



10850 East Woodmen Road • Falcon, CO 80831
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**REGULAR
BOARD OF EDUCATION MEETING
September 11, 2008
6:30 p.m.**

**CENTRAL ADMINISTRATION—
BOARD ROOM**

1.00

Call to Order and Roll Call

2.00

Welcome and Pledge of Allegiance

3.00

Approval of Agenda



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Mission Statement

Together we are committed to graduating and preparing all children for success in college and

AGENDA
REGULAR BOARD OF EDUCATION MEETING
September 11, 2008
6:30 P.M.
Central Administration – Board Room

- 1.00** **Call to Order and Roll Call**

- 2.00** **Welcome and Pledge of Allegiance**
Odyssey Elementary Presentation

- 3.00** **Approval of Agenda**

- 4.00** **Consent Agenda**
 - 4.01 Approval of August Monthly Financial Update
 - 4.02 Approval of Matters Relating to Administrative Personnel
 - 4.03 Approval of Matters Relating to Licensed Personnel
 - 4.04 Approval of Matters Relating to Educational Support Personnel
 - 4.05 Approval of Matters Relating to Schedule B Personnel
 - 4.06 Approval of Minutes for Regular Board of Education Meeting August 14, 2008
 - 4.07 Approval of Minutes for Special Board of Education Meeting August 27, 2008

- 5.00** **Board/Superintendent Update**

- 6.00** **Open Forum**

- 7:00** **Action Items**
 - 7.01 Revision to Policy BE/BEA/BEB – School Board Meetings/Regular Meetings/Special Meetings
 - 7.02 Approval of Board of Education Meeting dates for 2009
 - 7.03 Resolution for Constitution Week
 - 7.04 Resolution for The National Anthem Project: Restoring America’s Voice
 - 7.05 Approval of Long Range Planning Committee Members

- 8:00** **Information Items**
 - 8.01 Preliminary Enrollment Update Presentation
 - 8.02 Monthly Financial Department Update

- 8.03 Monthly Human Resources Department Update
- 8.04 Monthly Operations Department Update
- 8.05 Expulsion/Suspension Information

- 9.00 Discussion Items**
- 9.01 Preamble to Policies of the Falcon Board of Education

- 10.00 Open Forum**

- 11.00 Other Business**
- 11.01 **Executive Session:** Determining positions relative to matters that may be subject to negotiations; develop strategy for negotiations, and instructing negotiators, as authorized by section 24-6-402 (4)(e) of the Colorado Revised Statutes. – Employee Involvement Committee

- 11.02 **Executive Session:** Personnel matters – discussion of matters specific to particular employees, not general personnel policies. Does not include discussion of board members or appointment to the Board as authorized by section 24-6-402 (4)(f) of the Colorado Revised Statutes and to receive legal advice from our attorney, as authorized by section 24-6-402 (4)(b) of the Colorado Revised Statutes. –Personnel Issue

- 11.03 **Executive Session:** Determining positions relative to matters that may be subject to negotiations; develop strategy for negotiations, and instructing negotiators, as authorized by section 24-6-402 (4)(e) of the Colorado Revised Statutes and to receive legal advice from our attorney, as authorized by section 24-6-402 (4)(b) of the Colorado Revised Statutes.- Develop a Service Contract

- 12.00 Adjournment**

DATE OF POSTING: September 8, 2008

Loretta Branham, BOE Administrative Assistant

4.00

Consent Agenda



BOARD OF EDUCATION AGENDA ITEM 4.01

BOARD MEETING OF: September 11, 2008

PRESENTED BY: Joe Subialka, Chief Financial Officer

TITLE OF AGENDA ITEM: August 2008 Monthly Financial Update

ACTION/INFORMATION/DISCUSSION: Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION

Report to the Board of Education the performance of actual revenues and expenditures versus budgeted revenues and expenditures in all funds with comparison to prior year. Reference the attached spreadsheet: the first column is the list of each fund the District has. The 2008-2009 columns start with the approved budget for the whole year compared to revenues and expenditures through August. Percentages over 100% on a revenue line are good in that we received more revenue than we anticipated. If any of the expenditure lines were higher than the percentage of year concluded, that fund would be an area of possible concern depending on why it was high.

The 2008-2009 Year End Fund Balance columns are required by statute. This is showing you the budgeted and anticipated end of year fund balance. The 2007-2008 columns are the prior year's total budget and the actual through August 2007. These amounts are there for comparison to the current year amounts.

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

None

COST OR COST ESTIMATION:

None

MOTION REQUESTED:

I move to approve the August 2008 monthly financial update of all funds as presented.

