



10850 East Woodmen Road • Falcon, CO 80831
Tele: 719-495-3601 • Fax: 719-495-0832 • E-mail: d49@d49.org

Mission Statement

To prepare students, in a safe and caring environment, to be successful, competent and productive citizens in a global society.

REVISED AGENDA
SPECIAL BOARD OF EDUCATION MEETING
June 27, 2012
6:30 p.m.
Education Services Center – Board Room

- 1.00 Call to Order and Roll Call**
- 2.00 Welcome and Pledge of Allegiance**
- 3.00 Approval of Agenda**
- 4.00 Consent Agenda**
 - 4.01 Approval of May Monthly Financial Update
 - 4.02 Approval of Matters Relating to Administrative Personnel
 - 4.03 Approval of Matters Relating to Licensed Personnel
 - 4.04 Approval of Matters Relating to Educational Support Personnel
 - 4.05 Approval of New Positions and Job Descriptions That Will Be Approved in the Proposed 2012-2013 Budget
- 5.00 Open Forum**
- 6:00 Action Items**
 - 6.01 Approval of the 2012-13 Contract between Falcon School District 49 and Pike’s Peak Community College
 - 6.02 Reauthorization (2012-13 fiscal year) of Head Start contract (EES and FES preschool sites): “Agreement between Falcon School District 49 and Community Partnership for Child Development, Inc.”
 - 6.03 Approval of Food Service at Evans and Falcon Elementary for Headstart
 - 6.04 Approval of Custodial Supply Contract for 2012-2013
 - 6.05 Approval of 2012-2013 Budget
 - 6.06 Approval of 2012-13 Fiscal Year Budgets for District Charter Schools: Banning Lewis Ranch Academy, Pikes Peak School for Expeditionary Learning, Rocky Mountain Classical Academy, The Imagine Classical Academy
 - 6.07 Approval of 2011-12 Fiscal Year Fund 46 Supplemental Budget
 - 6.08 Approval of Revision to Board of Education Policies GBC/GBC-R FMLA Eligible Staff Leaves and Absences , GBCA Non FMLA Staff Leaves and Absences and AC Nondiscrimination/Equal Opportunity

7:00 **Information Items**
7.01 Expulsion/ Suspension Information
7.02 Technology Update

8.00 **Discussion Items**
8.01 Revision to Policy ADF Falcon School District #49 Wellness Policy
8.02 July 12 Board Meeting Date

9.00 **Adjournment**

Special BOE meeting requested by Tammy Harold BOE President.

DATE OF POSTING: Third Revision June 26, 2012
Second Revision June 25, 2012
June 21, 2012

Loretta Branham, BOE Executive Assistant



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**SPECIAL
BOARD OF EDUCATION MEETING
June 27, 2012
6:30 p.m.**

**CENTRAL ADMINISTRATION
OFFICE—BOARD ROOM**

Call to Order and
Roll Call
1.00

Welcome and
Pledge of Allegiance
2.00

Approval of Agenda
3.00



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- 6:00** **Action Items**
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- 7:00** **Information Items**
 - 7.01 Expulsion/ Suspension Information

8.00 Discussion Items

8.01 Revision to Policy ADF Falcon School District #49 Wellness Policy

9.00 Adjournment

Special BOE meeting requested by Tammy Harold BOE President.

DATE OF POSTING: Revised Posting June 21, 2012
June 19, 2012

Loretta Branham, BOE Executive Assistant

Consent Agenda

4.00



BOARD OF EDUCATION AGENDA ITEM 4.01

BOARD MEETING OF: June 27, 2012
PREPARED BY: Brett Ridgway, Chief Business Officer
TITLE OF AGENDA ITEM: May 2012 Monthly Financial Update
ACTION/INFORMATION/DISCUSSION: Consent Agenda – Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

Report to the Board of Education the performance of actual revenues and expenditures versus budgeted revenues and expenditures in all funds with comparison to prior year. Reference the first attached spreadsheet: the first column is the list of each fund the District has. The 2011-2012 columns start with the approved budget for the entire year compared to revenues and expenditures through May. Percentages over 100% on a revenue line are good in that we received more revenue than was anticipated. If any of the expenditure lines were higher than the percentage of year concluded, that fund could be an area of possible concern depending upon why it was high.

The 2011-2012 year-end fund balance columns are required by statute. This is showing you the budgeted and anticipated end-of-year fund balance. The 2010-2011 columns are the prior year’s total budget and the actual through May 2011. These amounts are provided for comparison to the current year amounts.

RATIONALE:

This report is to keep the BOE informed of spending. It is required quarterly by law, however, it is being provided monthly in D49 in keeping with the Board’s goal of financial transparency and fiscal responsibility.

RELEVANT DATA AND EXPECTED OUTCOMES:

It is expected that the monitoring of expenditures will result in keeping spending in line with the Board’s goals and direction as budgeted.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

- Student Achievement and Performance
- Parent/Community Engagement
- Operational Efficiency and Systems Effectiveness
- Staff Empowerment and Support
- Social and Ethical Responsibility

FUNDING REQUIRED: Yes No

This is a report of already budgeted expenditures.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the May 2012 monthly financial update of all funds as presented.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: June 1, 2012



BOARD OF EDUCATION AGENDA ITEM 4.02

BOARD MEETING OF: June 27, 2012

PREPARED BY: Kim Steeves, Professional Staff Liaison

TITLE OF AGENDA ITEM: Approval of Matters Relating to Administrative and Professional/Technical Personnel

ACTION/INFORMATION/DISCUSSION: Consent-Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

- To gain Board of Education approval for personnel changes

RATIONALE

- The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement.
- Retirement and resignations, if any, are included in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES:

- By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

Amount Budgeted: In accordance with Board of Education approved salary tables.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

APPROVED BY: Becky Carter, Chief Education Officer **DATE:** June 1, 2012



BOARD OF EDUCATION AGENDA ITEM 4.03

BOARD MEETING OF: June 27, 2012

PREPARED BY: Kim Steeves, Professional Staff Liaison

TITLE OF AGENDA ITEM: Approval of Matters Relating to Licensed Personnel

ACTION/INFORMATION/DISCUSSION: Consent-Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

- To gain Board of Education approval for personnel changes

RATIONALE

- The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement.
- Retirement and resignations, if any, are included in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES:

