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Mission Statement

Together we are committed to graduating and preparing all children for success in college and careers.

MINUTES
REGULAR BOARD OF EDUCATION MEETING
January 23, 2013
Central Administration Office – Board Room

- 1.00** President Harold called the Meeting to order at 6:30 p.m.
Roll Call was taken with the following members present: Mr. Henry Allen Jr., Mrs. Tammy Harold, Mr. Chuck Irons, and Mrs. Marie LaVere-Wright. Mr. Chris Wright was absent with prior notice.
- 2.00 Welcome and Pledge of Allegiance**
President Harold welcomed those in attendance and invited them to join the Board in the Pledge of Allegiance.
- 3.00 Approval of Agenda**
President Harold requested a motion to approve the agenda.

Director LaVere-Wright moved to approve the agenda. Director Irons seconded the motion.
Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye.
Motion carried.
- 4.00 Consent Agenda**
- 4.01 Approval of Matters Relating to Administrative Personnel
APPROVAL OF MATTERS RELATING TO ADMINISTRATIVE AND PROFESSIONAL/TECHNICAL PERSONNEL
Be it resolved, that the following matters relating to administrative and/or professional/technical personnel be approved as recommended by the Acting Chief Education Officer:
Innovation Leader/Assistant Superintendent Administration Recommendations for 2013-2014
Sean Dorsey – Sand Creek Innovation Zone Leader/Assistant Superintendent
Monty Lammers – Falcon Innovation Zone Leader/Assistant Superintendent
Kimberly McClelland – iConnect Zone Leader/Assistant Superintendent
- 4.02 Approval of Matters Relating to Licensed Personnel
APPROVAL OF MATTERS RELATING TO LICENSED PERSONNEL
Be it resolved, that the following matters relating to certified personnel be approved as recommended by the Chief Education Officer:
REQUESTS FOR LEAVE:

Farist, Mindy Leave granted from January 16, 2013 through March 1, 2013 due to a medical condition. This leave is being approved through both the Family Medical Leave Act (FMLA) as well as the Americans with Disabilities Act/Amendment Act (ADA/ADAAA). FMLA is due to expire on February 11, 2013.

RESIGNATIONS:

Kneis, Heather Written resignation received on January 16, 2013 indicating her resignation from her SPED SLD teaching position at Horizon Middle School effective January 16, 2013.

4.03 Approval of Matters Relating to Educational Support Personnel

APPROVAL OF MATTERS RELATING TO EDUCATION SUPPORT PERSONNEL: Be it Resolved, that the following matters relating to classified personnel be approved as recommended by the Chief Education Officer:

APPOINTMENTS:

Bonilla, Celia New Position that was approved by the Zone Leader, the Chief Business Officer, and Chief Educational Officer. Building Custodial Technician at Ridgeview Elementary School, full time, full year, step 9, 8 hours per day, start date January 7, 2013.

Dean, Samantha Existing Position, Student Based Special Education Teacher Assistant at Skyview Middle School replacing Kristi Olson, full time, school year, step 1, 7 hours per day, start date January 11, 2013.

Dunford, Valerie Existing Position, Lunch Monitor at Stetson Elementary School replacing Jennifer Gabriel, part time, school year, step 1, 2.5 hours per day, start date January 07, 2013.

Flemke, Anne New Temporary Position ending May 2013, that was approved by the Zone Leader, the Chief Business Officer, and Chief Educational Officer. Temporary Regular Education Teacher Assistant at Springs Ranch Elementary School, full time, school year, step 3, 7 hours per day, start date January 9, 2013.

Fraker, Amanda Existing Position, Program Based Special Education Teacher Assistant at Sand Creek High School replacing Gabriel Cobos, full time, school year, step 1, 7 hours per day, start date January 07, 2013.

Kelley, Dana New Position that was approved by the Zone Leader, the Chief Business Officer, and Chief Educational Officer. Health Assistant at Home School Enrichment, part time, school year, step 1, 7 hours per day, start date January 8, 2013.

King, Dawn New Position that was approved by the Zone Leader, the Chief Business Officer, and Chief Educational Officer. Crossing Guard at Meridian Elementary School, part time, school year, step 3, 1.5 hours per day, start date January 7, 2013.

Kmetz, Whitney Existing Position, Regular Education Teacher Assistant at Horizon Middle School replacing Rebecca Shover, full time, school year, step 1, 7 hours per day, start date January 07, 2013.

Lynch, Jacob Existing Position, Crossing Guard at Springs Ranch Elementary School replacing Andrina McClelland, part time, school year, step 3, 1.5 hours per day, start date January 11, 2013.

Richter, Clifford New Position that was approved by the Zone Leader, the Chief Business Officer, and Chief Educational Officer. Building Custodial Technician at Stetson Elementary School, full time, full year, step 1, 8 hours per day, start date January 7, 2013.

Smith, Heather Existing Position, Student Based Special Education Teacher Assistant at Evans Elementary School replacing Renee Rivera, full time, school year, step 1, 7 hours per day, start date January 07, 2013.