APPROVED BY: Grant E. Schmidt, Superintendent

DATE: September 2, 2008



BOARD OF EDUCATION AGENDA ITEM 4.02

BOARD MEETING OF: September 11, 2008

PRESENTED BY: Mark McPherson, Executive Director of Human Resources

TITLE OF AGENDA ITEM: Approval of Matters Relating to Administrative Personnel

ACTION/INFORMATION/DISCUSSION: Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION

To gain Board of Education approval for personnel changes.

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

None

COST OR COST ESTIMATION:

None

MOTION REQUESTED:

I move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

APPROVED BY: Mark McPherson, Executive Director of Human Resources **DATE:** September 1, 2008



BOARD OF EDUCATION AGENDA ITEM 4.03

BOARD MEETING OF: September 11, 2008

PRESENTED BY: Mark McPherson, Executive Director of Human Resources

TITLE OF AGENDA ITEM: Approval of Matters Relating to Licensed Personnel

ACTION/INFORMATION/DISCUSSION: Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION

To gain Board of Education approval for personnel changes.

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

None

COST OR COST ESTIMATION:

None

MOTION REQUESTED:

I move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

APPROVED BY: Mark McPherson, Executive Director of Human Resources **DATE:** September 1, 2008



BOARD OF EDUCATION AGENDA ITEM 4.04

BOARD MEETING OF: September 11, 2008

PRESENTED BY: Mark McPherson, Executive Director of Human Resources

TITLE OF AGENDA ITEM: Approval of Matters Relating to Educational Support Personnel

ACTION/INFORMATION/DISCUSSION: Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION

To Gain Board Approval for Personnel Changes

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

By addressing this action item, the Board allows the district to continue its function of hiring, and other personnel actions. By not addressing this action item, it would create problems with contracts and service being rendered.

COST OR COST ESTIMATION:

None

MOTION REQUESTED:

I move to approve the recommendation of the administration for personnel changes for these persons listed on the attached sheet.

APPROVED BY: Mark McPherson, Executive Director of Human Resources **DATE:** September 2, 2008



BOARD OF EDUCATION AGENDA ITEM 4.05

BOARD MEETING OF: September 11, 2008

PRESENTED BY: Mark McPherson, Executive Director of Human Resources

TITLE OF AGENDA ITEM: Approval of Matters Relating to Schedule B Personnel

ACTION/INFORMATION/DISCUSSION: Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION

To gain Board of Education approval for personnel changes.

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

None

COST OR COST ESTIMATION:

None

MOTION REQUESTED:

I move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

APPROVED BY: Mark McPherson, Executive Director of Human Resources **DATE:** September 1, 2008

Items 4.06 and 4.07
Approval of Minutes from
the BOE meetings
August 14, 2008 and
August 27, 2008
These minutes will not be
published until after they
have been approved by the
Board of Education.

5.00
Board –
Superintendent
Update

6.00
Open Forum

7.00
Action Items



BOARD OF EDUCATION AGENDA ITEM 7.01

BOARD MEETING OF: September 11, 2008

PRESENTED BY: Mark Shook, Director

TITLE OF AGENDA ITEM: Revision of Board of Education Policy BE/BEA/BEB School Board Meetings/Regular Meetings/Special Meetings

ACTION/INFORMATION/DISCUSSION: Action Item

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION

Due to technological advances and changes in the modern workplace, it now is feasible and increasingly necessary to adapt the conduct of School Board Meetings to include the use of electronic communications as an acceptable means of conducting public business. It therefore is recommended that the Board adopt a revision to its meetings policies to set forth the manner in which meetings by electronic communications may and may not be permitted.

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

Pros:

- Revision of Policy BE/BEA/BEB will promote the district's commitment to ensuring that all public business is conducted in a manner which affords full access and participation both to Directors and to the public.
- Better align District Policy BE/BEA/BEB with state and federal statutes and to clarify any proscriptions against participation through the use of electronic communications.
- Will provide a clear district definition of electronic communications.
- Will clearly establish rules for conduct of meetings using electronic communications.
- Forward thinking policy revision will permit District to adapt to future technological advances including the possibility of conducting meetings entirely by electronic communications.

Cons:

- None noted at this time.

COST OR COST ESTIMATION:

Limited impact, if any.

MOTION REQUESTED:

I move to approve the revision of Board of Education Policy BE/BEA/BEB, School Board Meetings/Regular Meetings/Special Meetings.

APPROVED BY: Grant E. Schmidt, Superintendent

DATE: September 2, 2008

School Board Meeting

All meetings of three or more members of the Board, at which any public business may be discussed or any formal action taken, shall be open to the public at all times except for periods in which the Board is in executive session. All such meetings will be properly noticed, and minutes will be taken and recorded as required by law.

No business may be conducted unless a quorum is present. A quorum shall consist of a simple majority (more than half) of the members serving on the Board.

