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Mission Statement

Together we are committed to graduating and preparing all children for success in college and careers.

MINUTES
REGULAR BOARD OF EDUCATION MEETING
December 13, 2012
Central Administration Office – Board Room

- 1.00** President Harold called the Meeting to order at 6:30 p.m.
Roll Call was taken with the following members present: Mr. Henry Allen Jr., Mrs. Tammy Harold, Mr. Chuck Irons, Mrs. Marie LaVere-Wright, and Mr. Chris Wright.
- 2.00 Welcome and Pledge of Allegiance**
President Harold welcomed those in attendance and invited them to join the Board in the Pledge of Allegiance.
- 3.00 Approval of Agenda**
President Harold requested a motion to approve the agenda.

Director LaVere-Wright moved to approve the agenda. Director Irons seconded the motion.
Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye; Mr. Wright aye. Motion carried.
- 4.00 Consent Agenda**
- 4.01 Approval of November Monthly Financial Update
- 4.02 Approval of Matters Relating to Administrative Personnel
Carter, Beverly Written notice of intent to retire from her position as Chief Education Officer effective August 31, 2012.
- 4.03 Approval of Matters Relating to Licensed Personnel
APPOINTMENTS:
Lewis, Francesca Hired as an INR School Nurse with the Special Services Department effective December 3, 2012. She has been set at a BA/10 based on a pro-rated work schedule of 87 days. This is a replacement position.
McCulloch, Marissa Hired as an INR MH Teacher at Woodmen Hills Elementary School effective January 7, 2013. She has been set at a MA/based on a pro-rated work schedule of 91 days. This is a replacement position.
RESIGNATIONS:
Boland, Rebecca Written notice of her intent to resign from her position as Early Childhood Special Education Teacher at Woodmen Hills Elementary School effective December 11, 2012.
Rethwisch, Raquel Written notice of her intent to resign from her position as Speech-Language Pathologist with the Special Services Department effective January 4, 2013.
- 4.04 Approval of Matters Relating to Educational Support Personnel

APPOINTMENTS:

Bosler, Kathryn Existing Position, Study Hall Monitor at Sand Creek High School replacing Thomas Skaggs. Full time, school year, step 2, 7 hours per day, start date November 20, 2012.

Carney, Evangelina Existing Position, Nutrition Services Assistant at Pikes Peak School of Expeditionary Learning replacing Lynette Smith, part time, school year, step 3, 4 hours per day, start date November 12, 2012.

Dellow, Sandra Existing Position, Nutrition Services Assistant at Meridian Ranch Elementary School replacing Yvette Hamilton. Part time, school year, step 2, 4 hours per day, start date November 9, 2012.

Finley, Juergen New Position that was approved by the Zone Leader, the Chief Business Officer, and Chief Educational Officer. Building Custodial Technician at Central Office, full time, full year, step 9, 8 hours per day, start date October 29, 2012.

Florez, Marisa Existing Position, Nutrition Services Assistant at Remington Elementary School replacing Amy Carson, part time, school year, step 1, 5.5 hours per day, start date November 12, 2012.

Florez, Marisa Existing Position, PM Crossing Guard at Remington Elementary School replacing Amy Carson, part time, school year, step 3, .75 hours per day, start date November 12, 2012.

Greene, Karen Existing Position, Administrative Secretary at Woodmen Hills Elementary replacing Tricia Burley, full time, school year, step 7, 8 hours per day, start date December 5, 2012.

Henderson, Curtis Existing Position, Grounds Technician in Maintenance replacing Antonio Martin, full time, full year, step 1, 8 hours per day, start date December 3, 2012.

Klinitski, Theresa New Position that was approved by the Zone Leader, the Chief Business Officer, and Chief Educational Officer. Home Based Education Specialist at Falcon Virtual Academy, full time, full year, step 7, 8 hours per day, start date November 1, 2012.

Lee, Charles Existing Position, Bus Driver in Transportation, full time, school year, step 1, 5 hours per day, start date November 12, 2012.

Lipscomb, Kimberly Existing Position, School Secretary at Falcon High School replacing Cheryl Allen, full time, extended school year, step 3, 8 hours per day, start date December 13, 2012.

McGuffin, Mark Existing Position, Bus Driver in Transportation, full time, school year, step 1 at \$12.13 per hour and \$6,792.80 annually, 5 hours per day, start date November 12, 2012.

Orth, Shauna Existing Position, Bus Paraprofessional in Transportation, full time, school year, step 1, 5 hours per day, start date October 29, 2012.

Poole, Theresa Existing Position, Building Custodial Technician at Vista Ridge High School replacing Felipe Tuiava, full time, full year, step 1, 8 hours per day, start date November 26, 2012.

Revia, Nazime Existing Position, Nutrition Services Assistant at Skyview Middle School replacing Shellie Bohn, part time, school year, step 1, 5.5 hours per day, start date November 12, 2012.

Rivera, Vickie Existing Position, Nutrition Services Assistant at Sand Creek School replacing Deanna Dobbs, part time, school year, step, 5 hours per day, start date November 8, 2012.

Roberts, Monica Existing Position, Nutrition Services Assistant at Meridian Ranch Elementary School replacing Cassandra Hunter, part time, school year, step, 4 hours per day, start date November 8, 2012.

Tonkins, Newton Rex New Position that was approved by the Zone Leader, the Chief Business Officer, and Chief Educational Officer. Temporary School Security Officer at Vista Ridge High School part time, school year, step, 3 hours per day, start date November 5, 2012.

Vdvenko, Yekaterina Existing Position, Nutrition Services Assistant at Skyview Middle School replacing Gina Hemphill, part time, school year, step 1, 5 hours per day, start date November 26, 2012.

Villasenor, Elena Existing Position, Health Assistant at Remington Elementary School replacing Janamarie Grebas, full time, school year, step 2, 7 hours per day, start date November 26, 2012.

SUBSTITUTE:

Busch, Tiffany Substitute, wage range \$7.94 - \$15.30 per hour depending on substitute placement.

Gillespie, Jimmie Substitute, wage range \$7.94 - \$15.30 per hour depending on substitute placement.

Holtrop, Ginger Substitute, wage range \$7.94 - \$15.30 per hour depending on substitute placement.

Jones, Frenchi Substitute, wage range \$7.94 - \$15.30 per hour depending on substitute placement.

Lee, Charles Substitute, wage range \$7.94 - \$15.30 per hour depending on substitute placement.

McGuffin, Mark Substitute, wage range \$7.94 - \$15.30 per hour depending on substitute placement.

Paulaau, Marlene Substitute, wage range \$7.94 - \$15.30 per hour depending on substitute placement.

Santiago, Rosa Substitute, wage range \$7.94 - \$15.30 per hour depending on substitute placement

Scott, Tricia Substitute, wage range \$7.94 - \$15.30 per hour depending on substitute placement.

