



10850 East Woodmen Road • Falcon, CO 80831
Tele: 719-495-3601 • Fax: 719-495-0832 • E-mail: d49@d49.org

Mission Statement

Together we are committed to graduating and preparing all children for success in college and careers.

REVISED AGENDA
REGULAR BOARD OF EDUCATION MEETING
September 10, 2009
6:30 P.M.
Central Administration – Board Room

- 1.00 Call to Order and Roll Call**
- 2.00 Welcome and Pledge of Allegiance**
- 3.00 Approval of Agenda**
- 4.00 Consent Agenda**
 - 4.01 Approval of August Monthly Financial Update
 - 4.02 Approval of Matters Relating to Administrative Personnel
 - 4.03 Approval of Matters Relating to Licensed Personnel
 - 4.04 Approval of Matters Relating to Educational Support Personnel
 - 4.05 Approval of Matters Relating to Schedule B Personnel
 - 4.06 Approval of Minutes from Regular Board of Education Meeting August 13, 2009
 - 4.07 Approval of Minutes from Special Board of Education Meeting August 26, 2009
 - 4.08 Approval of Minutes from Board of Education Work Session August 26, 2009
 - 4.09 Approval of Graduation Date for the Class of 2010
 - 4.10 Approval of Pikes Peak Alliance Membership
 - 4.11 Approval of Revisions to Policy BGB/BGF – Policy Adoption/Suspensions/Repeal and Policy BG – School board Policy Process, and Review of Policy Regulation BG-R – Policy Adoption
 - 4.12 Approval of Revision to Board of Education Policy KFA – Public Conduct on School Property
 - 4.13 Approval of Pedestrian Crossing at Charlotte Parkway and Jackpot
 - 4.14 Approval of Revision to Board of Education Policy DAC – Continuing Financial Stability
- 5.00 Board/Superintendent Update**
- 6.00 Open Forum**
- 7:00 Action Items**
 - 7.01 Approval of Board of Education Meeting Dates for 2010
 - 7.02 Approval of Resolution for Constitution Week September 13 - 19
 - 7.03 Approval of DAAC Membership
 - 7.04 Approval of Contract Addendum #2 – Wells & West General Contractors

- 7.05 Approval of Contract Addendum #3 – Wells & West General Contractors
- 7.06 Approval of Contract Addendum #4 – Wells & West General Contractors
- 7.07 Approval of Contract Addendum #5 – Wells & West General Contractors
- 7.08 Approval of Contract Addendum #6 – Wells & West General Contractors

- 8:00 Information Items**
- 8.01 Preliminary Enrollment Update Presentation
- 8.02 Suspensions and Expulsions

- 9.00 Discussion Items**
- 9.01 Revision to Board of Education Policy GCA – Professional Staff Positions
- 9.02 Revision to Board of Education Policy BE – School Board Meetings
- 9.03 Revision to Board of Education Policy DD – Funding Proposals, Grants and Special Projects

- 10.00 Open Forum**

- 11.00 Other Business**

- 12.00 Adjournment**

DATE OF POSTING: September 9, 2009

Loretta Branham, BOE Administrative Assistant



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**CENTRAL ADMINISTRATION—BOARD
ROOM**

Call to Order and
Roll Call

Welcome and
Pledge of Allegiance

Approval of Agenda



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DATE OF POSTING: September 9, 2009

Loretta Branham, BOE Administrative Assistant

Consent Agenda



BOARD OF EDUCATION AGENDA ITEM 4.01

BOARD MEETING OF: September 10, 2009

PREPARED BY: Joleen Schaake, Chief Financial Officer

TITLE OF AGENDA ITEM: August 2009 Monthly Financial Update

ACTION/INFORMATION/DISCUSSION: Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION

Report to the Board of Education the performance of actual revenues and expenditures versus budgeted revenues and expenditures in all funds with comparison to prior year. Reference the attached spreadsheet: the first column is the list of each fund the District has. The 2009-2010 columns start with the approved budget for the whole year compared to revenues and expenditures through August. Percentages over 100% on a revenue line are good in that we received more revenue than was anticipated. If any of the expenditure lines were higher than the percentage of year concluded, that fund could be an area of possible concern depending upon why it was high.

The 2009-2010 year-end fund balance columns are required by statute. This is showing you the budgeted and anticipated end-of-year fund balance. The 2008-2009 columns are the prior year's total budget and the actual through August 2009. These amounts are provided for comparison to the current year amounts.