- By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

Amount Budgeted: In accordance with Board of Education approved salary tables.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

APPROVED BY: Becky Carter, Chief Education Officer **DATE:** June 1, 2012



BOARD OF EDUCATION AGENDA ITEM 4.04

BOARD MEETING OF: June 27, 2012

PREPARED BY: Lisa Hines, Educational Support Staff Liaison

TITLE OF AGENDA ITEM: Approval of Matters Relating to Educational Support Personnel

ACTION/INFORMATION/DISCUSSION: Consent-Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

- To gain Board of Education approval for personnel changes

RATIONALE:

- The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement.
- Retirement and resignations, if any, are included in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES:

- By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

X _____ Student Achievement and Performance _____ Staff Empowerment and Support
_____ Parent/Community Engagement _____ Social and Ethical Responsibility
X _____ Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: X Yes _____ No

Amount Budgeted: In accordance with Board of Education approved salary tables.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

APPROVED BY: Becky Carter, Chief Education Officer

DATE: June 1, 2012



BOARD OF EDUCATION AGENDA ITEM 4.05

BOARD MEETING OF: June 27, 2012

PREPARED BY: Kim Steeves, Professional Staff Liaison

TITLE OF AGENDA ITEM: Approval of New Positions and Job Descriptions That Will Be Approved in the Proposed 2012-2013 Budget

ACTION/INFORMATION/DISCUSSION: Consent/Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

- To gain Board of Education approval for newly created positions and job descriptions for previously approved positions
 1. Broadcasting and Media Specialist
 2. iConnect Solutions Manager
 3. Teacher on Special Assignment – Zone Analyst – High School Level
 4. Dean of Early Childhood Education

RATIONALE:

- Due to the staffing needs of the district and Innovation Zones, additional positions have been approved in the proposed 2012-2013 budget. These positions are new and as such require a board approved job description.

RELEVANT DATA AND EXPECTED OUTCOMES:

- By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

____ Student Achievement and Performance ____ Staff Empowerment and Support
____ Parent/Community Engagement ____ Social and Ethical Responsibility
X ____ Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: **X** Yes ____ No

As per board approved salary schedules.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the recommendation of the administration for the newly created job descriptions as listed.

APPROVED BY: Becky Carter, Chief Education Officer **DATE:** May 18, 2012

Open Forum
5.00

Action Items
6.00



BOARD OF EDUCATION AGENDA ITEM 6.01

BOARD MEETING OF: June 27, 2012

PREPARED BY: Nikki Lester, Career and Technical Education Director

TITLE OF AGENDA ITEM: Approval of the 2012-13 Contract between Falcon School District 49 and Pike’s Peak Community College

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

With the support of all of the Innovation Leaders, students from Falcon High School, Sand Creek High School, Vista Ridge High School, Patriot Learning Center, and Falcon Virtual Academy will be afforded an opportunity to attend Pike’s Peak Community College to study in their chosen career paths.

The district will contract up to thirty three (33) students at this time with the understanding that this number could possibly increase by two (2) based upon the number of students Pike’s Peak has identifies as on a waiting list.

RATIONALE:

Vocational programs create more supportive and personalized learning environments in which their curricula combine academic and occupation-related course requirements that aim both to promote applied learning and to satisfy high school graduation requirements and in some instances, college entrance requirements. The instructional methods and techniques are competency based to assure learning achievement in each course offered to the students. Students are provided with a supportive educational environment which encourages the continual practice of newly acquired skills. They will become prepared for success not only in the workplace but in lifelong learning.

RELEVANT DATA AND EXPECTED OUTCOMES:

Research continually illustrates how vocational program improve high school outcomes among students at high risk of dropping out of school. Among students who are most at risk of dropping out of high school, vocational programs are an effective means of preventing dropout, increasing school engagement, and helping students acquire the credentials they need to graduate and prepare for post-secondary education. Further, they establish *partnerships with local employers* in an effort to build connections between school and work and to provide students with a range of career development and work-based learning.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Student Achievement and Performance | <input type="checkbox"/> Staff Empowerment and Support |
| <input checked="" type="checkbox"/> Parent/Community Engagement | <input checked="" type="checkbox"/> Social and Ethical Responsibility |
| <input type="checkbox"/> Operational Efficiency and Systems Effectiveness | |

FUNDING REQUIRED: **Yes** **No**

Amount Budgeted: Cost of the 33 students for one year is \$100,650 with a possible addition of \$6100 for the student on a “wait list. This is a total of \$106,750.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

Move to approve the contract between Falcon School District 49 and Pike’s Peak Community College for the 2012-13 school year which is not to exceed \$106,750.

APPROVED BY: Becky Carter, Chief Education Officer **Date:** March 14, 2012



BOARD OF EDUCATION AGENDA ITEM 6.02

BOARD MEETING OF: June 27, 2012

PREPARED BY: Dr. Steve Axford, Executive Officer for Special Services

TITLE OF AGENDA ITEM: Reauthorization (2012-13 fiscal year) of the CPCD/Head Start contract (EES and FES preschool sites): “Agreement between Falcon School District 49 and Community Partnership for Child Development, Inc.”

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

Preschool services at Evans Elementary School and Falcon Elementary School are currently provided through Head Start (Community Partnership for Child Development). This is a successful partnership and Special Services recommends continuation of the agreement. The 2012-13 agreement reflects no changes in cost per child over the previous year. It would cost the District more to provide these services than to contract for services with Head Start.

RATIONALE:

1. Contracting preschool services through Community Partnership for Child Development (CPCD) is cost effective.
2. CPCD provides matching funding through Head Start (\$377,400 in additional services).
3. Related to NCLB “highly qualified” (HQ) requirements, it is advantageous to utilize Head Start services at Title 1 schools – Falcon Elementary and Evans Elementary are both Title 1 schools.
4. Building administration and parents have indicated high levels of satisfaction related to preschool services provided.
5. CPCD is the District’s community partner for the Colorado Preschool Program (CPP). CPP regulations require having such a community partnership, and so the District’s agreement with CPCD satisfies this requirement.