TRANSFERS:

Allen, Cheryl Transfer from her position as School Secretary at Falcon High School to an existing position as Attendance Secretary at Falcon High School replacing Laurie Maddox, full time, extended school year, step 4, start date December 17, 2012.

Briggs, Maria "Felicia" Transfer from her position as Health Assistant at Skyview Middle School to a new position that was approved by the Zone Leader, the Chief Business Officer, and Chief Educational Officer as Health Assistant at Falcon Virtual Academy, full time, school year, step 5, start date October 29, 2012.

Colombo, Leonie Transfer from her position as Nutrition Services Assistant at Vista Ridge High School to an existing position as Building Custodial Technician at Vista Ridge High School replacing Jean Pierre Provost, full time, full year, step 4, 8 hours per day, start date December 10, 2012.

Grebas, Janamarie Transfer from her position as Health Assistant at Remington Elementary School to an existing position as Health Assistant at Skyview Middle School replacing Maria "Felicia" Briggs, full time, full year, step 2, 7 hours per day, start date November 26, 2012.

Maddox, Laurie Transfer from her position as Attendance Secretary at Falcon High School to an existing position as Administrative Secretary at Meridian Ranch Elementary School replacing Juanita Lee, full time, extended school year, step 4, 8 hours per day, start date December 17, 2012.

RESIGNATIONS:

Helwege, Rita Resignation from her position as Registrar at Vista Ridge High School, effective November 20, 2012.

Arciniega, David Resignation from his position as Building Custodial Technician in Facilities, effective November 7, 2012.

Bourg, Bobby Resignation from her position as Support Substitute effective November 9, 2012.

Key, Anna Resignation from her position as Bus Driver at Transportation, effective November 16, 2012.

Lewis, Brenda Resignation from her position as Nutrition Services Assistant at Falcon Middle School, effective November 20, 2012.

Olson, Krysti Resignation from her position as Special Education Paraprofessional at Skyview Middle School, effective January 7, 2013.

Remacle, Verginia Resignation from her position as Support Substitute effective November 20, 2012.

yan, Jennifer Resignation from her position as Support Substitute effective November 7, 2012.

Skaggs, Thomas Resignation from his position as Study Hall Monitor at Sand Creek High School, effective November 16, 2012.

Smith, Lenette Resignation from her position as Nutrition Services Assistant at Pikes Peak School of Expeditionary Learning, effective October 31, 2012.

Swinger, Rachael Resignation from her position as Special Education Paraprofessional working at Evans Elementary School, effective November 30, 2012.

Veneziano, Vanessa Resignation from her position as Support Substitute effective November 8, 2012.

TERMINATIONS:

Haller, Jamie Termination from her position as Special Education Teacher Assistant at Odyssey Elementary School, effective November 30, 2012. Will remain a support Substitute.

LEAVE OF ABSENCE:

Degeorge, Carol Leave of absence from her position as Bus Driver at Transportation effective January 16, 2013 through February 19, 2013.

Korst, Mary Leave of absence from her position as Bus Driver at Transportation effective December 4, 2012 through December 31, 2012.

4.05 Approval of Inner District Courier Job Description and Position

4.06 Chief Operations Officer Employment Offer

4.07 Approval of Staff Recommendation to Deny The Imagine Classical Academy Transfer Request

4.08 Approval of Minutes for November 8, 2012 Regular BOE Meeting

4.09 Approval of Minutes of November 28, 2012 Special BOE Meeting

President Harold requested a motion to approve the consent agenda.

Director LaVere-Wright moved to approve the consent agenda. Director Irons seconded the motion.

President Harold called for a vote.

Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye; Mr. Wright aye. Motion carried.

5.00 Board Update

Chris Wright welcomed everyone to the Board meeting. He thank those that have supported the University of Innovation. He encouraged the board to set parameters to know the end results of each of the four committees. He thanked Mike Pickering for all of the work he is doing on the teacher evaluation. He thanked Sean Dorsey for the four micro innovation classes at SCHS backed by UCCS. He is excited about the blended learning models, thanks to Don Begier for starting that movement and working with Kim McClelland working with GOAL and the on line classes. He is excited also about Nikki Lester and Kathlynn Jackson and the work they are doing working to create vocational programs within the district. He thanked Brett Ridgway for the work he is doing on backpack funding. He is excited to see the CEO information on the agenda this evening; the board is at the point now to come to a consensus on the CEO job description. Thanked Blake Schwank for the infrastructure work his company is doing in the district, he is setting up a good foundation so that our teachers will be able to use technology more efficiently. He is excited that the facilities audit is on the agenda this evening also. One of the things he is concerned about is effectiveness on the facilities side of the district. He is looking forward to having a regional district meeting with other school districts in the area. He is concerned about state standardizes testing. He would encourage the board to set up a committee of teachers,

parents, students on how to approach the state in regards to standardized testing. He thanked Kim McClelland for the information about the military charter academy from the last meeting and looking at the ability of using a building in District 11 for the military academy. He wants this board to define the administrative and board communications, and how to best accomplish that. He petitioned the board at one point to create a committee that can look down the corridor of time and begin to put financial mechanism in place to protect the jobs of our teachers and administrators. He petitioned the board to also look into the PERA system, PERA in and of itself cannot meet its responsibilities for the next 24 months. We need to take a real look at where the financial stability is in this organization; we need to protect our people. Considering how we might be able to align through a lobbyist at the state level. We need to push education and innovation. Need to push policies that will help us have local control in the classrooms. Lastly he is excited about the changes that have been made the last two years in the innovation process. The number of parents that are getting involved is great. We are gaining a sense of hope that we can make change in the education system and that the old system can be broken and we can move innovation forward and make change.

Mr. Chris Wright left the Board meeting at 6:50 p.m.

Marie LaVere-Wright has spent the last three days with the top leadership in the district. In August the Board approved the training with the Flippin Group. This was the second set of training sessions that has been held.

The staff is coming together to move our district forward. She thanked Don Begier for recommending this group and bringing them to the district. Challenge as a part of the Board retreat to understand this philosophy as we move forward. She thanked the transportation department for all the work they do with Santa Toy Express. This is a wonderful event that takes place each year, she was glad she could be a small part of it.

Chuck Irons said that Santa Toy Express is a marvelous event that our district does each year. RJ does a wonderful job with this. He would request that a representative of the Flippin Group be the facilitator at the Board Retreat. It will help us with our strategic plan, he thanked the staff for the effort that they took to attend these three days of training.

Henry Allen, wished everyone a Merry Christmas and a Happy New Years, this is the last meeting of the year. He is looking forward to the next 11 months on the Board. What the educators in this district are doing here is phenomenal. District 49 is known as a great district to have kids in. We must speak positive about our district when we are out in public. This is a great district, we do have issues but we are working through it. He may not agree but when three board members vote on something he is going support the decision. We are educating the future of this nation. We need to show folks we can compete with anyone in the nation. All of our zones fall under the umbrella of the Falcon District 49.