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

None

COST OR COST ESTIMATION:

None

MOTION REQUESTED:

I move to approve the August 2009 monthly financial update of all funds as presented.

APPROVED BY: Brad J. Schoeppey Ed. D., Superintendent **DATE:** August 27, 2009



BOARD OF EDUCATION AGENDA ITEM 4.02

BOARD MEETING OF: September 10, 2009

PREPARED BY: Mark McPherson, Executive Director of Human Resources

TITLE OF AGENDA ITEM: Approval of Matters Relating to Administrative Personnel

ACTION/INFORMATION/DISCUSSION: Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION

To gain Board of Education approval for personnel changes.

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

None

COST OR COST ESTIMATION:

None

MOTION REQUESTED:

I move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

APPROVED BY: Mary Guinn Ed. D., Deputy Superintendent **DATE:** August 28, 2009



BOARD OF EDUCATION AGENDA ITEM 4.03

BOARD MEETING OF: September 10, 2009

PREPARED BY: Mark McPherson, Executive Director of Human Resources

TITLE OF AGENDA ITEM: Approval of Matters Relating to Licensed Personnel

ACTION/INFORMATION/DISCUSSION: Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION

To gain Board of Education approval for personnel changes.

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

None

COST OR COST ESTIMATION:

None

MOTION REQUESTED:

I move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

APPROVED BY: Mary Guinn, Ed. D., Deputy Superintendent **DATE:** August 28, 2009



BOARD OF EDUCATION AGENDA ITEM 4.04

BOARD MEETING OF: September 10, 2009

PREPARED BY: Mark McPherson, Executive Director of Human Resources

TITLE OF AGENDA ITEM: Approval of Matters Relating to Educational Support Personnel

ACTION/INFORMATION/DISCUSSION: Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION

To Gain Board Approval for Personnel Changes

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

By addressing this action item, the Board allows the district to continue its function of hiring, and other personnel actions. By not addressing this action item, it would create problems with contracts and service being rendered.

COST OR COST ESTIMATION:

None

MOTION REQUESTED:

Move to approve the recommendation of the administration for personnel changes for these persons listed on the attached sheet.

APPROVED BY: Mary Guinn Ed. D., Deputy Superintendent **DATE:** August 28, 2009



BOARD OF EDUCATION AGENDA ITEM 4.05

BOARD MEETING OF: September 10, 2009

PREPARED BY: Wendy Shiverdecker, Human Resource Manager Educational Support Personnel

TITLE OF AGENDA ITEM: Approval of Matters Relating to Schedule B Personnel

ACTION/INFORMATION/DISCUSSION: Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION:

To gain Board of Education approval for personnel changes.

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

None

COST OR COST ESTIMATION:

None

MOTION REQUESTED:

I move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

APPROVED BY: Mary Guinn, Ed.D., Deputy Superintendent

DATE: September 1, 2009

Agenda Items
4.06,
Minutes of Regular BOE
meeting August 13, 2009

4.07
Minutes of Special BOE
meeting August 26, 2009

& 4.08
Minutes of BOE Work Session
August 26, 2009

Will be posted on the District
web site after they are approved.



BOARD OF EDUCATION AGENDA ITEM 4.09

BOARD MEETING OF: September 10, 2009

PREPARED BY: Philip Compton, Executive Director of Secondary Education

TITLE OF AGENDA ITEM: Class of 2010 Graduation Date

ACTION/INFORMATION/DISCUSSION: Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION:

The proposed graduation date for the Class of 2010 is Saturday, May 29, 2010. The end of fourth quarter and the last day of school for all students is Thursday, May 27, 2010. Graduation would be held at the World Arena. This date is currently being held by the Arena for Falcon School District 49 but a contract has not been signed. Falcon High School would graduate at 10:00 am with Sand Creek High School graduating at 2:00 pm.

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

Pro: Graduation would be during Memorial weekend which is a long weekend, making it easier for friends and family to attend graduation.

This date gives eight snow days to make sure our seniors have enough hours for graduation.

Saturday, May 22, 2010 is the State Final date for several of the spring sports. Athletes would have to choose between graduation and the State Championship competition.

Alternative Course of Action: An earlier date may not give seniors enough hours for graduation with snow days.

COST OR COST ESTIMATION: The choice of dates will not affect the rental cost of the World Arena.

MOTION REQUESTED:

I move to approve Saturday, May 29, 2010 as the date for graduation of the class of 2010.