RELEVANT DATA AND EXPECTED OUTCOMES:

- \$33,000 for 15 children enrolled in special education in the Head Start Program = \$2,200 each.
- \$96,204.90 for 30 children enrolled through the Colorado Preschool Program (CPP) = \$2,915.30 each.
- \$76,729.50 for 15 children enrolled in special education = \$5,115.30 each.
- For additional children, \$5,115.30 per child prior to October 1; prorated after October 1.
- It should be noted that CPCD brings a total of \$377,400 in child development, family support, health and behavioral health to the District in support of these classrooms.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

Amount Budgeted: \$205,934.40

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve reauthorization of the CPCD Head Start contract for 2012-13 for \$205,934.40.

APPROVED BY: Becky Carter, Chief Education Officer

DATE: May 30, 2012



BOARD OF EDUCATION AGENDA ITEM 6.03

BOARD MEETING OF: June 27, 2012

PREPARED BY: Monica Deines-Henderson, Director Nutrition Services

TITLE OF AGENDA ITEM: Food Service at Evans and Falcon Elementary for Headstart

ACTION/INFORMATION/DISCUSSION: action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

Approval for the agreement to provide meals in the 2012-2013 school year between Falcon School District Nutrition Services Department and Headstart

RELEVANT DATA AND EXPECTED OUTCOMES:

Providing nutritious meals will enhance student's wellbeing for academic success.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

Amount Budgeted:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the contract between Falcon School district's Nutrition Department and Headstart at Evans International Elementary and Falcon Elementary for the 2012-13 school year..

APPROVED BY: Monica Deines-Henderson, Director Nutrition Services

DATE: May 21, 2012



BOARD OF EDUCATION AGENDA ITEM 6.04

BOARD MEETING OF: June 27, 2012

PREPARED BY: Celina Thrutchley, Planning & Procurement Dept.

TITLE OF AGENDA ITEM: Custodial Supply Contract for 2012-2013

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

- Request for Quote (RFQ) was posted for two weeks (May 17th through May 31st) on the district website
- Legal Notice was published in the Gazette from May 19th through May 23rd.
- Three proposals were received on May 31, 2012
- The proposals were reviewed by the Procurement Department with the assistance of Facilities and a Building Manager
- Bid Tabulation was completed showing cost comparisons

RATIONALE:

In going out for quotes, this helps in keeping vendors competitive and which assists in getting the district the lowest prices possible prices for custodial supplies. The saving received helps the district in putting more monies back into the classrooms.

RELEVANT DATA AND EXPECTED OUTCOMES:

To help in managing costs down for custodial supplies, we have gone out to solicit quotes from custodial suppliers

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

Custodial supply costs are included in the budget for 2012 – 2013.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

Move to approve Waxie Sanitary Supply as the custodial supply vendor for 2012 – 2013.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: June 7, 2012



BOARD OF EDUCATION AGENDA ITEM 6.05

BOARD MEETING OF: June 27, 2012

PREPARED BY: Brett Ridgway, Chief Business Officer

TITLE OF AGENDA ITEM: 2012-13 Budget

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

Colorado Revised Statute 22-44-110(4) indicates that “Prior to the beginning of the ensuing fiscal year, the board of education shall formally adopt the budget by appropriate resolution duly recorded”, and this page serves as the statement to describe the major objectives of the educational program.

Since Falcon School District 49 relies on State Equalization Funding for approximately 73% of general fund revenue, and since the State has announced that 2012-13 K-12 funding will be essentially flat as compared to 2011-12, Falcon School District can utilize a ‘baseline plus variant’ approach to the 2012-13 budget.

Using the baseline of the amended 2011-12 budget, District Administration has identified priorities to slightly modify the educational program and associated staffing for the 2012-13 school year and fiscal year. The largest, and most consistent change across the district is the implementation of free, full-day kindergarten. This item results in both lower revenue (due to no tuition for ‘paid’ full day kindergarten) and increased expense (due to additional staff needs). In addition, spends are proposed to improve district technology – since no significant spend has been made in technology for the last two years, and a spend increase for normal and required increases to the Public Employee Retirement Association (PERA), district utilities and property and liability insurance.

RATIONALE:

A significant part of the 2011-12 budget baseline was an increased allocation (vs. recent years) for capital needs. With agreement from the current Board of Education, that allocation has been reduced in the 2012-13 proposal, freeing up monies to be used for the increased spends that have been requested by District Administration. A moderate expectation of student growth is proposed (1.5%) that will also add to the available resources.

RELEVANT DATA AND EXPECTED OUTCOMES:

It is expected that this budget provides an accurate quantification of an operating plan for each component of The District to use as a guide for managing the business for the fiscal year beginning July 1, 2012. It is also expected that the strategies used to develop this budget will be appropriate to react to any change in assumptions that come as the fiscal year unfolds. Finally, we expect to offer a third and final iteration of the budget to the Board and the Constituency in January 2013 that recognizes actual results of key assumptions made in this budget draft relating to student count and other revenue components and establishes new and/or modified strategies for

recognizing new revenue assumptions in the projected spending for staffing and implementation costs.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance

Staff Empowerment and Support

Parent/Community Engagement

Social and Ethical Responsibility

Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the Falcon District 49 Budget for fiscal year 2012-13 as presented by the Administration.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: June 4, 2012



BOARD OF EDUCATION AGENDA ITEM 6.06

BOARD MEETING OF: June 27, 2012

PREPARED BY: Brett Ridgway, Chief Business Officer

TITLE OF AGENDA ITEM: Approval of 2012-13 Fiscal Year Budgets for
District Charter Schools: Banning Lewis Ranch Academy
Pikes Peak School for Expeditionary Learning
Rocky Mountain Classical Academy
The Imagine Classical Academy

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:
The contracts with the District’s Charter Schools require the District Board of Education to take action to approve the charter schools' budgets.

RATIONALE:
All budgets reflect conservative approaches to revenue generation and expense planning as a result of the expected reductions in funding from the State of Colorado. Since Falcon School District 49 relies on State Equalization Funding for approximately 73% of general fund revenue, and since the State has announced that 2012-13 K-12 funding will be essentially flat as compared to 2011-12, Falcon School District can utilize a ‘baseline plus variant’ approach to the 2012-13 budget. However, as distinct legal entities, each Charter School can utilize its own model for budget development.