Tammy Harold said that she and her daughters look forward to Santas Toy Express, her youngest daughter got to come with her this year, it is a special day for her family. The Flippin Group training is amazing; the staff puts their whole heart and soul in to this district. There have been struggles among board members the last couple of weeks, she thanked those that have sent her letters, emails and called supporting her.

Don Begier stated that students at Sand Creek High School set a new standard as International Baccalaureate learners, presenting personal projects to the community this week. Now in its third year as an International Baccalaureate world school, Sand Creek has enhanced its Middle Years Program, tailored for sixth through tenth grade students, by adopting a project-based

curriculum. Dozens of personal projects, a sample of more than 100 student-selected topics, culminating more than three months of research, were organized across a classroom for community members to evaluate during the Tuesday night exhibit.

Patriot Learning Center is proud to announce the first graduates in the new GED prep program. The program launched in August with 18 students attending classes twice a week. The first group of five graduates passed their exams in October, and a second group of students will take exams with plans to pass next week. Congratulations to them on their hard work.

Last weekend, our outstanding transportation department brightened the Christmas season for 50 students in our district with the annual Santa's Toy Express. Thanks to all who donated their time and resources to make this another truly special event for our community.

Skyview Middle School sixth grader Brianna Lindsey recently received quite an honor after years of hard work and discipline paid off. Brianna earned her Taekwondo black belt last month, completing testing requirements including curriculum, board breaking and a 500 word essay on the sport. What an amazing accomplishment for her.

Falcon Elementary School students earned a first place award in the second and third grade division of the Challenger Learning Center Logo Simple Machines Design Challenge. The students designed and launched a functioning Mars rover as part of the competition. They tested and presented their machine to community judges and earned top marks.

Brett Ridgway reported that participating in the Flippin Group training was a learning experience; the social contract is a great thing for the district. It gives a methodology to work with in a constructive way. It is about being open to being accountable. We are approaching the end of the financial year. We will be adopting the amended budget in January before looking to the 2013-14 budget approval. We are one of the financially healthiest districts in the state.

6.00 Open Forum

Kelly Stanley, parent of students in the district. She asked that the Board consider putting the open forum before the board comments. She had a couple of questions regarding budget issues and the rationale behind the spending of dollars that should be going to education.

First, at a recent Board meeting, the Board voted to hire a Chief Operations Officer to the tune of \$120,000ish to oversee the operations department of the district. Now are you planning to spend upwards of \$100,000 to have those very departments audited before giving the new COO the opportunity to put his imprint on these departments and actually do the job you have hired him to do in finding redundancies, inefficiencies and waste. This appears to be the Board, once again, micromanaging District operations, instead of trusting the professionals you are hiring to actually do the jobs you are hiring them to do. She asked that the Board hold off on this audit, let Mr. Bay do his job and see what happens.

On the subject of overstepping bounds, She wanted to ask Mr. Wright who has left the meeting to explain his justification for spending \$9,642.50 of tax payer money, which were intended to educate our children, to cover legal fees associated with his CORA request to see professional and personal emails to or from Tammy Harold and Marie LaVere-Wright on anything which contained the words, Joan Johnson, Power Zone Innovation Plan, Bob Felice, Special Education, Chris Wright, Chuck Irons, all D49 Board meetings and any scheduling of the 5/2/12 Board meeting. What is the justification of this? Why did Mr. Wright, after spending that money and wasting the time of employees to compile these requested emails, never even go look at them? What did any of this have to do with him performing the duties you were elected to perform? Now, you consider proposing spending up to an additional \$50,000 to lobby the State of Colorado to change the law to make it possible for you to succeed in your attempt to throw Mrs. Harold out of the Presidency to which she was freely and fairly elected, simply because she doesn't agree with everything Mr. Wright wants. What has Mrs. Harold done to justify your desire to remove her? Mrs. Harold, just like Mr. Wright, was elected to represent us, the tax

payers of D49. If Mrs. Harold has done something so bad, that you are willing to spend \$50,000 of our money to get her removed, Mr. Wright has an obligation to tell us all what that is. Mr. Wright, you proved yourself on Monday that she doesn't refuse to put your requested items on the agenda, the whole agenda for Mondays meeting were his items. Just because the dynamics of this Board may have changed, doesn't give him the authority to undo a free and fair election of Mrs. Harold as President. So, his constituents deserve some explanations regarding his actions. Why is Mr. Wright spending district, education intended dollars, on what appears to be his own personal agenda instead of only on the business of the district.

Dana Palmer, parent of student in district, chairman of the DAAC committee. The most important decision a board of public education makes is the selection of a superintendent or Chief Education Officer of schools. The CEO establishes the educational philosophy and objectives of the district, and helps to put in place the fiscal and management organization to support the philosophy and goals. The CEO is the one individual, more than any other, who will determine whether D49 for the first time in many years will be able to once again inspire confidence in parents, students, teachers, administrators and the larger community.

The search for an outstanding CEO must begin with a definition. That definition should be based on qualities and qualifications. One of the most important qualities should be demonstrated by their ambition for the organizations they have led, not for themselves; possess a sense of personal humility—we do not need a captain awesome sauce. We need to collaborate with someone who will give credit to others in times of success; take responsibility in times of failure. Our next CEO should be able to demonstrate success in working in a multiracial environment; the ability to communicate publicly with a wide array of people, as well as success working with a board of directors.

It is vital that this candidate is able to demonstrate success within a public educational system and preferably as an organizational leader perhaps outside of the educational system. The next CEO should have a minimum of a Masters degree. How could we require less, when the district employees he/she is responsible for developing (our IL's, principals have masters degrees).

We should not limit our candidate pool to Colorado by requiring a valid Colorado drivers license. She hopes that the board will take all of these points into consideration as you work to finalize the CEO job description and ultimately select the best candidate to be our next CEO.

Peg Mahoney thanked the Board for all of their hard work; she is here to talk about issues she is very passionate about, first the CFO and the additional jobs that have been put into place, conducting the audit and the University of Innovation. With the CEO job description, an education officer needs to be someone from education; they need to have an education background. The educational requirement at this time is an insult to the educators and parents in this district. Please do not diminish what every teacher and administrator has done, a minimum is a master's degree or a PHD. Two years ago you put us into innovation without training and input.

Karen Hobson, representing the PTA. She stated that she does agree with those that have spoken before her regarding the audit and the qualification of the CEO. The PTA Reflections program, the county judging has taken place; our district has fifteen entries moving on to the state PTA level. Karen will bring the results back to the board in January.

7.00 Action Items

7.01 Approval of Revision to Board of Education Policy GBGGA – Catastrophic Leave Bank

To gain Board of Education approval for policy changes to begin immediately after the Board has approved as an Action item.

The catastrophic leave bank Section E – Procedures and limits for withdrawal of days section is being updated to match how leave is given to employees and ensure that all employees and their leave balances are treated fair and equitably.