APPROVED BY: Brad J. Schoeppey, Ed. D., Superintendent **DATE:** August 24, 2009



BOARD OF EDUCATION AGENDA ITEM 4.10

BOARD MEETING OF: September 10, 2009

PREPARED BY: Joleen Schaake, Chief Financial Officer

TITLE OF AGENDA ITEM: Pikes Peak Area Alliance Membership

ACTION/INFORMATION/DISCUSSION: Consent Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION:

Falcon School District has been a part of the Pikes Peak Area Alliance for several years along with Academy 20, Canon City RE-1, Cheyenne Mountain, Fountain-Fort Carson, Harrison, Lewis Palmer, Manitou, Widefield, and Woodland Park.

Colorado Springs area districts have agreed to cooperate to develop an Alliance of member districts whose mission is to focus on legislative initiatives including without limitation to school finance, curriculum and instruction, testing and assessments, governance and other issues related to enhancing the education of all students in the Pikes Peak area and the development of new ideas and new legislation for the improvement of public schools.

Many aspects of the current Alliance activities are somewhat cumbersome to administer, including payment of expenses and contracting for services related to Alliance activities. The Districts desire to enter into this Agreement for the purpose of facilitating the efficient pursuit of their Alliance activities. Use complete sentences

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

Falcon School District is able to share the expense of having a lobbyist at the Capital representing Pikes Peak area school districts.

There will be a number of bills affecting various components of K-12 education including the CAP4K initiative, the state budget and the impact on K-12 funding and PERA.

COST OR COST ESTIMATION:

The cost is \$12,535.00

MOTION REQUESTED:

I move to approve Falcon School districts membership with the Pikes Peak Area Alliance at a cost of \$12,535.00

APPROVED BY: Brad J. Schoeppey, Ed. D., Superintendent **DATE:** September 2, 2009



BOARD OF EDUCATION AGENDA ITEM 4.11

BOARD MEETING OF: September 10, 2009

PREPARED BY: Loretta Branham, Board of Education Executive Assistant

TITLE OF AGENDA ITEM: Revision to Policy BGB/BGF – Policy Adoption/Suspension/Repeal and Policy BG – School Board Policy Process, and Review of Policy Regulation BG-R-Policy Adoption

ACTION/INFORMATION/DISCUSSION: Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION:

At this time Policy GBG/BGF – Policy Adoption/Suspension/Repeal and Policy BG – School Board Policy Process do not have the same wording in regards to the process for adopting, revising and deleting policies.

It is important that policies be consistent in directions given when addressing processes that are to be used on items that need to come to a vote by the Board. Revising these two policies will accomplish that goal.

ALTERNATIVE COURSES OF ACTION:

COST OR COST ESTIMATION: Variable

MOTION REQUESTED:

I move to approve Board of Education Policy GBG/BGF – Policy Adoption/Suspension/Repeal and Policy BG-School Board Policy Process as revised.

APPROVED BY: Brad J. Schoeppey, Ed. D., Superintendent

DATE: August 20, 2009

Policy Adoption/Suspension/Repeal

Policy adoption

Adoption of new policies or the revision or repeal of existing policies is solely the responsibility of the Board of Education.

The Board shall adhere to the following procedure in considering and adopting policy proposals to insure that they are well examined before final adoption:

1. First meeting -- the proposal shall be presented as an information item. **the proposal shall be presented as a discussion item and first reading.**
2. Second meeting -- the proposal shall be presented for a first reading, discussion and first vote. **The proposal shall be presented for a second reading, discussion and vote.**

During discussion of a policy proposal, the views of the public and staff shall be considered. Amendments may be proposed by Board members. An amendment shall not require that the policy go through an additional reading except as the Board determines that the amendment needs further study and that an additional reading would be desirable.

Under unusual circumstances, the Board may temporarily approve a policy to meet emergency conditions. However, the above procedure is required before the policy shall be considered permanent.

In addition, the Board shall establish procedures to facilitate attainment of school-level goals.

Suspension/repeal of policy

In the event of special circumstances, the operation of any section or sections of Board policies, including its own operating procedures, may be temporarily suspended by a majority vote of Board members present at any regular or special meeting. This, however, does not apply to any section of Board policies that may be established by law or by contract.

Policy repeal shall be accomplished in the same manner as policy adoption.

Current practice codified: 1980.

Adopted: date of manual adoption.

Revised: September 3, 1998.