RELEVANT DATA AND EXPECTED OUTCOMES:
It is expected that each Charter School budget provides an accurate quantification of an operating plan for each component of The District to use as a guide for managing their businesses for the fiscal year beginning July 1, 2012. It is also expected that the strategies used to develop this budget will be appropriate to react to any change in assumptions that come as the fiscal year unfolds. Finally, we expect to offer a third and final iteration of the budget to the Board and the Constituency in January 2013 that recognizes actual results of key assumptions made in this budget draft relating to student count and other revenue components and establishes new and/or modified strategies for recognizing new revenue assumptions in the projected spending for staffing and implementation costs.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

<input type="checkbox"/> Student Achievement and Performance	<input type="checkbox"/> Staff Empowerment and Support
<input type="checkbox"/> Parent/Community Engagement	<input checked="" type="checkbox"/> Social and Ethical Responsibility
<input checked="" type="checkbox"/> Operational Efficiency and Systems Effectiveness	

FUNDING REQUIRED: Yes No

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the 2012-2013 budgets of the four District Charter Schools as presented.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: June 4, 2012



BOARD OF EDUCATION AGENDA ITEM 6.07

BOARD MEETING OF: June 27, 2012

PREPARED BY: Brett Ridgway, Chief Business Officer

TITLE OF AGENDA ITEM: Approval of 2011-12 Fiscal Year Fund 46 Supplemental Budget

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Colorado Revised Statute 22-44-110(5) indicates that "...where money for a specific purpose from other than ad valorem taxes subsequently becomes available to meet a contingency, the board may adopt a supplemental budget for expenditures not to exceed the amount of said money and may appropriate said money therefrom." This action item is presented to satisfy that legal requirement.

Falcon School District's Fund 46 has existed since the passage of election questions in 2005 related to issuing Certificates of Participation as an alternative way to fund then-necessary building construction. Coming in to the 2011-12 fiscal year, it was the intention of the Board of Education to finally exhaust those monies as part of a cooperative project plan involving the Falcon Community Builders for Classrooms (FCBC) organization to complete the athletic complex at Vista Ridge High School.

RATIONALE: A supplemental budget is relevant when additional funds are identified for a specific purpose that were not identified in the original budget and/or the amended budget for the same fiscal year. With the intention to fully exhaust fund 46 in the 2011-12 fiscal year, the budget was closely quantified to ensure that the project would use all of, but not exceed available funds in Fund 46.

RELEVANT DATA AND EXPECTED OUTCOMES: Since interest income has been received related to bank accounts dedicated to fund 46, it was and is appropriate to utilize those funds as part of the wrap-up expenditures for this fund in 2011-12. Although it is a small amount (\$70.39), it is proper for the Board of Education to appropriate the spending of those funds which were not part of the amended budget.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

- | | |
|--|---|
| <input type="checkbox"/> Student Achievement and Performance | <input type="checkbox"/> Staff Empowerment and Support |
| <input type="checkbox"/> Parent/Community Engagement | <input checked="" type="checkbox"/> Social and Ethical Responsibility |
| <input checked="" type="checkbox"/> Operational Efficiency and Systems Effectiveness | |

FUNDING REQUIRED: Yes No

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

Move to approve the Supplemental Fund 46 District Budget for fiscal year 2011-12 as presented by the Administration.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: June 14, 2012



BOARD OF EDUCATION AGENDA ITEM 6.08

BOARD MEETING OF: June 27, 2012

PREPARED BY: Sally McDermott, Assistant Director of Human Resources

TITLE OF AGENDA ITEM: Revision to Board of Education Policies GBC/GBC-R FMLA Eligible Staff Leaves and Absences , GBCA Non FMLA Staff Leaves and Absences and AC Nondiscrimination/Equal Opportunity

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

Due to review from Mountain States Education Council, board policies GBC/GBC-R, GBCA and AC need to be revised to add language regarding Americans with Disabilities Act/Amendment Act ADA. .

RATIONALE:

Due to the fact that we have many staff members requesting leaves we must ensure that leaves are handled according to federal Family Medical Leave Act and Americans with Disabilities Act/Amendment Act in order to protect the district from future liabilities.

Additionally it must be made clear to all staff that if they feel that they need an accommodation under the Americans with Disabilities Act/Amendment Act they may request this via their supervisor or the Human Resources Department.

RELEVANT DATA AND EXPECTED OUTCOMES:

All future leaves will be reviewed to ensure that if non-FMLA eligible they are handled according to ADA requirements if eligible and appropriate. All staff who believe their need an ADA accommodation will be made aware of how to request this accommodation.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

Move to approve the revisions to Board of Education Policy GBC/GBC-R, GBCA and AC as recommended by the administration..

APPROVED BY: Becky Carter, Chief Education Officer

DATE: April 15, 2012

Nondiscrimination/Equal Opportunity/Americans with Disabilities Act and Amendment Act (ADAAA) and Religious Accommodation

The Board of Education is committed to providing a safe learning and work environment where all members of the school community are treated with dignity and respect. The schools in the District are subject to all federal and state laws and constitutional provisions prohibiting discrimination on the basis of disability, race, creed, color, sex, sexual orientation, national origin, religion, ancestry or need for special education services. Accordingly, no otherwise qualified student, employee, applicant for employment or member of the public shall be excluded from participation in, be denied the benefits of, or be subjected to unlawful discrimination under any District program or activity on the basis of race, color, national origin, ancestry, creed, religion, sex (which includes marital status), sexual orientation, disability or need for special education services. Discrimination against employees and applicants for employment based on age is also prohibited in accordance with state and federal law.

Americans with Disabilities Act and Amendment Act (ADAAA) and Religious Accommodation

The District will make reasonable accommodation for qualified individuals with known disabilities and employees whose work requirements interfere with a religious belief unless doing so would result in an undue hardship to the District or a direct threat. Employees needing such accommodation are instructed to contact their supervisor or Human Resources immediately.

In keeping with these statements, the following shall be objectives of this District:

1. To promote the rights and responsibilities of all individuals as set forth in the state and federal constitutions, pertinent legislation and applicable judicial interpretations.
2. To encourage positive experiences in terms of human values for children and adults who have differing personal and family characteristics or who come from various socio-economic, racial and ethnic groups.
3. To consider carefully, in all decisions made which affect the schools, the potential benefits or adverse consequences that those decisions might have on the human relations aspects of all segments of society.
4. To utilize educational experiences to build each individual's pride in the community in which he or she lives.
5. To initiate a process of reviewing all policies and practices of this District in order to achieve the objectives of this policy to the greatest extent possible.