Regular meetings

Regular meetings of the Board of Education shall be held at least one time each calendar month on such dates and at such times as the Board may establish in accordance with Colorado law. The schedule of regular meeting dates and times will be adopted for each calendar year prior to the end of the preceding year. All regular meetings will be held in the Board room of the central administration building, 10850 East Woodmen Road.

Special meetings

Special meetings of the Board may be called by the Board president at any time and shall be called by the president upon the written request of a majority of the Board members.

The secretary of the Board shall be responsible for giving written notice of any special meeting to each Board member at least 72 hours in advance of the meeting if mailed and 24 hours in advance if hand-delivered personally to the member. The notice must contain time, place, and purpose of the meeting and names of the members requesting the meeting.

Any member may waive notice of a special meeting at any time before, during, or after such meeting, and attendance at a special meeting shall be deemed to be a waiver.

No business other than that stated in the notice of the meeting shall be transacted unless all members are present and agree to consider and transact other business.

Work sessions and retreats

The Board, as a decision-making body, is confronted with a continuing flow of problems, issues and needs which require action. While the Board is

determined to expedite its business, it is also mindful of the importance of planning, brainstorming and thoughtful discussion without action. Therefore, from time to time the Board may schedule work sessions or retreats, which shall be open to the public. No action shall be taken during such sessions. Public notice of the session, including the topics for discussion and study, shall be provided.

Meetings by electronic means

Meetings may be held by electronic means, including but not limited to audio and/or video teleconference, or interactive computers, as long as a method for public access and participation is available. To chair a meeting, the meeting chairman must be present in person at the properly noted meeting site.

Adopted: April 21, 1977.

Revised: September 1, 1977.

Revised: November 1, 1979.

Revised: May 21, 1998.

Reviewed: September 3, 1998.

Revised: June 5, 2003.

Revised: January 8, 2004.

Revised: November 3, 2005.

Revised:

LEGAL REFS.: C.R.S. 22-32-108 (1) through (5)
C.R.S. 24-06-401 *et seq.* (Colorado Sunshine Act of 1972)

CROSS REF.: BEDA, Notification of Board Meetings

Note: The Board is not required to take minutes if through its notice and agenda it has not retained the option to take formal action. However, minutes must be taken in accordance with state law during all executive sessions unless specifically excepted.

Note: A quorum is defined as a simple majority (more than half) of the members serving on a Board, as follows:

- *for a 5-member board a quorum is 3*
- *for a 6-member board a quorum is 4*
- *for a 7-member board a quorum is 4*



BOARD OF EDUCATION AGENDA ITEM 7.02

BOARD MEETING OF: September 11, 2008

PRESENTED BY: Board of Education

TITLE OF AGENDA ITEM: 2009 Calendar for Board of Education Meetings/Work Sessions

ACTION/INFORMATION/DISCUSSION: Action Item

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION:

Regular Meetings of the Board of Education have been held on the second Thursday of the month and the work sessions have been held on the fourth Wednesday of the month for the past two years. This enables the Board of Education to receive financial information on a monthly basis that is more current which has been an asset.

This last year the Board did not hold Work Sessions during either December or July. This is a natural break for every one in the district as school is not in session at this time. The November Work Session is scheduled for the third Wednesday instead of meeting Thanksgiving week.

The 2009 Regular Board of Education Meetings would be held on:

January 8, February 12, March 12, April 9, May 14, June 11, July 9, August 13, September 10, October 8, November 12, December 10.

The 2009 Board Work Sessions would be held on:

January 28, February 25, March 25, April 22, May 27, June 24, July – no meeting scheduled, August 26, September 23, October 28, November 18, December – no meeting scheduled.

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

Pros – More up to date financial information is available to the Board Members and the public and the public is used to having the meetings on the second Thursday and the fourth Wednesday of the month.

Cons – None at this time.

COST OR COST ESTIMATION: None

MOTION REQUESTED:

I move to approve that the Board of Education Regular Meetings be held on the second Thursday of each month and that the Work Session Meetings be held on the fourth Wednesday of the month except for July and December and that the November Work Session be held on the third Wednesday of the month for the 2009 calendar year.

APPROVED BY: Anna Bartha, President BOE

DATE: September 02, 2008



FALCON SCHOOL DISTRICT 49 BOARD OF EDUCATION Regular Meeting Schedule 2009

January 8	July 9
February 12	August 13
March 12	September 10
April 9	October 8
May 14	November 12
June 11	December 10

****PLEASE NOTE:** The regular Board of Education meeting is scheduled for the second Thursday of the month**

Location of meetings:

Board Room
Central Administration Office
10850 East Woodmen Road

Time of meetings:

6:30 p.m.

For further information, please call Loretta Branham at 719-495-1128 or email lbranham@d49.org.