Revised:

School Board Policy Process

It is the intent of the Board to develop policies and put them in writing so that they may serve as guidelines for its own operations and for the successful and efficient functioning of the public schools.

The Board endorses for use in this district the policy development and codification system of the National Education Policy Network/National School Boards Association (NEPN/NSBA), as recommended by the Colorado Association of School Boards.

This system, while it may be modified to meet needs, is to serve as a general guideline for such tasks as policy research, drafting of preliminary policy proposals, reviewing policy drafts with concerned groups, presenting new and revised policies to the Board for consideration and action, policy dissemination, policy evaluation and the continuous maintenance of the Board policy manual.

The Board considers policy development one of its chief responsibilities. Proposals regarding policies may originate with a member of the Board, the superintendent, staff members, parents, students, consultants, civic groups or other resident of the district. A careful and orderly process shall be used in examining such proposals prior to action upon them by the Board. The Board shall take action after hearing the recommendations of the superintendent and the viewpoints of persons and groups affected by the policy.

The policies of the Board are framed and meant to be interpreted in terms of state laws and regulations and other regulatory agencies within state and federal levels of government.

Policy adoption

Adoption of new policies or the revision or repeal of existing policies is solely the responsibility of the Board of Education.

The Board shall adhere to the following procedure in considering and adopting policy proposals to ensure that they are well examined before final adoption.

1. First meeting—the proposal shall be presented as a discussion item and first reading.
2. Second meeting—the proposal shall be presented for a second reading, discussion, and vote.

During discussion of a policy proposal, the views of the public and staff shall be considered. Amendments may be proposed by Board members. An amendment shall not require that the policy go through an additional reading except as the Board determines that the amendment needs further study and that an additional reading would be desirable.

Under unusual circumstances, the Board may temporarily approve a policy to meet emergency conditions. However, the above procedure is required before the policy shall be considered permanent.

In addition, the Board shall establish procedures to waive policies to facilitate attainment of school-level goals.

Policy revision and review

In an effort to keep its written policies up-to-date, the Board shall review its policies on a continuing basis.

The superintendent is given the continuing commission of calling to the Board's attention all policies that are out of date or for other reasons appear to need revision. Policy revision shall be accomplished in the same manner as policy adoption.

The Board directs the superintendent to recall all policy and regulation manuals periodically for administrative updating and Board review.

Board review of regulations

The Board reserves the right to review regulations issued by the administration at its discretion, but it shall revise or veto such regulations only when, in the Board's judgment, they are inconsistent with policies and regulations adopted by the Board. The Board shall be provided with copies of all districtwide regulations issued by the administration.

Regulations shall be officially approved by the Board when this is required by state or federal law or when strong community, staff or student attitudes make it advisable for the regulations to have Board approval.

Before issuance, regulations shall be properly titled and coded as appropriate to the policy codification system selected by the Board.

Policy communication/feedback

The superintendent is directed to establish and maintain an orderly plan for preserving and making accessible the policies adopted by the Board and the regulations needed to put them into effect.

Accessibility is to extend to at least all employees of the school system, to members of the Board and, insofar as conveniently possible, to all persons in the district. The Board shall evaluate how the policies have been executed by staff and shall weigh the results. It shall rely on the staff, students, and community for providing evidence of the effect of the policies which it has adopted.

All policy manuals distributed to anyone shall remain the property of the district and shall be considered as "on loan" to anyone or any organization in whose possession they might be at any time. They are subject to recall at any time for updating.

The Board's policy manual is a public record and shall be open for inspection at the administrative offices of the district. on line at www.d49.org under Board or Education Board Policies

Suspension/repeal of policy

In the event of special circumstances, the operation of any section or sections of Board policies, including those governing its own operating procedures, may be temporarily suspended by a majority vote of Board members present at any regular or special meeting. This, however, does not apply to any section of Board policies that may be established by law or by contract.

Policy repeal shall be accomplished in the same manner as policy adoption.

Current practice codified: 1980.

Adopted: date of manual adoption.

Revised: September 3, 1998.

Revised: August 10, 2000.

Revised:

LEGAL REFS.: C.R.S. 22-32-109 (1)(a-c),(w),(y)(l) (*specific duties of board*)
C.R.S. 22-32-109.1 (*specific duties of boards in relation to safe schools plan*)
C.R.S. 22-33-104 (4) (*compulsory school attendance*)

These sections of the law require the adoption of written by-laws; of policies and regulations for the administration of the district, and for the study, discipline, conduct, attendance, safety, and welfare of students.