6. To investigate and appropriately discipline staff and students found to be responsible for incidents of harassment or discrimination in violation of District policy.

Annual notice

The District shall issue a written notice prior to the beginning of each school year that advises students, parents, employees and the general public that the educational programs, activities and employment opportunities offered by the District are offered without regard to race, color, sex (which includes marital status), sexual orientation, religion, national origin, ancestry, creed, age, disability or need for special education services. The announcement shall also include the name/title, address and telephone number of the person designated to coordinate Title IX and Section 504 and ADA compliance activities.

The notice shall be disseminated to persons with limited English language skills in the person's own language. It shall also be made available to persons who are visually or hearing impaired.

The notice shall appear on a continuing basis in all District media containing general information, including: teachers' guides, school publications, recruitment materials, application forms, vacancy announcements, student handbooks, school program notices, summer program newsletters and annual letters to parents.

Harassment is prohibited

Harassment based on a person's race, color, national origin, ancestry, creed, religion, sex (which includes marital status), sexual orientation, disability or need for special education services is a form of discrimination prohibited by state and federal law. Preventing and remedying such harassment in schools is essential to ensure a nondiscriminatory, safe environment in which students can learn, employees can work and members of the public can access and receive the benefit of district facilities and programs. All such harassment, by District employees, students and third parties, is strictly prohibited.

All District employees and students share the responsibility to ensure that harassment does not occur at any District school, on any District property, at any District or school-sanctioned activity or event, or off school property when such conduct has a nexus to the school, or any District curricular or non-curricular activity or event.

For purposes of this policy, harassment is any unwelcome, hostile and offensive verbal, written or physical conduct based on or directed at a person's race, color, national origin, ancestry, creed, religion, sex, sexual orientation, disability or need for special education services that: (1) results in physical, emotional or mental harm, or damage to property; (2) is so severe, persistent, or pervasive that it creates an intimidating, hostile or threatening environment; or (3) substantially

disrupts the orderly operation of the school. Board policy on sexual harassment (GBAA for employees and JBB* for students) will apply to complaints alleging sexual harassment.

Reporting harassment

Any student who believes he or she has been a victim of unlawful discrimination or harassment as defined in this policy shall immediately report it to an administrator, counselor, teacher, or compliance officer and file a formal complaint as set forth in the regulation which accompanies this policy.

Any employee, applicant for employment or member of the public who believes he or she has been a victim of unlawful discrimination or harassment shall file a complaint with the compliance officer.

All students who witness such harassment shall immediately report it to an administrator or teacher. All employees who have such harassment reported to them shall promptly forward the report to an immediate supervisor or to the compliance officer.

All District employees who witness such harassment shall take prompt and effective action to stop it, as prescribed by the District. Under certain circumstances, harassment may constitute child abuse that must be reported to proper authorities.

Interim district action

When appropriate, the District shall take interim measures during the investigation of a harassment report to protect the alleged subject of the harassment from further harassment or retaliation.

In cases involving potential criminal conduct, the compliance officer shall determine whether appropriate law enforcement officials should be notified.

District action following investigation

The District shall take appropriate action to end the unlawful harassment, to prevent its recurrence, to prevent retaliation against the individual making the report and anyone participating in the investigation and to restore lost educational opportunities to the harassed student or employment opportunities to staff. In addition, any student or employee who engages in harassment of another student or employee shall be disciplined according to applicable District policies. Steps shall also be taken to ensure that victims of, and witnesses to, harassment are protected from retaliation. Further, students or employees who knowingly file false harassment complaints or give false statements in an investigation shall be subject to discipline, up to and including suspension/expulsion for students and termination of employment.

No student, employee or member of the public shall be subject to adverse treatment in retaliation for any good faith report of harassment under this policy. To the extent possible, all reports of harassment will be kept confidential. Upon determining that incidents of harassment are occurring in particular District settings or activities, the District shall implement measures designed to remedy the problem in those areas or activities.

Notice and training

To reduce harassment and ensure a respectful school environment, the administration is responsible for providing notice of this policy to all District schools and departments. The policy and compliance process shall be incorporated into student and employee handbooks.

Students and District employees shall receive periodic training related to recognizing and preventing unlawful harassment. District employees shall receive additional training related to handling reports of harassment. The training will include, but not be limited to:

- awareness of groups protected under state and federal law and/or targeted groups, whether real or perceived;
- how to recognize and react to harassment; and
- proven harassment prevention strategies.

Current practice codified 1980.

Adopted: date of manual adoption.

Revised: May 1994

Revised: August 13, 1998

Revised April 28, 2008

Revised: August 12, 2010.

LEGAL REFS.: 20 U.S.C. § 1681 (*Title VII, Education Amendments of 1972*)
20 U.S.C. § 1701-1758 (*Equal Employment Opportunity Act of 1972*)
29 U.S.C. § 621 et seq. (*Age Discrimination in Employment Act of 1967*)
29 U.S.C. § 701 et seq. (*Section 504 of the Rehabilitation Act of 1973*)
42 U.S.C. § 12101 et seq. (*Title II of the Americans with Disabilities Act*)
42 U.S.C. § 2000d (*Title VI of the Civil Rights Act of 1964, as amended in 1972*)
42 U.S.C. § 2000e (*Title VII of the Civil Rights Act of 1964*)
34 C.F.R. Part 100
C.R.S. [2-4-401](#) (13.5) (*definition of sexual orientation*)
C.R.S. [18-9-121](#) (*bias-motivated crimes*)
C.R.S. [22-32-109](#) (1)(II) (*Board duty to adopt written policies prohibiting discrimination*)
C.R.S. [24-34-301](#) (7) (*definition of sexual orientation*)
C.R.S. [24-34-301](#) et seq. (*Colorado Civil Rights Division*)

C.R.S. [24-34-401](#) et seq. (*discriminatory or unfair employment practices*)

C.R.S. [24-34-601](#) (*unlawful discrimination in places of public accommodation*)

C.R.S. [24-34-602](#) (*penalty and civil liability for unlawful discrimination*)

CROSS REFS.: [ACE](#), Nondiscrimination on the Basis of Disability
[GBA](#), Open Hiring/Equal Employment Opportunity
[GBAA](#), Sexual Discrimination and Harassment
[JB](#), Equal Educational Opportunities
[JBA](#), Nondiscrimination on the Basis of Sex
[JBB*](#), Sexual Harassment

FMLA Eligible Staff Leaves and Absences

The Board of Education shall provide a plan for leaves and absences designed to help members of the staff maintain their physical health, take care of family and other personal emergencies, improve professionally, and discharge important and necessary obligations.

