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**REGULAR  
BOARD OF EDUCATION MEETING  
August 14, 2008  
6:30 p.m.**

**CENTRAL ADMINISTRATION—  
BOARD ROOM**

Call to Order and  
Roll Call

Welcome and  
Pledge of Allegiance

Approval of Agenda



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**Mission Statement**

Together we are committed to graduating and preparing all children for success in college and

**AGENDA  
REGULAR BOARD OF EDUCATION MEETING  
August 14, 2008  
6:30 P.M.  
Central Administration – Board Room**

- 1.00 Call to Order and Roll Call**
- 2.00 Welcome and Pledge of Allegiance**
  - 2.01 Board Member Oath of Office
- 3.00 Approval of Agenda**
- 4.00 Consent Agenda**
  - 4.01 Approval of July Monthly Financial Update
  - 4.02 Approval of Matters Relating to Administrative Personnel
  - 4.03 Approval of Matters Relating to Licensed Personnel
  - 4.04 Approval of Matters Relating to Educational Support Personnel
  - 4.05 Approval of Matters Relating to Schedule B Personnel
  - 4.06 Approval of Minutes for Regular Board of Education Meeting July 10, 2008
  - 4.07 Approval of Minutes for Special Board of Education Meeting July 14, 2008
- 5.00 Board/Superintendent Update**
- 6.00 Open Forum**
- 7:00 Action Items**
  - 7.01 Approval of Contract with Pikes Peak Board of Cooperative Educational Services (PPBOCES) for 2008-09
  - 7.02 Approval of Amendment #1 to Kenny Electric for New Falcon High School Athletics Facilities Lighting
  - 7.03 Approval of Amendment #2 to Contract with Golden Triangle Construction of Southern Colorado for New Falcon High School Athletics Facilities Site Buildings
  - 7.04 Approval of Amendment #3 to Contract with Golden Triangle Construction of Southern Colorado for New Falcon High School Athletics Facilities Site Buildings

- 7.05 Amendment #16 to the Nunn Construction, Inc. construction agreement for Contract Changes at High School #3 – Vista Ridge
- 7.06 Approval of Amendments -- Owner-Installed Systems Contractors for HS #3 Vista Ridge
- 7.07 Banning Lewis Ranch Academy Contract Revisions

**8:00 Information Items**

**9.00 Discussion Items**

- 9.01 Superintendent's Performance measures
- 9.02 Adoption of Policy ADB - Time Reserved for Families

**10.00 Open Forum**

**11.00 Other Business**

- 11.01 **Executive Session:** Personnel matters – discussion of matters specific to particular employees, not general personnel policies. Does not include discussion of board members or appointment to the Board as authorized by section 24-6-402 (4)(f) of the Colorado Revised Statutes and to receive legal advice from our attorney, as authorized by section 24-6-402 (4)(b) of the Colorado Revised Statutes. –Personnel Issue

**12.00 Adjournment**

DATE OF POSTING: August 11, 2008

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Loretta Branham, BOE Administrative Assistant

# Consent Agenda



## **BOARD OF EDUCATION AGENDA ITEM**

**BOARD MEETING OF:** August 14, 2008

**PRESENTED BY:** Laine Gibson, Chief Financial Officer

**TITLE OF AGENDA ITEM:** July 2008 Monthly Financial Update

**ACTION/INFORMATION/DISCUSSION:** Consent Agenda - Action

### **BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION**

Report to the Board of Education the performance of actual revenues and expenditures versus budgeted revenues and expenditures in all funds with comparison to prior year. Reference the attached spreadsheet: the first column is the list of each fund the District has. The 2008-2009 columns start with the approved budget for the whole year compared to revenues and expenditures through July. Percentages over 100% on a revenue line are good in that we received more revenue than we anticipated. If any of the expenditure lines were higher than the percentage of year concluded, that fund would be an area of possible concern depending on why it was high.

The 2008-2009 Year End Fund Balance columns are required by statute. This is showing you the budgeted and anticipated end of year fund balance. The 2007-2008 columns are the prior year's total budget and the actual through July 2007. These amounts are there for comparison to the current year amounts.

### **PROS/CONS AND ALTERNATIVE COURSES OF ACTION**

None

### **COST OR COST ESTIMATION:**

None

### **MOTION REQUESTED:**

I move to approve the July 2008 monthly financial update of all funds as presented.

**APPROVED BY:** Grant E. Schmidt, Superintendent

**DATE:** August 4, 2008



**BOARD OF EDUCATION AGENDA ITEM**

**BOARD MEETING OF:** August 14, 2008

**PRESENTED BY:** Mark McPherson, Executive Director of Human Resources

**TITLE OF AGENDA ITEM:** Approval of Matters Relating to Administrative Personnel

**ACTION/INFORMATION/DISCUSSION:** Consent - Action

**BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION**

To gain Board of Education approval for personnel changes.

