



10850 East Woodmen Road • Falcon, CO 80831
Tele: 719-495-3601 • Fax: 719-495-0832 • E-mail: d49@d49.org

Mission Statement

To prepare students, in a safe and caring environment, to be successful, competent and productive citizens in a global society.

AGENDA REGULAR BOARD OF EDUCATION MEETING July 21, 2011 6:30 p.m. Education Services Center – Board Room

- 1.00 Call to Order and Roll Call**
- 2.00 Welcome and Pledge of Allegiance**
- 3.00 Approval of Agenda**
 - 3.01 Action on Director's Letter of Resignation
- 4.00 Consent Agenda**
 - 4.01 Approval of June Monthly Financial Update
 - 4.02 Approval of Rocky Mountain Classical Academy May Financial Update
 - 4.03 Approval of Matters Relating to Administrative Personnel
 - 4.04 Approval of Matters Relating to Licensed Personnel
 - 4.05 Approval of Matters Relating to Educational Support Personnel
 - 4.06 Approval of Minutes for Regular Board of Education Meeting June 9, 2011
 - 4.07 Approval of Minutes for Special Board of Education Meeting June 14, 2011
 - 4.08 Approval of Minutes for Special Board of Education Meeting June 15, 2011
 - 4.09 Approval of Minutes for Special Board of Education Meeting June 23, 2011
 - 4.10 Approval of Minutes for Special Board of Education Meeting June 30, 2011
- 5.00 Board Update**
- 6.00 Open Forum**
- 7:00 Action Items**
 - 7.01 Approval of Selection of IT Equipment Vendor for 2011-12 (non-Apple products)
 - 7.02 Approval to Notify El Paso County Clerk and Recorder regarding Intention to Participate in the 2011 Coordinated Election
 - 7.03 Appointment of the Designated Election Official for Falcon School District 49
 - 7.04 Approval of Call for Nominations for School Board Director Candidates
 - 7.05 Approval of Planned kitchen equipment maintenance/repair agreement between Falcon School District and Restaurant Equipment (RE)
 - 7.06 Revision of Board of Education Policies
 - 7.07 Approval of Waste and Recycle Disposal Services

8:00 **Information Items**
8.01 Student Field Trips
8.02 Expulsion/ Suspension Information

9.00 **Discussion Items**
9.01 2011-12 Capital Project Plan

10.00 **Other Business**

11.00 **Adjournment**

DATE OF POSTING: July 18, 2011

Loretta Branham, BOE Executive Assistant



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**REGULAR
BOARD OF EDUCATION MEETING
July 21, 2011
6:30 p.m.**

**EDUCATION SERVICE CENTER—
BOARD ROOM**

Call to Order and
Roll Call
1.00

Welcome and
Pledge of Allegiance
2.00

Approval of Agenda
3.00



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DATE OF POSTING: July 18, 2011

Loretta Branham, BOE Executive Assistant



BOARD OF EDUCATION AGENDA ITEM 3.01

BOARD MEETING OF: July 21, 2011

PREPARED BY: Brad A. Miller, attorney for Board of Education

TITLE OF AGENDA ITEM: Action on Director’s letter of resignation

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

On June 30, 2011, Director Rusty Moomey delivered a letter of resignation from the Board of Education due to the fact that he anticipated receiving an offer of employment from the District. The letter of resignation stated, *“My resignation will become effective if and when the board approves my appointment to the position of Special Projects Coordinator and prior to my acceptance of the position.”*

Thereafter, Mr. Moomey was offered a position with the District, and although Mr. Moomey did not “accept” the position, the language of his letter of resignation left open the question of whether the resignation actually became effective due to his “appointment to the position of Special Projects Coordinator.” Mr. Moomey has now indicated his interest and desire to continue to serve as a Director on the Board of Education.

In order to clarify Mr. Moomey’s status, it is recommended that the Board of Education vote on the question of whether to reinstate Mr. Moomey as a Director or alternatively, to accept his resignation.

RATIONALE:

A vote to reinstate Mr. Moomey as a Director will bridge the question of whether his intended letter of resignation became effective due to his appointment as an employee.

RELEVANT DATA AND EXPECTED OUTCOMES:

NA

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

- Student Achievement and Performance Staff Empowerment and Support
- Parent/Community Engagement Social and Ethical Responsibility
- Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to reinstate Rusty Moomey as a Director on the Falcon School District 49 Board of Education.

Alt/: I move to accept Rusty Moomey's resignation from the Board of Education.

APPROVED BY: Board of Education

DATE: July 18, 2011

Consent Agenda

4.00



BOARD OF EDUCATION AGENDA ITEM 4.01

BOARD MEETING OF: July 21, 2011

PREPARED BY: Brett Ridgway, Chief Business Officer

TITLE OF AGENDA ITEM: June 2011 Monthly Financial Update

ACTION/INFORMATION/DISCUSSION: Consent Agenda – Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

Report to the Board of Education the performance of actual revenues and expenditures versus budgeted revenues and expenditures in all funds with comparison to prior year. Reference the first attached spreadsheet: the first column is the list of each fund the District has. The 2010-2011 columns start with the approved budget for the whole year compared to revenues and expenditures through June. Percentages over 100% on a revenue line are good in that we received more revenue than was anticipated. If any of the expenditure lines were higher than the percentage of year concluded, that fund could be an area of possible concern depending upon why it was high.

The 2010-2011 year-end fund balance columns are required by statute. This is showing you the budgeted and anticipated end-of-year fund balance. The 2009-2010 columns are the prior year's total budget and the actual through June 2010. These amounts are provided for comparison to the current year amounts.

RATIONALE:

This report is to keep the BOE informed of spending. It is required quarterly by law, however, it is being provided monthly in D49 in keeping with the Board's goal of financial transparency and fiscal responsibility.

