



10850 East Woodmen Road • Falcon, CO 80831
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Mission Statement

Together we are committed to graduating and preparing all children for success in college and careers.

SPECIAL AGENDA
REGULAR BOARD OF EDUCATION MEETING
January 23, 2013
6:30 P.M.
Central Administration – Board Room

- 1.00** **Call to Order and Roll Call**
- 2.00** **Welcome and Pledge of Allegiance**
- 3.00** **Approval of Agenda**
- 4.00** **Consent Agenda**
 - 4.01 Approval of Matters Relating to Administrative Personnel
 - 4.02 Approval of Matters Relating to Licensed Personnel
 - 4.03 Approval of Matters Relating to Educational Support Personnel
- 5.00** **Board Update**
- 6.00** **Open Forum**
- 7:00** **Action Items**
 - 7.01 Imagine at Indigo Ranch Charter Renewal
 - 7.02 Rocky Mountain Classical Academy Charter Renewal
 - 7.03 E-Rate 2013-2014 District Wide Telecommunications Network Services – contract review and approval
 - 7.04 E-Rate 2013-2014 Voice Over IP (Phones) – contract review and approval
 - 7.05 Approval of Weighted Credit for Project Lead The Way Courses at Sand Creek High School
 - 7.06 Approval of Sand Creek High School Courses - Advanced Digital Video and Audio Production I and II, Creation of IB Environmental Systems and Societies, IB Design Technology, and Street Law to Mock Trial
 - 7.07 Approval of 2012-13 Fiscal Year Amended Budget
 - 7.08 Approval of 2012-13 Fiscal Year Budgets for District Charter Schools: Banning Lewis Ranch Academy, Pikes Peak School for Expeditionary Learning, Rocky Mountain Classical Academy and The Imagine Classical Academy
 - 7.09 Organizational Chart Revision
 - 7.10 Revisions to Board policy BDB
- 8:00** **Information Items**
 - 8.01 Exploratory Teams Update

- 9.00** **Discussion Items**
9.01 Board Member Training and Process for Approval of Conferences
9.02 Board of Education Legal Representation
9.03 Board of Education Membership Dues to Organizations

10:00 **Adjournment**

DATE OF POSTING: January 18, 2013

Loretta Branham, BOE Administrative Assistant



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**SPECIAL
BOARD OF EDUCATION MEETING
January 23, 2013
6:30 p.m.**

**EDUCATION SERVICE CENTER
(ADMINISTRATION BUILDING)
BOARD ROOM**

Call to Order and
Roll Call
1.00

Welcome and
Pledge of Allegiance
2.00

Approval of Agenda
3.00



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10:00 Adjournment

DATE OF POSTING: January 18, 2013

Loretta Branham, BOE Administrative Assistant

Consent Agenda

4.00



SPECIAL BOARD OF EDUCATION AGENDA ITEM 4.01

BOARD MEETING OF: January 23, 2013

PREPARED BY: Kim Steeves, Professional Staff Liaison

TITLE OF AGENDA ITEM: Approval of Matters Relating to Administrative Personnel

ACTION/INFORMATION/DISCUSSION: Consent-Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

- To gain Board of Education approval for personnel changes

RATIONALE:

- The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement.
- Retirement and resignations, if any, are included in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES:

- By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

Amount Budgeted: In accordance with Board of Education approved salary tables.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

Move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

APPROVED BY: Don Begier, Acting Chief Education Officer, Brett Ridgway, Chief Business Officer, Paul Andersen, Personnel Director **DATE:** January 11, 2013



BOARD OF EDUCATION AGENDA ITEM 4.02

BOARD MEETING OF: January 23, 2013

PREPARED BY: Kim Steeves, Professional Staff Liaison

TITLE OF AGENDA ITEM: Approval of Matters Relating to Licensed Personnel

ACTION/INFORMATION/DISCUSSION: Consent-Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

- To gain Board of Education approval for personnel changes

RATIONALE:

- The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement.
- Retirement and resignations, if any, are included in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES:

- By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

Amount Budgeted: In accordance with Board of Education approved salary tables.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

Move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

APPROVED BY: Don Begier, Acting Chief Education Officer, Brett Ridgway, Chief Business Officer, Paul Andersen, Personnel Director **DATE:** January 11, 2013



BOARD OF EDUCATION AGENDA ITEM 4.03

BOARD MEETING OF: January 23, 2013

PREPARED BY: Lisa Hines, Educational Support Staff Liaison

TITLE OF AGENDA ITEM: Approval of Matters Relating to Educational Support Personnel

ACTION/INFORMATION/DISCUSSION: Consent-Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

- To gain Board of Education approval for personnel changes

RATIONALE:

- The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement.
- Retirement and resignations, if any, are included in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES:

- By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

<input checked="" type="checkbox"/> Student Achievement and Performance	<input type="checkbox"/> Staff Empowerment and Support
<input type="checkbox"/> Parent/Community Engagement	<input type="checkbox"/> Social and Ethical Responsibility
<input checked="" type="checkbox"/> Operational Efficiency and Systems Effectiveness	

FUNDING REQUIRED: Yes No

Amount Budgeted: In accordance with Board of Education approved salary tables.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

APPROVED BY: Don Begier, Acting Chief Education Officer, Brett Ridgway, Chief Business Officer, Paul Andersen, Personnel Director **DATE:** January 15, 2013

Board Update
5.00

Open Forum
6.00

Action Items
7.00



BOARD OF EDUCATION AGENDA ITEM 7.01

BOARD MEETING OF: January 23, 2013

PREPARED BY: Kim McClelland

TITLE OF AGENDA ITEM: Imagine at Indigo Ranch Charter Renewal

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

The Charter School Act (C.R.S. 22-30.5-110) outlines specific requirements for the contents of a renewal application, the latest date for submission, and the date by which a district must act on the renewal application.

- No later than December 1st of the year prior to the year in which the charter expires, the charter school must submit a renewal application.
- The chartering local board of education shall rule by resolution on the renewal application no later than February 1st of the year in which the charter expires.
- The renewal application must consist of:
 - A report on progress of the charter
 - A financial statement that discloses the costs of administration, instruction, and other spending categories for the charter school.

The district has implemented a charter school renewal process that is in alignment with the National Association of Charter School Authorizers' (NACSA's) best practices. The process includes a renewal application using the district's Request for Proposals and submitted by December 1, a "capacity interview" of school leaders and charter school governing board members, response to written questions posed after review of the renewal application and a District Site Review (DSR) conducted by charter school experts. In addition, the DAAC subcommittee for charter schools and district staff reviews the charter renewal application.

RATIONALE:

The charter contract for Imagine at Indigo Ranch (IIR) expires at the end of June 2013. The school submitted a renewal application on Dec. 1 in response to a renewal Request for Proposals published by the district. A DSR was conducted in September 2012 with mostly favorable findings. IIR's renewal application was evaluated by DAAC charter school committee members and internally by district staff.

IIR performs well academically and received a Performance rating on this year's SPF. There has been stable leadership over the first five year term of the charter and the school operates with 100% Highly Qualified staff. The school has a broad base of support, including a growing enrollment. The school implements a character development program aligned with the Six Measures of Success.