**PROS/CONS AND ALTERNATIVE COURSES OF ACTION**

None

**COST OR COST ESTIMATION:**

None

**MOTION REQUESTED:**

I move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

**APPROVED BY:** Mark McPherson, Executive Director of Human Resources **DATE:** August 1, 2008



**BOARD OF EDUCATION AGENDA ITEM**

**BOARD MEETING OF:** August 14, 2008

**PRESENTED BY:** Mark McPherson, Executive Director of Human Resources

**TITLE OF AGENDA ITEM:** Approval of Matters Relating to Licensed Personnel

**ACTION/INFORMATION/DISCUSSION:** Consent - Action

**BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION**

To gain Board of Education approval for personnel changes.

**PROS/CONS AND ALTERNATIVE COURSES OF ACTION**

None

**COST OR COST ESTIMATION:**

None

**MOTION REQUESTED:**

I move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

**APPROVED BY:** Mark McPherson, Executive Director of Human Resources **DATE:** August 1, 2008





## **BOARD OF EDUCATION AGENDA ITEM**

**BOARD MEETING OF:** August 14, 2008

**PRESENTED BY:** Mark McPherson, Executive Director of Human Resources

**TITLE OF AGENDA ITEM:** Approval of Matters Relating to Educational Support Personnel

**ACTION/INFORMATION/DISCUSSION:** Consent - Action

### **BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION**

To Gain Board Approval for Personnel Changes

### **PROS/CONS AND ALTERNATIVE COURSES OF ACTION**

By addressing this action item, the Board allows the district to continue its function of hiring, and other personnel actions. By not addressing this action item, it would create problems with contracts and service being rendered.

### **COST OR COST ESTIMATION:**

None

### **MOTION REQUESTED:**

Move to approve the recommendation of the administration for personnel changes for these persons listed on the attached sheet.

**APPROVED BY:** Mark McPherson, Executive Director of Human Resources **DATE:** August 5, 2008



**BOARD OF EDUCATION AGENDA ITEM**

**BOARD MEETING OF:** August 14, 2008

**PRESENTED BY:** Mark McPherson, Executive Director of Human Resources

**TITLE OF AGENDA ITEM:** Approval of Matters Relating to Schedule B Personnel

**ACTION/INFORMATION/DISCUSSION:** Consent - Action

**BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION**

To gain Board of Education approval for personnel changes.

**PROS/CONS AND ALTERNATIVE COURSES OF ACTION**

None

**COST OR COST ESTIMATION:**

None

**MOTION REQUESTED:**

I move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

**APPROVED BY:** Mark McPherson, Executive Director of Human Resources **DATE:** August 1, 2008

# Board – Superintendent Update

Open Forum

Action Items



## **BOARD OF EDUCATION AGENDA ITEM**

**BOARD MEETING OF:** August 14, 2008

**PRESENTED BY:** Dr. Chad Wight, Director of Special Services

**TITLE OF AGENDA ITEM:** Approval of Contract with Pikes Peak Board of Cooperative Educational Services (PPBOCES) for 2008-09

**ACTION/INFORMATION/DISCUSSION:** Action Item

### **BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION:**

Falcon School District 49 has been a member of the Pikes Peak Board of Cooperative Educational Services (PPBOCES) for many years. There are three primary benefits of membership: 1) shared staff time, cost and supervision with other member districts; 2) flexibility of increasing or decreasing specialized service on an “as-needed” basis for students with low incidence disabilities such as visual and/or hearing impairment without changing District staff agreements; and 3) access to specialized programs such as Pathways day treatment program for students with severe emotional disabilities and dual diagnoses and New Directions program for expelled students. The PPBOCES was originally created to provide special education services to smaller districts and continues to develop programs to serve district needs in the region more efficiently than they can do individually.

The disadvantage of continuing membership is increasing cost. However, for next year nearly all of the cost increase will be offset by a decrease in D49 employee costs. Three employees were transferred to PPBOCES and two new specialists were hired by PPBOCES to serve D49. Due to a statewide shortage of some specialists, D49 has not been able to fill vacancies and has relied on PPBOCES and private employment agencies to provide staff needed to provide legally mandated services for students with disabilities. PPBOCES has provided more effective and reliable staff with better supervision and communication at lower cost than private national employment agencies. Therefore, it is recommended that D49 renew the PPBOCES contract for 2008-09.

### **ALTERNATIVE COURSES OF ACTION:**

- Increase pay for hard-to-fill positions to attract more applicants to D49.
- Contract with private employment agencies instead of PPBOCES. However, such contracting is already being done, is more expensive (\$60-70 per hour) and provides less effective and reliable service.

### **COST OR COST ESTIMATION:**

\$739,661 for 2008-09 (less the offset of 5 unfilled D49 positions)

**MOTION REQUESTED:**

“I move to approve the 2008-09 contract with Pikes Peak BOCES for \$739,661 to provide required services to students with disabilities.”