RELEVANT DATA AND EXPECTED OUTCOMES:

It is expected that the monitoring of expenditures will result in keeping spending in line with the Board's goals and direction as budgeted.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

- | | |
|--|---|
| <input type="checkbox"/> Student Achievement and Performance | <input type="checkbox"/> Staff Empowerment and Support |
| <input type="checkbox"/> Parent/Community Engagement | <input checked="" type="checkbox"/> Social and Ethical Responsibility |
| <input checked="" type="checkbox"/> Operational Efficiency and Systems Effectiveness | |

FUNDING REQUIRED: Yes No

This is a report of already budgeted expenditures.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the June 2011 monthly financial update of all funds as presented.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: July 5, 2011



BOARD OF EDUCATION AGENDA ITEM 4.02

BOARD MEETING OF: July 21, 2011

PREPARED BY: Brett Ridgway, Chief Business Officer

TITLE OF AGENDA ITEM: May 2011 Monthly Financial Update – Rocky Mountain Classical Academy (RMCA)

ACTION/INFORMATION/DISCUSSION: Consent Agenda – Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

Report to the Board of Education the performance of actual revenues and expenditures versus budgeted revenues and expenditures in comparison to prior year. Reference the attached spreadsheet showing revenues and expenditures through the month of May, 2011 as compared to the budgeted amount. Percentages over 100% on a revenue line are good in that RMCA received more revenue than was anticipated. If any of the expenditure lines were higher than the percentage of year concluded, that budget line could be an area of possible concern depending upon why it was high. The 2010-2011 year-end anticipated fund balance is required by statute. The 2009-2010 information is the prior year's actual through May 2010. These amounts are provided for comparison to the current year amounts.

RATIONALE:

This report is to keep the Board informed of spending (versus budget) at RMCA. This report is required quarterly by law, however, has been provided monthly to District 49 in keeping with the Memorandum of Understanding agreed to by both parties in May of 2010

RELEVANT DATA AND EXPECTED OUTCOMES:

It is expected that the monitoring of expenditures will result in keeping spending in line with the Board's goals and direction as budgeted.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

<input type="checkbox"/> Student Achievement and Performance	<input type="checkbox"/> Staff Empowerment and Support
<input type="checkbox"/> Parent/Community Engagement	<input checked="" type="checkbox"/> Social and Ethical Responsibility
<input checked="" type="checkbox"/> Operational Efficiency and Systems Effectiveness	

FUNDING REQUIRED: Yes No

This is a report of already budgeted expenditures.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve RMCA's May 2011 monthly financial update of all funds as presented.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: July 5, 2011



BOARD OF EDUCATION AGENDA ITEM 4.03

BOARD MEETING OF: July 21, 2011

PREPARED BY: Kim Steeves, HR Manager

TITLE OF AGENDA ITEM: Approval of Matters Relating to Administrative and Professional/Technical Personnel

ACTION/INFORMATION/DISCUSSION: Consent-Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

To gain Board of Education approval for personnel changes

RATIONALE:

The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement.

Retirement and resignations, if any, are included in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES:

By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support

Parent/Community Engagement Social and Ethical Responsibility

Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

Amount Budgeted: In accordance with Board of Education approved salary tables.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

APPROVED BY: Becky Carter, Chief Education Officer **DATE:** July 1, 2011



BOARD OF EDUCATION AGENDA ITEM 4.04

BOARD MEETING OF: July 21, 2011

PREPARED BY: Kim Steeves, HR Manager

TITLE OF AGENDA ITEM: Approval of Matters Relating to Licensed Personnel

ACTION/INFORMATION/DISCUSSION: Consent-Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

To gain Board of Education approval for personnel changes

RATIONALE:

The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement.

Retirement and resignations, if any, are included in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES:

By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

Amount Budgeted: In accordance with Board of Education approved salary tables.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

APPROVED BY: Becky Carter, Chief Education Officer **DATE:** July 1, 2011



BOARD OF EDUCATION AGENDA ITEM 4.05

BOARD MEETING OF: July 21, 2011

PREPARED BY: Lisa Hines, HR Specialists Educational Support Personnel

TITLE OF AGENDA ITEM: Approval of Matters Relating to Educational Support Personnel

ACTION/INFORMATION/DISCUSSION: Consent-Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

To gain Board of Education approval for personnel changes

RATIONALE:

The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement.

Retirement and resignations, if any, are included in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES:

By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

Amount Budgeted: In accordance with Board of Education approved salary tables.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

APPROVED BY: Becky Carter, Chief Education Officer

DATE: July 5, 2011

4.06

Approval of Regular BOE
meeting June 9, 2011

4.07

Approval of Special BOE
meeting June 14, 2011

4.08

Approval of Special BOE
meeting June 15, 2011

4.09

Approval of Special BOE
meeting June 23, 2011

4.10

Approval of Special BOE
meeting June 30, 2011

Board Update
5.00

Open Forum
6.00

Action Items

7.00



BOARD OF EDUCATION AGENDA ITEM 7.01

BOARD MEETING OF: July 21, 2011

PREPARED BY: Brett Ridgway, Chief Business Officer

TITLE OF AGENDA ITEM: Selection of IT equipment vendor for 2011-12 (non-Apple products)

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

A Request for Proposal (RFP) was posted on June 30, 2011 to gauge interest and obtain pricing proposals for ‘scheduled’ IT equipment items (schedule attached). After receipt of proposals on July 12, 2011, and subsequent evaluation of those proposals on July 13, 2011, XXXXXXXXXXXXXXXXXXXX, Inc. is being recommended for use as the District’s exclusive vendor for IT equipment beginning August 1, 2011.

The District has traditionally made this annual decision during a June 2011 meeting to identify a pricing program that is consistent with the timing of the fiscal year. With the shift in philosophy in IT services for 2011-12, it was necessary to set the IT service structure before proceeding to this step. Dell Marketing, L.P. the winner of the 2010-11 RFP process has agreed to extend pricing through July 31, 2011. The agreement presented here will run for a non-standard 11-month period to get the District back on to the annual fiscal cycle.

RATIONALE:

Even considering the District’s cultural and philosophical shift toward Innovation Zones and having decision making authority rest at that level, it would be the correct practice to identify a single vendor for the District to make purchases from. What is purchased, when, etc., should and would still be in the purview of the Zones, but as a District, we should continue to pursue single-source vendor to ensure the best combination of pricing and performance.

RELEVANT DATA AND EXPECTED OUTCOMES:

This proposal should not, in any way, hinder the development of the Instructional Technology strategy or future strategy/processes for the delivery of Informational Technology services..