SUBSTITUTE:

Moe, Sue Substitute, wage range \$7.94 - \$15.30 per hour depending on substitute placement.

TRANSFERS:

Hageman, Tim Transfer from his position as full time Security Guard at Vista Ridge High School to an existing position as part time Security Guard at Vista Ridge High School replacing Rex

Tonkins and will include a Schedule B assignment, part time, school year, start date January 08, 2013.

Rivera, Renee Transfer from her position as Student Based Special Education Teacher Assistant at Evans Elementary School to an existing position as Program Based Special Education Teacher Assistant at Evans Elementary School replacing Rachel Swinger, full time, school year, step 4, 7 hours per day, start date January 07, 2013.

Santiago, Marilyn Transfer from her position as Special Education Teacher Assistant at Vista Ridge High School to a new position that was approved by the Zone Leader, the Chief Business Officer, and Chief Educational Officer as Special Education Teacher Assistant at Rocky Mountain Classical Academy, full time, school year, step 3, 7 hours per day, start date January 15, 2013.

Tonkins, Rex Transfer from his position as part time Security Guard at Vista Ridge High School to an existing position as Security Guard at Vista Ridge High School Replacing Tim Hageman, full time, school year, step 3, 8 hours per day, start date January 08, 2013.

RESIGNATIONS:

Bass, John Resignation from his position as Nutrition Services Assistant at Banning Lewis Ranch Academy effective January 18, 2013.

Edwards, Dant Resignation from his position as Bus Driver at Transportation, effective January 7, 2013.

Faw, Hugh Resignation from his position as Bus Driver at Transportation, effective January 14, 2013.

Holland, Holly Resignation from her position as Support Substitute effective January 03, 2013.

Pryor, Cathy Resignation from her position as Support Substitute effective January 03, 2013.

Rich, Eva Resignation from her position as Special Education Teacher Assistant at Springs Ranch School effective January 25, 2012.

Shover, Rebecca Resignation from her position as Regular Education Teacher Assistant at Horizon Middle School effective December 21, 2012.

TERMINATIONS:

Hageman, Tim Termination from his position as Security Guard at Vista Ridge High School effective January 17, 2013

LEAVE OF ABSENCE:

Bosler, Kathryn Leave of absence from her position as Study Hall Monitor at effective January 07, 2013 through March 31, 2013.

Rogers, Deanna Leave of absence from her position as Library Teacher Assistant at Woodmen Hills Elementary School effective January 07, 2013 through February 19, 2013.

President Harold requested a motion to approve the consent agenda.

Director LaVere-Wright moved to approve the consent agenda. Director Irons seconded the motion.

President Harold called for a vote.

Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye.

Motion carried.

5.00 Board Update

President Harold attended the capital planning committee meeting and went to a Denver public school campus where they had passed a bond that paid for the charter school campus.

6.00 Open Forum

Robin Pantusa, charter school parent, BOE president for Imagine Indigo Ranch, has been on the board since 2007. Their school has grown and is excited to see where they can go over the next five years. There has been improvement across the district and is looking forward to the continued success of the district as a whole.

Kelle Stanley, parent of students in district, for the record, I would like to thank Mrs. Harold for her agenda item tonight. It is so refreshing to see evidence that a constituent was actually heard when talking during the Open Forum. To have listened to my husband's concern about Board Member spending on trips, conferences, etc. and then to actually take action on the procedures involved is very gratifying. Much to the contradiction of Mr. Allen's comments at the last meeting regarding the changes to Policy BDB, where he stated that malcontents in the district get some sense of power from discussing the dysfunction of the board, the reality is, we all feel as if we have absolutely no power regarding the direction of our district. A big reason for this is that even when we have a concern or question and take the time to come to the meeting to speak to you, there is rarely even eye contact with the majority of the board, and even more rare, is an answer to a question or discussion opportunity after a comment. This is beyond frustrating. You are a body who is supposed to be "representing" your constituents. That means you need to have a good understanding of the wishes of the people in this district. Not only are we the parents of the students being educated, but we are also the tax payers whose money is being spent and the homeowners whose housing prices are greatly affected by how desirable our schools are to potential home buyers. Consequently, we have opinions on what our elected school board members are doing and have the right to actually be listened to when we share these opinions with you. A change in policy that would require any Open Forum questions be answered in a timely manner, would go a long way to winning back some of the long ago lost confidence in this board. I would propose a one week timeline and that the answer be given directly to the person who asked the question, as well as being added to the Minutes of the meeting when the question was asked, so that everyone gets the answer. We deserve answers. Again, thank you Mrs. Harold for actually listening.

Doug Lockett, parent of charter school student. There is one small but important snapshot about TICA. Has chaired the Care and Share program this last November, Last year 2011-12 2,096 pounds of food was donated. 2013-13, 18,735 pounds of food was donated by the families of Imagine. They were the highest finisher of all charter schools and schools in the district. One first grade class donated a ton of food. Has no doubt that many families in the district are as giving as those at Imagine. Imagine is an asset to the district.

