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Mission Statement

Together we are committed to graduating and preparing all children for success in college and careers.

**MINUTES**  
**REGULAR BOARD OF EDUCATION MEETING**  
**July 21, 2011**  
**Education Service Center – Board Room**

**1.00** Vice President Wright called the Meeting to order at 6:35 p.m.  
Roll Call was taken with the following members present: Mrs. Tammy Harold, Mr. Andy Holloman, and Mr. Chris Wright. Mr. Dave Martin was absent with prior notice.

**2.00 Welcome and Pledge of Allegiance**  
Vice President Wright welcomed those in attendance and invited them to join the Board in the Pledge of Allegiance.

**3.00 Approval of Agenda**  
Vice President Wright requested a motion to approve the agenda.

Director Tammy Harold moved to approve the agenda. Director Andy Holloman seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mr. Wright, aye. Motion carried.

**3.01** Action on Director's Letter of Resignation  
On June 30, 2011, Director Rusty Moomey delivered a letter of resignation from the Board of Education due to the fact that he anticipated receiving an offer of employment from the District. The letter of resignation stated, *"My resignation will become effective if and when the board approves my appointment to the position of Special Projects Coordinator and prior to my acceptance of the position."*  
Thereafter, Mr. Moomey was offered a position with the District, and although Mr. Moomey did not "accept" the position, the language of his letter of resignation left open the question of whether the resignation actually became effective due to his "appointment to the position of Special Projects Coordinator." Mr. Moomey has now indicated his interest and desire to continue to serve as a Director on the Board of Education.  
In order to clarify Mr. Moomey's status, it is recommended that the Board of Education vote on the question of whether to reinstate Mr. Moomey as a Director or alternatively, to accept his resignation.

Vice President Wright asked for a motion on item 3.01

Director Harold moved to reinstate Rusty Moomey as a Director on the Falcon School District 49 Board of Education. Director Holloman seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mr. Wright, aye. Motion carried.

Mr. Rusty Moomey was reinstated to the Board and joined the rest of the Board at the Board table.

#### **4.00 Consent Agenda**

- 4.01 Approval of June Monthly Financial Update
- 4.02 Approval of Rocky Mountain Classical Academy May Financial Update
- 4.03 Approval of Matters Relating to Administrative Personnel
- 4.04 Approval of Matters Relating to Licensed Personnel
- 4.05 Approval of Matters Relating to Educational Support Personnel
- 4.06 Approval of Minutes for Regular Board of Education Meeting June 9, 2011
- 4.07 Approval of Minutes for Special Board of Education Meeting June 14, 2011
- 4.08 Approval of Minutes for Special Board of Education Meeting June 15, 2011
- 4.09 Approval of Minutes for Special Board of Education Meeting June 23, 2011
- 4.10 Approval of Minutes for Special Board of Education Meeting June 30, 2011

Vice President Wright requested a motion to approve the consent agenda.

Director Tammy Harold moved to approve the consent agenda. Director Andy Holloman seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mr. Moomey, aye; Mr. Wright, aye. Motion carried.

#### **5.00 Board Update**

Board members reported that they had been busy preparing for the start of the school year.

#### **6.00 Open Forum**

Kellie Stanley – parent of students in the district expressed her concern about Rusty Moomey being reinstated on the Board.

#### **7.00 Action Items**

- 7.01 Approval of Selection of IT Equipment Vendor for 2011-12 (non-Apple products)  
A Request for Proposal (RFP) was posted on June 30, 2011 to gauge interest and obtain pricing proposals for ‘scheduled’ IT equipment items (schedule attached). After receipt of proposals on July 12, 2011, and subsequent evaluation of those proposals on July 19, 2011, Dell Marketing, L.P. is being recommended for use as the District’s exclusive vendor for IT equipment beginning August 1, 2011. For Interactive Boards, CCS Presentation Systems is the recommended provider and it is further recommended to stay with SMART technology for these items for backwards compatibility with current district interactive board assets. CCS Presentation Systems is a separate entity from Colorado Computer Support (CCS) that provides our help desk services.

The District has traditionally made this annual decision during a June 2011 meeting to identify a pricing program that is consistent with the timing of the fiscal year. With the shift in philosophy in IT services for 2011-12, it was necessary to set the IT service structure before proceeding to this step. Dell Marketing, L.P. the winner of the 2010-11 RFP process agreed to extend pricing through July 31, 2011. The agreement presented here will run for a non-standard 11-month period to get the District back on to the annual fiscal cycle.