RELEVANT DATA AND EXPECTED OUTCOMES:

The school's data for academic achievement and other metrics such as culture are included in its charter renewal application. Further, the DSR team rated the school on 127 indicators under ten standards and ranked the school with mostly proficient scores.

The expected outcome is for the Falcon School District's Board of Education to renew the IIR charter for a total of five years.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

Amount Budgeted: IIR's charter contract provides that any cost related to the district's authorizing, monitoring and supervision will be incurred by IIR.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

Move to approve the Imagine at Indigo Ranch's renewal application and enter into negotiations for a new five year charter contract.

APPROVED BY: Don Begier, Acting Chief Education Officer **DATE:** January 17, 2013

ESP Guidelines

1. No provision of the ESP agreement shall interfere with the charter school board's duty to exercise its statutory, contractual and fiduciary responsibilities governing the operation of the charter school. No provision of the ESP agreement shall prohibit the charter school board from acting as an independent, self-governing public body, or allow decision to be made other than in compliance with the Open Meetings Act.
2. The ESP agreement shall contain specific performance measures for the provider, a process for periodic review of progress and a process to remedy below-satisfactory performance, including but not limited severing the agreement.
3. An ESP agreement shall not restrict the charter school board from waiving its governmental immunity or require a charter school board to assert, waive or not waive its governmental immunity.
4. No provision of an ESP agreement shall alter the charter school board's treasurer's legal obligation to direct that the deposit of all funds received by the charter school be placed in the charter school's account.
5. ESP agreements must contain at least one of the following methods for paying fees or expenses: 1) the charter school board may pay or reimburse the ESP for approved fees or expenses upon properly presented documentation and approval by the charter board; or 2) the charter board may advance funds to the ESP for the fees or expenses associated with the charter school's operation provided that documentation for the fees and expenses are provided for charter school board ratification.
6. ESP agreements shall provide that the financial, educational and student records pertaining to the charter school are charter school property and that such records are subject to the provisions of the Colorado Open Records Act. All charter school records shall be physically or electronically available, upon request, at the charter school's physical facilities. Except as permitted under the charter contract and applicable law, no ESP agreement shall restrict the authorizer's access to the charter school's records.
7. ESP agreements must contain a provision that all finance and other records of the ESP related to the charter school will be made available to the charter school's independent auditor.
8. The ESP agreement must not permit the ESP to select and retain the independent auditor for the charter school.
9. If an ESP purchases equipment, materials and supplies on behalf of or as the agenda of the charter school, the ESP agreement shall provide that such equipment, materials and supplies shall be and remain the property of the charter school.
10. ESP agreements shall contain a provision that if the ESP procures equipment, materials and supplies at the request of or on behalf of the charter school, the ESP shall not include any added fees or charges with the cost of equipment, materials and supplies purchased from third parties.

11. ESP agreements must contain a provision that clearly allocates the respective proprietary rights of the charter school board and the ESP to curriculum or educational materials. At a minimum, ESP agreements shall provide that the charter school owns all proprietary rights to curriculum or educational materials that (i) are both directly developed and paid for by the charter school; or (ii) were developed by the ESP at the direction of the charter school governing board with charter school funds dedicated for the specific purpose of developing such curriculum or materials. ESP agreements may also include a provision that restricts the charter school's proprietary rights over curriculum or educational materials that are developed by the ESP from funds from the charter school or that are not otherwise dedicated for the specific purpose of developing charter school curriculum or educational materials. All ESP agreements shall recognize that the ESP's educational materials and teaching techniques used by the charter school are subject to state disclosure laws and the Open Records Act.
12. ESP agreements involving employees must be clear about which persons or positions are employees of the ESP, and which persons or positions are employees of the charter school. If the ESP leases employees to the charter school, the ESP agreement must provide that the leasing company accepts full liability for benefits, salaries, worker's compensation, unemployment compensation and liability insurance for its employees leased to the charter school or working on charter school operations. If the charter school is staffed through an employee leasing agreement, legal confirmation must be provided to the charter school board that the employment structure qualifies as employee leasing.
13. ESP agreements must contain insurance and indemnification provisions outlining the coverage the ESP will obtain. The ESP's insurance is separate from and in addition to the insurance for the charter school board that is required according to the charter contract.
14. Marketing and development costs paid by or charged to the charter school shall be limited to those costs specific to the charter school program, and shall not include any costs for the marketing and development of the ESP.
15. The maximum term of an ESP agreement must not exceed five academic years.
16. If the charter school intends to enter into a lease, execute promissory notes or other negotiable instruments, or enter into a lease-purchase agreement or other financing relationships with the ESP, then such agreements must be separately documented and not a part of or incorporated into the ESP agreement.



Renewal Application from Imagine at Indigo Ranch *Executive Summary*

Imagine at Indigo Ranch (IIR) was originally chartered in 2008. The school was granted a five-year charter and has recently submitted an application to renew the charter, which expires June 30, 2013.

The renewal process in Falcon School District 49 requires a renewal application using the district's Request for Proposals and submitted by December 1, a "capacity interview" of school leaders and charter school governing board members, response to written questions posed after review of the renewal application and a District Site Review (DSR) conducted by charter school experts. All of this information is summarized in this executive summary.

IIR uses the Classical approach to education complemented with a character development program. The school serves 808 students and offers grades PK-8. To monitor progress, the school uses the Six Measures of Excellence. Task forces for each of the six measures include parents and teachers. On the School Performance Framework, IIR received a rating of Performance. Further, it meets growth in Reading and Writing and approaches growth in Math. It meets academic achievement in these three content areas. Gaps exist with minority students and special education students.

Renewal Application

From the application, the following is a snapshot of IIR:

- 898 students; 66% White, 17% Hispanic/Latino, 2% Asian, 1% Black, 8% two or more races, 1% Native Hawaiian.
- 500 students are on the wait list.
- Students have a 7 hour school day and 181 contact days.
- Core Knowledge, Every Child a Writer, and Saxon Math curricula are used.
- Discipline infractions for 2011-2012 were 177, involving 88 or 1% of the student body.
- 100% of the staff has been Highly Qualified each of the last two years.
- Enrollment capacity is 900 FTE; current FTE is 808.
- Governing board of 5 consists of three parents and two community members.
- Management agreement with Imagine Schools, Inc.; renews annually.
- 89% of parents believe their child receives a quality education at IIR.
- 90% of students indicate they are learning to be good citizens of the school and neighborhood.
- Student academic achievement is rewarded in a variety of ways including a monthly luncheon hosted by the PTO and character education assemblies.
- The school's Principal has been at the school since it opened.

The DAAC subcommittee on charter schools scored IIR as Fully Functioning or Exemplary on most of the rubric's criteria. Strengths were noted in regard to the governing board using a strategic plan, stable school leadership, a strong school culture, and a culture for rewarding student academic achievement. Minimal weaknesses were noted, but it was unclear to evaluators if the school or the management company had responsibility for decision-making. Additionally, the lack of an annual performance review of the Principal was noted.

Numerous comments from school district staff evaluating the renewal application addressed the positive school culture, academic achievement, staff professional development, and stable, strong administration.

Staff noted that although IIR meets all state requirements for academic achievement in Reading, Writing, Math and Science, the school is Approaching in academic growth for Math and has growth gaps for all academic areas for students performing below grade level. Moreover, gaps also exist for minority students in Math.