Kim Panek, teacher at Imagine, and is a parent. Supports the programs at Imagine. Core knowledge curriculum offers a lot. The character education program there is invaluable. Please vote for the charter renewal.

Vincent Negro, teacher at Imagine, he has taught at many different schools across the world. They will have a science fair next week. Last year they had three students win awards. He is a parent member of the school taskforce. The students at Imagine raised almost 1500 dollars for the Red Cross for Hurricane Sandy. Supports the application for renewal.

DevinBrown, parent from RMCA, her daughter has exceeded greatly at RMCA and she supports the request for their application renewal.

Paula Mensah-Woode, parent at Imagine Indigo Ranch, her children love that school and the fact that teachers work with the students where they are and sees that they improve. The academic

excellence is wonderful along with the actions of the office staff, principal and teachers. All students are welcomed and accepted at Imagine Indigo Ranch, which is why they call it home when students are at school. They look for and expect the best and treat all students and families as being important.

Theda Stone, parent at Imagine Indigo Ranch, as a parent she chose them because of the opportunity they gave to be a part of her children's education. There are many opportunities for parents to be involved in the school. She feels her voice is always heard and appreciated. Imagine has always had a plan for involvement. She is thankful that they are teaching her children to be both good students and good citizens.

Peggy Littleton, Board of County Commissioners representative, she gave a little background, knows excellence in education when she sees it, accountability, best practices and choices. As she has watched this school evolve you can see the progress that this school is making. They are choosing wisely in all areas for the children at Imagine. There are many choices for parents at this school. She commended the board for the choices they have been making. She would like to see this board approve the charter renewal for Imagine Indigo Ranch.

7.00 Action Items

7.01 Imagine at Indigo Ranch Charter Renewal

Kim McClelland, iConnect Zone Innovation Leader presented, she introduced the principal of Imagine at Indigo Ranch, Tina Leone, The Charter School Act (C.R.S. 22-30.5-110) outlines specific requirements for the contents of a renewal application, the latest date for submission, and the date by which a district must act on the renewal application.

- No later than December 1st of the year prior to the year in which the charter expires, the charter school must submit a renewal application.
- The chartering local board of education shall rule by resolution on the renewal application no later than February 1st of the year in which the charter expires.
- The renewal application must consist of:
 - A report on progress of the charter
 - A financial statement that discloses the costs of administration, instruction, and other spending categories for the charter school.

The district has implemented a charter school renewal process that is in alignment with the National Association of Charter School Authorizers' (NACSA's) best practices. The process includes a renewal application using the district's Request for Proposals and submitted by December 1, a "capacity interview" of school leaders and charter school governing board members, response to written questions posed after review of the renewal application and a District Site Review (DSR) conducted by charter school experts. In addition, the DAAC subcommittee for charter schools and district staff reviews the charter renewal application.

The charter contract for Imagine at Indigo Ranch (IIR) expires at the end of June 2013. The school submitted a renewal application on Dec. 1 in response to a renewal Request for Proposals published by the district. A DSR was conducted in September 2012 with mostly favorable findings. IIR's renewal application was evaluated by DAAC charter school committee members and internally by district staff.

IIR performs well academically and received a Performance rating on this year's SPF. There has been stable leadership over the first five year term of the charter and the school operates with 100% Highly Qualified staff. The school has a broad base of support, including a growing enrollment. The school implements a character development program aligned with the Six Measures of Success.

The school's data for academic achievement and other metrics such as culture are included in its charter renewal application. Further, the DSR team rated the school on 127 indicators under ten standards and ranked the school with mostly proficient scores.

The expected outcome is for the Falcon School District's Board of Education to renew the IIR charter for a total of five years.

Imagine Indigo Ranch started in 2007 in modulars. Started with 191 students, they now has a permanent campus that was finished in 2009, they now have over 850 students. The important thing is what happens inside the building. Thanked the board for considering their application for renewal.

Kim McClelland recommended Imagine at Indigo Ranch for renewal.

President Harold asked Tina Leone how their board plans to evaluating the principals this year and in the years to come with regards to SB191.

The board of Imagine will be evaluating the principal and are looking at SB 191.

Director Irons - Can you faithfully agree that the governing boards operating agreement with Imagine schools will meet the ESP Guidelines beginning July 1, 2013.

Robin Pantusa said that they do.

President Harold requested a motion to approve action item 7.01.

Director LaVere-Wright moved to approve the Imagine at Indigo Ranch's renewal application and enter into negotiations for a new five year charter contract. Director Irons seconded the motion.

President Harold called for a vote.

Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye.

Motion carried.

7.02 Rocky Mountain Classical Academy Charter Renewal

Kim McClelland, iConnect Zone Innovation Leader introduced the Chief Administrative Officer of Rocky Mountain Classical Academy Christiana Fogler.

The Charter School Act (C.R.S. 22-30.5-110) outlines specific requirements for the contents of a renewal application, the latest date for submission, and the date by which a district must act on the renewal application.

