

District Accountability Advisory Committee (DAAC)

Minutes for December 1, 2015

The meeting was called to order by the chair, Erica West, at 6:07 p.m. Introductions were made and a quorum was established. The agenda was approved by consent. The minutes for May 19, August 25, September 22, and October 27 were approved by consent.

Public Forum: An update was given from Tara Carey, from the facilities department, in regard to the concern for building custodians' safety during inclement weather. She indicated building managers visit their facility at 6:00 a.m. District maintenance calls to see if assistance is needed. The district is trying to provide equipment to help with snow removal. The sidewalks surrounding the school should be cleared by the school. Tambria Miller asked whether custodial staff could come in later, when it's light outside, on snow days. Tara will check into it.

Dave Watson, district security and safety, spoke to the new fingerprinting requirement. Fingerprinting is necessary for field trips, volunteering on a regular basis, and Watch D.O.G.S., due to the higher probability of being alone with students or a group of students. Procedures are still being worked out on how to eliminate people from the system. The district receives yearly updates from CBI with any new information. The volunteer list is tied in with the Raptor system, used by the buildings to process visitors. Dave will check what happens when applications are submitted and how volunteers are notified that they are approved/disapproved. Teachers from other districts must be fingerprinted, since districts may use different systems/procedures.

Administration Update – Dr. Lou Fletcher

Board Update – Mr. Kevin Butcher

Speaker – Mr. Andy Franko, “The Charter School Evaluation Process” - New charter applications – some schools are in the process right now.

Power Tech Early College – 6-12 grades – Fall 2016 – based on career and tech ed – construction, manufacturing – (There was a question on their lack of a language requirement, but they have confirmed that they will meet that requirement.) PTEC is working on pre-opening conditions to make sure the school will be successful. They will be located at Canada and Constitution (previous Harbor Lights building). They are anticipating over 1000 students.

Expansion application from Banning Lewis Ranch Academy (BLRA) – Currently BLRA is a K-8 charter school, asking to add 9-12 grades. The review process is a little different. A draft executive summary is being prepared for the Dec. 10 BOE meeting. They are hoping to open in the fall of 2017 and eventually have 1775 students in K-12. Currently they have about 750 students.

Mr. Franko acknowledged the feeling that DAAC felt it has not been represented as required. A couple questions were asked – are there more charters being requested and is there a capacity limit. Andy indicated the district would review any charter application meeting the requested criteria. If the district doesn't approve the charter, the requestor could go to the Charter League for approval. District 49 is attractive for charters due to the portfolio of schools. Up to 5% of Per Pupil Operating Revenue (PPOR) can be charged to the charter by the district and D-49 currently charges around 1%. Question – Is the rate negotiated – no it fluctuates every year. The need to accommodate students with disabilities and offer a military focus is left unfilled. The capacity question should be answered by the school board.

Unfinished Business

- a. Subcommittee updates:
 - Budget subcommittee
 - Bylaws subcommittee
 - Charter Subcommittee
 - Parent Engagement subcommittee
 - School conduct and discipline code subcommittee
 - Unified Improvement Plan subcommittee
 - Zone subcommittee

- b. District Initiatives for 2015-2016
 - Primary Literacy
 - 49 Pathways

- c. Elections/Postponed Votes – Motion by Al Coxe that the 3 current officers, Erica West - Chair, David Rex – Vice Chair, and Karen Hobson - Secretary, continue.
The motion was adopted.

- d. Bylaws Discussion – Karen Hobson moved the following:
 - 1) Article II – To insert “Accountability” before “Advisory”; to strike “Council” and insert “Committee”; and to strike “Advisory Councils” and insert “Accountability Committees (SACs)”. **Motion adopted.**
 - 2) Article III to align responsibilities to state statute by striking the article and inserting the following:

“Section 1 - DAAC shall fulfill the responsibilities of a school district accountability committee as outlined by the Colorado Department of Education (CDE) and as established by current Colorado Revised Statute.. DAAC responsibilities include:

 - a. Recommending to the Board of Education (BOE) priorities for spending school district moneys.
 - b. Advising the BOE concerning preparation of the Unified Improvement Plan (UIP), and annually submit recommendations to the BOE regarding contents of the UIP.
 - c. Reviewing any charter application, to include renewals, received by the BOE prior to consideration by the BOE.
 - d. Providing input and recommendations on an advisory basis to principals concerning the development and use of assessment tools to measure and evaluate student academic growth as it relates to teacher evaluations.
 - e. Considering input and recommendations from each school accountability committee in the district to facilitate the evaluation of the performance of the school’s principal.
 - f. Providing input to the BOE concerning the creation and enforcement of the school conduct and discipline code.
 - g. Publicizing opportunities to serve and soliciting parents to serve on the DAAC and SACs.
 - h. Assisting the district in implementing the district’s parent engagement policy.
 - i. Assisting school personnel to increase parents’ engagement with educators, including parents’ engagement in creating students’ READ plans, Individual Career and Academic Plans, and plans to address habitual truancy.

Section 2. The DAAC shall at least annually, with the BOE, cooperatively determine the areas and issues, in addition to budget issues, that the DAAC shall study and make recommendations to the BOE upon.

Section 3 – The DAAC will report once annually during the school year to the Board of Education regarding progress toward district and state goals and objectives, or at the request of the BOE.”

Motion adopted.