Following evaluation of the renewal application, staff summarized questions or issues needing additional clarification. These were presented to IIR leaders in a "capacity interview." Tina Leone, Principal; Robin Pantusa, Board President and Eric Hall, Attorney for the Governing Board attended the capacity interview for IIR. A few items about the application were clarified during the discussion. Most of the discussion was about proposed modifications to the Operating Agreement between the governing board and Imagine Schools, Inc. School leaders stated they, along with their legal counsel, had participated in a discussion with the regional Imagine representative to discuss how the agreement could be aligned with the Education Service Provider (ESP) Guidelines attached to the state's model contract and considered a best practice for charter schools. All individuals involved in the discussion expressed consensus for aligning the operating agreement prior to the conclusion of contract negotiations.

Response to written questions:

District Site Review

Krista Kafer, Diane Borre and Tony Fontana conducted a DSR at IIR on September 24-25, 2012. Generally, the charter school is on target for developing its educational program, school culture and safety, and community support. The school rated highly in 8 of the 10 standards evaluated by the team.

The areas of concern noted in the DSR report focus on governance and finance issues. Primarily, these concerns are related to the operating agreement with Imagine Schools, Inc.

Highlights from the DSR report include:

- The board relies on the school's administration and Imagine Schools for the school's success.
- The board has not participated in a performance review of the school's administration as required by charter contract.
- The board does not participate in budget creation or understand the long-term budget effects.
- The school does not have a long-term budget.

- The annual building lease requirement escalates annually and the school will never own its building. Lease payments will continue to rise even when enrollment capacity of 900 is reached.
- The school's budget has 22.13% of total expenses going toward instructional staff salaries, significantly below the 50%-60% considered a best practice for charter schools.
- The school's website is not in compliance with the Financial Transparency Act.
- The school and Imagine Schools are unclear about the performance agreement and implementation and interpretation of the agreement varies.

Conclusion and Recommendations

Imagine at Indigo Ranch is doing well academically and continues to meet enrollment projections. There is stable, high quality leadership and the school communicates well with its students, families and community. Optimal instruction is occurring in classrooms, providing a strong school culture focused on academic achievement and character development. The school is implementing its stated vision and mission. However, the school is in a performance agreement with its management company that cannot be sustained over time and puts the school in a tight financial situation even now.

The governing board would benefit from involving more people in budget development and oversight in a more formal way (that reports to the governing board) than is currently occurring with the Economic Sustainability Task Force. Having budget knowledge among people at the school level is essential to provide balance and accountability for a budget process led by the management company. For example, could the task force support the board's need for financial viability in future years including improvement of teacher salaries and management agreement provisions?

The charter contract should be renewed for a period of five years provided the governing board enters in to a new performance agreement with Imagine Schools that meets the Education Service Provider guidelines that is an attachment to the state's model contract publication. It is essential for long-term financial viability that the governing board assumes more responsibility for the school's financial viability and strengthens its monitoring and accountability functions.



BOARD OF EDUCATION AGENDA ITEM 7.02

BOARD MEETING OF: January 23, 2013

PREPARED BY: Kim McClelland, iConnect Zone Innovation Leader

TITLE OF AGENDA ITEM: Rocky Mountain Classical Academy Charter Renewal

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

The Charter School Act (C.R.S. 22-30.5-110) outlines specific requirements for the contents of a renewal application, the latest date for submission, and the date by which a district must act on the renewal application.

- No later than December 1st of the year prior to the year in which the charter expires, the charter school must submit a renewal application.
- The chartering local board of education shall rule by resolution on the renewal application no later than February 1st of the year in which the charter expires.
- The renewal application must consist of:
 - A report on progress of the charter
 - A financial statement that discloses the costs of administration, instruction, and other spending categories for the charter school.

The district has implemented a charter school renewal process that is in alignment with the National Association of Charter School Authorizers' (NACSA's) best practices. The process includes a renewal application using the district's Request for Proposals and submitted by December 1, a "capacity interview" of school leaders and charter school governing board members, response to written questions posed after review of the renewal application and a District Site Review (DSR) conducted by charter school experts. In addition, the DAAC subcommittee for charter schools and district staff reviews the charter renewal application.

RATIONALE:

The charter contract for Rocky Mountain Classical Academy (RMCA) expires at the end of June 2013. The school submitted a renewal application on Dec. 1 in response to a renewal Request for Proposals published by the district. A DSR was conducted in September 2012 with mostly favorable findings. RMCA's renewal application was evaluated by DAAC charter school committee members and internally by district staff.

RMCA has largely recovered from its previous financial difficulties and stabilized operations. The school has broad community support and maintains a positive, safe school culture. The school is performing well academically and received a Performance rating on this year's SPF.

RELEVANT DATA AND EXPECTED OUTCOMES:

The school's data for academic achievement and other metrics such as culture are included in its charter renewal application. Further, the DSR team rated the school on 127 indicators under ten standards and ranked the school with mostly proficient scores.

The expected outcome is for the Falcon School District's Board of Education to renew the RMCA charter for a total of five years.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

Amount Budgeted: RMCA's charter contract provides that any cost related to the district's authorizing, monitoring and supervision will be incurred by RMCA.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

Move to approve the Rocky Mountain Classical Academy's renewal application and enter into negotiations for a new five year charter contract.

APPROVED BY: Don Begier, Acting Chief Education Officer **DATE:** January 17, 2013



Renewal Application from Rocky Mountain Classical Academy *Executive Summary*

Rocky Mountain Classical Academy (RMCA) was originally chartered in 2006. The school applied for an extension to their program to offer high school in the fall of 2007. The high school amendment was approved in 2008 and the charter contract amended. At that time, the charter term was extended five years. RMCA has now submitted an application to renew the charter, which expires June 30, 2013.

The renewal process in Falcon School District 49 requires a renewal application using the district's Request for Proposals (submitted by December 1), a "capacity interview" of school leaders and charter school governing board members, response to written questions posed after review of the renewal application and a District Site Review (DSR) conducted by charter school experts. All of this information is summarized in this executive summary.

RMCA uses the Classical approach to education. The school serves 451 students in elementary and 195 in middle school; additionally another 272 students are enrolled in RMCA's homeschool program. On the School Performance Framework, RMCA received a rating of Performance. Further, it approaches growth in Reading, meets growth in Math, but does not meet growth in Writing. It meets academic achievement in Reading and Math, but is approaching in Writing and Science.

Renewal Application

RMCA submitted a renewal application with numerous attachments to support the application. The application was reviewed by district program staff, the DAAC subcommittee for charter schools, the Innovation Leader/Asst. Superintendent for the iConnect zone, and Charter School Solutions staff. All evaluators used a rubric designed to match the renewal application RFP.

From the application, the following is a snapshot of RMCA:

- The mission has stayed consistent, along with a broad-based discussion on the use of technology, which the school uses to complement the Classical approach.
- Instruction is modified based on data through vertical and horizontal teams of instructional staff members.
- The budget development process is changing to include a greater variety of individuals and begins at the staff level.
- 100% of the staff are Highly Qualified.
- There has been stable leadership on the governing board and a board subcommittee has been established to address long-term facility needs.
- A change in administration two and a half years ago has brought about positive alterations to the administrative structure and school climate.