Even considering the District’s cultural and philosophical shift toward Innovation Zones and having decision making authority rest at that level, it would be the correct practice to identify a

single vendor for the District to make purchases from. What is purchased, when, etc., should and would still be in the purview of the Zones, but as a District, we should continue to pursue single-source vendor to ensure the best combination of pricing, performance, and compatibility with current infrastructure..

This proposal should not, in any way, hinder the development of the Instructional Technology strategy or future strategy/processes for the delivery of Informational Technology services..

Vice President Wright requested a motion to approve agenda item 7.01.

Director Tammy Harold moved to approve Dell, Inc. as the District's IT Equipment Vendor for scheduled items, and CCS Presentation Services for Interactive Boards, for the eleven-month period August 1, 2011 through June 30, 2012. Director Andy Hollomon seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mr. Moomey, aye; Mr. Wright, aye. Motion carried.

7.02 Approval to Notify El Paso County Clerk and Recorder regarding Intention to Participate in the 2011 Coordinated Election.

The El Paso County Clerk and Recorder's office requests that a special district notify the county clerk by July 22, 2011 if it plans to participate in the Coordinated Election on November 1, 2011. This is so the election office can begin to calculate costs and prepare inter-government agreements for the participating political subdivision.

Participating in the Coordinated Election reduces the cost to the district for the for the Board of Education Director election.

Vice President Wright requested a motion to approve agenda item 7.02.

Director Tammy Harold moved to notify the El Paso County Clerk and Recorder that the Board of Education of Falcon School District 49 intends to participate in the 2011 Coordinated Election with director positions. Director Andy Holloman seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mr. Moomey, aye; Mr. Wright, aye. Motion carried.

7.03 Appointment of the Designated Election Official for Falcon School District 49  
Notify the El Paso County Clerk and Recorder that the Board of Education of Falcon School District 49 intends to participate in the 2011 Coordinated Election with director positions.  
To have a successful and efficiently handled election.

Vice President Wright requested a motion to approve agenda item 7.03

Director Tammy Harold moved to approve the appointment of Loretta Branham as the Designated Election Official (DEO) for Falcon School District for the 2011 election. Director Andy Holloman seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mr. Moomey, aye; Mr. Wright aye. Motion carried.

7.04 Approval of Call for Nominations for School Board Director Candidates  
Three school board director seats will be available and on the November 1, 2011 ballot. The Board must formally approve a call for nominations before it can be printed in local publications. This action complies with state requirements and allows us to publish the call for nominations for school board candidates. The call for nominations must be published not more than 90 days or less than 75 days prior to the election. If the call for nominations is approved, it will be published in the Gazette, The Ranch Land News, The Black Forest News and the New Falcon Herold.

Candidate nomination material will become available to interested individuals on Wednesday, August 3, 2011. There will be a successful election.

Vice President Wright requested a motion to approve agenda item 7.04  
Director Tammy Harold moved to approve the call for Nominations for School Board Director candidates.

The Board of Education of Falcon School District 49 in the County of El Paso, State of Colorado, calls for nomination of candidates for school board directors to be placed on the ballot for the regular biennial school election to be held on Tuesday, November 1, 2011.

At this election, two directors will be elected for four-year terms and one director will be elected for a two-year term. To be qualified, a candidate must have been a registered elector and a resident of the school district for at least twelve consecutive months before the election. A person is ineligible to run for school director if he or she has been convicted of committing a sexual offense against a child.

A person who desires to be a candidate for school board director shall file a written notice of intention to be a candidate and a nomination petition in accordance with law.

Nomination petitions may be obtained at the administrative offices of Falcon School District located at 10850 East Woodmen Road, Falcon, Co. 80831, beginning August 3, 2011. Office hours are 8:00 a.m. to 4:00 p.m. Completed petitions should be submitted to Loretta Branham, the School District's designated election official, by no later than 4:00 p.m. on August 26, 2011.

IN WITNESS WHEREOF, THE Board of Education of Falcon School District #49, in the County of El Paso and State of Colorado, has caused this call for nominations to be given this 14<sup>th</sup> day of July 2011.

Director Andy Holloman seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mr. Moomey, aye; Mr. Wright, aye. Motion carried.

7.05 Approval of Planned kitchen equipment maintenance/repair agreement between Falcon School District and Restaurant Equipment (RE)

Planned maintenance agreement approval for maintenance and repairs on kitchen equipment operated by the Nutrition department throughout the district.

Planned maintenance on District's equipment allows for optimum functioning of the equipment and extends the units lifespan. It is financially prudent to have an agreement in place that states the response time for emergencies along with a discounted labor rate. Restaurant equipment repair is a specialized field and to have knowledgeable repairmen with the history of District's equipment on file has saved in troubleshooting time.

Extending lifespan of District's assets through proper maintenance.