FALCON SCHOOL DISTRICT 49 BOARD OF EDUCATION Work Session Schedule 2009

January 28	July- no meeting scheduled
February 25	August 26
March 25	September 23
April 22	October 28
May 27	November 18
June 24	December no meeting scheduled

****PLEASE NOTE:** Board of Education Work Session meetings are scheduled for the fourth Wednesday of the month**

Location of meetings:

Board Room
Central Administration Office
10850 East Woodmen Road

Time of meetings:

6:30 p.m.

For further information, please call Loretta Branham at 719-495-1128 or email lbranham@d49.org.



BOARD OF EDUCATION AGENDA ITEM 7.03

BOARD MEETING OF: September 11, 2007

PRESENTED BY: Grant E. Schmidt, Superintendent

TITLE OF AGENDA ITEM: Constitution Week September 14 – 20, 2007

ACTION/INFORMATION/DISCUSSION: Action Item

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION

Constitution week is an opportunity for our schools to focus on this very important part of our countries heritage. We are fortunate to live in a community that believes that the preparation for the next generation of leaders is the responsibility of the entire community and to do their part teachers in the district welcome the opportunity to review with our students the importance of this document to our country.

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

Pros – Recognition of the importance of setting aside a specific period of time to focus as a district on the Constitution of the United States

Cons – none

Alternatives - none

COST OR COST ESTIMATION:

none

MOTION REQUESTED:

I move to approve the Resolution for Constitution Week as follows: (Read into the record the resolution).

APPROVED BY: Grant E. Schmidt, Superintendent **DATE:** September 2, 2008



**NATIONAL CONSTITUTION WEEK
HONORABLE PROCLAMATION
September 14th – 20th, 2008**

WHEREAS, Falcon School District 49 recognizes the importance of the Constitution in the development of our country; and

WHEREAS, it is appropriate for Falcon School District 49 to endorse the observance of National Constitution Week as an opportunity to support better understanding of our nation's history and culture;

WHEREAS, it is appropriate for Falcon School District 49 to recognize National Constitution Week;

**NOW THEREFORE, WE THE FALCON SCHOOL
DISTRICT 49 BOARD OF EDUCATION
PROCLAIM
September 14th – 20th, 2008
NATIONAL CONSTITUTION WEEK**



BOARD OF EDUCATION AGENDA ITEM 7.04

BOARD MEETING OF: September 11, 2007

PRESENTED BY: Falcon School District 49 Board of Education

TITLE OF AGENDA ITEM: National Anthem Project Month

ACTION/INFORMATION/DISCUSSION: Action Item

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION

The Board of Education and Falcon School District 49 is supporting a nationwide effort of renewing national awareness of the patriotic and musical traditions of the United States and supporting the fact that our future is enhanced by the quality of the patriotic knowledge and awareness provided to children of all ages today; and that high quality music education represents a worthy commitment to our children and our nation's future. The Board encourages teachers, students, and all citizens to participate in singing the National Anthem in public and private assemblies throughout this month.

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

Pros – Recognition of the importance of setting aside a specific period of time to focus as a district on the importance of patriotic and musical traditions of the United States.

Cons – none

Alternatives - none

COST OR COST ESTIMATION:

none

MOTION REQUESTED:

I move to approve the Resolution for The National Anthem Project: Restoring America's Voice as follows: (Read into the record the resolution).

APPROVED BY: Anna Bartha, BOE President & Grant E. Schmidt, Supt. **DATE:** September 8, 2008



Resolution by Falcon District 49 School Board

Falcon, Colorado

The National Anthem Project: Restoring America's Voice

RECOGNIZING that The National Association for Music Education (MENC) and other organizations nationwide are renewing national awareness of the patriotic and musical traditions of the United States; and

ACKNOWLEDGING that school music programs play an important role in upholding our nation's heritage; and

SALUTING the contributions made by the study of music to young people's development through heightened skills in listening, reading, self-expression, and creativity; and

AVOWING that music education helps students acquire skills in knowledge and performance of "The Star-Spangled Banner" and other patriotic songs, as well as an understanding of our nation's history and culture; and

COMMENDING the Colorado Music Educators Association for their concern for and efforts to enhance the patriotism and musical knowledge of children in Colorado schools; and

ENDORISING the stated objective of public schools to prepare children for a productive role in our society; and

SUPPORTING the fact that our future is enhanced by the quality of the patriotic knowledge and awareness provided to children of all ages today; and that high quality music education represents a worthy commitment to our children and our nation's future; and

AFFIRMING that the Colorado Music Educators Association is committed to ensuring that every child in every music class knows the words and is able to perform our National Anthem, regardless of his or her socioeconomic or other circumstances:

NOW, THEREFORE, BE IT RESOLVED, that the board of education of Falcon District 49 hereby proclaims the month of September to be National Anthem Project Month, and endorses the observance of National Anthem Project Month as an opportunity to support the patriotic purposes and practices of music education.