**APPROVED BY:** Grant E. Schmidt, Superintendent

**DATE:** July 10, 2008



**BOARD OF EDUCATION AGENDA ITEM**

**BOARD MEETING OF:** August 14, 2008  
**PRESENTED BY:** Jim Walsh, Construction Manager  
**TITLE OF AGENDA ITEM:** Approval of Amendment #1 to Kenny Electric for New Falcon High School Athletics Facilities Lighting  
**ACTION/INFORMATION/DISCUSSION:** Action

**BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION**

On April 28, 2008 the Board of Education approved Kenny Electric to provide exterior stadium lighting at Falcon High School.

Subsequent to commencing construction of the project, various Field Orders, Modification Orders and Requests for Clarification were issued for timely completion of the project. These Contract Changes (“CC’s”) are summarized in the attachment and represent required changes in response to field conditions or corrections in design discovered during construction; and sometimes involve changes that are not a part of the original contract.

CO #1 Kenny Electric	Increase pole heights to 80’	\$ 6,205.00
	Artesian issue at pole F4	<u>\$ 5,998.00</u>
	<b>Total:</b>	<b>\$12,203.00</b>

We recommend approval of this amendment, in accordance with the project construction schedule.

The total budget for the project is \$1 million.

**ALTERNATIVE COURSES OF ACTION**

The Board of Education could choose not to approve this contract, in which case installation of the concessions building at the new Falcon High School could be delayed beyond the fall, 2008 use objective.

**COST OR COST ESTIMATION:**

The value of this Amendment is \$12,203.00, payable from the Owner's Contingency Budget. The detail of the cost changes is attached.

**MOTION REQUESTED:**

I move to approve C.O. #1 with Golden Kenny Electric for \$12,203.00 for the FHS Site Buildings project.

**APPROVED BY:** Grant E. Schmidt, Superintendent

**DATE:** August 1, 2008



## **BOARD OF EDUCATION AGENDA ITEM**

**BOARD MEETING OF:** August 14, 2008

**PRESENTED BY:** Jim Walsh, Construction Manager

**TITLE OF AGENDA ITEM:** Approval of Amendment #2 to Contract with Golden Triangle Construction of Southern Colorado for New Falcon High School Athletics Facilities Site Buildings

**ACTION/INFORMATION/DISCUSSION:** Action

### **BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION**

On May 8, 2008 the Board of Education approved Golden Triangle Construction of Southern Colorado to provide a concessions building at Falcon High School.

Subsequent to commencing construction of the project, various Field Orders, Modification Orders and Requests for Clarification were issued for timely completion of the project. These Contract Changes ("CC's") are summarized in the attachment and represent required changes in response to field conditions or corrections in design discovered during construction; and sometimes involve changes that are not a part of the original contract.

CO #2	GTCSC	Modifications to various details	<u>\$651.00</u>
<b>Total:</b>			<b>\$651.00</b>

We recommend approval of this amendment, in accordance with the project construction schedule.

The total budget for the project is \$1 million.

### **ALTERNATIVE COURSES OF ACTION**

The Board of Education could choose not to approve this contract, in which case installation of the concessions building at the new Falcon High School could be delayed beyond the fall, 2008 use objective.

### **COST OR COST ESTIMATION:**

The value of this Amendment is \$651.00, payable from the Owner's Contingency Budget. The detail of the cost changes is attached.



**MOTION REQUESTED:**

I move to approve C.O. #2 with Golden Triangle Construction of Southern Colorado for \$651.00 for the FHS Site Buildings project.

**APPROVED BY:** Grant E. Schmidt, Superintendent

**DATE:** August 1, 2008



## **BOARD OF EDUCATION AGENDA ITEM**

**BOARD MEETING OF:** August 14, 2008

**PRESENTED BY:** Jim Walsh, Construction Manager

**TITLE OF AGENDA ITEM:** Approval of Amendment #3 to Contract with Golden Triangle Construction of Southern Colorado for New Falcon High School Athletics Facilities Site Buildings

**ACTION/INFORMATION/DISCUSSION:** Action

### **BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION**

On May 8, 2008 the Board of Education approved Golden Triangle Construction of Southern Colorado to provide a concessions building at Falcon High School.

Subsequent to commencing construction of the project, various Field Orders, Modification Orders and Requests for Clarification were issued for timely completion of the project. These Contract Changes (“CC’s”) are summarized in the attachment and represent required changes in response to field conditions or corrections in design discovered during construction; and sometimes involve changes that are not a part of the original contract.

CO #3 GTCSC	Sidewalks, sewer lift pump	\$66,049.00
	Trenching Credit	<u>\$ (1,660.00)</u>
	<b>Total:</b>	<b>\$64,389.00</b>

We recommend approval of this amendment, in accordance with the project construction schedule.

The total budget for the project is \$1 million.