Vice President Wright requested a motion to approve agenda item 7.05.

Director Tammy Harold moved to approve the planned maintenance agreement covering 2011-2012 year for kitchen equipment maintenance/repair between Falcon School District and Restaurant Equipment (RE). Director Andy Holloman seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mr. Moomey, aye; Mr. Wright, aye. Motion carried.

- 7.06 Revision of Board of Education Policies  
Revision to Board of Education Policies: ADD Safe Schools, ADD-E Safe Schools, JICA Student Dress Code, JICDA Code of Conduct, JICDD Violent and Aggressive Behavior, JICDE Bullying Prevention and Education, JLCB Immunization of Students, JLCB-R Immunization of Students. The policies listed above are policies with recommended changes that have just been received from CASB; most of these policies and regulations that are part of the Student Code of Conduct Book that students receive each year when school begins. With the changes in the administrative staff titles in the district it is necessary to make revisions to these policies. The policies that would go into the Code of Conduct Book need approval before it can be printed.

Vice President Wright requested a motion to approve agenda item 7.06.

Director Tammy Harold moved to approve the changes to the policies listed as recommended by the administration. Director Andy Holloman seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mr. Moomey, aye; Mr. Wright, aye. Motion carried.

- 7.07 Waste and Recycle Disposal Services  
Bids were received on Friday, July 8, 2011 for the waste and disposal services which will start August 1, 2011 and go through June 30, 2012. The bids were advertised and posted on the website, as per board policy. There were a total of (5) bids received with Waste Connections coming in with the second to lowest bid at \$8,756.00 per a month for regular pickup of both waste and recycling services district wide. However, if the district needs roll off containers and/or extra and special track pickups throughout the year there will be additional charges as listed below.

Roll-off Containers - up to 5 tons  
10 to 30 yards \$225.00/per month  
Extra & Special Trash Pick ups  
2 yards \$25.00/per month  
3 yards \$35.00/per month  
6 yards \$60.00/per month  
8 yards \$80.00/per month

Should Waste Connections be awarded the disposal of waste and recycling services starting August 1, 2011 through June 30, 2012, their firm can start placing the dumpsters at all the sites before the start of school, August 1, 2011.

If Waste Connections is not awarded the disposal of waste and recycling services, this could cause a delay in having the dumpsters in place prior to the start of school, August 1, 2011.

Vice President Wright requested a motion to approve agenda item 7.07.

Director Tammy Harold moved that Waste Connections be approved for the waste and recycling disposal services starting August 1, 2011 through June 30, 2012 not exceed a yearly amount of \$105,072.00, with the understanding that there will be some additional charges as roll off containers and extra and special trash pickups are required throughout the year. Director Andy Holloman seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mr. Moomey, aye; Mr. Wright, aye. Motion carried.

## **8.00 Informational Items**

- 8.01 Student Field Trips  
8.02 Expulsion/ Suspension Information

**9.00 Discussion Items**

**9.01 2011-12 Capital Project Plan**

The approved budget for 2011-12 includes a separate fund to allocate dollars to and track spending from related to capital projects. This action is consistent with the process required by law in prior years even though it is no longer a legal requirement to track capital spend in this manner. Fund 21, which in the past was Special Revenue Fund (funds that can only be used for the specific purpose intended) is now simply considered a component of the General Fund.

The District’s Capital Planning and Procurement Department maintains a list of needed and requested improvements to the various pieces of real property across the District. The list is prioritized into categories of need for consideration of how to spend a particular year’s available capital project funds.

The philosophical shift in decision making authority as part of the Innovation Zone process has some practical and fiduciary limitations when it comes to capital spends. It is still, and should continue to be, a decision of the Board of Education how, when, and where to spend funds for capital needs; to ensure that all District facilities are properly maintained and cared for. It is also, then, an opportunity for the Board of Education to identify additional funding sources to fund certain capital projects if and when those resources become known.

A ‘normal’ allocation of capital funds from the 2011-12 budget, added to remaining funds available from the 2005 Mill Levy Override building fund, plus a significant contribution from FCBC (Falcon Community Builder’s Corp) will allow the District to pursue list of projects totaling \$3.4mm. The list of projects (54 in total) will cover the most critical and strategic needs in the District. After this set of projects is complete, there may still be funds available to devote toward other projects during this fiscal year.

**10:00 Other Business**

No other business.

**11.00 Adjournment**

Vice President Wright requested a motion to adjourn.

Director Tammy Harold moved to adjourn. Director Andy Holloman seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mr. Moomey, aye; Mr. Wright, aye. Motion carried .

The meeting was adjourned at 7:00 p.m.

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Dave Martin, Board President

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Tammy Harold, Board Secretary