



10850 East Woodmen Road • Falcon, CO 80831
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**REGULAR
BOARD OF EDUCATION MEETING
January 12, 2012
6:30 p.m.**

**EDUCATION SERVICE CENTER—
BOARD ROOM**

Call to Order and
Roll Call
1.00

Welcome and
Pledge of Allegiance
2.00

Approval of Agenda
3.00



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Mission Statement

To prepare students, in a safe and caring environment, to be successful, competent and productive citizens in a global society.

AGENDA REGULAR BOARD OF EDUCATION MEETING January 12, 2012 6:30 p.m. Education Services Center – Board Room

- 1.00 Call to Order and Roll Call**
- 2.00 Welcome and Pledge of Allegiance**
- 3.00 Approval of Agenda**
- 4.00 Consent Agenda**
 - 4.01 Approval of December Monthly Financial Update
 - 4.02 Approval of Matters Relating to Administrative Personnel
 - 4.03 Approval of Matters Relating to Licensed Personnel
 - 4.04 Approval of Matters Relating to Educational Support Personnel
 - 4.05 Approval of Minutes for December 8, 2011 Regular BOE Meeting
- 5.00 Board Update**
- 6.00 Open Forum**
- 7:00 Action Items**
 - 7.01 Revision and review of Board policies BC School Board Member Conduct, BCA-E Board Member Code of Ethics, BCB Board Member Conflict of Interest
 - 7.02 Pikes Peak School of Expeditionary Learning Charter Renewal
 - 7.03 Contract for New Falcon Virtual Academy Building Remodel
 - 7.04 Approval of the contract for completion of the Falcon Community Builders for Classrooms (FCBC) field at Vista Ridge High School.
 - 7.05 Future Direction of IT Operations Support
- 8:00 Information Items**
 - 8.01 Student Field Trips
 - 8.02 Expulsion/ Suspension Information
- 9.00 Discussion Items**
 - 9.01 Revision to Policy IKCA Weighted Grading
 - 9.02 Revision of Board of Education Policies

9.03 2011-12 Amended Budget Process

10.00 Other Business

11.00 Adjournment

DATE OF POSTING: January 9, 2012

Loretta Branham, BOE Executive Assistant

Consent Agenda

4.00



BOARD OF EDUCATION AGENDA ITEM 4.01

BOARD MEETING OF: January 12, 2012

PREPARED BY: Brett Ridgway, Chief Business Officer

TITLE OF AGENDA ITEM: December 2011 Monthly Financial Update

ACTION/INFORMATION/DISCUSSION: Consent Agenda – Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

Report to the Board of Education the performance of actual revenues and expenditures versus budgeted revenues and expenditures in all funds with comparison to prior year. Reference the first attached spreadsheet: the first column is the list of each fund the District has. The 2011-2012 columns start with the approved budget for the entire year compared to revenues and expenditures through December. Percentages over 100% on a revenue line are good in that we received more revenue than was anticipated. If any of the expenditure lines were higher than the percentage of year concluded, that fund could be an area of possible concern depending upon why it was high.

The 2011-2012 year-end fund balance columns are required by statute. This is showing you the budgeted and anticipated end-of-year fund balance. The 2010-2011 columns are the prior year's total budget and the actual through December 2010. These amounts are provided for comparison to the current year amounts.

RATIONALE:

This report is to keep the BOE informed of spending. It is required quarterly by law, however, it is being provided monthly in D49 in keeping with the Board's goal of financial transparency and fiscal responsibility.

RELEVANT DATA AND EXPECTED OUTCOMES:

It is expected that the monitoring of expenditures will result in keeping spending in line with the Board's goals and direction as budgeted.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

This is a report of already budgeted expenditures.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the December 2011 monthly financial update of all funds as presented.

APPROVED BY: Brett Ridgway, Chief Business Officer **DATE:** January 5, 2011



BOARD OF EDUCATION AGENDA ITEM 4.02

BOARD MEETING OF: January 12, 2012

PREPARED BY: Kim Steeves, Professional Staff Liaison

TITLE OF AGENDA ITEM: Approval of Matters Relating to Administrative and Professional/Technical Personnel

ACTION/INFORMATION/DISCUSSION: Consent-Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

- To gain Board of Education approval for personnel changes

RATIONALE:

- The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement.
- Retirement and resignations, if any, are included in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES:

- By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

Amount Budgeted: In accordance with Board of Education approved salary tables.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

APPROVED BY: Becky Carter, Chief Education Officer **DATE:** January 5, 2012



BOARD OF EDUCATION AGENDA ITEM 4.03

BOARD MEETING OF: January 12, 2012

PREPARED BY: Kim Steeves, Professional Staff Liaison

TITLE OF AGENDA ITEM: Approval of Matters Relating to Licensed Personnel

ACTION/INFORMATION/DISCUSSION: Consent-Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

- To gain Board of Education approval for personnel changes

RATIONALE:

- The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement.
- Retirement and resignations, if any, are included in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES:

- By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

Amount Budgeted: In accordance with Board of Education approved salary tables.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

APPROVED BY: Becky Carter, Chief Education Officer **DATE:** January 5, 2011



BOARD OF EDUCATION AGENDA ITEM 4.04

BOARD MEETING OF: January 12, 2012

PREPARED BY: Lisa Hines, Educational Support Staff Liaison

TITLE OF AGENDA ITEM: Approval of Matters Relating to Educational Support Personnel

ACTION/INFORMATION/DISCUSSION: Consent-Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

- To gain Board of Education approval for personnel changes

RATIONALE:

- The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement.
- Retirement and resignations, if any, are included in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES:

- By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

Amount Budgeted: In accordance with Board of Education approved salary tables.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

APPROVED BY: Becky Carter, Chief Education Officer

DATE: January 4, 2012

4.05
Approval of
Regular BOE Minutes
For December 8, 2011

Board Update
5.00

Open Forum
6.00

Action Items

7.00



BOARD OF EDUCATION AGENDA ITEM 7.01

BOARD MEETING OF: January 12, 2012

PREPARED BY: Brad Miller, attorney for BOE

TITLE OF AGENDA ITEM: Revision and review of Board policies BC School Board Member Conduct, BCA-E Board Member Code of Ethics, BCB Board Member Conflict of Interest

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

The Board received an update on the operation of its current policies governing Board conduct at its December, 2011 meeting. This update included an analysis of current policies, a comparison with state law, and discussion of possible revisions to some or all of the policies. At the conclusion of this presentation, the Board directed legal counsel to prepare draft revisions of these policies in accordance with certain specific guidelines.