Policy Adoption (Waiver Requests)

School-level accountability committees may request a waiver of Board policy to facilitate attainment of a school-level goal by submitting a written application to the Board of Education. The request for waiver or renewal of an existing waiver must be supported by a majority of committee members and the building principal.

Waivers will be good for two years and may be renewed without limit for additional two-year periods after review by the Board.

The waiver or waiver renewal request must include:

1. Coding and title of the policy to be waived.
2. Specific documentation demonstrating how the policy prohibits the school from achieving a school goal.
3. Expected outcome of the waiver or waiver renewal.
4. Duration requested for the waiver or waiver renewal.
5. Explanation of how the waiver or waiver renewal would assist the school in reaching its goal.
6. Financial impact of the waiver.

The written request for a waiver or waiver renewal must be received by the Board at least 30 days prior to proposed implementation.

The waiver or waiver renewal will be granted if the Board determines that the school has clearly demonstrated that the waiver or waiver renewal will result in the school's accomplishing its goal.

The Board will provide a written response to the waiver or waiver renewal request within 5 days of receipt of the request.

Adopted: September 3, 1998.

Reviewed:



BOARD OF EDUCATION AGENDA ITEM 4.12

BOARD MEETING OF: September 10, 2009

PREPARED BY: Kent Clawson, Board of Education Director

TITLE OF AGENDA ITEM: Revision to Board of Education Policy KFA – Public Conduct on School Property

ACTION/INFORMATION/DISCUSSION: Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION:

In efforts to remove ambiguity that would cause otherwise legal actions to be inappropriate it is recommended that the added verbiage be included in to policy KFA. This change does not allow the permittee to carry a weapon onto school grounds, but it does allow for the proper and legal storage of a handgun in a locked compartment outside of District facilities. Two points need to be made very clear. First is that this would only apply to those members of society that are currently licensed to carry concealed weapons in accordance with State of Colorado law. The second point is that the policy will still prohibit the unauthorized possession of a weapon within school and District buildings.

Ultimately this change truly affects only those law abiding citizens who are currently authorized by the State of Colorado to carry a concealed weapon. Those who have not completed the requisite training shall not be protected by this policy change and will remain fully accountable to the District and local governing authorities.

ALTERNATIVE COURSES OF ACTION:

Continue status quo which would put citizens whose actions are otherwise legal in a state of nonconformance.

COST OR COST ESTIMATION: Variable

MOTION REQUESTED:

I move to approve Board of Education Policy KFA – Public Conduct on School Property as revised.

APPROVED BY: Brad J. Schoeppey, Ed. D., Superintendent

DATE: August 27, 2009

Public Conduct on School Property

Persons upon or using school district property for any purpose shall not engage in:

1. Any conduct intended to obstruct, disrupt, or interfere with teaching, research, service, administrative, or disciplinary functions, or any activity sponsored or approved by the Board.
2. Physical abuse or threat of harm to any person or school district owned or controlled property at school district sponsored or supervised functions.
3. Threat of damage or damage to property of the school district regardless of the location, or property of a member of the community or a visitor to the school when such property is located on school district controlled premises.
4. Forceful or unauthorized entry to or occupation of school facilities, including both buildings and grounds.
5. Unlawful use, possession, distribution, or sale of drugs and other controlled substances, alcohol, and other illegal contraband on school district property, at school sponsored functions, on any school bus transporting students, or within 1,000 feet of the perimeter of the school grounds. Persons known to be under the influence of liquor shall not be permitted to enter the school building or grounds.
6. Unlawful possession of a deadly weapon, as defined in state law, on school property or in school buildings unless the person falls within one of the exceptions in state law for possession of a deadly weapon including that the person:
 - a. Has legal authority to carry or possess a deadly weapon.
 - b. Is presenting an authorized public demonstration for the school or an organized class.
 - c. Is carrying out duties for the school district, which require the use of a deadly weapon.
 - d. Is participating in an authorized extracurricular activity or team involving the use of firearms.
 - e. Is a peace officer on duty.
7. Profanity or verbally abusive language.
8. Any conduct constituting a breach of any federal, state, or city law or duly adopted policy and/or regulation of the Board.

Any member of the general public considered by the superintendent or designee to be in violation of this policy shall be instructed to leave the property of the school district.

Adopted: August 16, 1984.

Revised to conform with practice: date of manual revision.

