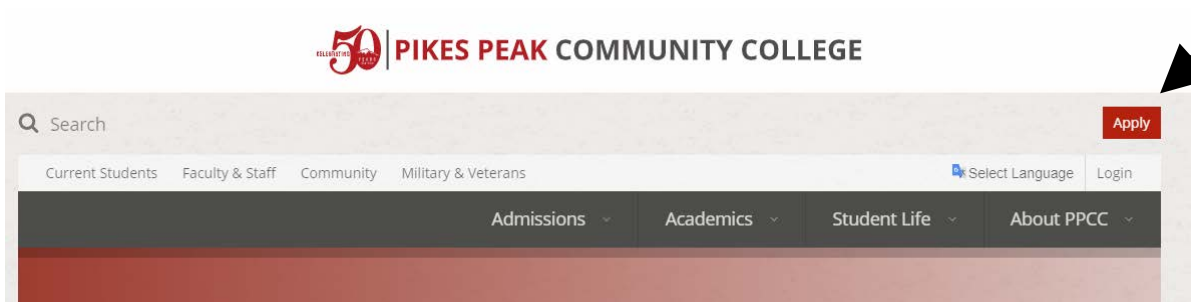
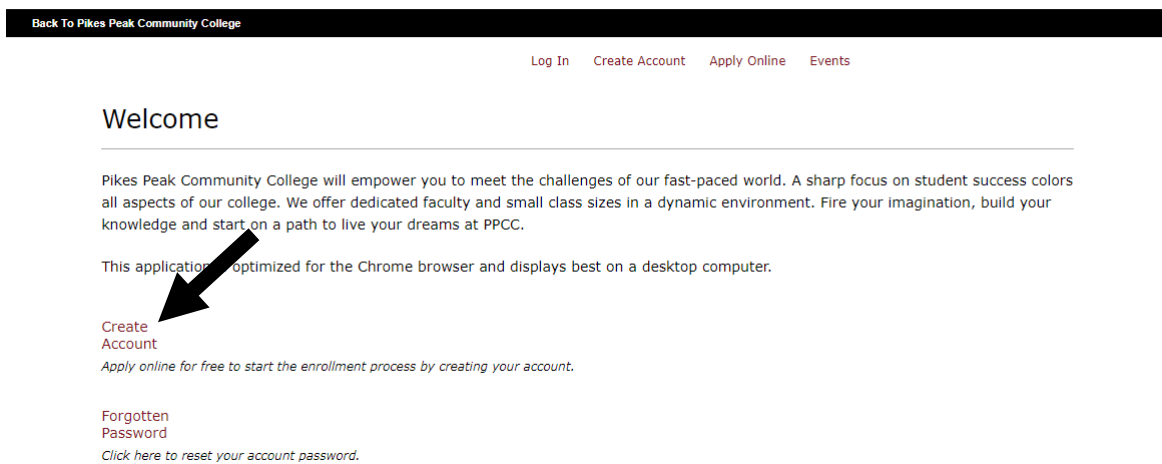


PPCC Application Guide

1. Go to ppcc.edu, click on the **Apply** button on the top right.



2. This first step is to create an account. This account can be used to access your application in case changes or updates need to be made (eg: changing semester of admission). Click on **Create Account** at the top of the page or below the welcome message.



3. Complete all required fields.

Create An Account

Are you logged in from a public computer?

The application is a two-step process that begins with completing the Create Account portion. You will then be directed to the My Account Page where you can start a new application or continue a application.

Here are a few things to keep in mind to complete this application. In general, please carefully consider each of your answers before making your selection. It will be easier to complete if you do not change your answers once selected. Make sure to scroll down to the bottom of the page to select Save as you move from each tab. Remember to always click on the Select button and the Search button at the bottom of the boxes when given.

Contact Information - To allow us to best serve you, please provide all information requested. Items marked with an * are required.

Legal First Name *	Legal Middle Name
<input type="text"/>	<input type="text"/>
Legal Last Name *	Former Last Name
<input type="text"/>	<input type="text"/>
Preferred First Name	
<input type="text"/>	

4. Verify that your date of birth and email are correct. Your email address will be used to sign into your application if any updates are required. Select the appropriate semester in which you will begin taking classes at PPCC.