RATIONALE:

The Board of Education desires to conduct its affairs in a transparent, ethical and responsible manner. A review of the policies that govern these matters is a necessary first step to consideration of any revisions to such policies.

RELEVANT DATA AND EXPECTED OUTCOMES:

If adopted, the revisions to these policies will meet the requirements of State law as well as staff and community expectations of exemplary Board conduct.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

Amount Budgeted: NA.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the proposed revisions to Board Policies BCA-E and BCB and the review of policy BCB.

APPROVED BY: Board of Education

DATE: January 4, 2011

School Board Member Conduct

Public office is a trust created by the confidence which the public places in the integrity of its public officers. To preserve this confidence, it is the desire of the Board of Education to operate under the highest ethical standards.

In carrying out fiduciary duties, a Board member shall not:

1. Disclose or use confidential information acquired in the course of official duties to further substantially personal financial interests.
2. Accept a gift of substantial value or substantial economic benefit tantamount to a gift of substantial value which would tend to improperly influence a reasonable person in the position or which it is known or should be known is primarily for the purpose of a reward for official action taken.
3. Engage in a substantial financial transaction for the member's private business purposes with a person whom the member supervises in the course of official duties.
4. Perform an official act, which directly and substantially confers an economic benefit on a business, or other undertaking in which the member has a substantial financial interest or is engaged as a counsel, consultant, representative, or agent.

The phrase "economic benefit tantamount to a gift of substantial value" includes a loan at a rate of interest substantially lower than the prevailing commercial rate and compensation received for private services rendered at a rate substantially exceeding the fair market value.

It is permissible for a Board member to receive:

1. Campaign contributions and contributions in kind which are reported in accordance with state law.
2. An occasional non-pecuniary gift which is insignificant in value.
3. A non-pecuniary award publicly presented by a nonprofit organization in recognition of public service.
4. Payment or reimbursement for actual and necessary expenditures for travel and subsistence for attendance at a convention or other meeting at which the member is scheduled to participate.

5. Reimbursement for or acceptance of an opportunity to participate in a social function or meeting which is not extraordinary when viewed in light of the position.
6. Items of perishable or nonpermanent value including but not limited to meals, lodging, travel expenses or tickets to sporting, recreational, educational, or cultural events. Tickets to these events may have to be reported in accordance with the public official disclosure law.
7. Payment for speeches, appearances, or publications reported in accordance with the public official disclosure law.

It shall not be considered a breach of conduct for a Board member to:

1. Use school facilities and equipment to communicate or correspond with constituents, family members, or business associates.
2. Accept or receive a benefit as an indirect consequence of transacting school district business.

Adopted: September 3, 1998.

Reviewed: September 23, 2009

Review:

LEGAL REFS.: C.R.S. 1-45-101 *et seq.* (Fair Campaign Practices Act)
C.R.S. 22-32-110(1)(k) (specific powers of boards)
C.R.S. 24-6-203 (Public Official Disclosure Act)
C.R.S. 24-18-104 (rules of conduct for all public officers, general assembly, local government officials and employees)
C.R.S. 24-18-109 (rules of conduct for local government officials and employees)

Board Member Code of Ethics

~~According to the~~ Colorado Revised Statutes 24-18-105, ~~providesthe following~~ ethical principles for school board members which "are intended as guides to conduct and do not constitute violations as such of the public trust of office..." Secure, therefore, in the belief that these principles supply the highest enforceable standard for Board Member conduct, Falcon School District 49 hereby declares that the statutory principles shall be adopted in the form of mandatory standards:

5. A Board member "~~shall~~~~should~~ not acquire or hold an interest in any business or undertaking which that member has reason to believe may be directly and substantially affected to its economic benefit by official action to be taken by an agency over which the member has substantive authority."
6. A Board member "~~shall~~~~should~~ not, within six months following the termination of office..., obtain employment in which the member will take direct advantage, unavailable to others, of matters with which the member was directly involved during the term of [office]. These matters include rules, other than rules of general application, which the member actively helped to formulate applications, claims, or contested cases in the consideration of which the member was an active participant."
7. A Board member "~~shall~~~~should~~ not perform an official act directly and substantially affecting a business or other undertaking to its economic detriment when the member has a substantial financial interest in a competing firm or undertaking."

Adopted: September 3, 1998.

Reviewed: September 23, 2009

Revision:

Board Member Conflict of Interest

Public office is a trust created in the interest of the common good and for the benefit of the people. A conflict of interest can arise when a public officer is unable to be devoted with complete loyalty and singleness of purpose to the general public interest.

It is the intent of this policy to protect the public trust placed in directors of this school district. For purposes of this policy, the Board of Education declares that a conflict of interest is a personal, pecuniary interest that is immediate, definite, and demonstrable and which is or may be in conflict with the public interest.

A Board member, who has a personal or private interest in a matter proposed or pending before the Board, shall disclose such interest to the Board, shall not vote on it, and shall not attempt to influence the decisions of other Board members in voting on the matter.

However, if a Board member has complied with statutory disclosure requirements by notifying the Secretary of State of his or her interest in the matter, he or she may vote if his or her participation is necessary to obtain a quorum or otherwise enable the Board to act. A member who votes under these circumstances shall state for the record the fact and summary nature of the potential conflict of interest.

The written disclosure to the Secretary of State shall list as applicable the amount of the member's financial interest, the purpose and duration of any services rendered, compensation received for services, or such other information necessary to describe the interest.

The Board shall not hire any of its members as an employee of the District, nor shall it permit the District to consider the application for employment by any of its members. However, the Board does recognize that employees may desire to serve on the Board. Should an employee be elected or appointed to the Board, he or she shall, before taking office, resign from his or her position with the District.

The Board shall not approve any compensation for a member for services rendered to the District except for services rendered to the Board as provided by law. Members may be reimbursed for authorized expenses in carrying out Board duties as provided by law.

