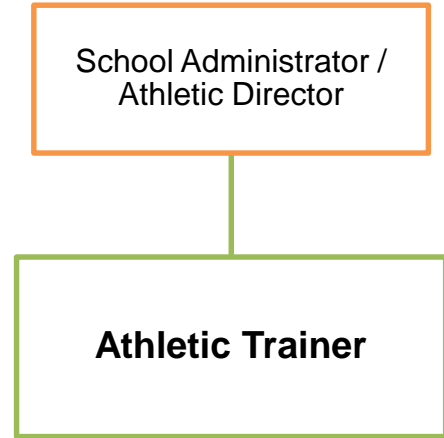


## ATHLETIC TRAINER

<b>Job Title:</b>	Athletic Trainer
<b>Initial:</b>	February 11, 2021
<b>Revised:</b>	
<b>Work Year:</b>	Scheduled days based on season
<b>Office:</b>	Education
<b>Department:</b>	Assigned School
<b>Reports To:</b>	School Administrator / Athletic Director
<b>FLSA Status:</b>	Volunteer paid a nominal stipend
<b>Pay Range:</b>	Extra-Curricular Range 13

**Related Organization Chart**



**POSITION SUMMARY:** The Athletic Trainer is responsible for recognizing, managing, and rehabilitating injuries to student athletes. Provides effective injury prevention strategies and guidelines to create a safe athletic environment in various District 49 athletic programs.

**ESSENTIAL DUTIES & RESPONSIBILITIES**

The following statements of essential functions and responsibilities are intended to describe the general nature and level of work being performed by individuals assigned to this position. These statements are not intended to be an exhaustive list of all duties and responsibilities required of all personnel within this position. Actual duties and responsibilities may vary depending on building assignment and other factors.

- Adhere to the rules, regulations, and policies of District 49
- Evaluate, treat, and rehabilitate athletic injuries
- Obtain and maintain patient medical histories
- Assure confidentiality of student athlete medical records
- Provide coverage of practices and athletic events as needed
- Observe practice drills and advise coaching staff of potentially dangerous activities or situations that may put student athletes at risk
- Communicate effectively with coaching staff, Athletic Director, and school administrators
- Provide timely injury reports to coaching staff and Athletic Director
- Adhere to appropriate regulatory requirements (HIPAA, blood borne pathogens, annual immunizations, etc.)
- Travel with athletic teams to away events as needed or requested
- Maintain the appropriate inventory of supplies and materials required to perform the job duties
- Stay current with all certifications and continuing education requirements

*To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- 
- Perform other associated duties as assigned

**Supervision & Technical Responsibilities:**

- This position does not supervise other employees

**Budget Responsibility:**

- This position does not have any direct budget responsibility

**QUALIFICATIONS**

The requirements listed below are representative of the education, experience, knowledge, skills, and/or abilities required for this position:

**Education & Training:**

- Bachelor's degree in athletic training from a CAATE-accredited athletic training education program required
- Master's degree in athletic training from a CAATE-accredited athletic training education program preferred

**Experience:**

- Experience working with high school athletes preferred

**Knowledge Skills & Abilities:**

- Knowledge of conditioning and injury prevention
- Knowledge of injury assessment and rehabilitation practices
- Excellent oral and written communication and interpersonal relation skills
- English language skills required
- Critical thinking and problem solving skills
- Ability to communicate effectively with various stakeholders
- Ability to perform responsibilities without the necessity of close supervision
- Ability to manage multiple priorities and tasks with frequent interruptions
- Advanced skill and operating knowledge of personal computers and spreadsheet, database and word processing applications

**Certificates, Licenses, & Registrations:**

- Criminal background check required for hire
- Valid Colorado driver's license required for hire
- Current Athletic Trainer or ATC license
- Current CPR certification

**OTHER WORK FACTORS**

The physical demands, work environment factors and mental functions described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

**Physical Demands:** While performing the duties of this job, the employee is occasionally required to stand, climb or balance, stoop, kneel, crouch, or crawl, and smell. The employee must regularly lift and/or move up to 25 pounds and occasionally lift and/or move over 100 pounds.

**Work Environment:** While performing the duties of this job, the employee will work primarily in a usual office or school environment. However, at times the employee is occasionally exposed to fumes or airborne particles; toxic or caustic chemicals; and outdoor weather conditions.

*To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

---

**Mental Functions:** While performing the duties of this job, the employee is regularly required to communicate, compare, analyze, coordinate, instruct, evaluate, and use interpersonal skills. Occasionally required to compile, copy, compute and negotiate.

*To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*