What is your date of birth? *
Please enter date in MM/DD/YYYY format.

Email Address *

Confirm Email Address *

When do you want to start attending college? *

5. Choose a password. This password will only be used to login to your application. Choose a password question and answer. This question will be used in the event that you forget your password to your application account. *Your Password cannot match your Password Answer.
6. Click **I'm not a robot**, and click **Create Account**.

Account Information (Password needs to be at least 6 characters long)

Password *

Confirm Password *

Password Question *
If you forget your password, we will ask you this question in order to reset it.

Password Answer *
If you forget your password, you must provide this answer in order to reset it.

I'm not a robot

reCAPTCHA
Privacy · Terms

Create Account

7. You have now created your account. Next step is to complete your PPCC admissions application. Scroll to the bottom of your account home page, Click on **Start an Application**.

Events

You are not currently registered for any events. [View Upcoming Events](#)

Next Steps

- 1. Create a Profile Created On 5/31/2019
- 2. Start an Application
- 3. Complete an Application
- 4. Submit Supplemental Items

8. Click on **Start a new Undergraduate Application.**

Application Listing

[Start a new Undergraduate Application](#)

Have you attended and/or applied during the past year?
If Yes, you are an Active student and do not need to re-apply.

My Applications

9. Double check that the semester showing is the semester you intend to start at PPCC. Click on **Complete Selected Application.** If the semester showing is incorrect, click on **Select a different term for your application.**

Online Application

Select an application to complete

Fall 2019

[Complete Selected Application](#)

[Select a different term for your application](#)

10. All information showing should match the information that was inputted when creating the account. Enter your correct mailing address. Click **Save & Continue.**

Address

Check if address is outside of U.S. or Canada

Mailing Address *

City *

State/Province

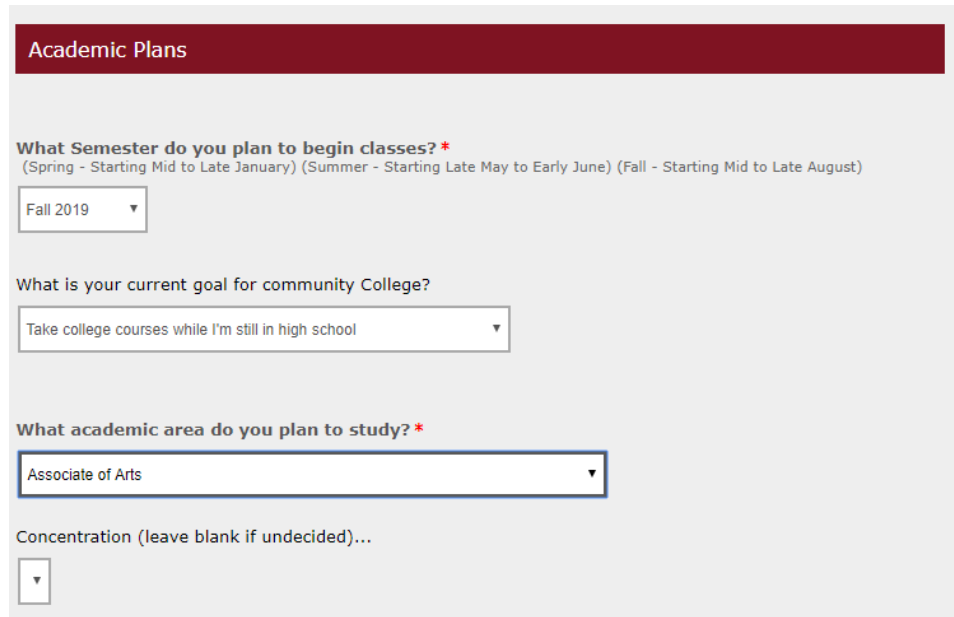
Zip/Postal Code

[Save Application](#)

[Save & Continue](#)

Academic Plans

11. Check that the semester you plan to begin classes matches your start date.
12. If you are a high school student participating in concurrent enrollment, select **Take college courses while I'm still in high school** for your current goal.
13. Select the academic area that best matches your goals.