Revised: August 4, 1994.

Revised: September 7, 2000.

Revised:

LEGAL REFS.: C.R.S. 18-1-901 (3)(e)
C.R.S. 18-9-106
C.R.S. 18-9-108 through 110
C.R.S. 18-9-117
C.R.S. 18-12-105.5
C.R.S. 18-12-214.3
C.R.S. 18-18-105
C.R.S. 18-18-407 (2)

CROSS REFS.: ADC, Tobacco-Free Schools
GBEB, Staff Conduct
GBEC, Drug-Free Workplace (Alcohol Use/Drug Abuse by Staff Members)
JICH, Drug and Alcohol Use by Students
JICI, Weapons in School
KI, Visitors to Schools



BOARD OF EDUCATION AGENDA ITEM 4.13

BOARD MEETING OF: September 10, 2009

PREPARED BY: Cindy Hardin, Director of Transportation

TITLE OF AGENDA ITEM: Pedestrian Crossing at Charlotte Parkway and Jackpot

ACTION/INFORMATION/DISCUSSION: Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION:

Long Range Planning Committee recommended that Transportation look into the possibility of paying for a pedestrian crossing signal at the intersection of Charlotte Parkway and Jackpot. If a safe walk to Odyssey Elementary is established, two buses can be eliminated at a savings to the school district of \$40,000 per year. (There were three buses there in 2008/2009.) The City Traffic Engineers report that 16 students are currently crossing at this intersection.

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

Pros –The district will save \$40,000 starting 2010/2011 by eliminating two bus runs to Odyssey Elementary. A safe crossing will be established for all students.

Cons – Parents will be disappointed to lose transportation and more students will be walking and Odyssey Elementary will see an increase in their school traffic.

Alternatives – Continue to bus the students.

COST OR COST ESTIMATION:

The Powered Signal Flasher will cost \$12,611.17

MOTION REQUESTED:

I move to approve the payment of \$12,611.17 to the city for the installation of a Powered Signal Flasher at the intersection of Charlotte Parkway and Jackpot.

APPROVED BY: Brad Schoeppey, ED. D., Superintendent

DATE: August 27, 2009



BOARD OF EDUCATION WORK SESSION DISCUSSION ITEM 4.14

BOARD MEETING OF: September 10, 2009

PREPARED BY: Kent Clawson, Board of Education

TITLE OF AGENDA ITEM: Revision to Board of Education Policy DAC – Continuing Financial Stability

ACTION/INFORMATION/DISCUSSION: Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION:

Optimally the District budget will have a remaining balance in various funds at the end of the fiscal year. To allow these funds to accumulate comes at a cost to the opportunities available to the District students. Parallel to the accumulation of these resources is the need for 21st century technology within our schools and increased maintenance of the facilities that house the students and support services.

It is proposed that once the overages from the previous fiscal year are identified, that those funds be apportioned to meet these various needs with a portion of these expenditures determined at the building level towards facility and/ or technology projects of their choosing. This allows buildings to address needs that are in line with their building mission, vision, and values.

By not accumulating these funds and instead directing these excess funds towards programmatic needs students are allowed to quickly reap the benefits of money that has been allocated to improve academic opportunity.

ALTERNATIVE COURSES OF ACTION:

Continue status quo and allow funds to build and potentially be appropriated towards expenditures that are not in the best interest of kids or taxpayers.

COST OR COST ESTIMATION: Variable

MOTION REQUESTED:

I move to approve Board of Education Policy DAC – Continuing Financial Stability as revised.

APPROVED BY: Brad J. Schoeppey Ed. D., Superintendent

DATE: September 9, 2009

Continuing Financial Stability

The Board of Education believes it has the duty to adequately fund current operations without jeopardizing the long-term financial condition of the school district. The best measure of continuing financial stability is the dollar amount of the fund balance as presented in the audited financial statements. An analysis of fund balance is enhanced by its relationship to total revenues.

The Board, therefore, directs the superintendent or designee to annually report the status of the General Fund's fund balance. The report will present the ratio of the prior year's fund balance to net revenue as presented in the audited financial statements. The ratio will also be given for each of the two years preceding the prior year, as well as the projected ratio at the end of the current year. The information, thus presented, will allow any significant trends to be identified. The following format will be utilized:

General Fund fund balance	2nd preceding year	1st preceding year	prior year	current year
÷				
Net General Fund revenue	2nd preceding year	1st preceding year	prior year	current year
=				
Resulting Ratio	2nd preceding year	1st preceding year	prior year	current year

In order to maintain financial stability, the Board believes the ratio should be at or above 10%, including the Tabor reserve. Such a "cushion" will allow the district time to react to decreased enrollment, decreased state funding, or a general downturn in the economy. If the ratio dips below 10%, the superintendent's annual report will state the reasons why and identify specific recommendations to insure that it returns to 10% by the end of the current year.