FURTHERMORE, the Board encourages teachers, students, and all citizens to participate in singing the National Anthem in public and private assemblies in Colorado throughout this month and encourages teachers, parents, students, and all citizens to participate.



BOARD OF EDUCATION AGENDA ITEM 7.05

BOARD MEETING OF: September 11, 2008
PRESENTED BY: Chairman of the Long-Range Planning Committee
TITLE OF AGENDA ITEM: New Long-Range Planning Committee Members
ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION

When the Long-Range Planning Committee was approved in December 2006 the Board authorized ten (10) voting resident members, two (2) voting members representing District Administration (preferably a secondary school Principal and an elementary school principal and one (1) voting member representing the senior citizens to be appointed to the committee. Over the last several months there have been there have been a couple of resignations and/or vacancies that need to be filled. The committee would ask the Board to approve the individuals being brought to you to become voting members of the Long-Range Planning Committee.

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

Pros – The Board could choose to approve these individuals to the Long-Range Planning Committee thus allowing the committee to use their valuable participation in bringing forth recommendations to the Board.

Cons - The Board could choose not to approve these individuals to the Long-Range Planning Committee in which the current members would be voting on recommendations without the valuable input that these individuals would provide.

COST OR COST ESTIMATION:

At this point, there is no cost.

MOTION REQUESTED:

I move to approve _____ as additional voting members for the Long-Range Planning Committee with a three year commitment starting September 2008 through May 2011.

APPROVED BY: Grant E. Schmidt, Superintendent **DATE:** September 8, 2008



BOARD OF EDUCATION AGENDA ITEM 7.06

BOARD MEETING OF: September 10, 2008

PRESENTED BY: Paul E. McCarty – Chief Operations Officer

TITLE OF AGENDA ITEM: Vacancy Rules & Regulations Amendment #1 to the Long-Range Planning Committee's By-Laws

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION

On February 11, 2008 the Long-Range Planning Committee voted unanimously to add the attached Long-Range Planning Vacancy Rules & Regulations Amendment #1 to the existing Long-Range Planning by-laws which were approved by the Board on December 14, 2006. This modification was to give defined direction to the current by-laws when filling future vacancies. It also clarifies which persons or positions would make up the Vacancy Sub-Committee consisting of three LRPC representatives.

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

Pro: Approving the Vacancy Rules & Regulations Amendment #1 will give clearer guidance to the LRPC process when filling future vacancies.

Con: The Board could choose not to approve the Vacancy Rules & Regulations Amendment #1 at which time the LRPC would continue to use the current by-laws without the clarity needed in filling membership vacancies.

COST OR COST ESTIMATION:

No costs are expected.

MOTION REQUESTED:

I move to approve the Vacancy Rules & Regulations Amendment #1 to the Long-Range Planning Committee's By-Laws.

APPROVED BY: Grant E. Schmidt, Superintendent

DATE: September 10, 2008

FALCON SCHOOL DISTRICT 49

LONG RANGE PLANNING COMMITTEE MEMBERSHIP REGULATIONS

PART I: CHARGE

The Long Range Planning Committee (LRPC) is charged by the Board of Education on December 14, 2006 to evaluate growth trends within the District and to make recommendations to the Board about the utilization of existing facilities, remodeling, construction of new facilities, and assistance in planning for capital reserve projects.

PART II: MEMBERSHIP - VOTING

As authorized by the Board of Education, the Long Range Planning Committee shall consist of ten (10) resident members appointed by the Board to represent the District. Two (2) voting members representing District Administration (preferably a secondary school Principal and an elementary school Principal), one (1) voting member representing senior citizens, and one (1) voting member representing the development community. Voting members representing Falcon School District administration and the member representing the development community are not subject to term limits in Part III, Paragraph A.

MEMBERSHIP - NON-VOTING

In addition to the fourteen (14) voting members there shall be three ex-officio, non-voting members. These members shall consist of one appointed Board of Education member to act as a liaison to the committee, the District's Director of Construction and Planning, and a resident who is a member of either the El Paso County or City of Colorado Springs planning staff or Commission.

PART III: TERM OF SERVICE

A. General

Following the initial appointment, the term of service shall be three (3) years, beginning on July 1 and continuing to June 30 of any given year. A member may serve up to two full terms. Members subject to term limits may serve up to two (2) full terms, or a maximum of eight (8) years.