The Board shall not enter into any contract with any of its members or with a firm or corporation in which a member has a financial interest, unless one or more of the following apply:

1. The contract is awarded to the lowest responsible bidder based on competitive bidding procedures.
2. The merchandise is sold to the highest bidder at a public auction.
3. The transaction involves investing or depositing money in a financial institution which is in the business of loaning money or receiving money.
4. If, because of geographic restrictions, the District could not otherwise reasonably afford the contract because the additional cost to the District would be greater than 10 percent of the contract with the interested member or if the contract is for services that must be performed within a limited time period and no other contractor can perform the services.
5. If the contract is one in which the Board member has disclosed a personal interest and is one on which the member has not voted or has voted as allowed in state law following disclosure to the Secretary of State and to the Board.

Except as described above, a Board member shall not be a purchaser at any sale or a vendor for any purchase made by the District.

A member of the Board may request an advisory opinion from the Secretary of State concerning issues relating to his conduct and potential conflict of interest.

Adopted: August 21, 1977.

Revised: January 16, 1985.

Revised: September 3, 1998.

Revised: July 26, 2005.

Reviewed: September 23, 2009.

Revision:

LEGAL REFS.: Colorado Constitution, Article X, Section 13

C.R.S. 22-32-109(1)(y) (*duty of board to adopt bylaws on conflicts of interest*)

C.R.S. 24-18-109 through 24-18-111 (*government rules of conduct*)

C.R.S. 24-18-201 (*standards of conduct – interests in contracts*)

C.R.S. 24-18-202 (*Standards of conduct – interests in sales*)

CROSS REF.: BC, School Board Member Conduct

BEDF, Voting Method

DJE, Bidding Procedures



BOARD OF EDUCATION AGENDA ITEM 7.02

BOARD MEETING OF: January 12, 2012

PREPARED BY: Kim McClelland, iConnect Zone Innovation Leader

TITLE OF AGENDA ITEM: Pikes Peak School of Expeditionary Learning Charter Renewal

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

The charter school contract for Pikes Peak School of Expeditionary Learning is due for renewal this year. On January 8th 2004 the Falcon District 49 Board of Education first approved PPSEL's application to operate as a charter school in our district. Falcon District 49 entered into a renewal agreement with them on March 8th 2007, which became effective July 1st 2007. The term of PPSEL's contract was for 5 fiscal years (2007-08 through 2011-2012). The District has established a process to renew PPSEL's contract every 5 years. Colorado Law (C.R.S. 22-3-.5-110) outlines specific requirements for the contents of a renewal application, the latest date for submission, and the date by which a district must act on the renewal application.

- No later than December 1st of the year prior to the year in which the charter expires, the charter school must submit a renewal application.
- The chartering local board of education shall rule with a resolution for renewal no later than February 1st of the year in which the charter expires.
- The renewal application must consist of:
 - A report on progress of the charter
 - A financial statement that discloses the costs of administration, instruction, and other spending categories for the charter school.

RATIONALE:

The recommendation for renewal would be based on the outcomes of the renewal process, and an external site visit by the Colorado League of Charters schools.

The renewal process considers four key questions below:

- Is the educational program a success?
- Are school operations effective and efficient?
- Is the school meeting its legal and other obligations?
- Does the school have excellent governance and leadership?

The charter school sub-committee formed through DAAC met on November 17th to review the charter renewal process. The sub-committee met again on December 2nd to confirm the answers to the four key questions and to finalize their recommendation for DAAC and the Falcon Board of Education.

District personnel anticipate that we will make a recommendation to the Falcon Board of Education regarding contract renewal at the January meeting for PPSEL.

RELEVANT DATA AND EXPECTED OUTCOMES:

Prior to submitting the renewal documents to the district, the Colorado League of Charter Schools conducted a comprehensive external site visit review of PPSEL. This was required by PPSEL’s contract (Section 2.4.1) because the school received a rating of low or below for two consecutive years on their state accountability report. The outcome of the report from the external site visit was positive and provided the school with commendations and recommendations.

The expected out come would be for the Falcon School District’s Board of Education to renew the PPSEL charter for a total of 5 years. PPSEL will be expected to provide the District with a detailed plan of how PPSEL’s Board will improve its work as the school’s governing body based on the recommendations from the external site visit review.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

- Student Achievement and Performance Staff Empowerment and Support
- Parent/Community Engagement Social and Ethical Responsibility
- Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

Amount Budgeted: PPSEL’s charter contract provides that any cost related to the district’s authorizing, monitoring and supervision will be incurred by the PPSEL.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the Pikes Peak School of Expeditionary Learning charter renewal for a total of 5 years and to direct legal counsel to prepare and negotiate a renewal contract to become effective on July 1, 2012.

APPROVED BY: Becky Carter, Chief Education Officer

DATE: January 4, 2012



BOARD OF EDUCATION AGENDA ITEM 7.03

BOARD MEETING OF: January 12, 2012

PREPARED BY: Melissa Andrews, Planning & Construction Manager

TITLE OF AGENDA ITEM: Contract for New Falcon Virtual Academy Building Remodel

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

At a Special Board of Education meeting on November 8, 2011, the Board approved item 5.01 which authorized Brett Ridgway, Chief Business Officer to enter in to a lease purchase agreement for a building to be the future home of Falcon Virtual Academy, at 6113 Constitution Avenue, contingent upon the “receipt of all necessary governmental approvals”. Those approvals were obtained and the lease has been formally entered into.

The discussion and presentation of item 5.01 on November 8 also included an identification of the build-out scenario that was to follow, where the funds would come from, etc.. Accordingly, the Planning & Construction Department has pursued the necessary steps to obtain architectural plans for the build-out and to qualify a general contractor to perform the work.

Therefore, a Request for Qualifications (RFQ) was published December 8, 2011 with a response deadline of January 4, 2012. RFQ’s were received on Wednesday January 4th, 2012 for the renovation/remodel of the new Falcon Virtual Academy building. This was advertised and posted on the website, as per board policy. There were a total of ten (10) responses received, and a committee consisting of several individuals from planning and construction and facilities departments met to review the responses. A matrix was used in determining the appropriate contractor to bring forward to the board. Due to the nature of a design build type project there is not an exact cost provided by the contractor, as that would require a complete design prior to this bid. We are unable to have the design in place prior to going out for bid due to time constraints and the need to have a contractor on board during the design phase of the project, which will aid in keeping costs down. Costs on the project will be managed by the funding allocated by Brett Ridgway, Chief Business Officer, and a not to exceed contract.

