WAREHOUSE SUBSTITUTE TIMESHEET 2019-2020

NAME_____
ID # _____
ADDRESS_____
CITY, STATE, ZIP_____

POSITION	CODE	PAY RATE
WAREHOUSE COURIER	1	$12.15

DATE	BUILDING	ABSENTEE NAME	TIME IN	TIME OUT	TIME IN	TIME OUT	TOTAL # HOURS	RATE OF PAY	CODE	AUTHORIZED SIGNATURE

Substitute Signature_____

TIMESHEETS ARE DUE BY THE 3RD 0F THE MONTH. LATE TIMESHEETS WILL BE HELD UNTIL THE FOLLOWING MONTH.

HR - goldenrod

REVISED 7-1-19