- No later than December 1st of the year prior to the year in which the charter expires, the charter school must submit a renewal application.
- The chartering local board of education shall rule by resolution on the renewal application no later than February 1st of the year in which the charter expires.
- The renewal application must consist of:
 - A report on progress of the charter
 - A financial statement that discloses the costs of administration, instruction, and other spending categories for the charter school.

The district has implemented a charter school renewal process that is in alignment with the National Association of Charter School Authorizers' (NACSA's) best practices. The process includes a renewal application using the district's Request for Proposals and submitted by December 1, a "capacity interview" of school leaders and charter school governing board members, response to written questions posed after review of the renewal application and a District Site Review (DSR) conducted by charter school experts. In addition, the DAAC subcommittee for charter schools and district staff reviews the charter renewal application.

The charter contract for Rocky Mountain Classical Academy (RMCA) expires at the end of June 2013. The school submitted a renewal application on Dec. 1 in response to a renewal Request for Proposals published by the district. A DSR was conducted in September 2012 with mostly favorable findings. RMCA's renewal application was evaluated by DAAC charter school committee members and internally by district staff.

RMCA has largely recovered from its previous financial difficulties and stabilized operations. The school has broad community support and maintains a positive, safe school culture. The school is performing well academically and received a Performance rating on this year's SPF.

The school's data for academic achievement and other metrics such as culture are included in its charter renewal application. Further, the DSR team rated the school on 127 indicators under ten standards and ranked the school with mostly proficient scores.

The expected outcome is for the Falcon School District's Board of Education to renew the RMCA charter for a total of five years.

RMCA is a parent supported school. They have a highly qualified staff. They will see continued rising of academic standings. Their budget review this year meets their best practices. They have an excellent educational program. They are a community of diverse backgrounds, their students come first. They have developed a committee to find land for a new building; their current lease expires in 2016.

Kim McClelland recommends the approval of the Rocky Mountain Classical Academy renewal application.

Director Allen asked about the DSR and the change in service provider and was told that they are doing everything correctly and the governing board is going to make sure things are done correctly. It had been suggested that their board develop a finance committee and they are doing so.

Director Allen also asked about the boards evaluating their CEO. They are in the process of developing this interment at this time. They will be doing a midterm and final year evaluation along with goals for the next year. They are in the middle of that process at this time.

President Harold stated that it is amazing to see the quickness of the turnaround in the financial stability for RMCA. They are to be commended.

President Harold requested a motion to approve action item 7.02. Director LaVere-Wright moved to approve the Rocky Mountain Classical Academy's renewal application and enter into negotiations for a new five year charter contract. Director Irons seconded the motion.

President Harold called for a vote.

Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye.
Motion carried.

- 7.03 E-Rate 2013-2014 District Wide Telecommunications Network Services – contract review and approval
Kjersti McKee, Purchasing and Procurement Manager presenting.
- Current Trillion contract for WAN/Internet expires June 30, 2013. A new contract is required for WAN/internet service at increased speeds that will meet the needs of the District, including future (anticipated) speeds and capacities. Two different types of services (Option

One and Option Four) were bid. Providers were also given the opportunity to submit on proposed alternatives.

- Option One: achieve synchronous data speeds and internet connectivity as listed in the scope of work with the ability to scale to 1Gbe at each location. A detailed list of speeds per facility is included in the Board packet.
- Option Four: achieve the data speeds of 100 MB synchronous or asynchronous to internet with a number of locations having the ability to scale to 1Gbe. A detailed list of speeds per facility is included in the Board packet.
- Request for Proposal 2012-800-33 E-Rate 2013-2014 District Wide Telecommunications Network Services was posted November 28, 2012. Five (5) bids were received January 3, 2013.
- Richard Van Sickle, E-Rate Consultant with ETECHCO, posted a Form 470 in accordance with E-Rate requirements. The 470 was posted for a minimum of 28 days per USAC requirements.
- The RFP evaluation committee independently reviewed and scored both volumes of the proposal response. A detailed matrix was completed in accordance with USAC requirements. The evaluation took place January 4, 2013 through January 11, 2013. The committee met with the successful vendor on January 14, 2013 to confirm service requirements, speeds and capacities, pricing and contract terms and conditions.
- The FY 2013-2014 USAC deadline for E-Rate is March 14, 2013. An executed contract between Falcon School District and the successful provider is required prior to this deadline. ETECHCO will submit the contract and the Form 471.

A committee consisting of Blake Schwank, Colorado Computer Support; Fran Christensen, D49 Finance; John Litchenberg, D49 Apple System Engineer; Kjersti McKee, D49 Purchasing; and Wayne John, D49 Instructional Technology opened and reviewed the bids. The scores from each evaluator were entered on the E-Rate Bid Assessment Worksheet and averaged to determine the successful provider. A copy of the matrix is included in the Board packet.