By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its function of hiring and other associated personnel activities that impact student achievement.

President Harold requested a motion to approve action item 7.01.

Director LaVere-Wright moved to approve the revisions to Board of Education Policy GBGGA as recommended by the administration. Director Irons seconded the motion.

This policy was a discussion item at the last BOE meeting.

President Harold called for a vote.

Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye.

Motion carried.

7.02 Approval of Revision to Board of Education Policy JS, Regulation JS-R and Form JS-E – Student Use of the Internet and Electronic Communications

To present to the Board of Education for action proposed revisions to the BOE Policy JS, Regulation JS-R and Form JS-E

Per State law revisions to Policy JS, Regulation JS-R and Form JS-E must be approved by the Board of Education by the end of December 2012.

The Board of Education will review proposed changes to the Student Use of the Internet and Electronic Communications Policy JS, Regulation JS-R and Form JS-E and move it to an action item.

President Harold requested a motion to approve action item 7.02.

Director LaVere-Wright moved to approve Board of Education Policy JS, Regulation JS-R and Form JS-E Student Use of the Internet and Electronic Communications as recommended by the administration. Director Irons seconded the motion.

These policies were also a discussion item at the last meeting.

President Harold called for a vote.

Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye.

Motion carried.

7.03 Certification of Mill Levies for Property Tax Year 2012

Brett, Ridgway, Chief Financial O presenting.

Each year, the District must certify to the El Paso County Commissioners, the property tax mill levy. The Mill Levy to be assigned is for the tax year 2012, that will be collected in 2013 as part of the District's 2012-13 fiscal year. The Mill Levy can have many components, but for Falcon School District, there are only four components: Total Program (General Fund) Voter-Approved Override (Mill Levy Override related to the District's issuance of Certificates of Participation to construct new facilities according to the November 2005 election), Abatement, and the Bond Redemption Fund.

The Total Program (General) portion of the Mill Levy is set by the Colorado Department of Education according to the School Finance Act of 1994 and so there is no 'decision' to be

made. The Abatement portion of the Mill Levy is directed by another section of statute that requires abatements issued in one tax year to be covered by property owners in the subsequent tax year. The abatements are quantified and communicated by El Paso County so, again, there is no 'decision' to be made. The Mill Levy Override and Bond Redemption Fund portions of the Mill Levy are necessary to fulfill the terms of Voter-approved ballot measures related to building construction in the District. The General, Abatement, and Override portions of the Mill Levy combine to determine the total General Funds' Mill Levy.

The Total Program Levy should be 24.459 mills, the Abatement Levy should be 0.114 mills, the Override Levy should be 9.800 mills, and the Bond Redemption Levy should be 11.212 mills; all applied to a Gross Assessed Value of property in the district of \$663,717,810.

President Harold requested a motion to approve action item 7.03.

Director LaVere-Wright moved to certify, to the El Paso County Commissioners, a Mill Levy to property owners within the district totaling 45.585 mills, comprised of a General Funds Levy of 34.373 mills, and a Bond Redemption Fund Mill Levy of 11.212 mills. Director Irons seconded the motion.

President Harold called for a vote.

Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye.

Motion carried.

7.04 Approval of 10 Pod Modular for Evans International

Melissa Andrews, Strategic Planning/Construction Manager presenting.

Information regarding the findings on the pre-owned Pod was presented to the Board on November 8, 2012.

After the Board reviewed the information the department was tasked with going out for bid on a new Pod, so the district could compare the cost between a new Pod versus a pre-owned Pod.

An RFP was posted and advertised on Friday, November 16, 2012, and the link to the website. The bids were due on Monday, December 10, 2012.

A matrix was created to evaluate each of the bids equally.

A committee consisting of the Planning & Construction, Facilities and Purchasing Departments opened and reviewed each of the bids. After reviewing all the specifications, warranties, floor plans, references, etc. a matrix was prepared using the following criteria. A copy of the matrix is included in the board packet.

Insurance Certificate

Bid Bond

References

Addendum Acknowledgements

Cost of New Pod

Cost of Demolition of existing Modulares

Manufacturer Warranties

Manufacturer Specifications

List of Subcontractors

After reviewing each proposal in depth and based upon the above criteria it is our recommendation to approve US Modulares as the vendor for the Pod purchase. The Pod will alleviate four modulares and one single wide that are in very bad condition at Evans Elementary.

President Harold requested a motion to approve action item 7.04.

Director LaVere-Wright moved to approve US Modular Group in the amount of \$597,118.06 for the purchase of a new 10-Classroom Pod for Evans Elementary International School. Director Irons seconded the motion.

Melissa Andrews stated that they went out for RFP and had five bidders respond. They had a matrix that made sure they were comparing apples to apples. They need to redo the fire loop at the building, anything over 6,000 square feet has to have a sprinkler. They need to know if the water line is large enough to support the sprinklers. The cost of the pod is not going to change.

Brett Ridgway stated that the suppression system is included in the price of the building. They do not have the cost of the water lines if different ones are needed.

Director Allen would like to see the total cost of this project before anything is approved. Director Irons agreed.

Melissa Andrews stated that the timeline for the completion of this project will not change if this was delayed until the January BOE meeting.

When ask about other modulars in the district the Board was informed that they do not have sprinklers in them, they met code at the time they were brought into the district.

Director LaVere-Wright withdrew her motion and requested that this item be moved to the January BOE meeting. This item was tabled.

7.05 Approval of 2013-2014 Calendar Revision
 Amber Whetstine, Coordinator of School Improvement

The current 2013-2014 School Year Calendar was approved at the March 10, 2011. In collaboration with the four Innovation Zones, revisions to the calendar for the upcoming school year, 2013-2014, are being proposed.

A committee will be formed to begin work on the next two upcoming (2014-2016) school-year calendars, which will include staff and community input.

The proposed calendar revisions provide for minimal change from the 2012-2013 school-year calendar, to ensure more consistency for District families and staff. Efforts have been made to coordinate zone calendars to provide for more consistency across the District.

Although Innovation Zones / Schools may choose to create their own school calendars, a District calendar is needed to provide planning for District-wide activity and for those schools choosing not to submit calendar waivers to the Board of Education.