The DAAC subcommittee on charter schools scored RMCA as Fully Functioning on most of the rubric's criteria. Evaluators noted the school is doing well academically and is regaining financial stability.

Generally, district staff review of the RMCA renewal application expressed the same sentiments. School leadership has recently deconstructed the vision and mission of the school and discussed the various aspects of the mission in relation to current reality at the school. Through this discussion, it was determined that RMCA will use technology as a support to its Classical approach to education, unlike some other Classical schools.

Further, staff found that RMCA experienced some growth gaps in Writing at the elementary level, but should be commended for receiving a rating of "exceeds" at the middle school level. In addition, staff noted that RMCA administrators participated in a BOCES "trainer of trainers" workshop in October 2012 in regard to implementation of the new Educator Effectiveness law (SB 191).

The RMCA board has established a committee to explore future facility options. This committee reports regularly to the governing board. Moreover, the committee has been working with Melissa Andrews at the district to identify possible locations and support in their search.

Following evaluation of the renewal application, staff summarized questions or issues needing additional clarification. These were presented to RMCA leaders in a "capacity interview." Four administrators and one board member attended the capacity interview for RMCA. Verbal responses were candid and while acknowledging great strides in implementing different priorities under new leadership, school leaders acknowledged areas where improvement is still needed. In the subsequent written response from the RMCA board, they expounded on details of their role in leading the school and priorities for the next contract term. During instability in years past, the board took on a more active role in leading the school, but is now transitioning to a governance role again. Further, the board acknowledged that they will conduct an annual evaluation of the Chief Academic Officer that complies with the Educator Effectiveness law.

District Site Review

Jeri Bisbee, Eileen Johnston and Tony Fontana conducted a DSR at RMCA on October 10-11, 2012. Generally, the charter school is on target for developing its educational program, school culture and safety, and community support. The school rated highly in 8 of the 10 standards evaluated by the team.

The areas of concern noted in the DSR report focus on governance and finance issues, but are not atypical for a charter school with a history of financial difficulties. These concerns include:

- The board has implemented a number of corrective actions in the past few years to stabilize the school's finances and administration.
- The board does not have codified board policies nor does it conduct a performance evaluation of the Chief Academic Officer.
- Historically the business services provider and the Board President have prepared the budget.
- Financial policies and procedures have been implemented at the business services provider level, but these practices are not at the school level, which raises concerns about sustainability if there is a change in service providers.
- The board does not have a Finance Subcommittee to assist the Principal and board with developing and overseeing the budget.

Conclusion and Recommendations

RMCA is performing well academically, its enrollment is stable, leadership is now stable, and there is a strong, positive school culture. The governing board effectively managed necessary changes within the past few years and is moving in to a new phase where it can rely more upon its Chief Academic Officer to manage daily operations. The administrative structure matches the current needs of the school. The school is recovering from a precarious financial situation and employs a high quality service provider to manage the finances.

The school's governing board would benefit from having a subcommittee that could address both long-range financial stability and facility planning.

The charter contract should be renewed for a period of five years.

ESP Guidelines

17. No provision of the ESP agreement shall interfere with the charter school board's duty to exercise its statutory, contractual and fiduciary responsibilities governing the operation of the charter school. No provision of the ESP agreement shall prohibit the charter school board from acting as an independent, self-governing public body, or allow decision to be made other than in compliance with the Open Meetings Act.
18. The ESP agreement shall contain specific performance measures for the provider, a process for periodic review of progress and a process to remedy below-satisfactory performance, including but not limited severing the agreement.
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20. No provision of an ESP agreement shall alter the charter school board's treasurer's legal obligation to direct that the deposit of all funds received by the charter school be placed in the charter school's account.
21. ESP agreements must contain at least one of the following methods for paying fees or expenses: 1) the charter school board may pay or reimburse the ESP for approved fees or expenses upon properly presented documentation and approval by the charter board; or 2) the charter board may advance funds to the ESP for the fees or expenses associated with the charter school's operation provided that documentation for the fees and expenses are provided for charter school board ratification.
22. ESP agreements shall provide that the financial, educational and student records pertaining to the charter school are charter school property and that such records are subject to the provisions of the Colorado Open Records Act. All charter school records shall be physically or electronically available, upon request, at the charter school's physical facilities. Except as permitted under the charter contract and applicable law, no ESP agreement shall restrict the authorizer's access to the charter school's records.
23. ESP agreements must contain a provision that all finance and other records of the ESP related to the charter school will be made available to the charter school's independent auditor.
24. The ESP agreement must not permit the ESP to select and retain the independent auditor for the charter school.
25. If an ESP purchases equipment, materials and supplies on behalf of or as the agenda of the charter school, the ESP agreement shall provide that such equipment, materials and supplies shall be and remain the property of the charter school.
26. ESP agreements shall contain a provision that if the ESP procures equipment, materials and supplies at the request of or on behalf of the charter school, the ESP shall not include any added fees or charges with the cost of equipment, materials and supplies purchased from third parties.

27. ESP agreements must contain a provision that clearly allocates the respective proprietary rights of the charter school board and the ESP to curriculum or educational materials. At a minimum, ESP agreements shall provide that the charter school owns all proprietary rights to curriculum or educational materials that (i) are both directly developed and paid for by the charter school; or (ii) were developed by the ESP at the direction of the charter school governing board with charter school funds dedicated for the specific purpose of developing such curriculum or materials. ESP agreements may also include a provision that restricts the charter school's proprietary rights over curriculum or educational materials that are developed by the ESP from funds from the charter school or that are not otherwise dedicated for the specific purpose of developing charter school curriculum or educational materials. All ESP agreements shall recognize that the ESP's educational materials and teaching techniques used by the charter school are subject to state disclosure laws and the Open Records Act.
28. ESP agreements involving employees must be clear about which persons or positions are employees of the ESP, and which persons or positions are employees of the charter school. If the ESP leases employees to the charter school, the ESP agreement must provide that the leasing company accepts full liability for benefits, salaries, worker's compensation, unemployment compensation and liability insurance for its employees leased to the charter school or working on charter school operations. If the charter school is staffed through an employee leasing agreement, legal confirmation must be provided to the charter school board that the employment structure qualifies as employee leasing.
29. ESP agreements must contain insurance and indemnification provisions outlining the coverage the ESP will obtain. The ESP's insurance is separate from and in addition to the insurance for the charter school board that is required according to the charter contract.
30. Marketing and development costs paid by or charged to the charter school shall be limited to those costs specific to the charter school program, and shall not include any costs for the marketing and development of the ESP.
31. The maximum term of an ESP agreement must not exceed five academic years.
32. If the charter school intends to enter into a lease, execute promissory notes or other negotiable instruments, or enter into a lease-purchase agreement or other financing relationships with the ESP, then such agreements must be separately documented and not a part of or incorporated into the ESP agreement.