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

- Student Achievement and Performance
- Parent/Community Engagement
- Operational Efficiency and Systems Effectiveness
- Staff Empowerment and Support
- Social and Ethical Responsibility

FUNDING REQUIRED: Yes No

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve XXXXXXXXXXXXXXXXXXXXXXXX, Inc. as the District's IT Equipment Vendor for scheduled items for the eleven-month period August 1, 2011 through June 30, 2012.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: July 5, 2011



BOARD OF EDUCATION AGENDA ITEM 7.02

BOARD MEETING OF: July 21, 2011

PREPARED BY: Loretta Branham, BOE Executive Assistant

TITLE OF AGENDA ITEM: Approval to Notify El Paso County Clerk and Recorder regarding Intention to Participate in the 2011 Coordinated Election

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

The El Paso County Clerk and Recorder's office requests that a special district notify the county clerk by July 22, 2011 if it plans to participate in the Coordinated Election on November 1, 2011. This is so the election office can begin to calculate costs and prepare inter-government agreements for the participating political subdivision.

RATIONALE

Participating in the Coordinated Election reduces the cost to the district for the for the Board of Education Director election.

RELEVANT DATA AND EXPECTED OUTCOMES:

To have a successful election.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

____ Student Achievement and Performance ____ Staff Empowerment and Support
____ Parent/Community Engagement ____ Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes ____ No

There will be an expense to the District for the election costs; these costs are in the budget.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to notify the El Paso County Clerk and Recorder that the Board of Education of Falcon School District 49 intends to participate in the 2011 Coordinated Election with director positions.

APPROVED BY: Board of Education

DATE: July 6, 2011



BOARD OF EDUCATION AGENDA ITEM 7.03

BOARD MEETING OF: July 21, 2011

PREPARED BY: Loretta Branham, BOE Executive Assistant

TITLE OF AGENDA ITEM: Appointment of the Designated Election Official for Falcon School District 49

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

The district must designate a primary liaison between the coordinated election official (CEO), who is in this case the County Clerk and Recorder of El Paso County, and the district. This person has the primary responsibility for the election procedures of the district. In 2007 Loretta Branham, Executive Assistant to the Board of Education assumed this roll. It is essential to train and immediately involve the person who will assume this responsibility.

RATIONALE

Loretta Branham has already received training presented by CASB and is the Executive Assistant to the Board of Education.

RELEVANT DATA AND EXPECTED OUTCOMES:

To have a successful and efficiently handled election.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

There is no cost associated with this motion.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the appointment of Loretta Branham as the Designated Election Official (DEO) for Falcon School District for the 2011 election.

APPROVED BY: Board of Education

DATE: July 6, 2011



BOARD OF EDUCATION AGENDA ITEM 7.04

BOARD MEETING OF: July 21, 2011

PREPARED BY: Loretta Branham, BOE Executive Assistant

TITLE OF AGENDA ITEM: Approval of Call for Nominations for School Board Director Candidates

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

Three school board director seats will be available and on the November 1, 2011 ballot. The Board must formally approve a call for nominations before it can be printed in local publications.

RATIONALE

This action complies with state requirements and allows us to publish the call for nominations for school board candidates. The call for nominations must be published not more than 90 days or less than 75 days prior to the election. If the call for nominations is approved, it will be published in the Gazette, The Ranch Land News, The Black Forest News and the New Falcon Herold.

RELEVANT DATA AND EXPECTED OUTCOMES:

Candidate nomination material will become available to interested individuals on Wednesday, August 3, 2011. There will be a successful election.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

Approximately \$500 in advertising costs.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the call for Nominations for School Board Director candidates.

APPROVED BY: Board of Education

DATE: July 6, 2011

**CALL FOR NOMINATIONS
FOR SCHOOL DIRECTORS
FALCON SCHOOL DISTRICT 49
EL PASO COUNTY, COLORADO**

The Board of Education of Falcon School District 49 in the County of El Paso, State of Colorado, calls for nomination of candidates for school board directors to be placed on the ballot for the regular biennial school election to be held on Tuesday, November 1, 2011.

At this election, two directors will be elected for four-year terms and one director will be elected for a two-year term. To be qualified, a candidate must have been a registered elector and a resident of the school district for at least twelve consecutive months before the election. A person is ineligible to run for school director if he or she has been convicted of committing a sexual offense against a child.

A person who desires to be a candidate for school board director shall file a written notice of intention to be a candidate and a nomination petition in accordance with law.

Nomination petitions may be obtained at the administrative offices of Falcon School District located at 10850 East Woodmen Road, Falcon, Co. 80831, beginning August 3, 2011. Office hours are 8:00 a.m. to 4:00 p.m. Completed petitions should be submitted to Loretta Branham, the School District's designated election official, by no later than 4:00 p.m. on August 26, 2011.

IN WITNESS WHEREOF, THE Board of Education of Falcon School District #49, in the County of El Paso and State of Colorado, has caused this call for nominations to be given this 21st day of July 2011.

Dave Martin, BOE President

Tammy Harold, BOE Secretary



BOARD OF EDUCATION AGENDA ITEM 7.05

BOARD MEETING OF: July 21, 2011

PREPARED BY: Monica Deines-Henderson, Director Nutrition Services

TITLE OF AGENDA ITEM: Planned kitchen equipment maintenance/repair agreement between Falcon School District and Restaurant Equipment (RE)

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

Planned maintenance agreement approval for maintenance and repairs on kitchen equipment operated by the Nutrition department throughout the district.

RATIONALE:

Planned maintenance on District's equipment allows for optimum functioning of the equipment and extends the units lifespan. It is financially prudent to have an agreement in place that states the response time for emergencies along with a discounted labor rate. Restaurant equipment repair is a specialized field and to have knowledgeable repairmen with the history of District's equipment on file has saved in troubleshooting time.

RELEVANT DATA AND EXPECTED OUTCOMES:

Extending lifespan of District's assets through proper maintenance.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

Amount Budgeted: \$11,546.25, from Fund 51

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the planned maintenance agreement covering 2011-2012 year for kitchen equipment maintenance/repair between Falcon School District and Restaurant Equipment (RE).