July					August					September				
1	2	3	4	5				1	2	2	3	4	5	6
8	9	10	11	12	5	6	7	8	9	9	10	11	12	13
15	16	17	18	19	12	13	14	15	16	16	17	18	19	20
22	23	24	25	26	19	20	21	22	23	23	24	25	26	27
29	30	31			26	27	28	29	30	30				
October					November					December				
	1	2	3	4					1	2	3	4	5	6
7	8	9	10	11	4	5	6	7	8	9	10	11	12	13

14	15	16	17	18		11	12	13	14	15		16	17	18	19	20
21	22	23	24	25		18	19	20	21	22		23	24	25	26	27
28	29	30	31			25	26	27	28	29		30	31			
January						February						March				
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6	7	8	9	10		10	11	12	13	14		10	11	12	13	14
13	14	15	16	17		17	18	19	20	21		17	18	19	20	21
20	21	22	23	24		24	25	26	27	28		24	25	26	27	28
27	28	29	30	31								31				
April						May						June				
	1	2	3	4					1	2		2	3	4	5	6
7	8	9	10	11		5	6	7	8	9		9	10	11	12	13
14	15	16	17	18		12	13	14	15	16		16	17	18	19	20
21	22	23	24	25		19	20	21	22	23		23	24	25	26	27
28	29	30				26	27	28	29	30		30				
	All Students in School															
	K-12 Professional Development/Workday															
	Please Refer to Specific Date															
	Breaks/Vacations															
	District Closed															
	End of Quarter															

July

4 District Closed-Independence Day

24, 25, 26 New Teacher Orientation

29, 30, 31 No Students-Teacher Professional Development

August

1 6th and 9th Grade Orientation/Elementary First Day for Students

2 First Day for Middle and High School Students

8 No Students (Elementary) Assessment Day

9 No Students (Elementary and Middle) Assessment Day

30 No Students-Teacher Professional Development

September

2 District Closed-Labor Day

27 No Students-Teacher Professional Development

October

4 End of Quarter 1
7-10 Parent Teacher Conferences
11 No Students (Elementary and Middle) Parent Teacher Conferences
14-25 No Students-Fall Break

November
11 Veterans Day (Observed in Schools)
27, 28, 29 District Closed-Thanksgiving Holiday

December
19 3 Hour Early Release (High School) Teacher Workday
20 End of Quarter 2
20 3 Hour Early Release (All Students) Teacher Workday
23-31 District Closed-Christmas Holiday

January
1 District Closed-New Year's Day
2-3 No Students-Christmas Holiday
6 No Students-Teacher Professional Development
20 District Closed-Martin Luther King Jr. Holiday

February
3-6 Parent Teacher Conferences
7 No Students (Elementary and Middle) Parent Teacher Conferences
17 District Closed-President's Day

March
14 End of Quarter 3
24-31 No Students-Spring Break

April
1-4 No Students-Spring Break

May
9-No Students-Teacher Professional Development
22-3 Hour Early Release (High School) Teacher Workday
23 End of Quarter 4
23 3 Hour Early Release (All Students) Teacher Workday
26 District Closed-Memorial Day Holiday
27 Teacher Workday-Professional Development

President Harold requested a motion to approve action item 7.05.
Director LaVere-Wright moved to approve revisions to the District 2013-2014 school-year calendar revision as recommended by the administration. Director Irons seconded the motion.

Amber Whetstine informed the Board that there are more consistencies with this calendar and the zone calendars than the district calendar that was approved earlier.

President Harold called for a vote.

Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye.
Motion carried.

- 7.06 Approval of Falcon High School Course Approval
Monty Lammers, Falcon Zone Innovation Leader presenting.
All of the changes are part of the CTE Art Pathways

Change Beginning Drawing to Drawing I

Change 2D Art to Design I

New Course: Design II

New Course: Printmaking

New Course: Advanced Design

New Course: Drawing II

New Course: Abstract Painting (for the 13-14 School Year)

New Course: Realism Painting (for the 13-14 School Year)

Split AP Studio Art into 3 Courses: AP Art Drawing, AP Art 2D Design, AP Art 3D Design

Student enrollment and interest in this career pathway has increased creating the need for additional courses. The addition of courses requires renaming and alignment of current CTE classes offered at Falcon High School. Currently, no funding is needed but will increase revenue for the district with the addition of CTE class availability.

President Harold requested a motion to approve action item 7.06.

Director LaVere-Wright moved to approve the requested Falcon High School course additions and/or changes as recommended by the administration. Director Irons seconded the motion.

President Harold called for a vote

Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye.

Motion carried.

- 7.07 Approval of Woodmen Hills Elementary School Innovation Plan

Woodmen Hills Elementary School has worked on this proposal since August 2011. Staff, administrators, and community members have collaborated on this plan over the past year and has been approved at the school level. The WHES Innovation Plan has been reviewed by the CFO and CEO. WHES followed the innovation process as outlined in the State of Colorado Innovation Act of 2008. Background information, timelines, waivers, rationale and approvals are included in the plan itself.

This plan, if approved, will give WHES greater autonomy in the area of our Full Time Equivalent Staff and Curriculum.

WHES will be able to meet the needs of their students more efficiently and productively if they have greater latitude in the areas listed above.

Woodmen Hills Elementary School's Innovation Plan, if approved by the BOE and the State of Colorado, will give the school status as a "school of innovation." As an outcome, WHES believes student achievement will increase in future years.

President Harold requested a motion to approve action item 7.07.

Director LaVere-Wright moved to adopt Woodmen Hills Elementary School's Innovation Plan effective upon approval by the State Board of Education. Director Irons seconded the motion.

Monty Lammers stated that the plan has been presented to the Board before. Kelly Warren and staff made recommended changes and it was a 97% approval.

President Harold called for a vote.

Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye.
Motion carried.

8:00 Information Items

8.01 Falcon Zone Update

Monty Lammers, Falcon Zone Innovation Leader

Their report will focus on the secondary schools. They are meeting with parents and dealing with the concerns with the standards based grading.

Brian Smith FMS principal gave an update to the Board. Falcon Middle School has been working on various components on their Innovation Plan for implementation. We have began the curriculum work using the UBD process by Wiggins and McTighe to align our curriculum toward student mastery and making sure that we have assessments in place to determine student learning. The teachers have worked very hard to ensure this is implemented well and that it is aligned to the Common Core Standards.

Falcon Middle School has also implemented I/E time this year, which is for Intervention and Enrichment. Teachers are working with students one on one and in small groups to help build foundational skills and close some gaps of knowledge that students have. We also use it for Enrichment opportunities to help our higher level learners and GT students as well.

A new thing in relation to our plan that Falcon Middle School implemented this year was our Mini-Courses. Students had the opportunity to sign up for various opportunities in the community and at the school to help participate in real world problem solving and 21st Century Skill building. Some students went to the Zoo for a behind the scenes tour with the zookeepers to help with the new exhibit. Students went to the museums in Denver, Bent's Fort, helped at Care and Share, and others for these projects. I also taught a Geology class at Garden of the Gods and a Grilling class the next day to help students learn about various things in their everyday life. The opportunities were awesome and our community is looking forward to us doing this again. We will be doing another set in April and also looking to how this could be expanded in the coming year.

Don Begier thanked Mr. Smith and staff for the work that they have done. They are engaging the students in learning.

8.02 District Unified Improvement Plan and Falcon Virtual Academy Unified Improvement Plan
Amber Whetstine, Coordinator of School Improvement

As part of the District Accreditation Process, a District Unified Improvement Plan has been developed with input from each of the four District Innovation Zones, Learning Services, and the District Accountability Advisory Committee. The plan specifically describes action steps that the District will take, to work toward continuous improvement in student achievement and the reduction of growth gaps.