Such leaves and absences shall be granted in accordance with the law and the Board policies pertaining to specific types of leaves.

Federally-mandated family leave

The provisions shall apply to all Family and Medical Leaves of Absence and provide eligible employees with up to a total of twelve (12) work weeks of **unpaid** leave in a twelve (12) month period. Federally-Mandated Family Leave is administered concurrently with any paid leave or vacation covered under other Board Policies for any part of the twelve (12) weeks of leave to which the employee is entitled. An employee who qualifies for paid leave or vacation under another policy shall take the paid leave or vacation concurrently.

To be eligible for leave under this policy, an employee shall have been employed for at least twelve (12) months and shall have worked at least one thousand two hundred and fifty (1,250) hours during the twelve (12) month period preceding the commencement of the leave. A full-time classroom teacher shall be deemed to be eligible for family leave. An eligible employee shall be entitled to a combined total of twelve (12) weeks' leave **in a twelve (12) month period per year** under particular circumstances that are critical to the life of a family.

Leave may be taken upon the birth and for the first-year care of the employee's child; upon the placement of a child with the employee for adoption or foster care; when the employee is needed to care for a child, spouse, or parent who has a serious health condition; or when the employee is unable to perform the functions of his/her condition because of a serious health condition.

Entitlement for childcare leave shall end after the child reaches age one (1) or twelve (12) months after adoption or foster placement. Leave to care for a child shall include leave for a step-parent or person *in loco parentis*.

If medically necessary for a serious health condition of the employee or the employee's spouse, child, or parent, leave may be taken on an intermittent or reduced leave schedule subject to certain conditions which pertain to instructional employees. The District may require the employee to transfer temporarily to an alternative position, which better accommodates recurring periods of absence or a part-time schedule provided that the position has equivalent pay and benefits.

The District shall maintain coverage under any group health insurance plan for any employee who is granted an approved **FMLA** leave of absence under this

policy for the duration of the leave (up to twelve 12 weeks). Such coverage shall be maintained at the same level and under the same conditions as coverage that would have been provided if the employee was not on leave. If the employee is eligible to request a leave extension and needs to take leave time in excess of the twelve (12) weeks of FMLA leave, all insurance benefits will terminate at the end of the twelve (12) week FMLA leave period. The employee will be given the right to continue their insurance coverage, at their cost, under the Consolidated Omnibus Budget Reconciliation Act (COBRA). If the employee returns to their position, they will be eligible to re-enroll in the district health plan at that time. The District reserves the right to seek reimbursement for this benefit at the time it is given, as allowed by law.

Reinstatement shall be determined in accordance with any applicable Board policies. If the employee on leave is a salaried employee and is among the highest paid 10 percent of District employees and keeping the job open for the employee would result in substantial economic injury to the District, the employee may be denied reinstatement provided the District notifies the employee of its intent to deny reinstatement at the time economic hardship occurs and the employee elects not to return to work after receiving the notice.

Adopted: June 17, 2009

LEGAL REFS.: 29 U.S.C. 2601 et seq. (*Family and Medical Leave Act*)
29 C.F.R. Part 825 (*regulations*)

CROSS REFS.: GCCAA, Instructional Staff Sick Leave
GCCAB, Instructional Staff
Personal/Emergency/Legal/Religious Leave
GCCBA, Administrative Staff Sick Leave
GCCBB, Administrative Staff
Personal/Emergency/Legal/Religious Leave

Note: This law provides that the district shall not be in violation of other federal laws such as those governing the district's responsibility to educate handicapped children solely as the result of an eligible employee taking family medical leave.

FMLA Staff Leaves and Absences

Basic conditions

The District will require medical certification to support a claim for leave for an employee's own serious health condition or to care for a seriously ill child, spouse, or parent. The basic certification will be sufficient if it contains the date on which the condition commenced, the duration of the condition and any appropriate medical information. The employee will be given a Family Medical Leave Act (FMLA) medical certification form to be filled out by the attending physician.

For an employee's own medical leave, the certification also must include a statement that the employee is unable to perform the functions of his/her position. For leave to care for a seriously ill child, spouse, or parent, the certification must include an estimate of the amount of time the employee is needed to provide care.

In its discretion, the District may require a second medical opinion and periodic recertification at its own expense. If the first and second opinions differ, the District at its own expense may require the binding opinion of a third health care provider approved jointly by the District and the employee.

Certification for intermittent leave must indicate the dates on which treatment is expected to be given and the duration of the treatment. For leave to care for a seriously ill child, spouse, or parent, the certification must include a statement that the employee's intermittent leave is necessary to care for the family member and the expected duration and schedule of treatment.

For the employee's own intermittent leave, the certification must contain a statement indicating the medical necessity of the intermittent treatment and its expected duration.

A leave of absence application ~~and supporting medical documents~~ must be originated by the employee. This form should be completed in detail, signed by the employee, and their immediate supervisor and submitted to the personnel department. If possible, the form should be submitted 30 days in advance of the effective date of the leave. The Human Resources Department will review the leave of absence application and send out the required medical certification documentation to be filled out and returned with fifteen (15) calendar days per FMLA guidelines. All medical information provided to the District through this process shall be treated as confidential.

Notification and reporting

When the need for leave for the birth or adoption of a child or for planned medical treatment is foreseeable, the employee must provide at least 30 days prior notice

unless circumstances dictate otherwise. With respect to foreseeable treatments of an employee's family members, the employee must make a reasonable effort to schedule treatment so as not to disrupt District operations.

In case of illness, the employee is required to report periodically on his/her leave status and intention to return to work.