RATIONALE:

Falcon Virtual Academy has grown by over 150% in the last year and has filled to a capacity where students are unable to be accepted to the popular program. By offering the program in a larger space, more suited to the program requirements, the number of students will grow and be more successful in the appropriate surroundings. In order to retain interest we must have the project complete prior to the 2012/13 school year so we do not loose these students to other similar programs.

RELEVANT DATA AND EXPECTED OUTCOMES:

It is expected that the contractor will be able to work simultaneously with the architect not only in design, but to begin the permitting process, any necessary structural reinforcements and other activities, allowing the time line to condense, therefore allowing for an opening date for summer school, or worst case the beginning of the next school year.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

Amount Projected: \$1.4 Million, consistent with November 8, 2011 presentation.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve qualifying _____ to work alongside the architect for the project to remodel the new Falcon Virtual Building at 6113 Constitution Avenue in order to prepare a complete contract, within project cost parameters established in the Request for Qualification, for subsequent presentation to the Falcon School District Board of Education for consideration and approval.

APPROVED BY: Brett Ridgway, Chief Business Officer **DATE:** January 5, 2011



BOARD OF EDUCATION AGENDA ITEM 7.04

BOARD MEETING OF: January 12, 2012
PREPARED BY: Melissa Andrews, Planning & Construction Manager
TITLE OF AGENDA ITEM: Approval of the contract for completion of the Falcon Community Builders for Classrooms (FCBC) field at Vista Ridge High School.

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

The Falcon Community Builders for Classrooms (FCBC) is donating funds to finish out the athletic complex at Vista Ridge High School, to include Bleachers, concessions, restrooms, sidewalks, and fencing. Because the money is a donation, there may be stipulations made on the use of funds. In this instance, we were given the option to use Nunn Construction or Bryan Construction for this project. The Planning and Construction Department asked each contractor for a cost estimate, which was provided in October. With FCBC's recommendation, Bryan construction was the chosen contractor to head this project. The final cost for this project will be determined by the FCBC Board and will become more solidified as the design nears completion.

The terms of the donation, and the necessary policy accommodations to accept it, were adopted by the Board of Education with the approval of item 4.06 at the October 27, 2011 regular meeting. The item contemplated herein is a continuation of that process.

RATIONALE:

Because the money for the completion of the athletic complex is a donation from FCBC, no district funds will have to be used in this project.

RELEVANT DATA AND EXPECTED OUTCOMES:

It is expected that the athletic complex at Vista Ridge High School will be complete prior to the 2012 football season and will seat up to 1200 students.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

- | | |
|---------------------------------------------------------------------------|-----------------------------------------------------------------------|
| <input type="checkbox"/> Student Achievement and Performance | <input type="checkbox"/> Staff Empowerment and Support |
| <input checked="" type="checkbox"/> Parent/Community Engagement | <input checked="" type="checkbox"/> Social and Ethical Responsibility |
| <input type="checkbox"/> Operational Efficiency and Systems Effectiveness | |

FUNDING REQUIRED: Yes No

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the contract for Bryan Construction to complete the athletic complex at Vista Ridge High School with funding donated by Falcon Community Builders for Classrooms.

APPROVED BY: Brett Ridgway, Chief Business Officer **DATE:** January 5, 2011



BOARD OF EDUCATION AGENDA ITEM 7.05

BOARD MEETING OF: January 12, 2012

PREPARED BY: Brett Ridgway, Chief Business Officer

TITLE OF AGENDA ITEM: Future Direction of IT Operations Support.

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

In January 2011, the Board of Education initiated a major restructuring of the District with several moves that included the elimination of the District's Chief Information Officer position. In the weeks and months following that action, the IT department experienced several resignations that began to erode the experience and institutional knowledge that had existed prior to that time. Compounding that with some hesitation from the Board of Education on their preferred direction for the department created more uncertainty that led to more resignations.

A Request for Proposal (RFP) process was executed late in the spring of 2011, seeking potential outside alternatives for IT services. However, the RFP itself was somewhat vague and led to proposals that were significantly more expensive than what the district had traditionally spent for IT services. In addition, the proposals were inconsistent in terms of the service structure that was being presented. The situation was stabilized by narrowing the focus of the need down to support services and identifying the vendor that had provided the best proposal for that area of need. District representatives entered into negotiations with the vendor, Colorado Computer Support (CCS) with the goal of bringing a proposal to the Board of Education that was cost-neutral and provided a consistent, if not improved, level of support services to the district user group. The proposal was completed and delivered to the Board of Education, which approved the proposal on June 23, 2011 for services beginning July 1, 2011.

The District's satisfaction with CCS has been very high through the first six months of their contract and they have consistently met performance requirements set out in the contract agreement. As the year has progressed, the stability of the portion of IT services that was retained 'in-house' (Operations) has slowly eroded with additional resignations. During the week of January 3, 2012, the district received resignations from the two senior members of the Operations group. Losing these persons now completely depletes the experience and institutional knowledge of the district's IT environment and brings the District to a key decision point on how to proceed.

The District has three potential options: (1) Re-build the IT Operations Department in-house; (2) seek to expand the relationship with CCS beyond the current IT Support Service provider to include Operations Service; or (3) seek out a new external vendor to provide Operations Services separate from CCS's provision of support services.

RATIONALE:

Of all the position types within the District, IT positions have a skillset that is in demand in the larger workplace (i.e. private sector), because the IT skillset for education is not dissimilar to other industries. Combining that with the perceived instability of the District’s IT department has led to a weak negotiating position when seeking new staff to replace those who have resigned. In order to re-build the department internally, it would require a much larger investment than the District has been able to support in the past. Given current difficulties in funding and the expectation that it will not abate in the near future, expanding the investment in IT services would require the District to reduce spending in another area to compensate. With those factors in mind, rebuilding presents a significant amount of risk to the District.