In addition, each school is required to submit a Unified Improvement Plan, which includes improvement strategies specific to their students' needs. Falcon Virtual Academy is designated as a school requiring a "Priority Improvement Plan" which requires the school to submit their plan to the Colorado Department of Education for review by no later than January 15, 2013.

A Unified Improvement Plan allows Innovation Zones and Departments to focus improvement efforts (time, resources, etc.) to impact student achievement in the areas where the most improvement is needed. The development of the Unified Improvement Plan for Districts and Schools is a requirement by the Colorado Department of Education as part of the Accreditation Process.

The improvement planning is a collaborative process which requires input from a variety of stakeholders (Teachers, Parents, Principals, Innovation Leaders, and Administrators).

The direction of the board is to move this to an action item at the January BOE meeting.

8.03 2012-2013 Amended Budget

Brett Ridgway, Chief Business Officer presenting.

CRS 22-44-110 authorizes the Board of Education to "...review and change the budget, with respect to both revenues and expenditures, at any time prior to January 31 of the fiscal year for which the budget was adopted." This is commonly referred to as the 'Amended' Budget (vs. the 'Approved' Budget which is adopted prior to the start of the fiscal year – usually in June).

The amended budget is a time to correct many assumptions that were made in the Adopted Budget to either known variables (e.g. Student Count), or better estimates (e.g. staff costs), and as such is an important exercise – not only for managing the remaining portion of the current school year, but also in laying the groundwork for a budget for the subsequent fiscal year as well.

New staffing models should drive a revised assumption for personnel costs. Certain 'known' issues should be considered as well to determine what directions should be pursued.

Brett Ridgway will be posting the amended budget information presented to the board on the district web site.

This item will move to an action item in January.

8.04 Booster Club/District Relations

Brett Ridgway, Chief Business Officer presenting.

Booster Clubs have been a support mechanism in school districts for many decades. They typically are focused on a particular activity or limited set of activities (usually extracurricular) at a particular school. Booster Clubs, unfortunately, also have quite a checkered history across the country with both actual and accused instances of improper management. In an increasingly litigious society, it is incumbent upon the School District, to protect itself, to ensure that any relationship with a School Booster Club is appropriately defined and that some assurances are received on a regular basis that each Booster Club operates according to common ethics and business practices for booster clubs.

Fortunately, more and more resources are also available to school booster clubs to help with management guidance and even management services if so desired. The basics of booster club operation include incorporating – obtaining official status as a separate legal entity, adopting a thorough and complete set of bylaws, adopting financial and operational policies that recognize and are consistent with applicable laws and regulations concerning non-profit organizations and fundraising activities. Finally, each organization should have specific guidelines on its interaction with the school district.

As part of the performance evaluation process, each staff member that is in a position to directly interact with a booster club should have measurements of performance on their representation of district interests and their pursuit of propriety in school / district / booster club relations. In the end, the District should have a registry of all affiliated organizations and should ensure that booster clubs have proper structure and accountabilities in order to be affiliated with any Falcon School District 49 program.

Director Allen, how are the funds that the Booster Clubs accounted for?

Brett Ridgway, the district is not responsible or accountable to the district they are independent organizations. The Booster Clubs are accountable for their funds. The district liaison is there

and able to understand how that organization functions. There needs to be an evaluation process developed between the district and these organizations.

Director Allen is concerned that money earned by the booster clubs are not being used appropriately. They are using district facilities and receiving funds from community members.

Director Irons would like Brett Ridgway to come up with standard guidelines that Booster Club organizations in the district have to follow regarding funds.

The direction of the Board is that they receive an email update regarding this matter.

8.05 District Safety Quarterly Update

Dave Watson, District Safety/Emergency Coordinator presenting.

Various events occurred during the last quarter to include, Rachel's Challenge at both Vista Ridge High School and Sand Creek High School, both a student presentation and community event. In addition, Challenge Day was brought to the students of Vista Ridge High School over a three day period. Several District 49 schools have held Anti Bullying events and campaigns.

Board members were also updated on the ongoing surveillance camera project using capital improvement funds. Mr. Watson also shared results from the recent Climate Survey offered to secondary students in the district and provided information on a quote received for alarm response services through Raven Security.

They would be willing to cover an alarm at \$30.00 per alarm, in the spring they would provide drive by checks at \$4.00 a check. We have from 12-24 alarms per month. There are a lot of options that can be looked at.

Mr. Watson gave a powerpoint presentation on the Climate Survey Results, the survey was put out in September. His goal is to put out a climate survey every April and October for all grade levels, and parents.

He is meeting with the security teams from each zone in the district. He is looking at specific training time for security officers in the district. He will need three days before school starts for security office training and one training day per semester for staff training. He wants standardization of uniforms and badges.

Director Allen asked that the item of Dave Watson being an armed security person be on the agenda at the January BOE meeting.

Director Allen requested that Dave Watson meet with Don Begier and Brett Ridgway regarding his needs to move the security program forward.

8.06 Student Field Trips

Information Item for Falcon School District 49 Board of Education

Travel Study Trip request:

RVES

Trip to Washington DC through World Strides

Departing 5/31/13 and Returning 6/4/13

Cost of the trip-\$1749 per student (includes transportation, meals, tours, insurance and lodging).

The objective of this trip is to learn about US History standards.

Fundraising will be part of this program.

Travel Study Trip request:

FHS

State Spirit Competition in Denver
Departing 12/6/12 Returning 12/7/12
Trip Costs include transportation, meals and lodging.
The objective of this trip is to compete in the State competition.
Fundraising will be part of this program.

Travel Study Trip request:

FHS

Wrestling Trip to Grand Junction, CO
Departing 12/14/12 Returning 12/16/12
20 students will attend this trip
Trip Costs include transportation and lodging.
The objectives of this trip are to compete in a wrestling tournament.
Fundraising will be part of this program.

Travel Study Trip request:

FHS

Wrestling Trip to Mountain Vista HS
Departing 11/30/12 Returning 12/1/12
20 students will attend this trip
Trip Costs include transportation and lodging.
The objectives of this trip are to compete in a wrestling tournament.
Fundraising will be part of this program.

Travel Study Trip request:

VRHS

Colorado State Thespian Conference in Denver, CO
Departing 12/6/12 Returning 12/8/12
Approximately 10-25 students will attend the trip
Cost of the trip-\$200 per student (includes transportation and lodging)
The objective of this trip is to attend workshops and performances.
Fundraising will not be part of this program.

Travel Study Trip request:

VRHS

New York City trip
Departing 3/27/13 Returning 3/31/13
45 students will attend this trip.
Cost the trip is \$1,600 per student (includes transportation, meals, lodging, insurance and tours)
The objective of this trip is that students will take in the culture of New Your city and work with professionals in the music business to influence and to inspire excellence in the field of music.
Fundraising will be part of this program.