B. Time of Appointment

- 1) Future members of the LRPC shall be nominated by the LRPC and approved by the Board of Education at a regularly scheduled meeting of the Board in June of each year or at other times as are necessary to complete terms and fill vacancies as needed. ~~The LRPC shall select a membership subcommittee of not more than three (3) committee members and the Director of Construction and Planning to interview potential candidates who shall apply for consideration after appropriate notice of vacancy has been given through the local media and school publications.~~ **When a vacancy occurs on the committee, a vacancy sub-committee consisting of the Chairman, Vice Chairman and the School Board Representative shall review**

all applications for membership. Applicants shall be invited to attend LRPC meetings and after their participation in two consecutive meetings a vote by written ballot may be held by the voting members at a time scheduled by the Chairman or vacancy sub-committee. Discussion by the committee of any applicant may be done in an executive session of the voting members if requested by any member. To be approved for recommendation to the board, an applicant must have 8 votes from current voting members in favor. If there are less than 8 voting members active on the committee then it shall be decided by three-quarters super majority of the remaining members. The terms of office shall be staggered by making the appointments so that approximately one third of the members' terms expire each year.

The Vacancy Committee may invite district patrons to be non-voting associate members of the LRPC prior to, or in anticipation of, a future vacancy. Alternate members serve in that capacity until they are elected by the voting members of the LRPC to fill a vacancy, or until the end of the school year.

C. Reappointments

Members may be reappointed at the discretion of the Board of Education in accordance with the provisions of Paragraph A above.

D. Attendance Obligations

The voting members of the LRPC are expected to attend all regular and special meetings of the Committee. Should a member be absent from three regular meetings in a given calendar year, that member may be removed from the LRPC in accordance with the procedure set forth herein, and a replacement shall be appointed by the Board of Education for the balance of the term.

The Director of Construction and Planning shall contact the member via a telephone call or letter beginning after the second absence and report back to the LRPC. The LRPC shall have the prerogative of making exceptions to the dismissal policy because of special circumstances.

PART IV: OFFICERS

At the last regular meeting in May, the LRPC shall elect from its voting membership a Chairperson and Vice-Chairperson. Other positions may be created by the LRPC as needed. A simple majority vote is required to elect officers. The term of elected officers' terms shall be one (1) year.

PART V: MEETINGS

A. Regular Meetings

Regular meetings of the LRPC shall be held at least once a month at a mutually agreeable time and location to be determined by the membership.

B. Special Meetings

Special Meetings may be called for at the request of the LRPC Chairperson, the Board of Education, or the Director of Construction and Planning.

C. Orientation for New Members

At the beginning of each year of service, the Director of Construction and Planning and the LRPC Chairman (or designee) will provide an orientation for new members. The orientation will provide an overview of the LRPC's purpose, the District's boundaries, individual school attendance areas, description and location of all schools, current and projected enrollment, facility capacities, and other items deemed relevant to completing the committee's charge.

PART VI: VOTING

A. Quorum

A quorum shall be a simple majority of the current voting membership (eight) in order to have an official meeting of the committee.

B. Majority Vote

For a recommendation to the Board of Education, a majority vote of the membership (eight) is required.

C. Tie Vote

In case of a Tie Vote, the motion being voted upon shall be deemed to have failed.

PART VII: DEVELOPMENT COMMUNITY

The Long Range Planning Committee shall nominate a representative of the development community as a voting member. The Board of Education shall approve of the members recommended by the LRPC.

The development community member must be either a homebuilder or developer with an active project within the District's boundaries and preferably be a resident of the District.

PART VIII: AMENDMENTS

These Rules and Regulations shall be approved by the Board of Education. Amendments to the by-laws can occur at any time by a majority vote of the membership and submitted for final approval.

Effective – December 14, 2006
Revised **September 11, 2008**



BOARD OF EDUCATION AGENDA ITEM 7.07

BOARD MEETING OF: September 10, 2008

PRESENTED BY: Paul E. McCarty – Chief Operations Officer

TITLE OF AGENDA ITEM: “Addition of Alternative Members Amendment #2”
to the Long-Range Planning Committee’s By-Laws

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION

On August 20, 2008 the Long-Range Planning Committee voted 7-1 to add the attached “Adding of Alternate Members Amendment #2” to the Long-Range Planning By-Laws which were approved by the Board on December 14, 2006. This amendment was created to add two alternate members as non-voting members until such time as a vacancy occurs. When a vacancy does occur an alternate member will be used to fill the vacancy. This would alleviate time spent in filling the vacated positions and help in assuring full participation along with providing a quorum when voting is necessary.

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

Pro: Approving the requested “Adding of Alternate Members Amendment #2” will help keep the Long-Range Planning Committee at full capacity which will improve participation and help fill any vacancies quickly.

Con: The Board could choose not to approve the “Adding of Alternate Member Amendment #2” by which the Long-Range Planning Committee would continue to fill vacancies as they become available.

COST OR COST ESTIMATION:

No costs are expected.

MOTION REQUESTED:

I move to approve the “Adding of Alternate Members Amendment #2” to the LRPC By-Laws.