Each provider was reviewed and scored on their responses to the following:

Volume I – Qualifications: 50 point maximum, 35 points minimum to proceed to evaluation of Volume II

- References and Past Performance (15 points)
- Locality and Service Level Agreement (20 points)
- Service and Technical Support (15 points)

Volume II – Proposed Cost and Method of Delivery: 50 point maximum

- Proposed Cost (30 points). Per E-Rate this has to be the most heavily weighted factor.
- Method of Delivery (20 points)

After reviewing each proposal in depth and based upon the above criteria it is our recommendation to approve Falcon Broadband as the provider for the E-Rate 2013-2014 District Wide Telecommunications Network Services. Falcon Broadband received a score of 94, the second proposer achieved a score of 76 and the third received a 55.

It was unanimously decided at the meeting between CCS, D49 and Falcon Broadband on January 14, 2013 the speed should be increased from the onset instead of during the contract period so the full amount would be E-Rate eligible. The revised speed and design is as follows:

The WAN network topology is designed using a diverse route fiber ring between Vista Ridge High School where the Internet access resides, Sand Creek High School and Falcon High School. These three hub locations will

have 1Gbps WAN connections between them and use the spanning tree protocol to re-route traffic around the ring in the event of a failure. All other sites will be connected into one of the three high schools by fiber with their own 1Gbps WAN connection.

Director Allen asked how do we grade the drop of service, is there a level?

They have a service agreement and we will hold them to that, they will pay a penalty. They have network monitoring equipment that they will react to if they see an issue. Fiber is an extremely stable process.

Director Allen had a question regarding the district being responsible for the security of equipment in the district and was informed that the equipment rooms will be secure.

Director Irons asked is the intent to have this all installed by July 1?

Yes it is.

He did notice that the charter schools are not included can they be included?

They would have to pay for the fiber optics and it would be an additional cost.

Brett Ridgway stated that the e-Rate has got to be approved every year by the Board. This year is accomplishing the initial work.

President Harold requested a motion to approve action item 7.04.

Director LaVere-Wright moved to approve the execute a contract with Falcon Broadband in the amount of \$607,080 for the base year for the E-Rate 2013-2014 District Wide Telecommunications Network Services. Director Irons seconded the motion.

President Harold called for a vote.

Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye.

Motion carried.

7.04 E-Rate 2013-2014 Voice Over IP (Phones) – contract review and approval

Kjersti McKee, Purchasing and Procurement Manager presenting.

- Current Trillion contract for Voice Over IP (VoIP) expires June 30, 2013. A new contract is required for VoIP.
- Request for Proposal 2012-800-38 E-Rate 2013-2014 Voice Over IP was posted December 7, 2012. One (1) bid was received January 8, 2013.
- Richard Van Sickle, E-Rate Consultant with ETECHCO, posted a Form 470 in accordance with E-Rate requirements.
- The RFP evaluation committee independently reviewed and scored both volumes of the proposal response. A detailed matrix was completed in accordance with USAC requirements. The evaluation took place January 9, 2013 through January 11, 2013. The committee had a conference call with the successful vendor on January 14, 2013 to confirm services, pricing and contract terms and conditions.
- The FY 2013-2014 USAC deadline for E-Rate is March 14, 2013. An executed contract between Falcon School District and the successful provider is required prior to this deadline. A committee consisting of Blake Schwank, Colorado Computer Support; Fran Christensen, D49 Finance; Kjersti McKee, D49 Purchasing; and Wayne John, D49 Instructional Technology opened and reviewed the bid. The scores from each evaluator were entered on the E-Rate Bid Assessment Worksheet and averaged to determine the score for the only provider. A copy of the matrix is included in the Board packet.

The provider was reviewed and scored on their responses to the following:

Volume I – Qualifications: 50 point maximum, 35 points minimum to proceed to evaluation of Volume II

- References and Past Performance (15 points)
- Locality and Service Level Agreement (20 points)
- Service and Technical Support (15 points)

Volume II – Proposed Cost and Installation Plan: 50 point maximum

- Proposed Cost (40 points). Per E-Rate this has to be the most heavily weighted factor.
- Installation Plan (10 points)

After reviewing the proposal in depth and based upon the above criteria it is our recommendation to approve Trillion as the provider for the E-Rate 2013-2014 Voice Over IP.

Trillion achieved a score of 90.

Director LaVere-Wright made a motion to table this item. Director Wright seconded the motion.

The contract is not finalized and ready for the board to review.

President Harold called for a vote.

Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye.

Motion carried.

Direction from the board is for Kjersti McKee is to let the board know when the contract is ready for approval. The BOE will have a special BOE meeting just to approve that one item if necessary.

By consensus the board approved notice by email as ok for that meeting.

7.05 Approval of Weighted Credit for Project Lead The Way Courses at Sand Creek High School
Sean Dorsey Sand Creek Zone Innovation Leader/Principal and Ron Hamilton Assistant Principal

For the following courses, Introduction to Engineering Design, Digital Electronics, and Principles of Engineering it would benefit our students to offer weighted grades in the future.