8.07 Expulsion/ Suspension Information

9.00 Discussion Items

9.01 Revision to Board of Education Policies and Regulations: ACA - Nondiscrimination on the Basis of Sex, ACA-R - Nondiscrimination/Equal Opportunity, ACE - Nondiscrimination on the Basis of Disability , AC-R - , Nondiscrimination/Equal Opportunity AE - Accountability/Commitment to Accomplishment, AE-R - Accountability/Commitment to Accomplishment , AEC - Annual Report, AED - Accreditation, AED-R - Accreditation, CC - Administrative Organization, CH -

Policy Implementation, CHD - Administration in the Absence of Policy, DAB - Financial Administration, DB - Annual Budget, DBC - Budget Planning, Preparation and Schedules, DBD Determination of Budget Priorities, DBE/DBF - Communication of Budget Recommendations/Budget Hearings and Reviews , DBG - Budget Adoption, DBI - Budget Implementation, DBJ – Budget Transfers, DD - Funding Proposals, Grants, and Special Projects, DEA - Funds from Local Tax Sources, DEB - Loan Programs, DFA-R/DFAA-R - Revenues from Investments/Use of Surplus Funds, DGA/DGB - Authorized Signatures/Check-Writing Services , DI - Fiscal Accounting and Reporting, DIC - Financial Reports and Statements, DID - Record of Fixed Assets, DJ/DJA - Purchasing/Purchasing Authority , DJB - Purchasing Procedures, DJB-R - Purchasing Procedures , DK - Payment Procedures, DKA - Payroll Procedures/Schedules , DKB - Salary Deductions , DKC - Expense Authorization/Reimbursement , DN - School Properties Disposition, DN-R - School Properties Disposition, DN-E - School Properties Disposition, EB - Environmental and Safety Program, EBBB - Accident Reports , EBBB-R - Accident Reports, EBAB-R - Hazardous Materials, EBCA - Disaster Plans, EBCB - Safety Drills, EBCB-R - Safety Drills EBCC - Bomb Threats, EC - Buildings/Grounds/ Property Management, EC-R Buildings/Grounds/Property Management, ECAC - Vandalism , EDB - Maintenance and Control of Materials and Equipment , EEAEA-R - District Employee/Driver Requirements, Training and Responsibilities, EEAFB - Extracurricular Activity Buses/Field Trips/Special Events Transportation , EEAFB - Use of School Buses by Community Groups, EEAG - Student Transportation in Private Vehicles, EEBB - Use of Vehicles on District Business , EEBB-R - Use of Vehicles on District Business, EF - Food Services, EG - Information Technology Management , EG-R - Information Technology Management, EGAEA - Electronic Communication , EI - Insurance Program/Risk Management, FBC - Prioritization of Facility Improvements, GBGA-R - Staff Health, GBJ - Personnel Records and Files, GCA - Professional Staff Positions, GCI-R - Staff Professional Development , GCKA-R - Instructional Staff Transfer and Vacancy, GDA - Educational Support Staff Positions, GDBA-R - Educational Support Staff Salary Schedules, GDD - Educational Support Staff Vacations and Holidays, GDE/GDF - Educational Support Staff Recruiting/Hiring, GDEA - Posting and Advertising of Educational Support Staff Vacancies, GDG - Part-Time and Substitute Educational Support Staff Employment , GDJ-R - Educational Support Staff Transfer and Vacancy Procedure, GDK - Educational Support Staff Schedules and Calendars, GDM - Educational Support Staff Career Development, GDQA-R - Education Support Personnel Reduction in Force, GDQB - Resignation of Educational Support Staff, GDQCA-R -Educational Support Staff Transitional Retirement Plan, GDQD - Discipline, Suspension, and Dismissal of Educational Support Staff.

There have been several changes in the direction of the district and the titles of the leading administrative staff in the district. The district has moved from a superintendent to three chief administrative positions, Chief Education Officer, Chief Business Officer and Chief Operations Officer and the addition of Innovation Leaders in the Falcon, Sand Creek and Vista Ridge (POWER) Zones along with the iConnect (online) Zone.

At this time the need is to have the titles of the administrative staff responsible for carrying out Board policies matches the titles in the policies.

As these policies and regulations come up in the regular review cycle there could be additional revisions requested, but the important thing at this time is to have the appropriate titles of administrative staff.

These changes align with the innovation plan approved by the Board of Education

Director Allen asked the responsibilities of the CBO, and the COO and asked that the organizational chart be a discuss item at the Board retreat.

The direction of the Board is to move these policies to an action item at the next BOE meeting.

9.02 Board Retreat Planning

Tammy Harold, BOE President presenting.

The Board of Education generally holds an annual retreat in order to provide for open discussion and to receive input related to strategic planning. Such retreats provide the Board of Education an opportunity for reflection and to measure its own progress as the governing body for Falcon School District 49.

The Board Retreat usually is held in January to coincide with the biannual elections for Board seats and to ensure that new vision and strategies are developed transparently at the outset of each new year.

The current Board of Education has discussed its interest in considering self-evaluation tools and metrics as part of this year's retreat. Options for such review may be available through resources such as the policies and practices of local districts and through the Colorado Association of School Boards. Additionally, each Director will be offered opportunities to express and support options for Board evaluation and goal-setting.

A Board Retreat that includes discussion and planning for Board self-evaluation will enhance the Board's efficiency and effectiveness in governing the District.

Out of this process, the Board should expect to develop better communication internally and with its constituents. The Board should expect to identify options for reviewing and evaluating its own effectiveness. Individual Board members should anticipate an opportunity to share and discuss their individual visions and ideas for the District in a collaborative and open conversation.

BOE Retreat January 8, 10:00 – 2:00 p.m.

The only items on the agenda for this retreat will be.

Organizational Chart.

Strategic Plan.

The Flippin Group will facilitate the retreat.

9.03 Chief Education Officer Job Description

Paul Andersen, Personnel Director presenting.

Discuss proposed changes to the draft job description for the Chief Education Officer (CEO). A draft CEO job description was developed and dated August 10, 2012. In September 2012, the public was invited to give input to the description.

This discussion is needed to refine the CEO job description to ensure it accurately reflects the Board's intent.

The anticipated outcomes of the discussion are final revisions to the CEO job description and consensus to move it to an action item at a subsequent Board meeting.

Director LaVere-Wright, we need to have all five board members present and this topic needs to be the only subject at a special BOE meeting.

President Harold and Director LaVere-Wright believe that the CEO has to have a Masters degree and be focused on the educational side of the house.

Director Irons said the longer we postpone this, the further back we are in being able to post for this position.

Director LaVere-Wright, we need to be correct not just fast.

Director Allen, we need to be able to have everyone apply for this position not just in district.