APPROVED BY: Becky Carter, Chief Education Officer

DATE: July 6, 2011



BOARD OF EDUCATION AGENDA ITEM 7.06

BOARD MEETING OF: July 21, 2011

PREPARED BY: Becky Carter, Chief Education Officer

TITLE OF AGENDA ITEM: Revision of Board of Education Policies
Revision to Board of Education Policies: ADD Safe Schools, ADD-E Safe Schools, JICA Student Dress Code, JICDA Code of Conduct, JICDD Violent and Aggressive Behavior, JICDE Bullying Prevention and Education, JLCB Immunization of Students, JLCB-R Immunization of Students.

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION:

The policies listed above are policies with recommended changes that have just been received from CASB; most of these policies and regulations that are part of the Student Code of Conduct Book that students receive each year when school begins. With the changes in the administrative staff titles in the district it is necessary to make revisions to these policies. The policies that would go into the Code of Conduct Book need approval before it can be printed.

RATIONALE:

RELEVANT DATA AND EXPECTED OUTCOMES:

The policies will be up to date and the Code of Conduct Book will have the correct information in it.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

____ Student Achievement and Performance ____ Staff Empowerment and Support
____ Parent/Community Engagement ____ Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: ____ Yes ____ No

Amount Budgeted:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the changes to the policies listed as recommended by the administration

APPROVED BY: Becky Carter, Chief Education Officer

DATE: July 6, 2011

Safe Schools

The Board of Education recognizes that effective learning and teaching take place in a safe, secure, and welcoming environment and that safe schools contribute to improved attendance, increased student achievement, and community support. To that end, the Board directs the Deputy Superintendent, following consultation with the District accountability committee, school accountability committees, parents, teachers, administrators, students, and when appropriate, members of the community, to develop a safe schools plan that includes:

1. Procedures that address the supervision and security of school buildings and grounds.
2. Procedures that address the supervision of students during school hours and school-sponsored activities.
3. Procedures that address persons visiting school buildings and attending school-sponsored activities.
4. Training programs for staff and students in crisis prevention and management.
5. Training programs for staff and students in emergency response procedures that include practice drills.
6. Training programs for staff and students in how to recognize and respond to behavior or other information that may indicate impending violence or other safety problems.
7. Training and support for students that aim to relieve the fear, embarrassment and peer pressure associated with reporting behavior that may indicate impending violence or other safety problems.
8. Procedures for safe, confidential reporting of security and safety concerns at each school building.
9. Procedures for regular assessments by school security/safety professionals and law enforcement officers to evaluate the security needs of each school building and to provide recommendations for improvements if necessary.
10. Procedures for regular assessments by school climate professionals to determine whether students feel safe and to provide recommendations for improvements in school climate at each District building.

11. Procedures to provide for regular communications between District officials, law enforcement officers, fire department officials, city and county officials, and local medical personnel to discuss crisis prevention and management strategies including involvement by these parties in the development and revision of crisis prevention and management plans.
12. Training programs for staff and students in safety precautions and procedures related to fire prevention; natural disaster response; accident prevention; public health; traffic, bicycle, and pedestrian safety; environmental hazards; civil defense; classroom and occupational safety; and special hazards associated with athletics and other extracurricular activities.
13. Procedures for the reporting of criminal activity to law enforcement.

13.14. Procedures for reporting to parents/guardians an employee's arrest or charge for an offense for which parental notification is required.

Each building principal shall be responsible for the supervision and implementation of the safe school program at his or her school. The principal shall submit annually, in the manner and by the date specified by the State Board of Education, a written report to the Board concerning the learning environment in the school during that school year. The report shall contain, at a minimum, the information required by law.

It shall be the responsibility of the Deputy Superintendent or designee to compile the annual safety reports from every school and submit the compilation to the Board. The Board shall issue a final safety report. The report shall be made available to the public and shall be submitted to the State Board of Education in accordance with state law and regulation.

Adopted: August 10, 2000.

Revised: October 6, 2005.

Revised: April 28, 2010.

Revised: May 12, 2011.

Revised:

LEGAL REFS.:

C.R.S. 9-1-101

through 9-1-106 (*construction requirements, fire escapes, etc.*)

C.R.S. 22-3-101 through 22-3-104 (*eye protection devices*)

C.R.S. 22-32-109.1 (*safe schools plan*)

C.R.S. 22-32-110 (1)(k)

C.R.S. 22-32-124 (2), (3) (*building inspections*)

C.R.S. 24-10-106.5 (*duty of care*)

1CCR 301-83, Rule 4.04 (*safe schools plan must include parental notification*)

CROSS REFS.: ECA/ECAB, Security/Access to Buildings
KDE, Crisis Management
KI, Visitors to School

NOTE 1: Many specific policies are required as part of the district's safe school plan (see CASB's list of legally required policies); however, the law also requires a general safe schools policy. This policy (ADD) serves that purpose. The only specific legal requirement is that the policy mandate the annual inspection of schools to remove hazards, vandalism and other barriers to safety and supervision. C.R.S. 22-32-109.1(5). That requirement is reflected in paragraphs one and nine of the policy. The remaining provisions of the policy are suggested best practices for the superintendent and board to consider when creating a general safe schools policy.

NOTE 2: The state law "encourages" school districts to provide a comprehensive, age-appropriate curriculum that teaches safety in working and interacting on the Internet, as part of the board's safe school plan. C.R.S. 22-32-109.1 (2)(c). Districts are encouraged to incorporate the Internet safety topics into the teaching of the regular classroom curricula, rather than isolating the topics as a separate class. If the district develops a comprehensive curriculum or other approach to teach safety in use of the Internet, then appropriate language could be added to this policy.

Safe Schools

Pursuant to C.R.S. 22-32-109.1(2)(b), the following information shall be included in the annual safe schools report from the principal/school to the Board of Education for the preceding school year:

~~44.15.~~ total enrollment for the school.

~~45.16.~~ average daily attendance rate at the school.

~~46.17.~~ dropout rates for grades seven (7) through twelve (12), if such grades are taught at the school.

~~47.18.~~ average class size for each public elementary, middle, and senior high school calculated as the total number of students enrolled in the school divided by the number of full-time teachers in the school.