UCCS is working on a college credit option for Engineering Design and Development (senior capstone). If that happens next year, we would want to add the option for our students to connect with that program and need to offer college-level credit for the courses (similar to AP and IB Diploma weighted courses).

Students will only be eligible to participate if they qualify for the college credit with their performance on the nationally standardize exam. Students must pass the exam with a 75% or higher, and must carry an 85% minimum in the course itself. The credit is transcribed as though the student took the course through UCCS.

President Harold requested a motion to approve action item 7.05.

Director LaVere-Wright moved to approve weighted credit for Project Lead The Way Courses Introduction to Engineering Design, Digital Electronics and Principles of Engineering beginning with the 2013-14 school year as recommended by the administration Director Irons seconded the motion.

President Harold called for a vote.

Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye.

Motion carried.

7.06 Approval of Sand Creek High School Courses - Advanced Digital Video and Audio Production I and II, Creation of IB Environmental Systems and Societies, IB Design Technology, and Street Law to Mock Trial

Sean Dorsey, Sand Creek Zone Innovation Leader/Principal and Ron Hamilton SCHS Assistant Principal presenting.

The Advanced Digital Video and Audio Production I and II courses build on the fundamentals of the approved Digital Video and Audio Production I and II courses by providing more advanced work in cinematography, screenwriting, directing and producing. Students will work on a variety of projects including short narratives, documentaries and experimental videos. Lighting and advanced video and audio editing techniques are developed, and students are introduced to motion graphics and DVD authoring. Students' projects are entered in local and national video and film festivals.

Creation of IB Environmental Systems and Societies would be part of the International Baccalaureate Diploma Programme, this is an intensive year-long class. Environmental Science is a systematic study of living systems with emphasis on interaction of the living systems with the natural environments. It teaches students to view the environment as an integral part of their lives and community.

IB Design Technology would be part of the International Baccalaureate Diploma Programme, this is an intensive year-long class. The program in IB Design Technology is designed to provide a broad introduction to the design process. In-depth coverage of the responsibility of the designer, materials science, production processes and techniques, computer-aided design/computer-aided manufacturing, and clean technology and green design will be the focus of the program. Students will also receive practical experience in developing knowledge of the aforementioned topics through internal assessments.

The semester long courses, Digital Video and Audio Production I and II allow for students to become familiar with the terms and techniques related to video production through short projects centered on developing skills. A year-long course would allow for sustained, long-term projects involving all aspects of production for short films and documentaries. These types of projects are useful for students wishing to compile a demo reel for application in post secondary schools. Related Occupations: Writer/Script Writer, Producer/Actor, Technical Staff Member, Foley Artist, Make-up Artist, Editor, Sound Technician/Sound Engineering, Advertising.

Creation of the IB Environmental Systems and Societies course allows a one year, Standard Level option for students pursuing the IB Diploma as either a science or elective other than current Higher Level, two year Diploma courses. This is an issues-oriented environmental studies course that investigates and analyzes community problems and uses knowledge and processes of science to suggest options for the solutions of these problems. This course emphasizes problem solving, decision-making, and hands-on learning. This unique class will prepare students for the IB exam. **NOTE: Non-IB Diploma Program students may take this course and earn an IB Certificate.** HEAR, NCAA

Creation of the IB Technology course allows a one year, Standard Level option for students pursuing the IB Diploma as either a science or elective other than current Higher Level, two year Diploma courses. Design Technology allows students to explore how products are designed from theory to production, and how the product interacts with the consumer and the environment. The student will have the opportunity to conduct an intensive and self-directed design project. This unique class will prepare students for the IB exam. **NOTE: Non-IB Diploma Program students may take this course and earn an IB Certificate.** HEAR, NCAA

President Harold requested a motion to approve action item 7.06.

Director LaVere-Wright moved to approve Advanced Digital Video and Audio Production I and II, Creation of IB Environmental Systems and Societies, and IB Design Technology at Sand Creek High School beginning with the 2013/2014 school year as recommended by the administration. Director Irons seconded the motion.

President Harold called for a vote.

Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye.

Motion carried.

7.07 Approval of 2012-13 Fiscal Year Amended Budget
Brett Ridgway, Chief Business Officer presenting.

Colorado Revised Statute 22-44-110(5) indicates that “After the adoption of the budget, the board may review and change the budget, with respect to both revenues and expenditures at any time prior to January 31 of the fiscal year for which the budget was adopted.”. This action item is presented to satisfy that legal requirement.

The normal annual cycle of determining State Funding allotments fits with this statute by using the official ‘October Count’ student counts from every school district in the state and using that information to provide a final determination as to what each district’s Total Program Funding will be. For District 49, Total Program Funding is now targeted at . \$89,242,505.33, on a District funded pupil count of 14,572.9 SFTE (Student Full Time Equivalents).

While the final funding number is ostensibly the driver for the amended budget process, there is always much that has been learned about the District’s expense structure during the first half of the fiscal year that is also prudent to incorporate into the amended budget.