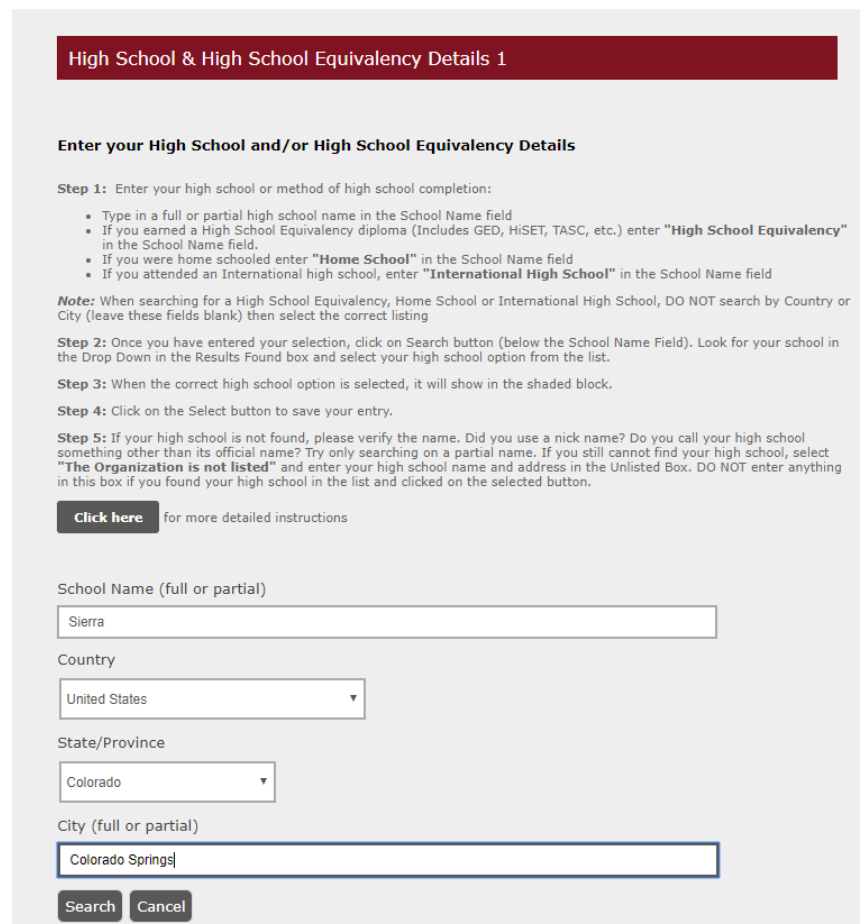
The screenshot shows a form titled "Academic Plans" with a dark red header. Below the header, there are three main sections, each with a dropdown menu:

- What Semester do you plan to begin classes? ***
(Spring - Starting Mid to Late January) (Summer - Starting Late May to Early June) (Fall - Starting Mid to Late August)
Dropdown menu: Fall 2019
- What is your current goal for community College?**
Dropdown menu: Take college courses while I'm still in high school
- What academic area do you plan to study? ***
Dropdown menu: Associate of Arts

Below these sections is a label "Concentration (leave blank if undecided)..." followed by a small dropdown menu.

High School & High School Equivalency Details

14. Enter the name of your high school, But do not include the words "high School" (eg: Type Sierra, instead of Sierra High School).
15. Select the Country, State, and enter the name of the city where your school is located.
16. Click **Search**.



The screenshot shows a form titled "High School & High School Equivalency Details 1" with a dark red header. Below the header, there is a section titled "Enter your High School and/or High School Equivalency Details".

Step 1: Enter your high school or method of high school completion:

- Type in a full or partial high school name in the School Name field
- If you earned a High School Equivalency diploma (Includes GED, HiSET, TASC, etc.) enter "High School Equivalency" in the School Name field.
- If you were home schooled enter "Home School" in the School Name field
- If you attended an International high school, enter "International High School" in the School Name field

Note: When searching for a High School Equivalency, Home School or International High School, DO NOT search by Country or City (leave these fields blank) then select the correct listing

Step 2: Once you have entered your selection, click on Search button (below the School Name Field). Look for your school in the Drop Down in the Results Found box and select your high school option from the list.