CCS has, from all accounts and measures, performed the support service role they were contracted for very well since the contract inception on July 1, 2011. CCS staff includes several former Falcon School District employees and their experience of the last six months has given them a good amount of familiarity with the District’s IT environment. CCS has expertise that can handle operational needs as well. CCS has presented a proposal for assuming the responsibility for IT Operations that will fit within the District’s budget limitations and will allow for current internal Operations staff to have an opportunity to join CCS as they increase staff to handle the increased workload that onboarding the Falcon School District operational process will bring.

Introducing another vendor to the situation would bring risk in an unknown quantity that is greater than the potential benefit of competition between outside vendors. In addition, the RFP experience from last spring indicates that the District needs to re-document the IT environment in a way that can be used as a clear basis for future RFP processes. One key component of that documentation is a complete physical inventory of all technology hardware in use in the District. The CCS proposal includes a physical inventory process scheduled for spring break in March 2012. Completing the inventory and documenting the environment will take a substantial amount of time. The timing of the physical inventory, and the documentation process of the IT environment; combined with the timing of the start of a new fiscal year and the need to have IT services secured for an entire fiscal/school year; indicate that it will be best to have an eighteen month agreement with CCS with the intent to go out for a full RFP process in January 2013 for services beginning July 1, 2013.

RELEVANT DATA AND EXPECTED OUTCOMES:

It is expected that IT Operational Services will be adequately provided by CCS and that current operations staff will have appropriate opportunity to join CCS to effectively continue their individual roles in operations support. It is further expected that the services will be cost-neutral to the current IT environment and that any deviation in cost will be the result of requested changes to the current environment by District Administration as they look for strategic changes to the educational platform in the vein of improving Instructional Technology, and that it will be the responsibility of District Administration to accommodate changes to the cost structure.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

- Student Achievement and Performance
- Parent/Community Engagement
- Operational Efficiency and Systems Effectiveness
- Staff Empowerment and Support
- Social and Ethical Responsibility

FUNDING REQUIRED: Yes No

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve expanding the scope of services provided by Colorado Computer Support to include IT Operations and to extend the agreement to June 30, 2013, subject to appropriation in the 2012-13 fiscal year budget.

APPROVED BY: Brett Ridgway, Chief Business Officer **DATE:** January 8, 2011

Informational Items

8.00

8.01 Student Trips

8.02 Expulsions and Suspensions

Discussion Items

9.00



BOARD OF EDUCATION AGENDA ITEM 9.01

BOARD MEETING OF: January 12, 2011

PREPARED BY: Mark Carara, Assistant Superintendent for Innovation/FHS Principal
Sean Dorsey, Assistant Superintendent for Innovation/SCHS Principal
Bob Felice, Assistant Superintendent for Innovation/VRHS Principal
Kim McClelland, Assistant Superintendent for Innovation/iConnect

TITLE OF AGENDA ITEM: Revision to Policy IKCA Weighted Grading

ACTION/INFORMATION/DISCUSSION: Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

- *FHS, SCHS & VRHS now offer dual credit classes along with the University of Colorado-Colorado Springs. These classes are called CU Succeed classes.
- *These are college-level classes. Those who teach these classes are approved through UCCS. These instructors must have a Masters Degree in the subject area they teach for the university. The curriculum is approved by UCCS as well.
- *These classes, in terms of rigor, are no different than advanced placement or IB classes.
- *The need is for CU Succeed students to receive the same weighted grades students receive in IB and Advanced Placement classes.

RATIONALE

*In terms of fairness for taking a college-level course, students will be rewarded appropriately for their work. As it stands, we teach both AP and CU Succeed classes concurrently. In other words, some students receive AP credit and others receive CU Succeed classes but they're all meeting together with the same teacher, at the same time, in the same class. Everything is the same except where they receive their credit.

RELEVANT DATA AND EXPECTED OUTCOMES:

* By addressing this concern, the Board of Education would exercise fairness due to students currently enrolled in CU Succeed classes.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

<input checked="" type="checkbox"/> Student Achievement and Performance	<input type="checkbox"/> Staff Empowerment and Support
<input type="checkbox"/> Parent/Community Engagement	<input type="checkbox"/> Social and Ethical Responsibility
<input type="checkbox"/> Operational Efficiency and Systems Effectiveness	

FUNDING REQUIRED: Yes No

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

NA

APPROVED BY: Becky Carter, Chief Education Officer

DATE: December 9, 2011

Weighted Grading

The Board of Education believes that all high school students should pursue the most challenging and rigorous course of instruction which their individual skills and abilities will allow them to master. At the same time, the Board believes that students who are engaged in the most demanding course work offered in the curriculum should be recognized in a manner which makes them highly competitive with their peers for admission to selective colleges and universities and for scholarships and financial aid.

The term “weighted grading” is used to describe the process of assigning additional strength or numerical value to a grade which a student earns in certain courses designated as “weighted” courses. This additional numerical value will be used to compute a student’s grade point average (GPA) and class rank. Courses selected for weighting are those which are determined to be rigorous, require prerequisites, and are considered as preparation courses for college.

All Advanced Placement (AP), [University of Colorado-Colorado Springs, CU Succeed](#), and International Baccalaureate (IB) courses will be given credit on a 5.0 weighted grade scale. AP grades will count on a 5.0 scale only if the student takes the AP exam. Designated honors courses will be given credit on a 4.5 weighted grading scale. Any student taking a weighted class who does not earn a passing grade will not be awarded class credit.

Students, who transfer into the District with credit in courses that meet the stipulations outlined, will have their transfer grades adjusted to the appropriate weighted grade scale.

All courses approved for weighted grades will follow a District approved curriculum and require the District course final exam. Honors courses will be weighted once the curriculum has been developed to meet specific standards.

Adopted: April 4, 2002.

Reviewed: July 8, 2010.

[Revised:](#)



BOARD OF EDUCATION AGENDA ITEM 9.02

BOARD MEETING OF: January 12, 2012

PREPARED BY: Brett Ridgway, Chief Business Officer

TITLE OF AGENDA ITEM: Revision of Board of Education Policies
DAC Continuing Financial Stability, DJE-R Bidding Procedures, GCQEA-R Guidelines for Employment of Retired Persons, GDQCA-R Educational support Staff Transitional Retirement Plan, GCBA Instructional Staff Contracts/Compensation/Salary Schedules, GCBA-R Instructional Staff Contracts/Compensation/Salary Schedules

ACTION/INFORMATION/DISCUSSION: Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

DAC – previous presentations and discussion indicated a need to revise this policy to focus on total, or gross, revenue rather than net revenue. Also needs clarification to current organizational structure.