- 3) Article IV – To label each paragraph as sections. **Motion adopted.**
- 4) Article IV Section 1 – In the first sentence to insert “The” at the beginning of the sentence, strike ‘committee’, strike “Advisory Councils” and insert “Accountability Committees”, and strike “as well as no more than five (5)” and insert “and up to three (3). In the third sentence, strike “but may recommend any person that meets the CDE guidelines to fill any position at any time” **Motion adopted.**
- 5) Article IV Section 2 – To strike the section and insert the following:
“Members, and their alternates, are approved by the Board of Education. Applications shall be submitted by August 20. Terms will begin in September. Members will serve a minimum two (2) year term.
DAAC membership shall be comprised by a majority of parents, at least three (3) parents of students enrolled within the district public schools; one (1) teacher and one (1) school administrator who are employed by the district; and one (1) community member, who is not employed by the school district nor a parent of any children in district schools, involved in a business or industry within the district boundaries.” **Motion adopted.**
- 6) Article IV Section 2.b. – To strike “five (5)” and insert “three (3)”.
Motion adopted.
- 7) Article IV Section 2.c. – To strike “they may select” before “an alternate” and strike “to” and insert “may” after “an alternate”. **Motion adopted.**
- 8) Article IV Section 3 – To strike “The” and insert “an” and to strike “superintendent’s” and insert “CEO’s”. **Motion adopted.**
- 9) Article IV Section 3 – To strike “The Superintendent or the administrative liaison may also appoint one teacher and one elementary, middle, high and charter school administrator to serve on DAAC.” **Motion defeated.**
- 10) Article IV Section 5.a. – In the first sentence, to strike “and subcommittees” and strike “any officer or the Administrative Liaison” and insert “the Chair”. In the second sentence, to insert “The Vice Chair shall contact” at the beginning, to insert “unexcused” after “three” and before “absences”, and to strike “will be contacted by the Vice Chairman”. **Motion adopted.**
- 11) Article IV Section 5.b. – To strike “on” and insert “and attend meetings of” and strike “and/or serve as an elected DAAC Officer or a liaison to another organization. Each member shall notify the Chairman of his/her preference for a Subcommittee or liaison position”. **Motion adopted.**
- 12) Article IV Section 5.c. – To strike “Advisory Council” and insert “Accountability Committee”. **Motion adopted.**
- 13) Article IV Section 5.d. – To strike “Members must abide by the by-laws.” In the following sentence, insert “recommend to the BOE to” before “revoke”. **Motion adopted.**
- 14) Article IV Section 6. – To strike the section and insert the following:
“Section 6 - Voting

a. Voting Members

- 1) SAC School Representatives (one per school)

- 2) At-Large Members
- 3) Alternate SAC Member (only when representing the primary DAAC member in their absence)

b. Non-Voting Members

- 1) BOE member Liaison
- 2) CEO or his/her Administrative Liaison”

Motion adopted.

15) Article V Section 1 – To strike “Chairman, Vice Chairman, and Secretary”. Insert “a chair, a vice chair, and a secretary” after “shall be” and insert “at the first regularly scheduled meeting” at the end of the sentence. Matt Landon moves to amend by striking “first” and inserting “second”. **Amendment adopted. Motion adopted as amended.**

16) Article IX (in proposal sent to DAAC members) Section 2 – To strike the section and insert the following:

“Thirteen (13) voting members shall constitute a quorum for the transaction of business in any meeting of the DAAC. Each zone must have representation from a voting member.” Al Coxe moves to amend by striking “Thirteen (13)” and inserting “A simple majority of voting members”. **Amendment adopted. Motion adopted as amended.**

New Business

- a. Chairperson’s Update on DAAC Annual Report to the BOE
- b. DAAC Mid Term Review (What we have done and what remains to be done)

School Reports

Reports were not given due to the time. Schools were asked to send their spending priorities to Erica West as soon as possible.

Karen Hobson expressed concern about the calendar survey and how it was sent to the community. Lou Fletcher indicated that Matt Meister sent it to email addresses used for Flash Alerts, which includes parents. There are parents on DAAC who have not received any information. A question was asked to know who is compiling the data. The 2016-2017 school year start date has not been established yet. The district board of education should make a decision on the start date in January or February.

The next meeting is January 26, 2016. The meeting adjourned at 8:30 p.m.

Karen Hobson, Secretary

Approved _____

Date _____

Karen Hobson
1-26-16

Attached:

12-1-15 – Sign In Sheet

<u>Name</u>	<u>School/Parent</u>	<u>Signature</u>
Christianna Fogler	Admin Rep Charter	present
David Knoche	Admin Rep Elem	present
	Admin Rep Homeschool	
Cheryl DeGeorge	Admin Rep HS	present
Lisa Fillo	Admin Rep MS	present
	Admin Rep Parent	
	BLRA	
Kevin Butcher	BOE Primary	present
Louis Fletcher	CEO Liaison	present
Alfred Coxe	Community	present
Shaunna Walewski	EIES	
Christine Dodson	EIES/Teacher	
Janet Frazier	FES/Teacher	present
Melissa Ardolf	FES	excused
Dana Palmer	FHS	
	FMS	
Carolyn Gery	GOAL	
Shelly Demetrelis	HMS	present
David Rex	IIR/Vice-Chair	present
Karen Hobson	Member at Large	present
Kris Levi	MRES/Teacher	present
Jean Daigle	OES	
Michelle Meany	PLC	
Joanne Wheeler	PPSEL/Teacher	
Melanie McAllister	RES	present
Michelle Wendt	RMCA	present
Claudine Dickson	RVES	present
	SCHS	

Location
Board of Education room

DAAC
12/1/15

<u>Name</u>	<u>School/Parent</u>	<u>Signature</u>
Dave Cruson	SES	present
Erica West	SMS/Chair	present
Matt Landon	SRES	present
John Schymos	SRES - alt	
	SSAE	
Tambria Miller	VRHS	present
John Newbill	WHES	present
Janet Giddings	SCHS visitor	present
Tara Carey	Facilities	present
Marie Kuhn	SMS visitor	present
David Watson	ESC	present