Note: "Full-time" teacher means a person who is licensed or authorized by a letter of authorization to teach and is primarily engaged in teaching during a substantial majority of the instructional minutes per school day.

~~48.19.~~ number of conduct and discipline code violations, which shall be reported only in the most serious category applicable to each violation, including but not limited to specific information on the number of and the action taken with respect to each of the following types of violations:

- a. carrying, bringing, using, or possessing a dangerous weapon on school grounds, in school vehicles, at school activities, or sanctioned school events without the authorization of the school or the school district.
- b. use or possession of alcohol on school grounds, in school vehicles, or at school activities or sanctioned events.
- c. use, possession, or sale of a drug or controlled substance on school grounds, in school vehicles, or at school activities or sanctioned events.
- d. use or possession of tobacco products on school grounds, in school vehicles, or at school activities or sanctioned events.
- e. being willfully disobedient, openly and persistently defiant, or interfering with the orderly flow of information in a classroom.

- f. commission of an act on school grounds that if committed by an adult would be considered first or second degree assault or vehicular assault.
- g. behavior on or off school property that is detrimental to the welfare or safety of other students or school personnel, including but not limited to incidents of bullying and other behavior that creates a threat of physical harm to the student or to other students.
- h. willful destruction or defacement of school property.
- i. commission of an act on school grounds that if committed by an adult, would be considered third degree assault or disorderly conduct.
- j. other violations of the code of conduct and discipline that resulted in documentation of the conduct in a student's record.

For purposes of the report, "action taken" means the specific type of discipline, including but not limited to the following categories of discipline:

- In-school suspension.
- Out-of-school suspension.
- Classroom removal in accordance with Board policy.
- Expulsion.
- Referral to a law enforcement agency.
- Any other form of discipline, which shall be officially identified as part of a Board policy.

The report shall specifically identify each conduct and discipline code violation and each action taken with respect to the violation by a student with a disability.

Adopted: August 10, 2000.

Revised: April 28, 2010.

Revised:

Student Dress Code

A safe and disciplined learning environment is essential to a quality educational program. District-wide standards on student attire are intended to encourage school pride and unity, and thereby help students concentrate on schoolwork, reduce discipline problems, and improve school order and safety. The Board of Education recognizes that students have a right to express themselves through dress and personal appearance; however, students shall not wear apparel that is deemed disruptive or potentially disruptive to the classroom environment or to the maintenance of a safe and orderly school.

Any student deemed in violation of the dress code shall be required to change into appropriate clothing or make arrangements to have appropriate clothing brought to school immediately.

If the student cannot promptly obtain appropriate clothing on the first offense, an administrator shall request the student change into loaned clothing, if available, and notify the student's parent/guardian. On the second offense a more serious consequence will be administered, and a conference with the parent/guardian shall be held. On the third offense, parents will be contacted, and the student may be subject to suspension or other disciplinary action as outlined in the school discipline code. Classes missed as a result of clothing related offenses are considered excused, however, the student may be required to make up class time missed.

Unacceptable items

The following items are deemed disruptive to the classroom environment or to the maintenance of a safe and orderly school and are not acceptable in school buildings, on school grounds, or at school activities:

1. Shorts, dresses, skirts, or other similar clothing shorter than mid-thigh length.
2. Sunglasses, hats, or scarves (do-rags) on the head worn inside the building.
3. Inappropriately sheer, tight, or low-cut clothing (e.g., midriffs; halter tops; backless clothing; tube tops; garments made of fishnet, mesh, or similar material; muscle tops, etc.) that bare or expose traditionally private parts of the body including, but not limited to, the stomach, buttocks, back, chest, and breasts, or permits undergarments to be exposed.
4. Tank tops or other similar clothing with straps narrower than 2 inches in width.

5. "Sagging" pants and/or wallet chains.
6. Any clothing, paraphernalia, grooming, jewelry, hair coloring, accessories, or body adornments that are or contain any advertisement, symbols, words, slogans, patches, or pictures that:
 - Refer to drugs, tobacco, alcohol, or weapons.
 - Are of a sexual nature.
 - By virtue of color, arrangement, trademark, or other attribute, denote membership in gangs that advocate drug use, violence, or disruptive behavior.
 - Are obscene, profane, vulgar, lewd, or legally libelous.
 - Threaten the safety or welfare of any person.
 - Promote any activity prohibited by the student code of conduct.
 - Create a safety hazard for the student or others.
 - Otherwise disrupt the teaching-learning process.

Exceptions

The district respects the diversity of its students. Administration may make exceptions to this policy based on religious or medical grounds.

Appropriate athletic clothing may be worn in physical education classes. Clothing normally worn when participating in school-sponsored extracurricular or sports activities (such as cheerleading uniforms and the like) may be worn to school when approved by the sponsor or coach.

Building principals, in conjunction with the school accountability committee may develop and adopt school-specific dress codes that are consistent with this policy.

Adopted: November 3, 1977.

Rescinded: January 2, 1985.

Re-adopted: date of manual revision.

Revised: May 19, 1994.

Revised: September 7, 2000.

Revised: July 8, 2010.

Revised:

LEGAL REFS.: C.R.S. 22-32-109.1 (2)(a)(IX) (*boards duty to adopt student dress code*)

CROSS REF.: JBB, Sexual Harassment
JIC, Student Conduct
JICDA, Code of Conduct
JICF, Secret Societies/Gang Activities
JICH, Drug and Alcohol Use by Students
JICI, Weapons in School
JK, Student Discipline
JKD/JKE, Suspension/Expulsion of Students
JLI, Student Safety

Code of Conduct

The principal may suspend or recommend expulsion of a student who engages in one or more of the following specific activities while in school buildings, on school grounds, in school vehicles, or during a school-sponsored or district-sponsored activity or event and off school property when the conduct has nexus to school or any district curricular or non-curricular event, ~~and in certain cases when the behavior occurs off of school property. Suspension or expulsion shall be mandatory for serious violations in a district building or on district property.~~

1. Causing or attempting to cause damage to school property or stealing or attempting to steal school property of value.
2. Causing or attempting to cause damage to private property or stealing or attempting to steal private property.
3. Commission of any act which if committed by an adult would be robbery or assault as defined by state law. Expulsion shall be mandatory in accordance with state law except for commission of third-degree assault.
4. Violation of criminal law which has an immediate effect on the school or on the general safety or welfare of students or staff.
5. Violation of district policy or building regulations.
6. Violation of the district's policy on dangerous weapons in the schools. Expulsion shall be mandatory for carrying, bringing, using, or possessing a dangerous weapon without the authorization of the school or district, unless the student has delivered the firearm or weapon to a teacher, administrator, or other authorized person in the district as soon as possible upon discovering it, in accordance with state law.
7. Violation of the district's alcohol use/drug abuse policy. Expulsion shall be mandatory for sale of drugs or controlled substances, in accordance with state law.
8. Violation of the district's violent and aggressive behavior policy.
9. Violation of the district's tobacco-free schools policy.
10. Violation of the district's policy on sexual harassment.
11. Violation of the district's dress code policy.
12. Violation of the district's policy on nondiscrimination.