### **ALTERNATIVE COURSES OF ACTION**

The Board of Education could choose not to approve this contract, in which case installation of the concessions building at the new Falcon High School could be delayed beyond the fall, 2008 use objective.

### **COST OR COST ESTIMATION:**

The value of this Amendment is \$64,389.00, payable from the Owner’s Contingency Budget. The detail of the cost changes is attached.

**MOTION REQUESTED:**

I move to approve C.O. #3 with Golden Triangle Construction of Southern Colorado for \$64,389.00 for the FHS Site Buildings project.

**APPROVED BY:** Grant E. Schmidt, Superintendent

**DATE:** August 1, 2008



**BOARD OF EDUCATION AGENDA ITEM**

**BOARD MEETING OF:** August 14, 2008

**PRESENTED BY:** Jim Walsh, Construction Manager

**TITLE OF AGENDA ITEM:** Amendment #16 to the Nunn Construction, Inc. construction agreement for Contract Changes at High School #3 – Vista Ridge

**ACTION/INFORMATION/DISCUSSION:** Action

**BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION**

Subsequent to commencing construction of High School #3, various Field Orders, Modification Orders and Requests for Clarification were issued for timely completion of the project. These Contract Changes (“CC’s”) are summarized in the attachment and represent required changes in response to field conditions or corrections in design discovered during construction; and sometimes involve changes that are not a part of the original contract.

We recommend approval of these Contract Changes, in accordance with the project construction schedule.

**ALTERNATIVE COURSES OF ACTION**

The Board of Education could choose not to approve this amendment, in which case construction of the High School #3 could be delayed.

**COST OR COST ESTIMATION:**

The total of the following Cost Changes is \$64,130.71. The detail of the Cost Changes is attached. This cost will be applied to the project’s Contingency Budget.

**MOTION REQUESTED:**

I move to approve Change Order #15 with Nunn Construction, Inc., for a cost of \$64,130.71 for work at the High School #3 Vista Ridge to be applied to the Owner’s Contingency Budget.

**APPROVED BY:** Grant E. Schmidt, Superintendent **DATE:** August 1, 2008



## **BOARD OF EDUCATION AGENDA ITEM**

**BOARD MEETING OF:** August 14, 2008

**PRESENTED BY:** Jim Walsh, Construction Manager

**TITLE OF AGENDA ITEM:** Approval of Amendments -- Owner-Installed Systems  
Contractors for HS #3 Vista Ridge

**ACTION/INFORMATION/DISCUSSION:** Action

### **BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION**

Due to the increased cabling infrastructure from the FCBC Wing and additional computer labs, additional cable management and high density patch panels are required for the data rooms. D49 IT has approved the equipment to be provided by All Systems.

The irrigation system controls need to be relocated to the new irrigation pump house. This involves moving two panels, running conduit, and extending all fiber and control wiring. ICSI will also add controls for an additional exhaust fan in the administration area. A brief summary follows:

CO #3 All Systems	Added Cable Management – MDF and IDF	\$ 7,793.84
CO #4 ICSI	Added Control – Irrigation and EF-41	<u>\$ 4,500.00</u>
	<b>Total:</b>	<b>\$12,293.84</b>

We recommend approval of these Contracts, in accordance with the project construction schedule.

### **ALTERNATIVE COURSES OF ACTION**

The Board of Education could choose not to approve these amendments, in which case construction of the High School #3 Vista Ridge could be delayed.

### **COST OR COST ESTIMATION:**

The combined value of these contracts is \$12,293.84. The detail of the Cost Changes is attached. These expenses will be absorbed in the project Owner's Contingency Budget.

**MOTION REQUESTED:**

To approve Amendments to Owner-Installed Systems Contractors as listed above for HS #3 Vista Ridge totaling \$12,293.84, to be paid from the Owner's Contingency Budget.

**APPROVED BY:** Grant E. Schmidt, Superintendent

**DATE:** August 5, 2008



## **BOARD OF EDUCATION AGENDA ITEM**

**BOARD MEETING OF:** August 14, 2008

**PRESENTED BY:** Board of Directors, Banning Lewis Ranch Academy

**TITLE OF AGENDA ITEM:** Revision of Banning Lewis Ranch Academy Charter Contract

**ACTION/INFORMATION/DISCUSSION:** Action

### **BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION**

Banning Lewis Ranch Academy (“BLRA”) has recently elected four new Board members and is in need of appointing three more people to fill the remaining seats on the Board. In reviewing its appointment policy and Charter School Contract with D-49, BLRA came across a line in its contract that limits its ability to accept applications for the appointed seats on the Board. BLRA would like to request a change to section 8.0 in the Charter School Contract per the attached proposal draft. The request may be approved as stated by BLRA or this Board may approve the negotiation of this request, including any potential outstanding contract issues elsewhere within the charter contract.

