

Falcon Middle School

Quick Reference Guide for Student/Parent Handbook

2019-2020

School Hours, Pick-up/Drop-off

- School hours are 7:50 a.m. – 3:00 p.m.
- School doors are open at 7:40 a.m. - students are to wait in their designated supervised areas until the bell rings.
- The parking lot is busiest from about 7:25 a.m. – 7:50 a.m. and again from about 2:30 p.m. – 3:10 p.m.
- 6th grade students must not be dropped off at Bennett Ranch Elementary School unless after 8am for excused reasons.
- Students are expected to leave school grounds within 20 minutes following the school day.
- Any student who participates in an after school activity will need to be picked up within 20 minutes following the end of the activity.
- Parents or authorized contact persons may pick up students from school early. Students will not be removed from class prior to the parent/authorized contact person providing valid identification in the front office.

Student Attendance and Tardiness

- Students are expected and required by Colorado State Law to attend school every day that school is in session.
- Excused absences include, but are not limited to: illness or injury, physical, mental or emotional disability, a school-sponsored activity, or suspension/expulsion.
- Tardiness is defined as the appearance of a student without proper excuse after the scheduled time that a class begins. Students are expected to be to class on time and to be prepared for class.
- Excessive absences and/or tardiness can result in parent notification and disciplinary action.

Student Behavior and Expectations

- Students are expected to conduct themselves at all times in a manner which is safe, healthy, and conducive to learning.
- Students are expected to treat each other and school staff with respect.
- Students should know and follow the school rules and grade level expectations.
- Students should use common sense in situations at all times.
- Appropriate language is expected at all times.
- Violence (which includes bullying) will not be tolerated at our school and will result in disciplinary action.
- Drugs, Alcohol, and tobacco products and paraphernalia (including vape pens) are prohibited on school property.
- Students may not attend any after-school activities (including athletic events, clubs, concerts, performances, etc.) if they have one or more failing grades, i.e., any F's and/or two or more D's. Grades will be pulled weekly to determine the next week's eligibility to attend activities.
- Students must present their student ID's to attend any after-school activities (including athletic events, clubs, concerts, performances, etc.).

Food and Drink

- Food and drink are not allowed in the hallways, classrooms, Learning Commons, or the gym.
- Open containers are not allowed in the lockers.
- Students may not order food for themselves to be delivered by a delivery service; food ordered by a student will be returned to the delivery person/service.
- Water is acceptable in an appropriate container.

Lockers

- Students are expected to be respectful of their lockers and the lockers of others; kicking of lockers, slamming the doors, opening doors into others (deliberately), etc. will result in the loss of a student's locker privilege.
- Students should understand that if they abuse the privilege of having a locker, it can be taken from them for the remainder of the year.

Electronic Equipment and Use

- Cell phones should be turned off, or placed in silent mode, and put away during unauthorized times. Cell phone use is only allowed at the discretion of the classroom teacher or administration.
- Headphones/earbuds may not be worn in the hallways; these are to only be used when approved.
- Students have access to school phones to make emergency calls and parents can call (719) 495-5232 to get a message to their student.
- Falcon Middle School will not be responsible if items are brought to school and are subsequently lost, stolen, or broken. Laser items, hand held gaming devices, toys, Bluetooth/portable speakers and other communication devices should not be brought to school.
- If electronic devices are confiscated, we will call home on the first offense and if a second offense occurs, parents will need to come to the office to pick up the device.
- Students are responsible for good behavior on the school computer network when they are in a classroom, Learning Commons, or computer lab. Accessing, sending, or displaying offensive messages, pictures, or profane/abusive language is prohibited. Other computer use violations are: use of social media, for intimidation/harassment purposes, violating copyright laws, using another's identification or password, using the network for any illegal activities.

Dress Code

- A student's dress and appearance should not cause a disruption/distraction to the learning environment.
- Clothing items that are prohibited include, but are not limited: clothing shorter than mid-thigh length; sunglasses and hats worn inside the building; inappropriately sheer, tight, or low-cut clothing; tank tops with straps narrower than 1.5 inches; pajama sets/pants, slippers; robes; blankets; and any clothing containing references to drugs, alcohol, tobacco, weapons, violence, profanity, etc.
- Any student deemed in violation of the dress code shall be required to change into appropriate clothing or make arrangements to have appropriate clothing brought to school immediately.

Bathroom and Hallway Passes

- Bathroom passes will not be issued during class unless it is an emergency; students should use the restroom closest to their classroom.
- Students must obtain a hall pass anytime they leave the classroom. Students will be asked to return to the classroom if they are in the halls without a pass.

Lost and Found

- Students can find lost and found items in the school cafeteria.
- Small items such as glasses, watches, and jewelry can be found at the office.
- Lost and found items are donated at each break (fall, winter, spring, and summer) throughout the year.

School Buses

- Student expectations of behavior shall be the same on the school bus as expectations in the school building.
- Disruptive behavior on the bus can lead to privileges being suspended.
- All students must have a Z pass to ride the bus - if forgotten, students must come to the Main Office by 1:15 p.m. for a temporary pass for a ride home that day.

**** Please refer to the Student/Parent Handbook for complete explanation of procedures and policies at Falcon Middle School. The Board of Education policies may be viewed on the District 49 website - www.d49.org. ****