Director LaVere-Wright has been prepared for this discussion since September and there has always been at least one BOE member absent. We have not been able to discuss this as a whole board. We need to get this job description put in place so that we can post at the appropriate time. This is the most important decision that this board has to make for our district. We have got to have time to discuss this in depth and make sure we have it right. She is very frustrated that we did not have this done by November 1st. We need to take the time to do it right. The job description as it stands is substandard. We have missed the deadline for the opportune time to post for the CEO.

Director Allen, then let's leave things as they are for the next six months and be prepared to advertise at the correct time. Whatever it takes we need to post nationwide.

The Board members present agreed that we are behind the optimum time for posting the CEO position.

Kelly Dude HR legal counsel said that this is not the optimal time to post this type of position, his involvement has normally been with the contracts not the postings.

Director Allen when do we want to schedule a meeting to discuss this issue?

Director LaVere-Wright. Would like to see the Board set a date at the Board retreat to have this as the only item for discussion at a special BOE meeting. Leave the retreat where it is.

The direction of the Board members present is to change the education requirement to a Masters Degree, Doctorate preferred.

The direction of the Board is that the Board Retreat on January 8th they will set a firm date to discuss the CEO job description at a special BOE meeting. There will be no other item discussed at that meeting.

9.04 Adoption of Revisions to Board policy BDB
Chuck Irons, BOE Secretary presenting.

Three directors of the Board of Education requested a Special Meeting with one purpose being the review of certain Board policies. This group of the Board directed legal counsel to prepare draft revisions of these policies in accordance with certain specific guidelines.

The Board of Education desires to conduct its affairs in a transparent, ethical and responsible manner. The proposed revisions to File BDB as requested by these directors, are oriented around an effort to spread the powers and duties of Board governance to the entire Board. These revisions would require some changes in communication processes and in agenda-setting duties.

If adopted, the revisions to this policy will require that additional lines of communication are created to ensure that these new duties are observed. There may be an impact on the role and responsibilities of the Chief Education Officer/Chief Operations Officer/Chief Business Officer in order to ensure compliance.

Director Irons, need to look at the statues and see what the responsibilities of the president and vice president are. Wants to go back and address the specific responsibilities that are granted to the President and Vice President.

He has a problem that the President of the board will serve as the primary contact for the CEO CBO and COO. That is a problem.

Next, the president shall consult with the vice president when planning the agenda, and any director can place an item be placed on the agenda.

Instead of the BOE president conferring with the CEO CFO and COO. They should confer with all five members and a special BOE meeting should be called. All information should come to all five BOE members.

The president of the Board shall call Special BOE meeting.

President Harold, when there is an issue in the district and administrators are driving to the incident it is ineffective and inefficient to have to make five phone calls. There is nothing that happens that she does not inform the rest of the board about. When there is a crisis it is unfair to ask the chiefs to have to contact all five BOE members before they can do anything.

Director Allen, there has been information that has come to the president, that there is not one person that is more important than the rest of the board. There is no one person more important than the rest of the board.

President Harold, is this policy going to make it to where all five of the people mentioned have got to be present at the agenda setting meeting or it cannot take place.

Director LaVere-Wright shared concerns, has concern about contact issue, in any organization the most efficient way is to have one person as the point of contact. That is a best practice in business and the military. The president has no power to make a decision and everyone knows that. Has a concern about point number 2, two named BOE members coming to the agenda setting, when she came onto the board a process was in place to rotate BOE members attending agenda setting with the president. She has been excluded because Vice President Wright would not let her come, he said he would always be there and Tammy could not come. He has only had Chuck come when he could not come. Putting in the policy that only the President and Vice President can come excludes her from being able to attend. The next piece is that there is a mistake in parliamentary procedure. Anyone can put anything that they want on the agenda, agendas can be amended at any regular meeting and items can be added. When a motion is made to amend the agenda a discussion can take place if the item is seconded. This policy ends up excluding members of the board from attending the agenda setting; it puts an undue burden on our executives. We need to be as efficient as possible.

Director Allen, it is the duty of the board to hear any items requested by any board member as a discussion item.

Director Irons, there are many district where they have public agenda setting meetings; maybe we need to look at that.

The direction of the Board is that this item is to be brought back as a discussion item at the next BOE meeting.

9.05 Operational Audit RFP

Discuss the relevance and necessity to conduct an audit of the operations departments of the district to qualify efficiencies, cost saving measures and district and regional opportunities for revenue generation and economies of scale.

As part of the Board of Education's initiative to drive funds into the classroom, encourage operational effectiveness, continue to innovate every aspect of district functions as responsible users of tax payer funds & and continually seek cost effective measures we should seek expertise on how to extend our reach into available avenues of revenue generation,

operational streamlining of resources and cost saving measures.

An audit will allow our recently hired Chief Operations Officer to identify quick cost savings opportunities, identify operational weaknesses and assist in developing a strategic plan for operational nimbleness and efficiency.

The direction of the Board is to bring this back at the next BOE meeting as a discussion item since Vice President Wright is not present at this time.

10.00 Other Business

10.01 Executive session, for a conference with an attorney for the purpose of receiving legal advice on specific legal questions as authorized by C.R.S. § 24-6-402(4)(b) and to determine positions relative to matters that may be subject to negotiations, developing strategies for negotiations; and instructing negotiators as authorized by C.R.S. § 24-6-402(4)(e).

President Harold requested a motion to go into executive session.

Director LaVere-Wright moved that we go into executive session for a conference with an attorney for the purpose of receiving legal advice on specific legal questions as authorized by C.R.S. § 24-6-402(4)(b) and to determine positions relative to matters that may be subject to negotiations, developing strategies for negotiations; and instructing negotiators as authorized by C.R.S. § 24-6-402(4)(e). Director Irons seconded the motion.

President Harold called for a vote.

Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye.

Motion carried.

The Board is going to take a break at 9:44 p.m.

The Board went into executive session at 10:04 p.m. with the following people present: President Harold, Director Allen, Director Irons, Director LaVere-Wright, Don Begier, Acting Chief Education Officer, Paul Andersen, Personnel Director, Kelly Dude Legal Council and Loretta Branham recording secretary.

President Harold requested a motion to return to regular session.

Director LaVere-Wright moved to return to regular session. Director Irons seconded the motion.

Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye.

Motion carried.

The Board returned to regular session at 10:44 p.m.

Director LaVere-Wright moved to amend the agenda to add an action item to authorize Tammy Harold to sign a settlement agreement pending review and approval by counsel and appropriate staff.

Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye.

Motion carried.

Director LaVere-Wright moved to authorize Tammy Harold to sign a settlement agreement pending review and approval by counsel and appropriate staff.

President Harold called for a vote.

Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye.
Motion carried.

The Board returned to regular session at 9:44 p.m.

President Harold asked if there was any other business.

11.00 Adjournment

President Harold requested a motion to adjourn.

Director LaVere-Wright moved to adjourn. Director Irons seconded the motion.

Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye.
Motion carried.

The meeting was adjourned at 10:46 p.m.

Tammy Harold, Board President

Chuck Irons, Board Secretary