APPROVED BY: Grant E. Schmidt, Superintendent

DATE: September 10, 2008

8.00

Informational Items



BOARD OF EDUCATION AGENDA ITEM 8.01

BOARD MEETING OF: September 11, 2008

PRESENTED BY: Mark McPherson, Executive Director of Human Resources

TITLE OF AGENDA ITEM: Preliminary Enrollment Update

ACTION/INFORMATION/DISCUSSION: Information

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION

A presentation will be given to the Board of Education; updating them on enrollment numbers throughout the district.

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

N/A

COST OR COST ESTIMATION:

N/A

MOTION REQUESTED:

N/A

APPROVED BY: Grant E. Schmidt, Superintendent **DATE:** September 8, 2008



MONTHLY DEPARTMENT UPDATE 8.02

Department: Finance

Date: September 5, 2008

Prepared by: Joe Subialka, Chief Financial Officer

Accomplishments:

The Finance Department is responsible for keeping all the district's finances and all funds balanced and fully functional. A couple of the biggest tasks we do on a daily/monthly basis are to pay people (payroll) and pay people/companies/vendors (accounts payable). We also assist everyone in the district to properly and most effectively and efficiently spend their budgets (purchasing).

The Highlights of payroll for August 2008 were that we paid 1,469 people for a total of \$4,581,153 in total wages. This was an increase of 8 1/2% additional employees and an additional 14.5% total wages over August of 2007, when we paid 1,354 people \$4,002,217. Compare that back to 1999 when we paid only 553 employees a total of \$1,315,627. Talk about growth!

Issues we are currently addressing:

Implemented a new office supply vendor district-wide in August and addressing the kinks.

Complying with external auditors(Swanhorst and Company) requests for annual audit for Fiscal Year Ending 6-30-2008.

Important upcoming events: Purchasing Cards-investigate, create, and implement a pilot program.

Issuing Financial Statements for the FYE 6-30-2008.

Other:



MONTHLY DEPARTMENT UPDATE Item 8.03

Department: Human Resources

Date: September 5, 2008

Prepared by: Mark McPherson, Executive Director of Human Resources

Accomplishments:

We hired 15 new teachers to accommodate increased enrollment numbers. All 15 are on board. The .5 is filled w/ overages.

Break out is:

Elementary – 9

Middle School – 2.5

High School – 4

Horizontal steps have been processed. Total number of recipients is 168. Total dollar amount is \$201,698.59

All insurance has been input and cards issued for the September payroll

Issues we are currently addressing:

Important upcoming events:

Other:



MONTHLY DEPARTMENT UPDATE Item 8.05

Department: Operations

Date: September 5, 2008

Prepared by: Paul McCarty, Chief Operations Officer

Accomplishments:

- Completion of Patriot Learning Center
- Opening of Vista Ridge High School
- installation of new free standing freezer in the warehouse to reduce/eliminate food storage in outside storage facilities
- revised weekly project update and planning meetings to have intranet accessibility to all site level personnel
- began facility audit of all schools to collect accurate current information about building usage and planning for the future

Issues we are currently addressing:

- Completing outstanding work orders in facilities department
- Adding additional security cameras at all sites
- Installing artificial turf at Springs Ranch playground
- Continuing with facility audit at all schools in district
- Adding lunch service to PEPSL and a local preschool
- Opening of Falcon HS football stadium
- Completing punch list items at Falcon HS
- Finishing FF&E list for Vista Ridge HS
- Crossing guard requests for Horizon MS area
- Moving all frozen foods into our own storage freezer on site
- Getting bids for PODs for Horizon MS
- Completing GTT rooms at Falcon MS and Horizon MS
- Completion of Black Forest Road alongside Vista Ridge HS

Important upcoming events:

- Homecoming game at Falcon HS – Stadium grand opening Sept 26th

Other:

9.00

Discussion Items



BOARD OF EDUCATION AGENDA ITEM 9.01

BOARD MEETING OF: September 11, 2007

PRESENTED BY: Mark Shook, Board of Education Director

TITLE OF AGENDA ITEM: Preamble to Policies of the Falcon Board of Education

ACTION/INFORMATION/DISCUSSION: Discussion Item

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

COST OR COST ESTIMATION:

none

MOTION REQUESTED:

N/A

APPROVED BY: Anna Bartha, BOE President

DATE: September 8, 2008

The following shall be placed in front of the first numbered policy of the Policies of the Board of Education.

Preamble to Policies of the Falcon Board of Education

The Falcon School District exists to serve the educational needs of the school age children of our community. The District acknowledges the primacy of the family as the fundamental authority in the lives of its children. To this end, the District supports constitutionally protected parental rights and responsibilities.

The Districts greatest asset is supportive families. The needs of the family shall be considered when scheduling for the needs of the public schools. In this spirit we resolve to respect time for families to spend together, and direct that No district activities shall be scheduled on Sunday, and further direct reasonable consideration for parental choice in all decisions.

