and conversation on how to recognize staff and help HMS grow.

### **Administrative Update**

- **Veteran's Day Assembly**
  - Monday, November 11<sup>th</sup> – 8:30 am
- **UC Health assembly (8<sup>th</sup> grade) – Vaping**
  - Tuesday, November 19<sup>th</sup>
- **Thanksgiving break**
  - November 23<sup>rd</sup> – December 1<sup>st</sup>
- **Christmas Break**
  - December 21<sup>st</sup> – January 6<sup>th</sup>
- **Guest speaker - Mike Smith**
  - Friday, January 17<sup>th</sup>
- **Upcoming meetings**
  - **Quarter 3 –**
    - Wednesday, January 15<sup>th</sup> - aligned with SCZP meeting –5:30 – 7:30

- 5:30 – 6:30 = Dinner and Zone meeting
  - 6:30 – 7:30 = School SAC meeting
  - -location – TBD
- Quarter 4 –
  - Thursday, May 7<sup>th</sup> - aligned with SCZP meeting –5:30 – 7:30
    - 5:30 – 6:30 = Dinner and Zone meeting
    - 6:30 – 7:30 = School SAC meeting
    - location – TBD

## Open Forum

- 

**Adjournment** 6:52 pm the meeting was closed

- Proposed topics by Quarter
  - Quarter 1 –
    - Identification/Election of members
    - Introduction of evaluation process
    - Report on state testing
    - Introduction of UIP
  - Quarter 2 –
    - Safety updates and plans
    - School Performance Framework (spf)
    - UIP information and signatures
  - Quarter 3 –
    - Recommended spending priorities for 2017-18
      - Building, Zone, MLO
    - Title I information
      - Plan/review
  - Quarter 4 –
    - Building Budget review
    - Title I budget review