13. Throwing objects, unless part of a supervised school activity, that can cause bodily injury or damage property.
14. Directing profanity, vulgar language, or obscene gestures toward other students, school personnel, or visitors to the school.
15. Engaging in verbal abuse, i.e., name calling, ethnic or racial slurs, or derogatory statements addressed publicly to others that precipitate disruption of the school program or incite violence.
16. Committing extortion, coercion, or blackmail, i.e., obtaining money or other objects of value from an unwilling person or forcing an individual to act through the use of force or threat of force.
17. Lying or giving false information, either verbally or in writing, to a school employee.
18. Scholastic dishonesty, which includes but is not limited to cheating on a test, plagiarism, or unauthorized collaboration with another person in preparing written work.
19. Continued willful disobedience or open and persistent defiance of proper authority, including deliberate refusal to obey a member of the school staff.
20. Behavior on or off school property which is detrimental to the welfare, safety, or morals of other students or school personnel.
21. Repeated interference with the school's ability to provide educational opportunities to other students.
22. Engaging in "hazing" activities, i.e., forcing prolonged physical activity, forcing excessive consumption of any substance, forcing prolonged deprivation of sleep, food, or drink, or any other behavior which recklessly endangers the health or safety of an individual for purposes of initiation into any student group.
23. Making a false accusation of criminal activity against a district employee to law enforcement or to the district.

23-24. Violation of the district's policy on bullying prevention and education.

This is not an all inclusive list of things that a student can be suspended or expelled for.

Each principal shall post a copy of these rules in a prominent place in each school and shall distribute a copy to each student. Copies also shall be available to any member of the public upon request.

Adopted: May 19, 1994.

Revised: August 3, 1998.

Revised: September 3, 1998.

Revised: September 2, 1999. Revised: August 14, 2003. (*emergency*)

Revised: September 4, 2003.

Revised: July 8, 2010.

Revised:

LEGAL REFS.: C.R.S. 12-22-303 (7) (*definition of controlled substance*)
C.R.S. 18-3-202 *et seq.* (*offenses against person*)
C.R.S. 18-4-301 *et seq.* (*offenses against property*)
C.R.S. 18-9-124 (2)(a) (*prohibition of hazing*)
C.R.S. 22-12-105 (3) (*authority to suspend or expel for false accusations*)
C.R.S. 22-32-109.1(2)(a)(I) (*duty to adopt policies on student conduct, safety and welfare*)
C.R.S. 22-32-109.1(2)(a)(II) (*policy required as part of safe schools plan*)
C.R.S. 22-32-109.1(9) (*immunity provisions in safe schools law*)
C.R.S. 22-33-106
(1)(a-e) (*grounds for suspension, expulsion, denial of admission*)

CROSS REFS.: AC, Nondiscrimination/Equal Opportunity
ADC, Tobacco-Free Schools
ADD, Safe Schools
ECAC, Vandalism
GBGB, Staff Personal Security and Safety
JBB*, Sexual Harassment
JIC, Student Conduct, and subcodes
JICC, Student Conduct on School Buses
JICDD*, Violent and Aggressive Behavior
JICDE*, Bullying Prevention and Education
JICF, Secret Societies/Gang Activity
JICH, Drug and Alcohol Use by Students
JICI, Weapons in School
JK, Student Discipline, and subcodes
JKD/JKE, Suspension/Expulsion of Students

NOTE: All Board policies with codes containing the letter "JIC" are considered part of the legally mandated code of conduct and discipline.

Violent and Aggressive Behavior

The Board of Education recognizes there are certain behaviors that, if tolerated, would quickly destroy the type of learning environment to which the students and staff of the district are entitled. These behaviors, categorized as violent or aggressive, will not be tolerated and shall result in immediate action taken by the district.

Students exhibiting violent or aggressive behavior or warning signs of future violent or aggressive behavior shall be subject to appropriate disciplinary action including suspension, expulsion and/or referral to law enforcement authorities. At the district's discretion and when appropriate, the student shall receive appropriate intervention designed to address the problem behavior. The Board shall be informed of all intervention efforts by district schools.

Students shall be taught to recognize the warning signs of violent and aggressive behavior and shall report questionable behavior or potentially violent situations to appropriate school officials. All reports shall be taken seriously.

Acts of violence and aggression shall be well documented and communicated by the staff to the building principal and the district administration when appropriate. The immediate involvement of the parents/guardians is also essential. Law enforcement officials shall be involved if there is any violation of law.

An act of violence and aggression is any expression, direct or indirect, verbal or behavioral, of intent to inflict harm, injury, or damage to persons or property. A threat of violence and aggression carries with it implied notions of risk of violence and a probability of harm or injury.

The following behaviors are defined as violent and aggressive:

6. Possession, threat with, or use of a weapon as described in the District's weapons policy.
7. Physical assault. The act of striking or touching a person or a person's property with a part of the body or with any object with the intent of causing hurt or harm.
8. Verbal abuse. Includes, but is not limited to, swearing, screaming, obscene gestures, or threats directed, orally (including by telephone) or in writing, at an individual, his or her family, or a group.
9. Intimidation. An act intended to frighten or coerce someone into submission or obedience.