Intermittent or reduced leave

When instructional employees seek intermittent leave in connection with a family or personal illness and when such leave would constitute at least 20 percent of the total number of working days in the period during which the leave would extend, the District may require the employee to take leave in a block (not intermittently) for the entire period or to transfer to an available alternative position with the school system, that is equivalent in pay, for which the employee is qualified and which better accommodates the intermittent situation.

Reinstatement

Because the end of the semester is a critical time for both staff and students, the following conditions will apply to requests from staff seeking to return from leave within the last three weeks of the semester:

1. If the employee begins any category of family and medical leave five or more weeks prior to the end of the semester and the leave is for more than three weeks, the District may require the employee seeking to return within the last three weeks to wait until the next semester.
2. If the employee begins any category of family and medical leave except personal sick leave less than five weeks before the end of the semester and the period of leave is greater than two weeks, the District may require the employee to wait until the next semester.
3. If the employee begins any category of family and medical leave except personal sick leave three or fewer weeks before the end of the semester and the period of leave is greater than five working days, the District may require the employee to wait until the next semester.

Employees who have taken leave due to a personal health condition will be required to provide certification by their physician that the employee is able to resume work at least two (2) working days prior to the anticipated return to work date. ~~[optional language—unless otherwise provided in a negotiated agreement].~~ In addition, the District reserves the right to consult with a public health official if there is any question about possible transmission of a disease in the school setting.

Repayment of benefits

In event that an employee elects not to return to work upon completion of an approved unpaid leave of absence, the District may recover from the employee the cost of any payments made to maintain the employee's group health insurance coverage unless the failure to return to work was due to a continuation, recurrence, or onset of a serious health condition as certified by a physician that entitles the employee to leave or for other reasons beyond the employee's control.

Benefit entitlements based upon length of service will be calculated as of the last paid work day prior to the start of the unpaid leave of absence.

Posting/notice to employees

Building principals/administrators will post notices explaining the Family and Medical Leave Act's provision in locations where they can be readily seen by employees and applicants for employment.

The FMLA Fact Sheet published by the U.S. Department of Labor, wage and hours division, will be incorporated into all employee handbooks or provided directly to employees.

[Any employee questions regarding leaves of absence should be directed to the Human Resources Office.](#)

Adopted: June 17, 2009

Revised:

Non FMLA Eligible Staff Leaves and Absences/Americans with Disabilities and Americans with Disabilities Amendment Act

The Board of Education shall provide a plan for leaves and absences designed to help members of the staff maintain their physical health, take care of family and other personal emergencies, improve professionally, and discharge important and necessary obligations.

Such leaves and absences shall be granted in accordance with the law and the Board policies pertaining to specific types of leaves.

Employees who have not worked 12 months or 1,250 hours and are not eligible for the District's FMLA guideline may be eligible for Non-FMLA Leave. Those employees may be provided a medical leave of absence to be used in a block of time, in limited circumstances. Such a leave would include time off for an employee's injury or immediate family member's injury, whether on or off the job.

If an employee is non-FMLA eligible, their initial request for medical leave for their own serious health condition will be processed under the Americans with Disabilities (ADA) and Americans with Disabilities Amendment Act (ADAAA). Once the employee's leave request and supporting medical documentation is reviewed, the leave may be approved as an ADA/ADAAA accommodation.

For a medical leave to be granted, the following conditions must be met:

- The employee notifies the immediate supervisor as soon as possible of the need for medical leave.
- ~~The employee submits to the Human Resources Department a Leave of Absence application signed by their immediate supervisor, with the supporting documentation from the attending physician outlining the reason for leave and the estimated time needed. (The District reserves the right to obtain an opinion from a doctor chosen by the District at District expense.) Human Resources will give the employee the appropriate forms to have filled out by their physician, if applicable, with a due date to return to the Human Resources Department.~~
- The Human Resources department will review each request for leave to determine if it would fall under standard non-FMLA leave or if it would be considered under ADA/ADAAA accommodations.
- If leave is granted under ADA/ADAAA, the leave will be presented to the Board of Education at the next available board meeting as being granted as an ADA/ADAAA accommodation.
- Once the leave is approved, a letter will be sent to the employee identifying that their leave was granted as an ADA/ADAAA accommodation.
- ~~Approvals are obtained from the Human Resources Department prior to the leave.~~
- All available sick leave and earned vacation are used at the beginning of the leave of absence. Medical Leave (non-FMLA or ADA/ADAAA)

runs concurrently with the receipt of vacation, sick leave, short term disability, and worker's compensation, whenever applicable.

Medical Leaves (non-FMLA or ADA/ADAAA), and any extension of leaves, will generally be limited to no longer than twelve (12) calendar weeks. An employee who has been sick or injured and is ready to return to work from leave should present a doctor's statement indicating ability and capability to return to work. Employees who fail to return at the expiration of their authorized leave will normally be terminated. In the case of a non-probationary employee, dismissal will be in accordance with Colorado Revised Statute CRS 22-63-203 as required by Colorado law if terminated during the contract year.

The District shall maintain coverage under any group health insurance plan for any employee who is granted an approved non-FMLA or ADA leave of absence under this policy for the duration of the leave (up to twelve 12 weeks). Such coverage shall be maintained at the same level and under the same conditions as coverage that would have been provided if the employee was not on leave. If the employee is eligible to request a leave extension and needs to take leave time in excess of the twelve (12) weeks of non-FMLA/ADA leave, all insurance benefits will terminate at the end of the twelve (12) week non-FMLA/ADA leave period. The employee will be given the right to continue their insurance coverage, at their cost, under the Consolidated Omnibus Budget Reconciliation Act (COBRA). If the employee returns to their position, they will be eligible to re-enroll in the district health plan at that time. The District reserves the right to seek reimbursement for this benefit at the time it is given, as allowed by law.

~~The District will continue medical and life insurance benefits for an employee on leave for a maximum of twelve weeks as long as the employee pay's the entire premium which consists of both the employee and employer portion of the premium.~~

Vacation and sick leave will not accrue during a medical leave of absence.
~~Holiday and snow day pay will not be granted during the leave.~~

Medical Leave (non-FMLA or ADA/ADAAA) may not be used for the purpose of extending medical leave beyond the District's FMLA Leave unless request is reviewed, approved and given as an ADA/ADAAA accommodation.