DJE-R – our policy is more restrictive than state statute and our purchasing department does not have adequate man hours to hold to a \$25,000 target rather than the \$50,000 that is required by statute.

GCQEA-R & CDQCA-R – regulation that established timeline an employee to apply for 110 day transition year employment needs to have a deadline reasonable for both the employee and administration.

GCBA & GCBA-R – current practice of awarding experience to new hires did not contemplate situations where salaries had been ‘frozen’ for one or more years. This led to a scenario where it was better for someone to leave and then come back in new at a later date rather than staying on. This was and is inequitable for continuing staff.

RATIONALE:

Policy changes are recommended to either improve the balance between efficiency and effectiveness, to correct issues that may have unintended consequences depending on interpretations, or to declare a change in operational procedures.

RELEVANT DATA AND EXPECTED OUTCOMES:

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

- Student Achievement and Performance
- Parent/Community Engagement
- Operational Efficiency and Systems Effectiveness
- Staff Empowerment and Support
- Social and Ethical Responsibility

FUNDING REQUIRED: Yes No

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

Direct Administration to bring recommended policy changes back for formal approval at a future meeting.

APPROVED BY: Brett Ridgway, Chief Business Officer **DATE:** January 5, 2011

Continuing Financial Stability

The Board of Education believes it has the duty to adequately fund current operations without jeopardizing the long-term financial condition of the District. The best measure of continuing financial stability is the dollar amount of the fund balance as presented in the audited financial statements. An analysis of fund balance is enhanced by its relationship to total revenues.

The Board, therefore, directs the Chief ~~Business Officer of Service Center Operations~~ or designee to annually report the status of the General Fund's fund balance. The report will present the ratio of the prior year's fund balance to total net revenue as presented in the audited financial statements. The ratio will also be given for each of the two (2) years preceding the prior year, as well as the projected ratio at the end of the current year. The information, thus presented, will allow any significant trends to be identified. The following format will be utilized:

General Fund fund balance	2nd preceding year	1st preceding year	prior year	current year
÷				
<u>Total Net</u> -General Fund revenue	2nd preceding year	1st preceding year	prior year	current year
=				
Resulting Ratio	2nd preceding year	1st preceding year	prior year	current year

In order to maintain financial stability, the Board believes the ratio should be at or above 10%, including the Tabor reserve. Such a "cushion" will allow the District time to react to decreased enrollment, decreased state funding, or a general downturn in the economy. If the ratio dips below 10%, the Chief ~~Business Officer's of Service Center Operations~~ annual report will state the reasons why and identify specific recommendations to ensure that it returns to 10% by the end of the current year.

General fund balance amounts above 11% at the close of the prior audited fiscal year are to be moved to the capital reserve fund to be spent according to State Laws and board policies FBC-R governing capital spending. Of the amount moved into the fund, each school will be allocated \$1,500 plus \$2.50 per FTE to be expended on capital projects identified by building administration. Priority shall be given to building fund allocations, in the event that there are not enough funds to cover the building fund allocations, the funds should be allocated proportionally based on student count at the individual school sites. The recommended capital spending plan for this additional revenue will be brought to

the Board with the amended budget in January of each year. In the event the Colorado Department of Education is predicting decreased state funding or other District priorities are identified in a fiscal year, the Chief Business Officer of ~~Service Center Operations~~ will seek Board approval to re-appropriate the excess funds based on priorities in order to ensure financial stability for the District.

All projects will be identified and approved by the Board prior to entering into repairs, improvements, and/or other contractual obligations.

With Board approval, amounts may be rolled over from one fiscal year to the next.

Adopted: November 4, 1999.

Revised: September 10, 2009.

Revised: May 12, 2011.

Revised:

Bidding Procedures

1. All contractual services and purchase of supplies, materials and equipment in the amount of \$~~50,000~~ ~~25,000~~ or more over the course of the fiscal year shall be put to bid. This shall not apply, however, to professional services or instructional materials, according to state law.
 - a. Purchases under \$~~50,000~~ ~~25,000~~ may be made in the open market, but shall, when possible, be based on at least three competitive quotations or prices.
 - b. State awards and group purchasing with other State agencies may be utilized in place of bidding for selected items, should that be in the best interest of the District.
2. All contracts and all open market orders will be awarded to the supplier that offers the best value, taking into consideration the cost and quality of materials or services desired and their contribution to program goals.
3. In addition, the company's past experience with the District will be considered. Those suppliers that have provided inadequate goods or services in the past and those suppliers that have missed deadlines in the past will not be considered a qualified supplier. As such, their bids will not be considered.
4. Suppliers may contact the Purchasing Office to have their names placed on mailing lists to receive invitations to bid.
 - a. When specifications are prepared, the Purchasing Office will notify all merchants and firms who have indicated an interest in bidding.
 - b. With regard to certain materials or services for which bids are required, the Chief of Service Center Operations or designee may choose to develop a procedure to pre-qualify bidders. In that event, only pre-qualified bidders may submit bids.
5. All bids shall be submitted to bids@d49.org or mailed, in a sealed envelope addressed to the Board.
 - a. All bids must be plainly marked with the bid number and the time of the bid opening.
 - b. Bids will be date and time stamped by the District Purchasing Agent or designee as to when they are received in the District above email inbox or mailbox.

- c. Bids shall be opened in public by appropriate District officials or employees at the time specified, and all bidders shall be invited to be present.
6. The Board/Chief of Service Center Operations reserves the right to reject any or all bids, in whole or in part, to waive irregularities or technicalities, and to accept that bid which appears to be in the best interest of the District.
7. The bidder to whom an award is made may be required to submit to the District proof of liability insurance and, when appropriate, proof of workers' compensation insurance, and may be required to enter into a written contract with the District.

Adopted: May 13, 2010.

Revised: May 12, 2011.