### **PROS/CONS AND ALTERNATIVE COURSES OF ACTION**

Pros:

- Opening the BLRA contract for discussions related to revisions may afford the District an opportunity to better align the overall contract with other charter contracts in the District.
- This action will enable BLRA to obtain highly qualified new board members.
- Will have a beneficial impact on BLRA with no cost or detriment to the District.

Cons:

- None noted at this time.

### **COST OR COST ESTIMATION:**

Limited impact, if any.

### **MOTION REQUESTED:**

I move (not) to approve the revision of the Banning Lewis Ranch Charter Contract (as further negotiated.)

**APPROVED BY:** Grant E. Schmidt, Superintendent

**DATE:** August 10, 2008

Informational Items

Discussion Items





**BOARD OF EDUCATION AGENDA ITEM**

**BOARD MEETING OF:** August 14, 2008

**PRESENTED BY:** Grant E. Schmidt, Superintendent & Board of Education

**TITLE OF AGENDA ITEM:** Superintendent's Performance Measures

**ACTION/INFORMATION/DISCUSSION:** Discussion

**BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION**

This is a continuation of the discussion on the Superintendent's performance measures. The purpose of this discussion is to more clearly define how the performance measures will be weighted in the evaluation process to see if the performance measures have been met at the end of the year.

**PROS/CONS AND ALTERNATIVE COURSES OF ACTION**

Pro:

Con:

**COST OR COST ESTIMATION:**

NA

**MOTION REQUESTED:**

NA

**APPROVED BY:** Grant E. Schmidt, Superintendent

**DATE:** August 7, 2008

Superintendent Performance Measures, 2008-2009

<i>Sub-goal statement</i>	<i>Actions and Due Dates</i>
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<b>1. Increase communication and interaction opportunities with the entire school district community. (i.e., broadcast video, community meetings, staff meetings with the Superintendent, print media, Superintendent’s Teacher Advisory Council, Superintendent’s Student Advisory Council)</b>	
<ul style="list-style-type: none"> <li>The Superintendent will implement communication and interaction opportunities with the entire school district community on a monthly basis through different media formats.</li> </ul>	
<p><i>The following media forms will be implemented during the 2008-09 school year:</i></p>	
<ul style="list-style-type: none"> <li>Monthly broadcast of Superintendent &amp; Board update show to be aired on the public channel access.</li> </ul>	<p>Utilize the broadcast studio and students to record this twice-monthly event.</p> <p>The recording will be aired on the public television channel.</p>
<ul style="list-style-type: none"> <li>Monthly broadcast of Superintendent’s update to district staff, to be distributed via email.</li> </ul>	<p>Utilize the broadcast studio and students to record this monthly event.</p> <p>The recording will be sent to all staff via district email.</p>
<ul style="list-style-type: none"> <li>Broadcast shows to include: Adult English language development, welcome to kindergarten, welcome to 7<sup>th</sup> grade, welcome to high school, welcome to Patriot Learning Center.</li> </ul>	<p>Each of these events will be developed and recorded at least one time during the school year.</p> <p>The recordings will be aired on the public television channel.</p>
<ul style="list-style-type: none"> <li>Twice each year the Superintendent will host a community meeting at each of the regular education sites within the district.</li> </ul>	<p>These events will be placed on a master schedule by August 4, 2008.</p> <p>A survey will be provided to each audience member to evaluate the effectiveness.</p>
<ul style="list-style-type: none"> <li>Twice each year the Superintendent will meet with each building’s staff as part of a staff meeting.</li> </ul>	<p>These events will be placed on a master schedule by August 4, 2008.</p> <p>A survey will be provided to each audience member to evaluate the effectiveness.</p>
<ul style="list-style-type: none"> <li>The Falcon Quarterly will be produced once per month.</li> </ul>	<p>The monthly publication will begin at the end of July, 2008.</p> <p>Each issue will be placed on the internet, sent via email, and (by request) mailed.</p>
<ul style="list-style-type: none"> <li>The Superintendent will form a Teacher Advisory Council to meet once per trimester (3 times).</li> </ul>	<p>The council schedule will be developed by August 4, 2008.</p>