School District 49 is run by the parents and patrons of the district by electing 5 citizen directors, who hire a full time superintendent to carry out their directives. Each director before taking office, has promised to uphold the Constitution of the United States of America, and the Constitution of the State of Colorado.

We place, in part, the words of our state constitution at the head of our board policies, because from it originates the authority of the citizens who serve as said directors of the Falcon school district.

Constitution of the State of Colorado – Section 15. School Districts - Board of Education.

The general assembly shall, by law, provide for organization of school districts of convenient size, in each of which shall be established a board of education, to consist of three or more directors to be elected by the qualified electors of the district.

“Said directors shall have control of instruction in the public schools of their respective districts.”

Therefore it is resolved as the prime board directive of the Falcon School Board,

No action, resolution or policy of the board shall circumvent, dilute or negate the powers and responsibilities given to the Falcon Board of Education by the Colorado State Constitution.

10.00

Open Forum

11.00

Other Business

- 11.00** **Other Business**
- 11.01** **Executive Session:** Determining positions relative to matters that may be subject to negotiations; develop strategy for negotiations, and instructing negotiators, as authorized by section 24-6-402 (4)(e) of the Colorado Revised Statutes. – Employee Involvement Committee
- 11.02** **Executive Session:** Personnel matters – discussion of matters specific to particular employees, not general personnel policies. Does not include discussion of board members or appointment to the Board as authorized by section 24-6-402 (4)(f) of the Colorado Revised Statutes and to receive legal advice from our attorney, as authorized by section 24-6-402 (4)(b) of the Colorado Revised Statutes. –Personnel Issue
- 11.03** **Executive Session:** Determining positions relative to matters that may be subject to negotiations; develop strategy for negotiations, and instructing negotiators, as authorized by section 24-6-402 (4)(e) of the Colorado Revised Statutes and to receive legal advice from our attorney, as authorized by section 24-6-402 (4)(b) of the Colorado Revised Statutes.- Develop a Service Contract

Adjournment



10850 East Woodmen Road • Falcon, CO 80831
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Mission Statement

Together we are committed to graduating and preparing all children for success in college and careers.

AGENDA
REVISED REGULAR BOARD OF EDUCATION MEETING
September 11, 2008
6:30 P.M.
Central Administration – Board Room

- 1.00 Call to Order and Roll Call**
- 2.00 Welcome and Pledge of Allegiance**
Odyssey Elementary Presentation
- 3.00 Approval of Agenda**
- 4.00 Consent Agenda**
 - 4.01 Approval of August Monthly Financial Update
 - 4.02 Approval of Matters Relating to Administrative Personnel
 - 4.03 Approval of Matters Relating to Licensed Personnel
 - 4.04 Approval of Matters Relating to Educational Support Personnel
 - 4.05 Approval of Matters Relating to Schedule B Personnel
 - 4.06 Approval of Minutes for Regular Board of Education Meeting August 14, 2008
 - 4.07 Approval of Minutes for Special Board of Education Meeting August 27, 2008
- 5.00 Board/Superintendent Update**
- 6.00 Open Forum**
- 7:00 Action Items**
 - 7.01 Revision to Policy BE/BEA/BEB – School Board Meetings/Regular Meetings/Special Meetings
 - 7.02 Approval of Board of Education Meeting dates for 2009
 - 7.03 Resolution for Constitution Week
 - 7.04 Resolution for The National Anthem Project: Restoring America’s Voice
 - 7.05 Approval of Long Range Planning Committee Members
 - 7.06 Vacancy Rules and Regulations Amendment #1 to the Long-Range Planning Committee By-Laws
 - 7.07 Addition of Alternative Members Amendment #2 to the Long-Range Planning Committee By-Laws
- 8:00 Information Items**
 - 8.01 Preliminary Enrollment Update Presentation

- 8.02 Monthly Financial Department Update
- 8.03 Monthly Human Resources Department Update
- 8.04 Monthly Operations Department Update
- 8.05 Expulsion/Suspension Information

- 9.00 Discussion Items**
- 9.01 Preamble to Policies of the Falcon Board of Education

- 10.00 Open Forum**

- 11.00 Other Business**
- 11.01 **Executive Session:** Determining positions relative to matters that may be subject to negotiations; develop strategy for negotiations, and instructing negotiators, as authorized by section 24-6-402 (4)(e) of the Colorado Revised Statutes. – Employee Involvement Committee

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- 11.03 **Executive Session:** Determining positions relative to matters that may be subject to negotiations; develop strategy for negotiations, and instructing negotiators, as authorized by section 24-6-402 (4)(e) of the Colorado Revised Statutes and to receive legal advice from our attorney, as authorized by section 24-6-402 (4)(b) of the Colorado Revised Statutes.- Develop a Service Contract

- 12.00 Adjournment**

DATE OF POSTING: September 10, 2008

Loretta Branham, BOE Administrative Assistant