Step 3: When the correct high school option is selected, it will show in the shaded block.

Step 4: Click on the Select button to save your entry.

Step 5: If your high school is not found, please verify the name. Did you use a nick name? Do you call your high school something other than its official name? Try only searching on a partial name. If you still cannot find your high school, select "The Organization is not listed" and enter your high school name and address in the Unlisted Box. DO NOT enter anything in this box if you found your high school in the list and clicked on the selected button.

Click here for more detailed instructions

School Name (full or partial)
Sierra

Country
United States

State/Province
Colorado

City (full or partial)
Colorado Springs

Search Cancel

17. Click on the dropdown box under *Results Found*. Click on your high school and then click **Select**.

Results Found:

Sierra High School - 060293 (Colorado Springs, Colorado, United States) ▼

Select

Complete School Name and Address if you couldn't find your high school in the list above

Please complete this section if your high school cannot be found in the dropdown list above by typing in the information.

18. If you have or plan on earning a high school diploma or high school equivalency, select **Yes**.

19. Select the month you graduated or intend to graduate from high school, and type the year you graduated from or intend to graduate from high school.

Have you or will you earn a high school diploma or High School Equivalency? *

Yes ▼

Month you earned or anticipate earning your Diploma or High School Equivalency? *

May ▼

Year you earned or anticipate earning your Diploma or High School Equivalency? *
(enter 4 digits for the year, YYYY)

2023

Student Type

20. Select **No**, indicating that you are not a visiting summer student.

21. Select **No, I am a current high school student who will not graduate prior to the semester for which I am applying (aka concurrent enrollment student)**.

Student Type

Are you a student at another college and will only attend as a visiting summer student? *

No ▼

Did/will you graduate or earn a high school equivalency before you plan to begin classes?

No, I am a current high school ▼

Demographic Information

22. Select your citizenship selection. Enter the appropriate information for your citizenship selection. Do not include dashes. If Non-U.S. citizen, select **Other** from the *Citizenship Selection* box and then select **N Non-U.S. Citizen** from the *Other Citizenship selection* box. If U.S. citizen and SSN is unknown, enter 123456789 for the SSN.

Citizenship Status

Citizenship Selection*

U.S. Citizen ▼

Please enter Social Security Number*
Please enter 9 digits for the SSN (no dashes)

Your Social Security Number (SSN) will be treated as confidential and protected against unauthorized use or disclosure. Providing your SSN helps to identify your records within the Colorado Community College System (CCCS), and connect them to critical records including financial and Federal financial aid (FAFSA) records. Your SSN may be used by authorized college officials for positive identification, institutional research, and required state and federal reporting and compliance. It may also be used within the system to create summary data about college and CCCS programs.

123456789

23. Verify your in-state classification is set to **Under 23**.

In-State Classification

To determine if you are eligible for Colorado In-State Tuition Classification, please answer the following questions.

Questions are not required, however leaving them blank or answering incorrectly may result in higher non-resident tuition. Please verify before clicking as answers cannot be changed once selected.

Based on your previous answers, we have calculated your age. DO NOT Change unless pre-selected button is incorrect! Changing this may affect your tuition classification

Over 23 Under 23

24. Select **Yes** to the below residency question unless you will not have attended a Colorado High School for at least three years upon graduation.

In-State Classification

Once you make a selection, if you wish to change your answer, you must blank/clear all answers given after the answer you wish to change by changing the answer back to the "blank" option.

Residency Question:
Have you attended a Colorado High School for three years and been admitted or will be admitted to a Colorado higher education institution within 12 months of your graduation/GED completion?

Yes ▼

25. Select your military status. If Dependent of Veteran or Active Duty, answer the corresponding question.

Military Status

Once you make a selection, if you wish to change your answer, you must blank/clear all answers given after the answer you wish to change by changing the answer back to the "blank" option.

Choose a Military status

26. Gender/Selective Service – Select your gender at birth. If male, select yes/no if you have registered with selective service.