Revised:

LEGAL REFS.: C.R.S. 22-32-109(1)(b) (*Board of Education – specific duties*)

Guidelines for Employment of Retired Persons

The following are the guidelines that will govern the employment of retired persons by Falcon School District. In addition to District guidelines, PERA regulations will also need to be followed.

1. Any individual retiring from the District and taking PERA benefits must allow for one (1) month separation from actual work. This PERA rule is supported by a financial penalty of 5% of the benefit for each day worked.
2. An employee intending to work beyond retirement must submit a letter of application to the human resource office by January 20 of the calendar year in which retirement will take effect. ~~at least 60 days prior to the actual retirement date.~~
3. The Board of Education shall give final approval to determine which employees are selected for participation. Consideration for participation will include the needs of the District, past performance of the employee, and the recommendation of their immediate supervisor and the Chief Education Officer, or Chief Business Officer.

If an individual is approved:

1. Participants in a retirement plan will receive a salary commensurate with their last placement. No raise will be granted to individuals approved for the plan.
2. Licensed participants must have a valid Colorado teaching license.
3. The District will not provide any insurance benefits.
4. The District will not make any PERA contributions on behalf of the employee.
5. Participants in a retirement plan shall not be provided with any paid holidays, paid vacations, or leaves.
6. Licensed participants working under a retirement plan must execute a retirement contract in which they waive any and all rights and remedies available under the provisions of the Colorado Teacher Employment, Compensation, and Dismissal Act (C.R.S. 22-63-101).

Adopted: June 27, 2001.

Revised: December 10, 2009

Revised: September 8, 2011.

Revised:

Educational Support Staff Transitional Retirement Plan

The following are the guidelines that will govern the transitional retirement plan offered by Falcon School District. In addition to District guidelines, PERA regulations will also need to be followed.

4. Any individual retiring from the District and taking PERA benefits must allow for one (1) month separation from actual work. This PERA rule is supported by a financial penalty of 5% of the benefit for each day worked.
5. An employee intending to work beyond retirement must submit a letter of application to the human resources office by January 20 of the calendar year in which retirement will take effect ~~at least sixty (60) days prior to the actual retirement date.~~
6. The Board of Education shall give final approval to determine which employees are selected for participation. Consideration for participation will include the needs of the District, past performance of the employee, and the recommendation of their immediate supervisor and the Chief Education Officer.

If an individual is approved:

7. Participants in a transitional retirement plan will receive a salary commensurate with their last placement. No raise will be granted to individuals approved for the plan.
8. The District will not provide any insurance benefits.
9. The District will not make any PERA contributions on behalf of the employee.
10. Participants in a transitional retirement plan shall not be provided with any paid holidays, paid vacations, catastrophic leave bank or leaves.

Adopted: June 27, 2001.

Revised: December 9, 2010.

Revised: November 10, 2011.

Revised:

Instructional Staff Contracts/Compensation/Salary Schedules

The Board of Education annually shall adopt a salary schedule for its regular teaching personnel. The Human Resources Department shall place each teacher in the District on the salary schedule at least commensurate with, but not limited to, his/her education, prior experience, and experience in the District, not to exceed 10 years of previous experience for new hires unless authorized by the Chief Education Officer. The placement of new hires on the salary schedule may be affected by recent financial conditions at the District that may have resulted in salary freeze actions. During an active salary freeze, the ten (10) year maximum will be discounted by one year for every year that continuing staff has not received an increase in pay related to experience and/or cost of living adjustments. Once a salary freeze is no longer active, this discount requirement for new hires will no longer apply.

The schedule adopted by the Board shall remain in effect until changed or modified by the Board in accordance with law. If the Board declares a fiscal emergency during a budget year as allowed by state law, it may reduce salaries for all employees on a proportional basis or the work year of employees may be altered. Any such reduction in salaries may be made notwithstanding any adopted salary schedule or policy.

Salary increments shall be conditioned upon evidence of the continued professional growth of the teacher. Within the framework of state statutes, employees who do not comply with the requirements of the Board and state may not be granted salary increases, or they may not be retained on the staff.

Placement on the salary schedule shall be in accordance with requirements developed by the administration and approved by the Board.

The District shall comply with statutory provisions regarding salary schedules.

Adopted: April 21, 1977.

Revised: April 20, 1978.

Revised: January 18, 1979.

Revised: June 19, 1980.

Revised to conform with practice: date of manual revision.

Reviewed: May 11, 2000.

Revised: August 28, 2001.

Revised: March 6, 2003.

Revised: June 10, 2010.

Revised: August 11, 2011.

Revised:

LEGAL REFS.: C.R.S. 22-32-110(5) (*agreement with employee group cannot exceed one year term unless subject to reopener on salaries and benefits*)
C.R.S. 22-32-115.5(2) (*reductions in salary or alteration of work year due to fiscal emergency*)
C.R.S. 22-60.5-110 (*renewal of teacher license*)
C.R.S. 22-63-401 through 403 (*teacher compensation laws*)
C.R.S. 22-69-101 et seq. (*grant program for alternative teacher compensation plans*)

CROSS REFS.: DBK* Fiscal Emergencies
GCQA Instructional Staff Reduction in Force

Instructional Staff Contracts/Compensation/Salary Schedules

Classification

A teacher will be placed on the salary schedule at the time of initial employment. The Human Resources Department will classify the teacher's placement using official information supplied by the teacher. It is the responsibility of each teacher to present complete, accurate evidence of training and experience.

The number of years of out-of-district experience that will be granted will be approved when the salary schedule is adopted and will appear on the salary schedule. The placement of new hires on the salary schedule may be affected by recent financial conditions at the District that may have resulted in salary freeze actions. During an active salary freeze, the ten (10) year maximum will be discounted by one year for every year that continuing staff has not received an increase in pay related to experience and/or cost of living adjustments. Once a salary freeze is no longer active, this discount requirement for new hires will no longer apply.

Movement on the schedule

Vertical and horizontal movement will be allowed within the salary schedule. These are the rules for movement:

Vertical movement (experience). Annually, in June, teachers continuing with the District will be granted an experience (vertical) step on the salary schedule, unless:

1. The Board of Education determines there is a fiscal emergency and does not grant an experience step for salary increases.
2. A teacher is at the bottom of a column and has no additional educational credit to submit.
3. A teacher has taught less than a semester during the previous school year.
4. The teacher is on a plan of remediation or not in good standing.