	The members will be surveyed after the final meeting to evaluate the effectiveness.
<ul style="list-style-type: none"> <li>The Superintendent will form a Student Advisory Council to meet once per trimester (3 times).</li> </ul>	<p>The council schedule will be developed by August 4, 2008.</p> <p>The members will be surveyed after the final meeting to evaluate the effectiveness.</p>
<b>2. Implement a district branding and marketing plan.</b>	
<ul style="list-style-type: none"> <li>The Superintendent will contract with a marketing consultant to meet with the Executive Cabinet periodically throughout the 2008-09 school year.</li> </ul>	<p>The first meeting with the marketing consultant will be July 15, 2008.</p> <p>Additional meetings will be scheduled after the July 15, 2008 meeting.</p>
<ul style="list-style-type: none"> <li>A marketing and branding plan will be developed and implemented.</li> </ul>	<p>The marketing and branding plan will begin implementation in October, 2008.</p> <p>The plan will be evaluated in May, 2009</p>
<b>3. Prioritize, with the Executive Cabinet, the results from the Phi Delta Kappa district curriculum audit in order to determine a set number of items to positively effect during the 2008-09 school year.</b>	
<ul style="list-style-type: none"> <li>- Based on the results of the Phi Delta Kappa curriculum audit the Executive Cabinet and Superintendent will prioritize the needs in determining a set number of items to positively effect during the 2008-09 school year.</li> </ul>	<p>Within two weeks of receiving the audit results, an Executive Cabinet meeting will be held to prioritize the needs as a first draft. Within two weeks each department will prioritize the results. The next week the Executive Cabinet will finalize the priorities.</p> <p>Each priority item will be addressed by Jun 1, 2009.</p>
<ul style="list-style-type: none"> <li>- The results and the prioritized items will be shared with district leadership and the Board of Education within six weeks of receiving the results from Phi Delta Kappa.</li> </ul>	<p>With the process followed after receiving the results, the Board will be given the information regarding the final prioritized items.</p>
<b>4. Advise/guide the Learning Services division on ways to accelerate the trend of student achievement at all grade levels for all student subgroups as measured by district assessments, CSAP, AP exams, and ACT.</b>	
<ul style="list-style-type: none"> <li>ACT average score for juniors will increase by 0.1 points in Composite, English, Math and Science.</li> </ul>	<p>Instructionally focused principal meetings on a monthly basis, beginning in August 2008</p> <p>Expectations set with principals to have all staff aware of ACT scope and preparing students appropriately.</p>
<ul style="list-style-type: none"> <li>The SAT average score for juniors will increase by 10 points for Composite, and 5 points for each Verbal and Math.</li> </ul>	<p>Instructionally focused principal meetings on a monthly basis, beginning in August 2008</p> <p>Expectations set with principals to have all staff aware of SAT scope and preparing students appropriately.</p>
<ul style="list-style-type: none"> <li>The graduation rates of all subgroups of students will increase by a minimum of 2.5%.</li> </ul>	<p>Monthly meetings with counselors to discuss, share, and train in order to provide necessary supports for students at-risk of not graduating. All students from grades 6-12 will be monitored and addressed in a</p>

	timely manner.
<ul style="list-style-type: none"> <li>The average CSAP scale score for each grade level and each sub-content area will increase by 5%</li> </ul>	<p>Instructionally focused principal meetings on a monthly basis, beginning in August 2008</p> <p>Staff will implement Culturally Responsive Teaching (CRT) techniques on a daily basis by September, 2008.</p> <p>Expectations set with principals to have all staff aware of and regularly utilizing CSAP scoring guides (and other technical information) provided by the Colorado Department of Education.</p> <p>Learning Services instructional support documents will be completed by June, 2009.</p> <p>Current instructional directions set by Learning Services will be implemented and monitored for effectiveness (ie, professional development, data meetings, principal walkthroughs, staff utilization of documents/planners).</p>
<ul style="list-style-type: none"> <li>Establish objective and threshold measures of student teacher ratios designed to optimize student achievement</li> </ul> <p>(When applicable to student achievement include teacher's aids or other instructional assistants in these measures)</p>	To be determined through the Ed Spec process. Completion by May, 2009
<ul style="list-style-type: none"> <li>Integrate the measures as key performance indicators with the new student information system to automate the alerting and reporting of objective and threshold measures (e.g., Red, Amber, Green views of compliance)</li> </ul>	To be determined through the Ed Spec process. Completion by May, 2009
<ul style="list-style-type: none"> <li>Publish key performance indicators of student teacher ratios on the district web site.</li> </ul>	To be determined through the Ed Spec process. Completion by May, 2009
<p><b>5. Working with the District Accountability Committee (DAC) identify a baseline for a parent satisfaction survey, student (grades 6-12) satisfaction survey and a staff satisfaction survey in order to measure annual growth for each group.</b></p>	
<ul style="list-style-type: none"> <li>The Superintendent will work cooperatively with the District Accountability Council in developing a parent satisfaction survey to be administered in March of each school year.</li> </ul>	<p>A parent satisfaction survey will be jointly developed by December, 2008.</p> <p>The survey will be administered and results compiled by May 15, 2009.</p>
<ul style="list-style-type: none"> <li>The Superintendent will work cooperatively with the District Accountability Council in</li> </ul>	A student satisfaction survey will be jointly developed by December, 2008.