BOARD OF EDUCATION AGENDA ITEM 7.03

BOARD MEETING OF: January 23, 2013

PREPARED BY: Kjersti McKee, Purchasing Department

TITLE OF AGENDA ITEM: E-Rate 2013-2014 District Wide Telecommunications Network Services

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

- Current Trillion contract for WAN/Internet expires June 30, 2013. A new contract is required for WAN/internet service at increased speeds that will meet the needs of the District, including future (anticipated) speeds and capacities. Two different types of services (Option One and Option Four) were bid. Providers were also given the opportunity to submit on proposed alternatives.
- Option One: achieve synchronous data speeds and internet connectivity as listed in the scope of work with the ability to scale to 1Gbe at each location. A detailed list of speeds per facility is included in the Board packet.
- Option Four: achieve the data speeds of 100 MB synchronous or asynchronous to internet with a number of locations having the ability to scale to 1Gbe. A detailed list of speeds per facility is included in the Board packet.
- Request for Proposal 2012-800-33 E-Rate 2013-2014 District Wide Telecommunications Network Services was posted November 28, 2012. Five (5) bids were received January 3, 2013.
- Richard Van Sickle, E-Rate Consultant with ETECHCO, posted a Form 470 in accordance with E-Rate requirements. The 470 was posted for a minimum of 28 days per USAC requirements.
- The RFP evaluation committee independently reviewed and scored both volumes of the proposal response. A detailed matrix was completed in accordance with USAC requirements. The evaluation took place January 4, 2013 through January 11, 2013. The committee met with the successful vendor on January 14, 2013 to confirm service requirements, speeds and capacities, pricing and contract terms and conditions.
- The FY 2013-2014 USAC deadline for E-Rate is March 14, 2013. An executed contract between Falcon School District and the successful provider is required prior to this deadline. ETECHCO will submit the contract and the Form 471.

RATIONALE:

A committee consisting of Blake Schwank, Colorado Computer Support; Fran Christensen, D49 Finance; John Litchenberg, D49 Apple System Engineer; Kjersti McKee, D49 Purchasing; and Wayne John, D49 Instructional Technology opened and reviewed the bids. The scores from each

evaluator were entered on the E-Rate Bid Assessment Worksheet and averaged to determine the successful provider. A copy of the matrix is included in the Board packet.

Each provider was reviewed and scored on their responses to the following:

Volume I – Qualifications: 50 point maximum, 35 points minimum to proceed to evaluation of Volume II

- References and Past Performance (15 points)
- Locality and Service Level Agreement (20 points)
- Service and Technical Support (15 points)

Volume II – Proposed Cost and Method of Delivery: 50 point maximum

- Proposed Cost (30 points). Per E-Rate this has to be the most heavily weighted factor.
- Method of Delivery (20 points)

RELEVANT DATA AND EXPECTED OUTCOMES:

After reviewing each proposal in depth and based upon the above criteria it is our recommendation to approve Falcon Broadband as the provider for the E-Rate 2013-2014 District Wide Telecommunications Network Services. Falcon Broadband received a score of 94, the second proposer achieved a score of 76 and the third received a 55.

It was unanimously decided at the meeting between CCS, D49 and Falcon Broadband on January 14, 2013 the speed should be increased from the onset instead of during the contract period so the full amount would be E-Rate eligible. The revised speed and design is as follows:

The WAN network topology is designed using a diverse route fiber ring between Vista Ridge High School where the Internet access resides, Sand Creek High School and Falcon High School. These three hub locations will have 1Gbps WAN connections between them and use the spanning tree protocol to re-route traffic around the ring in the event of a failure. All other sites will be connected into one of the three high schools by fiber with their own 1Gbps WAN connection.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

\$607,080.00 for base year (2013-2014)

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

Move to approve and execute a contract with Falcon Broadband in the amount of \$607,080 for the base year for the E-Rate 2013-2014 District Wide Telecommunications Network Services.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: January 16, 2012



BOARD OF EDUCATION AGENDA ITEM 7.04

BOARD MEETING OF: January 23, 2013

PREPARED BY: Kjersti McKee, Purchasing and Procurement Manager

TITLE OF AGENDA ITEM: E-Rate 2013-2014 Voice Over IP

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

- Current Trillion contract for Voice Over IP (VoIP) expires June 30, 2013. A new contract is required for VoIP.
- Request for Proposal 2012-800-38 E-Rate 2013-2014 Voice Over IP was posted December 7, 2012. One (1) bid was received January 8, 2013.
- Richard Van Sickle, E-Rate Consultant with ETECHCO, posted a Form 470 in accordance with E-Rate requirements.
- The RFP evaluation committee independently reviewed and scored both volumes of the proposal response. A detailed matrix was completed in accordance with USAC requirements. The evaluation took place January 9, 2013 through January 11, 2013. The committee had a conference call with the successful vendor on January 14, 2013 to confirm services, pricing and contract terms and conditions.
- The FY 2013-2014 USAC deadline for E-Rate is March 14, 2013. An executed contract between Falcon School District and the successful provider is required prior to this deadline.

RATIONALE:

A committee consisting of Blake Schwank, Colorado Computer Support; Fran Christensen, D49 Finance; Kjersti McKee, D49 Purchasing; and Wayne John, D49 Instructional Technology opened and reviewed the bid. The scores from each evaluator were entered on the E-Rate Bid Assessment Worksheet and averaged to determine the score for the only provider. A copy of the matrix is included in the Board packet.

The provider was reviewed and scored on their responses to the following:

Volume I – Qualifications: 50 point maximum, 35 points minimum to proceed to evaluation of Volume II

- References and Past Performance (15 points)
- Locality and Service Level Agreement (20 points)
- Service and Technical Support (15 points)

Volume II – Proposed Cost and Installation Plan: 50 point maximum

- Proposed Cost (40 points). Per E-Rate this has to be the most heavily weighted factor.
- Installation Plan (10 points)

RELEVANT DATA AND EXPECTED OUTCOMES:

After reviewing the proposal in depth and based upon the above criteria it is our recommendation to approve Trillion as the provider for the E-Rate 2013-2014 Voice Over IP.

Trillion achieved a score of 90.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

\$300,492

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

Move to approve and execute a contract with Trillion after review by legal counsel in the amount of \$300,492 for the E-Rate 2013-2014 Voice Over IP.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: January 17, 2012



BOARD OF EDUCATION AGENDA ITEM 7.05

BOARD MEETING OF: January 23, 2013

PREPARED BY: Sean Dorsey Sand Creek Zone Innovation Leader/Principal and
Ron Hamilton Assistant Principal

TITLE OF AGENDA ITEM: Approval of Weighted Credit for Project Lead The Way Courses
Introduction to Engineering Design, Digital Electronics and
Principles of Engineering

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

For the following courses, Introduction to Engineering Design, Digital Electronics, and Principles of Engineering it would benefit our students to offer weighted grades in the future. UCCS is working on a college credit option for Engineering Design and Development (senior capstone). If that happens next year, we would want to add the option for our students to connect with that program and need to offer college-level credit for the courses (similar to AP and IB Diploma weighted courses).