If a teacher returns after completing at least a semester as an INR, they may be granted an experience step for the next school year.

Horizontal credit (education). In order to move horizontally on the salary schedule, evidence of items to be considered may be submitted once a year. Prior to September 1 of each contract year, items may be submitted to the human resources department for consideration of a horizontal move. If

evidence is filed prior to March 1 of each contract year, the human resources department will consider a horizontal move which will amount to one-half (1/2) of the total additional pay that would have been awarded at the beginning of the year.

The following areas are allowable evidence for consideration in an attempt to make a horizontal move:

<i>Area of professional activity</i>	<i>Credit at the rate of</i>	<i>Activity rules</i>
College/university credit	<p>As awarded by the institution, except student teaching.</p> <p>Everything will be recorded in semester credits.</p>	<ul style="list-style-type: none"> a. Work must be completed at an accredited college or university. b. A letter grade of “C” or better in the course must be earned in order for it to be counted. In courses in which letter grades are not given, a “pass” or “satisfactory” grade for the course must be obtained in order for it to be counted. c. Graduate hours in the teaching major or minor area will be counted. Graduate hours in an advanced education degree program will be accepted. d. Undergraduate hours obtained prior to initial employment will not count for salary placement. Undergraduate hours, with prior approval, can be submitted for credit while a District 49 employee.
Second Career College or University Credit	<p>As awarded by the institution, except student teaching.</p> <p>Everything will be recorded in semester credits.</p>	<p>Typically, this will include only graduate courses but may include undergraduate courses to support teaching license knowledge.</p>

<p>Uncompensated District in-service training and workshops</p>	<p>One semester hour credit for each 15 clock hours of instruction or participation.</p> <p>Instruction may include development and delivery of in-service training.</p>	<p>a. District sponsored in-service/ training not during regular working hours.</p> <p>b. In-service/training provided by other school districts which is applicable to job.</p>
<p>.</p>	<p>.</p>	<p>.</p>
<p>Supervising a student teacher, intern, or resident teacher</p>	<p>One semester hour for supervising a student teacher.</p>	<p>Being responsible for student teacher.</p>
<p>Travel</p>	<p>One semester hour for each week of approved activity or major fraction thereof.</p>	<p>To be recognized, travel must satisfy all of the following purposes:</p> <p>a. Broaden the person and his cultural understanding and human relations</p> <p>b. Provide for visitation of educational programs allowing for use of ideas in improvement of our educational programs</p> <p>c. Specifically relate to the subject areas of the teacher.</p> <p>d. Be of not less than one week's duration.</p>

Adopted: April 21, 1977.
Revised: April 20, 1978.
Revised: June 19, 1980.

Revised: January, 20, 1983.
Reviewed: May 11, 2000.
Revised: December 13, 2001.
Revised: June 10,2010.

Revised:

CROSS REFS.: GCBC, Professional Staff Supplementary Pay Plans/Overtime
GCI, Professional Staff Development



BOARD OF EDUCATION AGENDA ITEM 9.03

BOARD MEETING OF: January 12, 2012
PREPARED BY: Brett Ridgway, Chief Business Officer
TITLE OF AGENDA ITEM: Amended Budget Process
ACTION/INFORMATION/DISCUSSION: Information/Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED:
CRS 22-44-110 authorizes the Board of Education to "...review and change the budget, with respect to both revenues and expenditures, at any time prior to January 31 of the fiscal year for which the budget was adopted." This is commonly referred to as the 'Amended' Budget (vs. the 'Approved' Budget which is adopted prior to the start of the fiscal year – usually in June).

RATIONALE:
The amended budget is a time to correct many assumptions that were made in the Adopted Budget to either known variables (e.g. Student Count), or better estimates (e.g. staff costs), and as such is an important exercise – not only for managing the remaining portion of the current school year, but also in laying the groundwork for a budget for the subsequent fiscal year as well.

RELEVANT DATA AND EXPECTED OUTCOMES:
New staffing models should drive a revised assumption for personnel costs. Certain 'known' issues should be considered as well to determine what directions should be pursued.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

N/A

APPROVED BY: Brett Ridgway, Chief Business Officer **DATE:** January 9, 2012

Other Business

10.00

Adjournment

11.00



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Mission Statement

To prepare students, in a safe and caring environment, to be successful, competent and productive citizens in a global society.

AGENDA REGULAR BOARD OF EDUCATION MEETING January 12, 2012 6:30 p.m. Education Services Center – Board Room

- 1.00 Call to Order and Roll Call**
- 2.00 Welcome and Pledge of Allegiance**
- 3.00 Approval of Agenda**
- 4.00 Consent Agenda**
 - 4.01 Approval of December Monthly Financial Update
 - 4.02 Approval of Matters Relating to Administrative Personnel
 - 4.03 Approval of Matters Relating to Licensed Personnel
 - 4.04 Approval of Matters Relating to Educational Support Personnel
 - 4.05 Approval of Minutes for December 8, 2011 Regular BOE Meeting
- 5.00 Board Update**
- 6.00 Open Forum**
- 7:00 Action Items**
 - 7.01 Revision and review of Board policies BC School Board Member Conduct, BCA-E Board Member Code of Ethics, BCB Board Member Conflict of Interest
 - 7.02 Pikes Peak School of Expeditionary Learning Charter Renewal
 - 7.03 Contract for New Falcon Virtual Academy Building Remodel
 - 7.04 Approval of the contract for completion of the Falcon Community Builders for Classrooms (FCBC) field at Vista Ridge High School.
 - 7.05 Future Direction of IT Support
- 8:00 Information Items**
 - 8.01 Student Field Trips
 - 8.02 Expulsion/ Suspension Information
- 9.00 Discussion Items**
 - 9.01 Revision to Policy IKCA Weighted Grading
 - 9.02 Revision of Board of Education Policies
 - 9.03 2011-12 Amended Budget

10.00 **Other Business**

11.00 **Adjournment**

DATE OF POSTING: January 9, 2012

Loretta Branham, BOE Executive Assistant