developing a student satisfaction survey (grades 6-12) to be administered in March of each school year.	The survey will be administered and results compiled by May 15, 2009.
<ul style="list-style-type: none"> <li>The Superintendent will utilize a staff survey developed, with research/ literature support, to be administered in March of each school year.</li> </ul>	<p>A staff satisfaction survey will be jointly developed by December, 2008.</p> <p>The survey will be administered and results compiled by May 15, 2009.</p>
<b>6. Supervise and assure the completion of a 5-year facilities master plan for current facilities and a 5-year facilities master plan for future facilities.</b>	
1. The Superintendent will supervise and monitor the development of a 5-year facilities master plan for current facilities.	The 5-year facilities master plan for current facilities will be near completion, or completed by June 1, 2009.
2. The Superintendent will supervise and monitor the development of a 5-year facilities master plan for future facilities.	The 5-year facilities master plan for future facilities will be near completion, or completed by June 1, 2009.
3. The progress of the 5-year facilities master plan for future facilities will be shared with the Long Range Planning Committee.	At the final meeting of the Long Range Planning Committee the 5-year facilities master plans will be shared.
4. The progress of the 5-year facilities master plan for current facilities will be shared with the District Accountability Council.	At the final meeting of the District Accountability Council the 5-year facilities master plans will be shared.
1. Establish objective and threshold measures for district facility instructional space utilization designed to optimize utilization of existing facilities and; to be used as a data driven baseline to plan future facility requirements.	<p>The 5-year facilities master plan for future facilities will be near completion, or completed by June 1, 2009.</p> <p>The 5-year facilities master plan for current facilities will be near completion, or completed by June 1, 2009.</p>
2. Integrate the above measures as key performance indicators with the new student information system to automate the alerting and reporting of objective and threshold measures (e.g., Red, Amber, Green views of compliance)	<p>The 5-year facilities master plan for future facilities will be near completion, or completed by June 1, 2009.</p> <p>The 5-year facilities master plan for current facilities will be near completion, or completed by June 1, 2009.</p>
3. Publish above real time key performance indicators on the district web site.	<p>The 5-year facilities master plan for future facilities will be near completion, or completed by June 1, 2009.</p> <p>The 5-year facilities master plan for current facilities will be near completion, or completed by June 1, 2009.</p>
<ul style="list-style-type: none"> <li>Coordinate all progress on facility utilization key performance</li> </ul>	The 5-year facilities master plan for future facilities will be near completion, or completed by June 1, 2009.

<p>indicators with the Long Range Facility Planning Committee.</p>	<p>The 5-year facilities master plan for current facilities will be near completion, or completed by June 1, 2009.</p> <p>The 5-year current and future facilities plans will be shared with the Long Range Planning Committee throughout the year, as the plans develop.</p>
<p><b>7. Develop a Program Based Budget for the 2009-2010 school year.</b></p>	
<ul style="list-style-type: none"> <li>The Superintendent will coordinate a Program Based Budgeting training of all budget managers, including the Board of Education, by September, 2009.</li> </ul>	<p>The training will be scheduled and held by September 30, 2008.</p>
<ul style="list-style-type: none"> <li>The Superintendent and Executive Cabinet will begin implementing the Program Based Budgeting approach as the 2009-10 budget is prepared.</li> </ul>	<p>The program based budgeting process will begin with the Executive Cabinet by November 1, 2008.</p>
<ul style="list-style-type: none"> <li>The 2009-10 district budget in Program Based Budgeting format will be presented to the Board of Education.</li> </ul>	<p>The program based budget for 2009-10 will be presented to the Board by June 25, 2009.</p>
<p><b>8. Establish, publish and maintain a prioritized system for funding of capital expenses</b></p>	
<ul style="list-style-type: none"> <li>Submit a consolidated list of prioritized funded and unfunded capital expenses to the BOE</li> </ul> <p>(List should note which capital expenses potentially qualify for FCBC or other similar external funding sources)</p>	<p>Submission by November 13, 2008</p> <p>Publish the districts prioritized capital spending list on the district web site no later than January 8, 2009, and thereafter maintain list with changes as they are approved.</p> <p>Throughout the 08-09 school year capital expense requests will be within the framework of a capital expenditure prioritization system</p> <p>The Long Range Planning Committee will participate in some or all of the prioritized list development.</p>
<p><b>9. Review and revise district policies, with the potential to add or delete policies.</b></p>	
<ul style="list-style-type: none"> <li>Contract with the Phi Delta Kappa organization to complete a comprehensive curriculum audit of the Falcon School District 49.</li> </ul>	<p>Hold the audit by January, 2008.</p> <p>Each division of the district will review related policies, comparing to suggested policies from the Colorado Association of School Boards recommendations.</p> <p>All policies needing revision or deletion or addition based on the curriculum audit will be acted on by June, 2009.</p>



**BOARD OF EDUCATION AGENDA ITEM**

**BOARD MEETING OF:** August 14, 2008

**PRESENTED BY:** Mark Shook, Director

**TITLE OF AGENDA ITEM:** Creation/Adoption of Board of Education Policy ADB

**ACTION/INFORMATION/DISCUSSION:** Discussion

**BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION**

In recognition of the many time commitments modern life puts on the time of our students and employees, and in recognition of the benefit to our students and employees of family interaction, the Falcon board of education wishes to reserve Sunday and Monday for families by adopting a policy and framework for limiting school-related activities on these days.