10. Extortion. The use of verbal or physical coercion in order to obtain financial or material gain from others.
11. Bullying. As described in the districts policy on bullying prevention and education.~~The use of coercion to obtain control over another person or to be habitually cruel to another person which can occur through written, verbal or electronically transmitted expression or by means of a physical act or gesture.~~
12. Gang activity as described in the District's secret societies/gang activity policy.
13. Sexual harassment as described in the district's sexual harassment policy.
14. Stalking. The persistent following, contacting, watching, or any other such threatening actions that compromise the peace of mind or the personal safety of an individual.
15. Defiance. A serious act or instance of defying or opposing legitimate authority.
16. Discriminatory slurs. Insulting, disparaging, or derogatory comments made directly or by innuendo regarding a person's race, sex, sexual orientation, religion, national origin, disability or need for special education services.~~or ethnic background, or handicap.~~
17. Vandalism. Damaging or defacing property owned by or in the rightful possession of another.
18. Terrorism. A threat to commit violence communicated with the intent to terrorize, or with reckless disregard for the risk of creating such terror or to cause serious public inconvenience, such as the evacuation of a building.~~Also, a threat causing serious public inconvenience, such as the evacuation of a building regardless of the perceived or actual ability of the person(s) issuing the threat to commit the act.~~

Adopted: July 12, 2001.

Revised: April 28, 2010.

Revised:

LEGAL REFS.: C.R.S. 22-32-109.1(2)(a)(x) (*definition of bullying*)

CROSS REFS.: JBB, Sexual Harassment

JICDA, Code of Conduct

JICDE, Bullying Prevention and Education

JICF, Secret Societies/ Gang Activity

JICI, Weapons in School

Bullying Prevention and Behavior

The Board of Education supports a secure school climate, conducive to teaching and learning that is free from threat, harassment, and any type of bullying behavior. The purpose of this policy is to promote consistency of approach and to help create a climate in which all types of bullying are regarded as unacceptable.

Bullying is the use of coercion or intimidation to obtain control over another person or to cause physical, mental or emotional harm~~be habitually cruel~~ to another person. Bullying can occur through written, verbal or electronically transmitted expression or by means of a physical act or gesture. Bullying is prohibited against any student for any reason, including but not limited to any such behavior that is directed toward a student on the basis of his or her academic performance or any basis protected by federal and state law including disability, race, creed, color, sex, sexual orientation, national origin, religion, ancestry or the need for special education services, whether such characteristic(s) is actual or perceived.

Bullying is prohibited on district property, at district or school-sanctioned activities and events, when students are being transported in any vehicle dispatched by the district or one of its schools, or off school property when such conduct has a nexus to school or any district curricular or non-curricular activity or event.

A student who engages in any act of bullying and/or a student who takes any retaliatory action against a student, who reports in good faith an incident of bullying, is subject to appropriate disciplinary action including suspension, expulsion, and/or referral to law enforcement authorities. The severity and pattern, if any, of the bullying behavior shall be taken into consideration when disciplinary decisions are made. Bullying behavior that constitutes unlawful discrimination or harassment shall be subject to investigation and discipline under related Board policies and procedures.

The Chief Education Officer/Innovation Leaders or designee shall develop a comprehensive program to address bullying at all school levels. The program shall be aimed toward accomplishing the following goals:

19. To send a clear message to students, staff, parents, and community members that bullying and retaliation against a student who reports bullying will not be tolerated.
20. To train staff and students in taking pro-active steps to prevent bullying from occurring.

- ~~21.~~_____ To implement procedures for immediate intervention, investigation, and confrontation of students engaged in bullying behavior.
- ~~21-22.~~_____ To initiate efforts to change the behavior of students engaged in bullying behaviors through re-education on acceptable behavior, discussions, counseling, and appropriate negative consequences.
- ~~22-23.~~_____ To foster a productive partnership with parents and community members in order to help maintain a bully-free environment.
- ~~23-24.~~_____ To support victims of bullying by means of individual and peer counseling.
- ~~24-25.~~_____ To help develop support networks, social skills, and confidence for all students.
- ~~25-26.~~_____ To recognize and praise positive, supportive behaviors of students toward one another on a regular basis.

Adopted: January 10, 2002.
Revised: April 28, 2010.
Revised: June 30, 2011.

Revised:

LEGAL REF: C.R.S. 22-32-109.1(2)(a)(X) (*policy required as part of safe schools plan*)

CROSS REFS.: AC, Nondiscrimination/Equal Opportunity
ACE, Nondiscrimination on the Basis of Disability
JB, Equal Educational Opportunities
JBA, Nondiscrimination on the Basis of Sex
JBB*, Sexual Harassment
JICDA, Code of Conduct
JICDD*, Violent and Aggressive Behavior
JICJ, Student Use of Electronic Communication Devices
JK, Student Discipline

Immunization of Students

The Board of Education directs the Chief Education Officer or designee to annually provide parents/guardians of each student enrolled in the district a copy of the standardized immunization document developed by the Colorado Department of Public Health and Environment. The standardized immunization document includes a list of required and recommended immunizations and the age at which each immunization should be given.

No student is permitted to attend or continue to attend any school in this district without meeting the legal requirements of immunization against disease unless the student has a valid exemption for health, religious, personal, or other reasons as provided by law.

Students who do not submit an up to date certificate of immunization or a written authorization signed by one parent/guardian requesting local health officials to administer the immunizations or a valid exemption will be suspended and/or expelled from school according to regulation JLCB-R.

All information distributed to parents/guardians by the district will inform them of their rights to seek an exemption for immunization requirements.

Adopted: November 3, 1977.

Revised to conform with practice: date of manual adoption.

Revised: September 2, 1999.

Reviewed: April 8, 2010.

Revised:

LEGAL REFS.: C.R.S. 22-32-140 (annual distribution of standardized immunization document required)

C.R.S. 22-33-106 (grounds for suspension, expulsion and denial of admission)

C.R.S. 25-4-901 *et seq.* (school entry immunizations)

6 CCR 1009-2 (school immunization requirements)

CROSS REFS.: JF, Admission and Denial of Admission

JF-R, Student Admission and Denial of Admission (Procedures for Students in Out-of-Home Placements)

JKD/JKE, Suspension/Expulsion of Students

JRA/ Student Records

Immunization of Students

1. No student may attend school in the district unless the student has presented to the school an up to date certificate of immunization or a completed exemption form. A student shall be exempted from required immunizations only upon submission of:
 - a. certification from a licensed physician that the students physical condition ~~of the child~~ is such that immunization would endanger the student's child's life or health or is otherwise medically contraindicated due to other medical conditions.
 - b. a statement signed by ~~the one~~ parent/guardian or the emancipated ~~student child~~ that the student he or she adheres to a religious belief whose teachings are opposed to immunizations.
 - c. a statement signed by ~~the one~~ parent/guardian or the emancipated ~~student child~~ that the student he or she holds a personal belief that is opposed to immunizations.