RATIONALE:

Students will only be eligible to participate if they qualify for the college credit with their performance on the nationally standardize exam. Students must pass the exam with a 75% or higher, and must carry an 85% minimum in the course itself. The credit is transcribed as though the student took the course through UCCS.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

Amount Budgeted: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

Move to approve weighted credit for Project Lead The Way Courses Introduction to Engineering Design, Digital Electronics and Principles of Engineering beginning with the 2013-14 school year as recommended by the administration

APPROVED BY: Don Begier, Acting Chief Education Officer **DATE:** January 11, 2013



BOARD OF EDUCATION AGENDA ITEM 7.06

BOARD MEETING OF: January 23, 2013

PREPARED BY: Sean Dorsey, Sand Creek Zone Innovation Leader/Principal and
Ron Hamilton SCHS Assistant Principal

TITLE OF AGENDA ITEM: Approval of Sand Creek High School Courses - Advanced Digital Video and Audio Production I and II, Creation of IB Environmental Systems and Societies, IB Design Technology, and Street Law to Mock Trial

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

The Advanced Digital Video and Audio Production I and II courses build on the fundamentals of the approved Digital Video and Audio Production I and II courses by providing more advanced work in cinematography, screenwriting, directing and producing. Students will work on a variety of projects including short narratives, documentaries and experimental videos. Lighting and advanced video and audio editing techniques are developed, and students are introduced to motion graphics and DVD authoring. Students' projects are entered in local and national video and film festivals.

Creation of IB Environmental Systems and Societies would be part of the International Baccalaureate Diploma Programme, this is an intensive year-long class. Environmental Science is a systematic study of living systems with emphasis on interaction of the living systems with the natural environments. It teaches students to view the environment as an integral part of their lives and community.

IB Design Technology would be part of the International Baccalaureate Diploma Programme, this is an intensive year-long class. The program in IB Design Technology is designed to provide a broad introduction to the design process. In-depth coverage of the responsibility of the designer, materials science, production processes and techniques, computer-aided design/computer-aided manufacturing, and clean technology and green design will be the focus of the program. Students will also receive practical experience in developing knowledge of the aforementioned topics through internal assessments.

RATIONALE:

The semester long courses, Digital Video and Audio Production I and II allow for students to become familiar with the terms and techniques related to video production through short projects centered on developing skills. A year-long course would allow for sustained, long-term projects involving all aspects of production for short films and documentaries. These types of projects are useful for students wishing to compile a demo reel for application in post secondary schools.

Related Occupations: Writer/Script Writer, Producer/Actor, Technical Staff Member, Foley Artist, Make-up Artist, Editor, Sound Technician/Sound Engineering, Advertising.

Creation of the IB Environmental Systems and Societies course allows a one year, Standard Level option for students pursuing the IB Diploma as either a science or elective other than current Higher Level, two year Diploma courses. This is an issues-oriented environmental studies course that investigates and analyzes community problems and uses knowledge and processes of science to suggest options for the solutions of these problems. This course emphasizes problem solving, decision-making, and hands-on learning. This unique class will prepare students for the IB exam.

NOTE: Non-IB Diploma Program students may take this course and earn an IB Certificate. HEAR, NCAA

Creation of the IB Technology course allows a one year, Standard Level option for students pursuing the IB Diploma as either a science or elective other than current Higher Level, two year Diploma courses. Design Technology allows students to explore how products are designed from theory to production, and how the product interacts with the consumer and the environment. The student will have the opportunity to conduct an intensive and self-directed design project. This unique class will prepare students for the IB exam.

NOTE: Non-IB Diploma Program students may take this course and earn an IB Certificate. HEAR, NCAA

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

No additional funds required. FTE is approved in existing budget.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

Move to approve Advanced Digital Video and Audio Production I and II, Creation of IB Environmental Systems and Societies, and IB Design Technology at Sand Creek High School beginning with the 2013/2014 school year as recommended by the administration.

APPROVED BY: Don Begier, Acting Chief Education Officer **DATE:** January 11, 2013



BOARD OF EDUCATION AGENDA ITEM 7.07

BOARD MEETING OF: January 23, 2013

PREPARED BY: Brett Ridgway, Chief Business Officer

TITLE OF AGENDA ITEM: Approval of 2012-13 Fiscal Year Amended Budget

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

Colorado Revised Statute 22-44-110(5) indicates that “After the adoption of the budget, the board may review and change the budget, with respect to both revenues and expenditures at any time prior to January 31 of the fiscal year for which the budget was adopted.”. This action item is presented to satisfy that legal requirement.

The normal annual cycle of determining State Funding allotments fits with this statute by using the official ‘October Count’ student counts from every school district in the state and using that information to provide a final determination as to what each district’s Total Program Funding will be. For District 49, Total Program Funding is now targeted at . \$89,242,505.33, on a District funded pupil count of 14,572.9 SFTE (Student Full Time Equivalents).

While the final funding number is ostensibly the driver for the amended budget process, there is always much that has been learned about the District’s expense structure during the first half of the fiscal year that is also prudent to incorporate into the amended budget.

RATIONALE:

Amended budget changes have been distilled down to a half dozen individual situations. These situations include a revenue adjustment noted previously, small adjustments to other revenue components, and ten changes to expense assumptions and revenue allocations.

RELEVANT DATA AND EXPECTED OUTCOMES:

It is expected that this budget provides an accurate quantification of an operating plan for each component of The District to use as a guide for managing the business for the fiscal year beginning July 1, 2012. It is also expected that the strategies used to develop this budget will be appropriate to react to any change in assumptions that come as the fiscal year unfolds. This budget projects that fund balance will decrease by \$3.75mm. The expense projection is intended to be conservative in that while the budget indicates a reduction in fund balance of \$3.75mm, the expectation would be for the fund balance reduction to be less than that. However, even if fund balance was reduced by the full \$3.75mm, the District General Fund would still have a fund balance to revenue ratio (as measured by board policy DAC) of 10.7%, which is higher than the policy prescribed minimum of 10%.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

___ Student Achievement and Performance

___ Staff Empowerment and Support

Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

Move to approve the Amended District Budget for fiscal year 2012-13 as presented by the Administration.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: January 18, 2013



BOARD OF EDUCATION AGENDA ITEM 7.08

BOARD MEETING OF: January 23, 2013

PREPARED BY: Brett Ridgway, Chief Business Officer

TITLE OF AGENDA ITEM: Approval of 2012-13 Fiscal Year Budgets for District Charter Schools: Banning Lewis Ranch Academy, Pikes Peak School for Expeditionary Learning, Rocky Mountain Classical Academy and The Imagine Classical Academy

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

The contracts with the District's Charter Schools require the District Board of Education to take action to approve the charter schools' budgets.

RATIONALE:

All budgets reflect conservative approaches to revenue generation and expense planning as a result of the relatively flat per pupil funding from the State of Colorado.

RELEVANT DATA AND EXPECTED OUTCOMES:

It is expected that each Charter School budget provides an accurate quantification of an operating plan for each component of The District to use as a guide for managing their businesses for the fiscal year beginning July 1, 2012. It is also expected that the strategies used to develop this budget will be appropriate to react to any change in assumptions that come as the fiscal year unfolds. Finally, we expect to offer a third and final iteration of the budget to the Board and the Constituency in January 2013 that recognizes actual results of key assumptions made in this budget draft relating to student count and other revenue components and establishes new and/or modified strategies for recognizing new revenue assumptions in the projected spending for staffing and implementation costs.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

- | | |
|--|---|
| <input type="checkbox"/> Student Achievement and Performance | <input type="checkbox"/> Staff Empowerment and Support |
| <input type="checkbox"/> Parent/Community Engagement | <input checked="" type="checkbox"/> Social and Ethical Responsibility |
| <input checked="" type="checkbox"/> Operational Efficiency and Systems Effectiveness | |

FUNDING REQUIRED: Yes No

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

Move to approve the 2011-2012 amended budgets of the four District Charter Schools as presented.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: January 18, 2013



BOARD OF EDUCATION AGENDA ITEM 7.09

BOARD MEETING OF: January 23, 2013

PREPARED BY: Loretta Branham, BOE Executive Assistant

TITLE OF AGENDA ITEM: Organizational Chart Revision

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

At the January 8, 2013 Board of Education Retreat the Board discussed the organization Chart, the majority of the Board asked that the revisions be brought to the Board as an action item at the January 23, 2013 BOE meeting.