General fund balance amounts above 11% at the close of the prior audited fiscal year are to be moved to the capital reserve fund to be spent according to State Laws and board policies FBC-R governing capital spending. Of the amount moved into the fund, each school will be allocated \$1,500 plus \$2.50 per FTE to be expended on capital projects indentified by building administration. Priority shall be given to building fund allocations, in the event that there are not enough funds to cover the building fund allocations, the funds should be allocated proportionally based on student count at the individual school sites. The recommended capital spending plan for this additional revenue will be brought to the Board of Education with the amended budget in January of each year. In the event the Colorado Department of Education is predicting decreased state funding or other district priorities are identified in a fiscal year, the Superintendent will seek Board of Education approval

to re-appropriate the excess funds based on priorities in order to ensure financial stability for the District.

All projects will be indentified and approved by the Board of Education prior to entering into repairs, improvements, and/or other contractual obligations.

With Board approval, amounts may be rolled over from one fiscal year to the next.

Adopted: November 4, 1999.

Revised:

Board – Superintendent Update

Open Forum

Action Items



BOARD OF EDUCATION AGENDA ITEM 7.01

BOARD MEETING OF: September 10, 2009

PREPARED BY: Loretta Branham, Board of Education Executive Assistant

TITLE OF AGENDA ITEM: 2010 Calendar for Board of Education Meetings/Work Sessions

ACTION/INFORMATION/DISCUSSION: Action Item

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION:

Regular Meetings of the Board of Education have been held on the second Thursday of the month and the work sessions have been held on the fourth Wednesday of the month for the past three years. This has enabled the Board of Education to receive financial information on a monthly basis that is more current which has been an asset.

The last two years the Board has not held Work Sessions during either December or July. This is a natural break for everyone in the district as school is not in session at this time. The November Work Session is scheduled for the third Wednesday instead of meeting Thanksgiving week.

The 2010 Regular Board of Education Meetings would be held on:

January 14, February 11, March 11, April 8, May 13, June 10, July 8, August 12, September 9, October 14, November 11, December 9.

The 2010 Board Work Sessions would be held on:

January 27, February 24, March 24, April 28, May 26, June 23, July – no meeting scheduled, August 25, September 22, October 27, November 17, December – no meeting scheduled.

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

Pros – More up to date financial information is available to the Board Members and the public also the public is used to having the regular Board meetings on the second Thursday and work sessions on the fourth Wednesday of the month.

Cons – None at this time.

COST OR COST ESTIMATION: None

MOTION REQUESTED:

I move to approve that the Board of Education Regular Meetings be held on the second Thursday of each month and that the Work Session Meetings be held on the fourth Wednesday of the month except for July and December and that the November Work Session be held on the third Wednesday of the month for the 2010 calendar year.

APPROVED BY: Anna Bartha, Board of Education President

DATE: September 1, 2008



BOARD OF EDUCATION AGENDA ITEM 7.02

BOARD MEETING OF: September 10, 2009

PRESENTED BY: Brad J. Schoeppey, Superintendent

TITLE OF AGENDA ITEM: Constitution Week September 13 – 19, 2009

ACTION/INFORMATION/DISCUSSION: Action Item

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION

Constitution week is an opportunity for our schools to focus on this very important part of our countries heritage. We are fortunate to live in a community that believes that the preparation for the next generation of leaders is the responsibility of the entire community and to do their part teachers in the district welcome the opportunity to review with our students the importance of this document to our country.

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

Pros – Recognition of the importance of setting aside a specific period of time to focus as a district on the Constitution of the United States

Cons – none

Alternatives - none

COST OR COST ESTIMATION:

none

MOTION REQUESTED:

I move to approve the Resolution for Constitution Week as follows: (Read into the record the resolution).