In the event of an outbreak of disease against which immunization is required, no exemption will be recognized and those students will be excluded from school.

2. The district will provide upon request an immunization form as required by the Health Department. The school nurse is responsible for seeing that required information is included on the form.
3. If there is a failure to comply with the immunization requirements, the school nurse will personally notify the parent/guardian or emancipated student. Such notification will be accomplished either by telephone or in person. If this is not possible, contact will be by mail. Emancipated students must be contacted directly rather than through their parents/guardians.

The parent/guardian or emancipated student will be notified of the following:

- a. that up to date immunizations are required under Colorado law.
- b. that within fourteen (14) days of notification, the parent/guardian must submit either an authorization for administration of the immunization by health officials or a valid exemption or documentation to the school showing that the next required immunization has been given and a written plan for completion of all required immunizations.
- c. that if the required documentation is not submitted within fourteen (14) days of notification or if the student begins but does not continue or complete the written plan, the student will be suspended or expelled.

•~~4.~~ A student who fails to comply will be suspended by the principal for up to five days and notice of the suspension sent to the Health Department.

~~4.5.~~ _____ If no certificate of immunization is received during the period of suspension, the Innovation Leader will institute proceedings for expulsion.

~~5.6.~~ _____ Any suspension or expulsion under this policy will terminate automatically upon compliance.

~~6.7.~~ _____ Record of any such suspension or expulsion will be contained in the student's health file, with an appropriate explanation—not in the student's disciplinary file.

Any student expelled for failure to comply with the immunization requirements will not be included in calculating the dropout rate, but will be included in the annual report to the State Board of Education.

Adopted: February 17, 1977.

Revised to conform with practice: date of manual adoption.

Revised to conform with practice: date of manual revision.

Revised: September 7, 2000.

Revised: April 28, 2010.

Revised: June 30, 2011.

Revised:



BOARD OF EDUCATION AGENDA ITEM 7.07

BOARD MEETING OF: July 14, 2011

PREPARED BY: Celina Thrutchley, Planning & Construction Technician
Marian Nall, Facilities Director

TITLE OF AGENDA ITEM: Waste and Recycle Disposal Services

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION:

Bids were received on Friday, July 8, 2011 for the waste and disposal services which will start August 1, 2011 and go through June 30, 2012. The bids were advertised and posted on the website, as per board policy. There were a total of (5) bids received with Waste Connections coming in with the second to lowest bid at \$8,756.00 per a month for regular pickup of both waste and recycling services district wide. However, if the district needs roll off containers and/or extra and special track pickups throughout the year there will be additional charges as listed below.

Roll-off Containers - up to 5 tons
10 to 30 yards \$225.00/per month

Extra & Special Trash Pick ups
2 yards \$25.00/per month
3 yards \$35.00/per month
6 yards \$60.00/per month
8 yards \$80.00/per month

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

Pros – should Waste Connections be awarded the disposal of waste and recycling services starting August 1, 2011 through June 30, 2012, their firm can start placing the dumpsters at all the sites before the start of school, August 1, 2011.

Cons – if Waste Connections is not awarded the disposal of waste and recycling services, this could cause a delay in having the dumpsters in place prior to the start of school, August 1, 2011.

COST OR COST ESTIMATION:

The regular waste and disposal services shall not exceed a yearly amount of \$105,072.00, with the understanding that there will be some additional charges as roll off containers and extra and special trash pickups are required throughout the year as mentioned above.

MOTION REQUESTED:

I recommend that Waste Connections be approved for the waste and recycling disposal services starting August 1, 2011 through June 30, 2012.

APPROVED BY: Brett Ridgeway, Chief Business Officer

DATE: July 8, 2011

Informational Items

8.00

8.01

Travel Study Trip Requests

8.02

Expulsions and Suspensions

Discussion Items

9.00



BOARD OF EDUCATION AGENDA ITEM 9.01

BOARD MEETING OF: July 14, 2011

PREPARED BY: Brett Ridgway, Chief Business Officer

TITLE OF AGENDA ITEM: 2011-12 Capital Project Plan

ACTION/INFORMATION/DISCUSSION: Information/Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

The approved budget for 2011-12 includes a separate fund to allocate dollars to and track spending from related to capital projects. This action is consistent with the process required by law in prior years even though it is no longer a legal requirement to track capital spend in this manner. Fund 21, which in the past was Special Revenue Fund (funds that can only be used for the specific purpose intended) is now simply considered a component of the General Fund.

The District's Capital Planning and Procurement Department maintains a list of needed and requested improvements to the various pieces of real property across the District. The list is prioritized into categories of need for consideration of how to spend a particular year's available capital project funds.

RATIONALE:

The philosophical shift in decision making authority as part of the Innovation Zone process has some practical and fiduciary limitations when it comes to capital spends. It is still, and should continue to be, a decision of the Board of Education how, when, and where to spend funds for capital needs; to ensure that all District facilities are properly maintained and cared for. It is also, then, an opportunity for the Board of Education to identify additional funding sources to fund certain capital projects if and when those resources become known.

RELEVANT DATA AND EXPECTED OUTCOMES:

A 'normal' allocation of capital funds from the 2011-12 budget, added to remaining funds available from the 2005 Mill Levy Override building fund, plus a significant contribution from FCBC (Falcon Community Builder's Corp) will allow the District to pursue list of projects totaling \$3.4mm. The list of projects (54 in total) will cover the most critical and strategic needs in the District. After this set of projects is complete, there may still be funds available to devote toward other projects during this fiscal year.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

N/A

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: July 7, 2011

Other Business
10.00

Adjournment
11.00