RATIONALE:

RELEVANT DATA AND EXPECTED OUTCOMES:

The potential revisions recommended could better align the chain of command.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

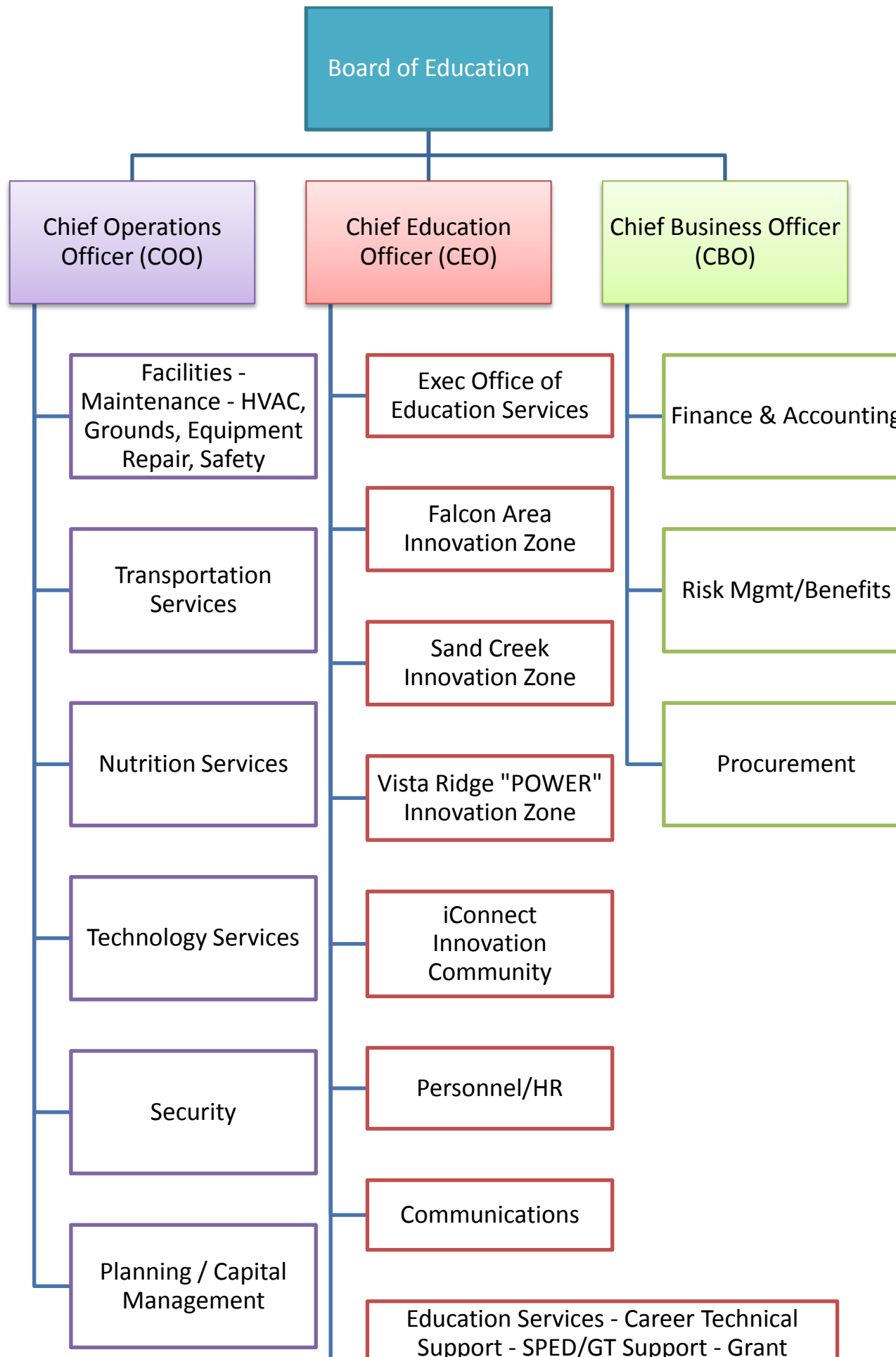
FUNDING REQUIRED: Yes No

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

Move to approve the Falcon District 49 Organizational Chart as revised.

APPROVED BY: Board of Education

DATE: January 16, 2013





BOARD OF EDUCATION AGENDA ITEM 7.10

BOARD MEETING OF: January 10, 2013

PREPARED BY: Chuck Irons, Board Secretary

TITLE OF AGENDA ITEM: Adoption of Revisions to Board policy BDB

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

Three directors of the Board of Education requested a Special Meeting with one purpose being the review of certain Board policies. This group of the Board directed legal counsel to prepare draft revisions of these policies in accordance with certain specific guidelines.

RATIONALE:

The Board of Education desires to conduct its affairs in a transparent, ethical and responsible manner. The proposed revisions to File BDB as requested by these directors, are oriented around an effort to spread the powers and duties of Board governance to the entire Board. These revisions would require some changes in communication processes and in agenda-setting duties.

RELEVANT DATA AND EXPECTED OUTCOMES:

If adopted, the revisions to this policy will require that additional lines of communication are created to ensure that these new duties are observed. There may be an impact on the role and responsibilities of the Chief Education Officer/Chief Operations Officer/Chief Business Officer in order to ensure compliance.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

Amount Budgeted: NA.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

Move to approve revisions to Board of Education Policy BDB.

APPROVED BY: Board of Education **DATE:** January 11, 2012

Board Officers

President and vice president

The president of the Board of Education, in addition to the duties prescribed by law, shall exercise such powers as properly pertain to the office. In carrying out the responsibilities, the president shall:

1. Preside at all meetings of the Board.
 - ~~Serve as the primary point of contact between the Board and the Chief Education Officer, Deputy Superintendent and Chief of Service Center Operations.~~
2. Consult with the Vice President, Chief Education Officer, Chief Business Officer~~Deputy Superintendent~~ and Chief Operations Officer of Service Center Operations in planning agendas.
3. Bring before the Board, upon request, such matters as in ~~the president's~~ any Director's judgment may require the attention of the Board.
4. Be responsible for the orderly conduct of Board meetings.
 - ~~Confer with the Chief Education Officer, Deputy Superintendent and Chief of Service Center Operations on crucial matters which may occur between Board meetings.~~
5. Call special meetings of the Board when necessary or at the request of a majority of the Board members.
6. Appoint special committees, subject to the approval of the Board.
7. Sign any written contracts to which the District may be a party.
8. Sign all official reports of the District except as otherwise provided by law.
9. Appear in behalf of the Board in all actions brought by or against it, unless individually a party in which case the duty shall be performed by the secretary.