Adopted: June 17, 2009
Revised:

LEGAL REFS.: 29 U.S.C. 2601 et seq. (*Family and Medical Leave Act*)
29 C.F.R. Part 825 (*regulations*)

CROSS REFS.: GCCAA, Instructional Staff Sick Leave
GCCAB, Instructional Staff
Personal/Emergency/Legal/Religious Leave
GCCAC, Instructional Staff Maternity/Paternity/Parental Leave

GCCBA, Administrative Staff Sick Leave
GCCBB, Administrative Staff
Personal/Emergency/Legal/Religious Leave
GCCBC, Administrative Staff Maternity/Paternity/Parental Leave

Note: This law provides that the district shall not be in violation of other federal laws such as those governing the district's responsibility to educate handicapped children

Informational Items

7.00

7.01

Suspensions and Expulsions

Discussion Items

8.00



BOARD OF EDUCATION AGENDA ITEM 8.01

BOARD MEETING OF: June 27, 2012

PREPARED BY: Lynn Mather, Coordinator of Curriculum and Instruction

TITLE OF AGENDA ITEM: Revision to Policy ADF Falcon School District 49 Wellness Policy

ACTION/INFORMATION/DISCUSSION: Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

- By federal law, school districts receiving federal funding for child nutrition programs are required to adopt a policy on “school wellness.” Due to changes in federal laws, it is necessary to revise this policy
- Previous language in the policy was unclear to its meaning about the intent of the policy

RATIONALE:

RELEVANT DATA AND EXPECTED OUTCOMES:

Falcon School District will be abiding by the laws set forth by the federal government.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

_____ Student Achievement and Performance _____ Staff Empowerment and Support
_____ Parent/Community Engagement _____ Social and Ethical Responsibility
___X___ Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: _____ Yes X No

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

The recommended course of action is to move the revision to Policy ADF Falcon School District 49 Wellness Policy to an action item at the next BOE meeting.

APPROVED BY: Becky Carter, Chief Education Officer

DATE: June 15, 2012

NOTE: Federal law requires all school districts receiving federal funding for child nutrition programs to adopt a policy on “school wellness” by the beginning of the 2006-2007 school year. The district must involve parents, students, representatives of the school food authority, school board members and administrators, and the public in the development of this policy. Accordingly, the district’s Board of Education should then review the parties’ recommendations, and adopt a school wellness policy by the deadline stated above.

File: ADF

Falcon School District #49 Wellness Policy

The Colorado Falcon School District 49 (“the District”) Board of Education (“the Board”) recognizes that students need to be physically active and eat nourishing food to grow, learn and maintain healthy development. It further recognizes that a significant body of research indicates a positive correlation with optimal health, learning, and academic success.

The District will establish and maintain a District-wide Wellness Advisory Council. The purposes of the council shall be to monitor the implementation of this policy, evaluate the District’s progress of the policy’s goals, serve as a resource to schools (i.e., provide lists of healthy incentives, snacks, etc.) and recommend revisions to this policy as the council deems necessary and/or appropriate. Representatives of the following groups but not limited to will sit on this committee: Athletic Department, Board of Education Member, SAC, DAAC, Curriculum Building Administrators, Media Relations, Nursing Services, Nutrition Services, Parent(s), PTO, PTA, and Student(s). The Wellness Advisory Council will communicate with the Chief Education Officer to integrate this Wellness Policy into each schools’ unified improvement plans. The Wellness Advisory Council will meet a minimum of two times per school year and report to the school board through the Chief Education Officer at least once a year.

To further the Board’s beliefs stated above, the Board adopts the following goals:

Goal #1: Nutrition – The District will support and promote proper dietary habits contributing to student’s health status and academic performance to include the federal government guidelines.

Goal #2: Wellness Education – The District will provide a comprehensive learning environment for developing and practicing lifelong wellness behaviors.

Goal #3: Physical Activity – The District will provide opportunities for students to engage in physical activity.

In furtherance of these goals, the Board adopts the following Wellness Policy guidelines, which are divided into three parts, Nutrition, Wellness Education, and Physical Activity. Within each part, there are ~~two~~ **three** levels:

1. The BASIC level meets all requirements of current federal and state laws, regulations and policies.
2. The ADVANCED level incorporates all guidelines for the basic level plus more healthful guidelines.

~~A. The EXEMPLARY level incorporates all guidelines for the Basic and Advanced levels plus more healthful guidelines.~~

These guidelines will be frequently reviewed and revised as needed.

Preface to Wellness Policy Guidelines:

1. The 2006-07 school year: The District met to implement the Basic Requirement standards.
2. The 2007-08 school year: The District met the Basic Requirement standards.
3. The 2009-10 school year: the District met the Advanced Requirement standards.
4. The District will move to a Coordinated School Health (CSH) model by the start of the 2013-14 school year:

~~It is the goal of the District for all schools to adopt the Coordinated School Health (CSH) model.~~ All schools will adopt the Coordinated School Health model and each site will create a Coordinated School Health team that will assist in the implementation of the Wellness Guidelines and the components of Coordinated School Health (CSH). CSH is a health model that consists of eight interactive components. The eight components include: Family/Community Involvement, Health Education, Physical Education, Health Services, Nutrition Services, Counseling/Social Services, Healthy School Environment, and Health Promotion for Staff. Each component strengthens the others and the overall goal is to LIVE HEALTHY!

~~The District encourages each school site to have a wellness team that will assist in the implementation of the wellness guidelines.~~

Adopted: May 17, 2006.

Revised: July 8, 2010.

Revised: May 12, 2011.

Revised: March 8, 2012.

Revised:

LEGAL REFS.: Section 204 of P.L. 108-265 (*Child Nutrition and WIC Reauthorization Act of 2004*)

C.R.S. 22-32-134 (*nutritious choices in vending machines*)

C.R.S. 22-32-136 (*policies to improve children's nutrition and wellness*)

CROSS REFS.: EF, Food Services
EFC, EFC-R, Free and Reduced-Price Food Services
IA, Instructional Goals and Learning Objectives
IHAE, Physical Education
IHAM, IHAM-R, Health Education
IHAMA, Teaching About Drugs, Alcohol and Tobacco
IHAMB, Family Life/Sex Education

Adjournment
9.00