



10850 East Woodmen Road • Falcon, CO 80831  
Tele: 719-495-3601 • Fax: 719-495-0832 • E-mail: d49@d49.org

Mission Statement

Together we are committed to graduating and preparing all children for success in college and careers.

**AGENDA**  
**SPECIAL BOARD OF EDUCATION MEETING**  
**August 26, 2009**  
**6:00 p.m.**  
**Central Administration – Board Room**

- 1.00 Call to Order and Roll Call**
- 2.00 Welcome and Pledge of Allegiance**
- 3.00 Approval of Agenda**
- 4.00 Consent Agenda**
- 4.01 Approval of Matters Relating to Administrative Personnel
- 4.02 Centralized Textbook Inventory System
- 5.00 Board/Superintendent Update**
- 6.00 Open Forum**
- 7:00 Other Business**
- 7.01 **Executive Session:** Personnel matters – attorney-client privilege discussion of matters specific to a particular former employee. The discussion does not relate to general personnel policies, board members, or appointments to the board. The executive session is authorized by section 24-6-402 (4)(f) of the Colorado Revised Statutes, which permits executive sessions to discuss personnel matters, and section 24-6-402 (4)(b) of the Colorado Revised Statutes, which permits executive sessions to receive legal advice on a specific legal question from an attorney. – Employment dispute, Special Services Department.
- 7.02 **Executive Session:** Personnel matters – discussion of matters specific to particular employees, not general personnel policies. Does not include discussion of board members or appointment to the Board as authorized by section 24-6-402 (4)(f) of the Colorado Revised Statutes and to receive legal advice from our attorney, as authorized by section 24-6-402 (4)(b) of the Colorado Revised Statutes. – Employee matter, issues re three specific employees with previous written notification.

**8.00           Adjournment**

DATE OF POSTING: August 24, 2009

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Loretta Branham, BOE Administrative Assistant



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**SPECIAL  
BOARD OF EDUCATION MEETING  
August 26, 2009  
6:00 p.m.**

**CENTRAL ADMINISTRATION—  
BOARD ROOM**

# Call to Order and Roll Call

1.00

# Welcome and Pledge of Allegiance

2.00

# Approval of Agenda

3.00



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**8.00            Adjournment**

DATE OF POSTING: August 21, 2009

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Loretta Branham, BOE Administrative Assistant

# Consent Agenda

4.00



**BOARD OF EDUCATION AGENDA ITEM 4.01**

**BOARD MEETING OF:** August 26, 2009

**PREPARED BY:** Mark McPherson, Executive Director of Human Resources

**TITLE OF AGENDA ITEM:** Approval of Matters Relating to Administrative Personnel

**ACTION/INFORMATION/DISCUSSION:** Consent - Action

**BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION**

To gain Board of Education approval for personnel changes.

**PROS/CONS AND ALTERNATIVE COURSES OF ACTION**

None

**COST OR COST ESTIMATION:**

None

**MOTION REQUESTED:**

I move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

**APPROVED BY:** Mark McPherson, Executive Director of Human Resources **DATE:** August 26, 2009





## **BOARD OF EDUCATION AGENDA ITEM 4.02**

**BOARD MEETING OF:** August 28, 2009

**PREPARED BY:** Chris Trask, Executive Director of Curriculum, Instruction, and Assessment

**TITLE OF AGENDA ITEM:** Centralized Textbook Inventory System

**ACTION/INFORMATION/DISCUSSION:** Consent - Action

### **BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION:**

With Board of Education approval, a Request for Proposal (RFP) was created for a Centralized Textbook Inventory system. The RFP was distributed to vendors on June 24, 2009, with a deadline for RFP responses of 2:00 p.m. on July 15, 2009. Three companies submitted responses to the RFP; Insignia, Hayes and Follett.

A bid review committee of Mike Riggs from Technology, Peg Wier and Chris Trask from Curriculum, Instruction and Assessment, and Vivian Harvell from Finance opened the bids on July 16, 2009. Upon initial review the bid from Insignia was determined to not meet the requirements of the district and was eliminated from consideration. The bids from Hayes and Follett were determined to meet the requirements of the district and representatives from these companies were invited to make presentations to the committee. Hayes presented their product on July 29, with Follett presenting on July 30. Upon review of the products, it was determined that the Destiny Resource Management Solution from Follett will best meet the needs of the district.

### **PROS/CONS AND ALTERNATIVE COURSES OF ACTION**

Pros – The Destiny Resource Management System is a component of the library circulation system that we are already using. It will seamlessly fit in with programs currently in use within our district.

-The Centralized Textbook Inventory system will allow us to easily track current numbers of textbooks in our district and their utilization levels, to project surpluses and shortages of textbooks, and to manage loss more effectively.

Cons – None noted at this time.

### **COST OR COST ESTIMATION:**

Initial Cost of \$48,749.99, annual cost of \$9,333.00 thereafter

**MOTION REQUESTED:**

Move to approve the purchase of the Destiny Resource Management System from Follett Software Company at a cost of \$48,749.99.

**APPROVED BY:** Becky Carter, Interim Chief Academic Officer    **DATE:** August 17, 2009

Board –  
Superintendent  
Update  
5.00

Open Forum  
6.00

# Other Business

## 7.00

- 7.03 **Executive Session:** Personnel matters – attorney-client privilege discussion of matters specific to a particular former employee. The discussion does not relate to general personnel policies, board members, or appointments to the board. The executive session is authorized by section 24-6-402 (4)(f) of the Colorado Revised Statutes, which permits executive sessions to discuss personnel matters, and section 24-6-402 (4)(b) of the Colorado Revised Statutes, which permits executive sessions to receive legal advice on a specific legal question from an attorney. – Employment dispute, Special Services Department.
- 7.04 **Executive Session:** Personnel matters – discussion of matters specific to particular employees, not general personnel policies. Does not include discussion of board members or appointment to the Board as authorized by section 24-6-402 (4)(f) of the Colorado Revised Statutes and to receive legal advice from our attorney, as authorized by section 24-6-402 (4)(b) of the Colorado Revised Statutes. – Employee matter, issues re three specific employees with previous written notification.

# Adjournment

## 8.00