In the absence of the president, the vice president shall have the power of the president and perform the duties.

Secretary

The secretary of the Board shall perform the following duties:

1. Ensure that a record is kept of all business transacted by the Board at either regular or special meetings.
2. Cause written notice to be given to each Board member of all special meetings of the Board.
3. Be custodian of the seal of the District.
4. Cause all notices of school elections to be published and posted and perform such other duties in the conduct of school elections as required by law.
5. Attest any written contract to which the District may be a party and affix the District seal thereto.
6. Perform such other duties as may be assigned by the Board.

Treasurer

The treasurer shall perform or cause to be performed the following duties:

1. Account for all moneys belonging to the District.
2. Report to the Board as required for all moneys of the District.
3. Sign either by written signature or facsimile all warrants or orders drawn on the county treasurer or checks drawn on a District depository. The Board may require the countersignature of another person.
4. Deposit to the credit of the District all moneys withdrawn from the custody of the county treasurer and all other moneys belonging to the District in one or more depositories designated by the Board.
5. Perform such other duties as may be assigned by the Board.

Adopted: April 21, 1977.

Revised: September 3, 1998.

Revised: October 8, 2009.

Revised: May 12, 2011.

Revised:

LEGAL REFS.: C.R.S. 22-32-104 (3); 22-32-105 (*president and vice president*)
C.R.S. 22-32-104 (4); 22-32-106 (*secretary*)
C.R.S. 11-10.5-111; 22-32-104 (4); 22-32-107 (*treasurer*)

CROSS REFS.: DG, Depository of Funds
DGA, Banking Services (and Deposit of Funds)
DH, Bonded Employees and Officers

Informational Items

8.00



BOARD OF EDUCATION AGENDA ITEM 8.01

BOARD MEETING OF: January 23, 2013

PREPARED BY: Don Begier, Acting Chief Education Officer

TITLE OF AGENDA ITEM: Exploratory Teams Update

ACTION/INFORMATION/DISCUSSION: Information

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

To Update the Board of Education on the work being accomplished by the exploratory teams they asked administration to create at their November work session.

RATIONALE:

To ensure the Board of Education is informed on what has been done and what the next steps of the exploratory teams are.

RELEVANT DATA AND EXPECTED OUTCOMES:

The Board of Education will be up-to-date on the work of the teams and it will lead to the BOE being able to give more direction related to the possibility of taking action based on what the exploratory teams determine.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

APPROVED BY: Don Begier, Acting Chief Education

DATE: January 17, 2013

Discussion Items

9.00



BOARD OF EDUCATION AGENDA ITEM 9.01

BOARD MEETING OF: January 23, 2013

PREPARED BY: Tammy Harold, Board of Education

TITLE OF AGENDA ITEM: Board Member Training and Process for Approval of Conferences

ACTION/INFORMATION/DISCUSSION: Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

- Follow up to question asked at January 10 board meeting about board travel and expenditures.
- Two board members have asked to attend the National Association of School Board Conference in San Diego
- The lack of process for approval of conferences was found to be needed moving forward.
- During this review, the need for newly elected and appointed board members to have consistent introductory training was identified.

RATIONALE:

Setting up a process for approval of expenditures for training will balance fiscal responsibility and the need for board member training. All members need to be trained in legal and fiscal responsibilities, board norms and conduct, introduction to the Social Contract and Strategic plan along with proper role of member. The continued training on changes in education and legislative matters is essential to the success of individual members and the board as a whole.

RELEVANT DATA AND EXPECTED OUTCOMES:

Determine a process for approval of expenditures for board member training. Review the initial training of newly elected and appointed board members to ensure a comprehensive training is in place.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

Amount Budgeted: Requested approval for two board members to attend the National Association of School Boards Convention in the amount not to exceed \$7,000. Ongoing funds allocation for annual training of board members not to exceed \$3,000 for the annual state convention, conferences and regional meetings.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

Discuss the attendance at the National Convention for two board members. Action plan for comprehensive and continued train of board members.

PREPARED BY: Tammy Harold, Board of Education

DATE: January 17, 2013



BOARD OF EDUCATION AGENDA ITEM 9.02

BOARD MEETING OF: January 23, 2013

REQUESTED BY: Chris Wright, BOE Vice President

TITLE OF AGENDA ITEM: Board of Education Legal Representation

ACTION/INFORMATION/DISCUSSION: Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

- Current BOE legal counsel has requested to be relieved of duties under the current sweeping “retainer” agreement and confine duties to the clearly ”legal” matters that arise in the course of District business.
- Suggested services to be rendered: matters relating to CORA requests, charter schools, non-employment contracts, legal opinion on Board agendas (only in context of such matters as may be on or proposed to be on Board meeting agendas), non-employment litigation matters, and issues requiring legal input as requested by the Chief Education Officer, Chief Business Officer, and Chief Operations Officer.
- Only compensate legal counsel for legal matters, rather than for strategic issues.

RATIONALE:

By following this plan BOE issues that need legal input will be brought to the attention of legal counsel through formal action. This will eliminate speculation and disharmony related to development of new initiatives.

RELEVANT DATA AND EXPECTED OUTCOMES:

It will enable legal counsel to provide unfiltered advice to the full Board. It should limit District expenses on legal fees. The Board will receive frank and specific legal advice.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

BOE legal services are incorporated into the District budget.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

Move forward with this recommendation or look at options related to this issue.

REQUESTED BY: Chris Wright, BOE Vice President

DATE: January 18, 2013



BOARD OF EDUCATION AGENDA ITEM 9.03

BOARD MEETING OF: January 23, 2013

REQUESTED BY: Chris Wright, BOE Vice President

TITLE OF AGENDA ITEM: Board of Education Membership Dues to Organizations

ACTION/INFORMATION/DISCUSSION: Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

- The District belongs to the Mountain States Employers Counsel; this organization is invaluable according the Human Resources Department.
- The District also belongs to the Colorado Association of School Boards. CASB membership includes 174 of the 179 school districts in the state. CASB is governed by a 22 member board of directors comprised of local school board members across the state. CASB advocates the interests of local boards of education to groups both within and outside the education community. CASB provides information, services and training programs to support school board members as they govern their local school districts. CASB provides services to members in the area of: Communications, health benefits, general legal issues/guidance, legal representation, policy guidance and manual packages, policy governance training, strategic planning, superintendent searches, general board workshops and retreats. Workshops and retreats include CASB eClassrooms, Fall Regional Meetings, Fall Conference and Delegate Assembly, Annual Convention, and the Winter Legislative Conference. The CASB Advocacy Team works to ensure that state and national lawmakers are kept informed of issues that are most important to school boards. More details about the services of CASB can be found at www.casb.org.

RATIONALE:

RELEVANT DATA AND EXPECTED OUTCOMES:

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS

ADDRESSED:

Student Achievement and Performance Staff Empowerment and Support
 Parent/Community Engagement Social and Ethical Responsibility
 Operational Efficiency and Systems Effectiveness

FUNDING REQUIRED: Yes No

Dues for these organizations is approved in the current budget.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

REQUESTED BY: Chris Wright, Board of Education Vice President **DATE:** January 18, 2013

Adjournment
10.00