Gender/Selective Service

What was your gender at birth?*
The answer to this question is tied to the **Selective Service** registration requirement for enrollment at a state-supported institution of higher education. Registering for Selective Service can enable students to be eligible to take advantage of programs and benefits including financial aid.

Are you Registered with Selective Service?
Federal Law requires that all males who are at least 17 years and 9 months of age but younger than 26 years to answer the following question: Are you registered with Selective Service? [Register for Selective Service](#)

Yes No

27. Answer the following Ethnicity and Race Selection questions.

Ethnicity

This information is collected for federal reporting requirements.

Are you Hispanic or Latino?

Race Selection

*What is your Race?
Select one or more races to indicate what you consider yourself to be.*

American Indian or Alaska Native

Asian

Black or African American

Native Hawaiian or Other Pacific Islander

White or Caucasian

28. Answer the following supplemental information questions.

Supplemental Information

The Perkins Act of 2006 requires us to ask these questions, however they are not required.

Have either of your parents earned a Bachelors degree?

Is English your primary language?

Yes No

Are you a single parent?

Yes No

Are you an out-of-workforce individual? Out-of-workforce individual: A man or woman who (1) is at least 30-35 years old, (2) is unemployed and has not worked as an employee for a substantial number of years but has worked in his or her home providing unpaid services for family members, (3) has been dependent on the income of another family member but is no longer being supported by that income, (4) has been receiving public welfare assistance for having dependent children, (5) is underemployed and finding it difficult to upgrade employment.

Yes No

29. Select **Yes, Apply on my behalf** from the drop-down option under the College Opportunity Fund (COF) section. If you did not enter your correct SSN, you will need to apply for COF separately at <https://cof.college-assist.org/Apply>.

30. Click **Yes** that you certify all information provided is correct to the best of your knowledge. Type your full name in the *Student Signature* box. Click **Submit Application**.

College Opportunity Fund (COF)

Do you allow us to create a College Opportunity Fund Account?*

The College Opportunity Fund (COF) provides a tuition stipend for eligible undergraduate students. The stipend pays for a portion of your total in-state tuition. In order to receive the stipend, students must create a COF account and allow its use at a Colorado public institution or a participating private institution. Do you allow for this institution to create a COF account on your behalf so you can receive the stipend benefit, if eligible? If you select no, you will need to complete the COF process independently in order to receive the reduced tuition.

Certification

Do you certify the following?*

I hereby certify that, to the best of my knowledge, the information furnished on this application is true and complete without evasion or misrepresentation. I understand that, if found to be otherwise, it is sufficient cause for rejection or dismissal. I also understand that if I have not been classified as a resident for tuition purposes by this institution and have not petitioned for such a change before registration, that my tuition classification may not change until the next semester after the proper petition is approved.

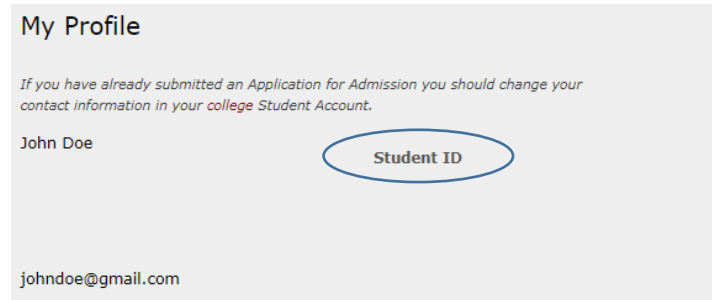
Yes No

Student Signature*

Please enter your electronic signature. By entering your name in the box below, you are electronically signing this application and certifying that you are the person indicated. You must enter your legal name. If you purposely enter false or misleading information, you may be denied admission, continued enrollment, or re-enrollment per SBCCOE Board Policy 4-10.

Signature Date*

31. After submitting your application for admissions, you should be able to locate your S# under the *Student ID* section on your *My Account* screen.



Upon completion of your application, you will receive a confirmation email from PPCC within 7 business days along with a welcome packet sent through the mail. Please contact admissions@ppcc.edu should you have any application questions or concerns.

Welcome to PPCC!