Amended budget changes have been distilled down to a half dozen individual situations. These situations include a revenue adjustment noted previously, small adjustments to other revenue components, and ten changes to expense assumptions and revenue allocations.

It is expected that this budget provides an accurate quantification of an operating plan for each component of The District to use as a guide for managing the business for the fiscal year beginning July 1, 2012. It is also expected that the strategies used to develop this budget will be appropriate to react to any change in assumptions that come as the fiscal year unfolds. This budget projects that fund balance will decrease by \$3.75mm. The expense projection is intended to be conservative in that while the budget indicates a reduction in fund balance of \$3.75mm, the expectation would be for the fund balance reduction to be less than that. However, even if fund balance was reduced by the full \$3.75mm, the District General Fund would still have a fund balance to revenue ratio (as measured by board policy DAC) of 10.7%, which is higher than the policy prescribed minimum of 10%.

President Harold requested a motion to approve action item 7.07.

Director LaVere-Wright moved to approve the Amended District Budget for fiscal year 2012-13 as presented by the Administration. Director Irons seconded the motion.

President Harold called for a vote.

Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye.

Motion carried.

7.08 Approval of 2012-13 Fiscal Year Budgets for District Charter Schools: Banning Lewis Ranch Academy, Pikes Peak School for Expeditionary Learning, Rocky Mountain Classical Academy and The Imagine Classical Academy

Brett Ridgway, Chief Business Officer presenting.

The contracts with the District's Charter Schools require the District Board of Education to take action to approve the charter schools' budgets.

All budgets reflect conservative approaches to revenue generation and expense planning as a result of the relatively flat per pupil funding from the State of Colorado.

It is expected that each Charter School budget provides an accurate quantification of an operating plan for each component of The District to use as a guide for managing their businesses for the fiscal year beginning July 1, 2012. It is also expected that the strategies used to develop this budget will be appropriate to react to any change in assumptions that come as the fiscal year unfolds. Finally, we expect to offer a third and final iteration of the budget to the Board and the Constituency in January 2013 that recognizes actual results of key assumptions made in this budget draft relating to student count and other revenue components and establishes new and/or modified strategies for recognizing new revenue assumptions in the projected spending for staffing and implementation costs.

RMCA did not do an amended budget.

President Harold requested a motion to approve action item 7.08

Director LaVere-Wright moved to approve the 2012-13 amended budgets of the three District Charter Schools as presented. Director Irons seconded the motion.

President Harold called for a vote.

Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye.

Motion carried.

7.09 Organizational Chart Revision

At the January 8, 2013 Board of Education Retreat the Board discussed the organization Chart, the majority of the Board asked that the revisions be brought to the Board as an action item at the January 23, 2013 BOE meeting.

The potential revisions recommended could better align the chain of command.

Director LaVere-Wright would like input from Mr. Dave Watson before moving forward with this item.

Director LaVere-Wright moved to table item 7.09 until the February Board of Education Meeting. Director Irons seconded the motion.

President Harold called for a vote.

Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye.

Motion carried.

7.10 Revisions to Board policy BDB

Chuck Irons, Board Secretary presenting.

Three directors of the Board of Education requested a Special Meeting with one purpose being the review of certain Board policies. This group of the Board directed legal counsel to prepare draft revisions of these policies in accordance with certain specific guidelines.

The Board of Education desires to conduct its affairs in a transparent, ethical and responsible manner. The proposed revisions to File BDB as requested by these directors, are oriented around an effort to spread the powers and duties of Board governance to the entire

Board. These revisions would require some changes in communication processes and in agenda-setting duties.

If adopted, the revisions to this policy will require that additional lines of communication are created to ensure that these new duties are observed. There may be an impact on the role and responsibilities of the Chief Education Officer/Chief Operations Officer/Chief Business Officer in order to ensure compliance.

Director Irons requested tabling this item.

Director Irons moved to table item 7.10 until the February 14, Board of Education meeting
Director Allen seconded the motion

President Harold called for a vote.

Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye.

Motion carried.

8.00 Informational Items

8.01 Exploratory Teams Update

Don Begier, Acting Chief Education Officer presenting.

To Update the Board of Education on the work being accomplished by the exploratory teams they asked administration to create at their November work session.

To ensure the Board of Education is informed on what has been done and what the next steps of the exploratory teams are.

The Board of Education will be up-to-date on the work of the teams and it will lead to the BOE being able to give more direction related to the possibility of taking action based on what the exploratory teams determine.

Don Begier updated the BOE on the process for the exploratory teams. Reviewed that we put out a call after the November 8, 2012 work session for exploratory team members. We created the teams based on the direction of the board, which was to explore the following question:

Is there a need to develop a more robust staff development program with opportunities to attain an advanced degree through partnerships with universities?

Is there a need to develop a more robust induction program?

Is there a need to create opportunities for micro-innovation across the district?

Is there a need to develop an evaluation tool that reflects the innovation model we use with input from teachers?

We had originally desired to have 80 people sign up for the teams, 20 per team. We had about 32 people sign up so we decided to proceed.