**PROS/CONS AND ALTERNATIVE COURSES OF ACTION**

Pros:

- Adoption of Policy ADB will promote the district's commitment to the families of Falcon School District 49.
- Better align District Policy with the needs of families, the requirements of the Colorado High School Athletic Association and the traditions of our culture as embodied in various statutes setting aside days for limited commerce.
- Will provide clear District expectations for future scheduling and calendar development.
- Will advance the interests of teachers and staff by providing defined opportunities to plan and enjoy non-school-related endeavors.

Cons:

- May require additional efforts in future calendar development.

**COST OR COST ESTIMATION:**

Limited impact, if any.

**MOTION REQUESTED:**

None requested.

**APPROVED BY:** Grant E. Schmidt, Superintendent

**DATE:** August 11, 2008

**Time Reserved for Families**

**In recognition of the many time commitments modern life puts on the time of our students and employees, and in recognition of the benefit to our students and employees of family interaction, the Falcon Board of Education does therefore reserve Sunday and Monday for families.**

**No District activities shall be scheduled for Sundays. District activities shall be understood to be activities scheduled by staff or committees of School District #49, and shall not apply to participation in activities of interscholastic bodies whose schedule is beyond District control or influence.**

**Monday evenings shall also be reserved for families, and to the degree possible, the scheduling of school activities and district meetings shall be avoided after 6:00 p.m. on Mondays.**

**This restraint on scheduling is placed on the District, by the District in deference to parents and families.**

**Adopted:** .

**CROSS REFS.: KEG, Parental Concerns/Complaints about  
Interscholastic Athletics  
IC/ICA, School Year/School Calendar  
CHSAA Handbook Section 2310.5**



# Open Forum

# Other Business

11.01

**Executive Session:** Personnel matters – discussion of matters specific to particular employees, not general personnel policies. Does not include discussion of board members or appointment to the Board as authorized by section 24-6-402 (4)(f) of the Colorado Revised Statutes and to receive legal advice from our attorney, as authorized by section 24-6-402 (4)(b) of the Colorado Revised Statutes. –Personnel Issue

# Adjournment



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Mission Statement

Together we are committed to graduating and preparing all children for success in college and careers.

**AGENDA**  
**REGULAR BOARD OF EDUCATION MEETING**  
**August 14, 2008**  
**6:30 P.M.**  
**Central Administration – Board Room**

- 1.00**            **Call to Order and Roll Call**
  
- 2.00**            **Welcome and Pledge of Allegiance**
  - 2.01            Board Member Oath of Office
  
- 3.00**            **Approval of Agenda**
  
- 4.00**            **Consent Agenda**
  - 4.01            Approval of July Monthly Financial Update
  - 4.02            Approval of Matters Relating to Administrative Personnel
  - 4.03            Approval of Matters Relating to Licensed Personnel
  - 4.04            Approval of Matters Relating to Educational Support Personnel
  - 4.05            Approval of Matters Relating to Schedule B Personnel
  - 4.06            Approval of Minutes for Regular Board of Education Meeting July 10, 2008
  - 4.07            Approval of Minutes for Special Board of Education Meeting July 14, 2008
  
- 5.00**            **Board/Superintendent Update**
  
- 6.00**            **Open Forum**
  
- 7:00**            **Action Items**
  - 7.01            Approval of Contract with Pikes Peak Board of Cooperative Educational Services (PPBOCES) for 2008-09
  - 7.02            Approval of Amendment #1 to Kenny Electric for New Falcon High School Athletics Facilities Lighting
  - 7.03            Approval of Amendment #2 to Contract with Golden Triangle Construction of Southern Colorado for New Falcon High School Athletics Facilities Site Buildings
  - 7.04            Approval of Amendment #3 to Contract with Golden Triangle Construction of Southern Colorado for New Falcon High School Athletics Facilities Site Buildings
  - 7.05            Amendment #16 to the Nunn Construction, Inc. construction agreement for Contract Changes at High School #3 – Vista Ridge
  - 7.06            Approval of Amendments -- Owner-Installed Systems Contractors for HS #3 Vista Ridge

7.07 Banning Lewis Ranch Academy Contract Revisions

**8:00 Information Items**

**9.00 Discussion Items**

9.01 Superintendent's Performance measures

9.02 Adoption of Policy ADB - Time Reserved for Families

**10.00 Open Forum**

**11.00 Other Business**

11.01 **Executive Session:** Personnel matters – discussion of matters specific to particular employees, not general personnel policies. Does not include discussion of board members or appointment to the Board as authorized by section 24-6-402 (4)(f) of the Colorado Revised Statutes and to receive legal advice from our attorney, as authorized by section 24-6-402 (4)(b) of the Colorado Revised Statutes. –Personnel Issue

**12.00 Adjournment**

DATE OF POSTING: August 11, 2008

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Loretta Branham, BOE Executive Assistant