At our January 9, 2013 exploratory team meeting, we stayed together as a large group and listed all that we currently do in the four areas. Feedback from parents on the team was one of pleasant surprise related to all that we do.

Since we did not get to challenges, we divided into four teams to provide feedback via a Wiki. The goal was to get feedback in all four areas related to challenges, weaknesses, and areas for improvement before we meet on February 6, 2013.

9.00 Discussion Items

9.01 Board Member Training and Process for Approval of Conferences

Tammy Harold, Board of Education

- Follow up to question asked at January 10 board meeting about board travel and expenditures.
- Two board members have asked to attend the National Association of School Board Conference in San Diego
- The lack of process for approval of conferences was found to be needed moving forward.
- During this review, the need for newly elected and appointed board members to have consistent introductory training was identified.

Setting up a process for approval of expenditures for training will balance fiscal responsibility and the need for board member training. All members need to be trained in legal and fiscal responsibilities, board norms and conduct, introduction to the Social Contract and Strategic plan along with proper role of member. The continued training on changes in education and legislative matters is essential to the success of individual members and the board as a whole.

Determine a process for approval of expenditures for board member training. Review the initial training of newly elected and appointed board members to ensure a comprehensive training is in place.

President Harold would like to set up a process for approving board member travel and spending of money.

By consensus the board is tabling this.

CI would like to see all travel by people under the level of the CEO be approved by the CEO.

9.02 Board of Education Legal Representation

Chris Wright, BOE Vice President

- Current BOE legal counsel has requested to be relieved of duties under the current sweeping “retainer” agreement and confine duties to the clearly ”legal” matters that arise in the course of District business.
- Suggested services to be rendered: matters relating to CORA requests, charter schools, non-employment contracts, legal opinion on Board agendas (only in context of such matters as may be on or proposed to be on Board meeting agendas), non-employment litigation matters, and issues requiring legal input as requested by the Chief Education Officer, Chief Business Officer, and Chief Operations Officer.
- Only compensate legal counsel for legal matters, rather than for strategic issues.

By following this plan BOE issues that need legal input will be brought to the attention of legal counsel through formal action. This will eliminate speculation and disharmony related to development of new initiatives.

It will enable legal counsel to provide unfiltered advice to the full Board. It should limit District expenses on legal fees. The Board will receive frank and specific legal advice.

President Harold stated that our district is an anomaly where we have a Board lawyer. There was a lot going on at the time this decision was made. The request has been made to be more a district

lawyer rather than a Board lawyer. Would like to go back to what he used to do. Our needs have changed and the Board needs to decide what to do at this time.

Director Irons - when you look at what other districts pay for legal services, we are lucky people. We need to be fair to our legal representatives.

Director Allen - never saw a need for two attorneys. The amount of money spent we should have one attorney that should be sufficient.

Director LaVere-Wright - there is a difference in the expertise of the legal services used by the district.

Director Irons - going forward the request for legal services need to come from the CEO, CBO and COO. The board should rarely be going to legal services.

President Harold proposed that the three chiefs be able to decide the services needed and come back to the board at the February meeting and bring the scope of work that he would be doing.

The directive from the board is to honor the request of Mr. Miller and he will work with the CEO, CBO and COO on the scope of work that he would be doing in the future.

9.03 Board of Education Membership Dues to Organizations

Chris Wright, BOE Vice President

- The District belongs to the Mountain States Employers Counsel; this organization is invaluable according the Human Resources Department.
- The District also belongs to the Colorado Association of School Boards. CASB membership includes 174 of the 179 school districts in the state.
CASB is governed by a 22 member board of directors comprised of local school board members across the state.
CASB advocates the interests of local boards of education to groups both within and outside the education community.
CASB provides information, services and training programs to support school board members as they govern their local school districts.
CASB provides services to members in the area of: Communications, health benefits, general legal issues/guidance, legal representation, policy guidance and manual packages, policy governance training, strategic planning, superintendent searches, general board workshops and retreats. Workshops and retreats include CASB eClassrooms, Fall Regional Meetings, Fall Conference and Delegate Assembly, Annual Convention, and the Winter Legislative Conference
The CASB Advocacy Team works to ensure that state and national lawmakers are kept informed of issues that are most important to school boards.
More details about the services of CASB can be found at www.casb.org.

Director Irons - we are looking at CASB being an advocate for the school district. We need to look at this expenditure.

Director LaVere-Wright - the services they provide are valuable, general legal advice, training for Board members, networking opportunities, legal review of policies, they are a significant resource for board members.

The directive of the board is if this service is valuable to the district continue the membership.

10:00 Adjournment

President Harold requested a motion to adjourn.

Director LaVere-Wright moved to adjourn. Director Irons seconded the motion.

Vote: Mr. Allen, aye; Mrs. Harold, aye; Mr. Irons, aye; Mrs. LaVere-Wright, aye.

Motion carried.

The meeting was adjourned at 9:27 p.m

Tammy Harold, Board President

Chuck Irons, Board Secretary