APPROVED BY: Brad J. Schoeppey Ed. D., Superintendent **DATE:** September 2, 2009



**NATIONAL CONSTITUTION WEEK
HONORABLE PROCLAMATION
September 13th – 19th, 2009**

WHEREAS, Falcon School District 49 recognizes the importance of the Constitution in the development of our country; and

WHEREAS, Falcon School District 49 is dedicated to providing a quality education for the students; and

WHEREAS, it is appropriate for Falcon School District 49 to endorse the observance of National Constitution Week as an opportunity to support better understanding of our nation's history and culture;

**NOW THEREFORE, WE THE FALCON SCHOOL
DISTRICT 49 BOARD OF EDUCATION
PROCLAIM
September 13th – 19th, 2009
NATIONAL CONSTITUTION WEEK**

Anna Bartha, President

Dave Martin, Vice President

Kent Clawson, Secretary

Dave Stark, Treasurer

Mark Shook, Director

Brad J. Schoeppey Ed. D., Superintendent



BOARD OF EDUCATION AGENDA ITEM 7.03

BOARD MEETING OF: September 10, 2009

PREPARED BY: Becky Carter, Executive Director of Elementary Education

TITLE OF AGENDA ITEM: District Accountability Advisory Committee Membership

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION:

The Falcon School District 49 District Accountability Advisory Committee (DAAC) Bylaws state that the membership of the DAAC will be appointed by or elected through a process created by the Board of Education.

The purpose of the DAAC is to institute an accountability and parental and community Involvement program to define and measure academic and safety quality in the district.

The DAAC must consist of at least three parents of students enrolled in the District's schools that are not employees or related to employees of the district, one teacher, one school administrator, and one person from the community who is involved in business.

The enclosed membership roster is the listing of DAAC members for the 2008-2009 school year for your approval. At a minimum they are required to review the School Improvement Plans, and charter school applications, recommend the prioritization of expenditures of school district funds, review district assessments and report on the educational and safety performance of the district.

They have already committed to the responsibilities of their charge through state statute and will report out their accomplishments in June, 2009.

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

None

COST OR COST ESTIMATION: None

MOTION REQUESTED:

I move to approve the appointment of the members of the District Accountability Advisory Committee as recommended.

APPROVED BY: Mary Guinn Ed. D., Deputy Superintendent **DATE:** September 1, 2009



BOARD OF EDUCATION AGENDA ITEM 7.04

BOARD MEETING OF: September 10, 2009

PREPARED BY: Jim Walsh, Construction Manager

TITLE OF AGENDA ITEM: Approval of Contract Addendum #2 – Wells & West General Contractors

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION

Subsequent to commencing construction of the CMU remediation project, various Field Orders, Modification Orders and Requests for Clarification were issued for timely completion of the project. These Contract Changes are summarized in the attachment and represent required changes in response to field conditions or corrections in design discovered during construction; and sometimes involve changes that are not a part of the original contract.

COR #7	Wells & West	Electrical work at all 9 buildings	\$
9,893.61			
COR #8	Wells & West	Replace window sills @ Remington	\$ 9,944.97
COR #9	Wells & West	Kerf cut and flashing @ Stetson	\$
8,517.26			
COR #12	Wells & West	Cut scuppers @ Remington	<u>\$ 3,647.67</u>
		Total:	\$32,003.51

The electrical work is to detach and reattach various lights, card readers, cameras, etc. installed on buildings. The Remington window sills were thin sheet metal that had deteriorated over time. The kerf cuts at Stetson were required to seal and finish the stucco to existing brick borders. The scuppers at Remington were 7-8” high, where Codes require 2” maximum.

ALTERNATIVE COURSES OF ACTION

The Board could choose not to approve this amendment, in which case the completion of the CMU Remediation project could be delayed.

COST OR COST ESTIMATION:

Firm Quotes have been received and are detailed above. The total cost change is \$32,003.51, to be paid from project Contingency reserves.

MOTION REQUESTED:

Approve Contract Addendum #2 with Wells & West General Contractors for the CMU Remediation Project in the amount of \$32,003.51

APPROVED BY: Brad J. Schoeppey Ed. D., Superintendent **DATE:** August 28, 2009



BOARD OF EDUCATION AGENDA ITEM 7.05

BOARD MEETING OF: September 10, 2009

PREPARED BY: Jim Walsh, Construction Manager

TITLE OF AGENDA ITEM: Approval of Contract Addendum #3 – Wells & West General Contractors

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION

Subsequent to commencing construction of the CMU remediation project, it was discovered that drainage issues at Remington result in water being carried toward the building.

COR #14R	Wells & West	Foundation drains @ Remington	\$ 9,478.07
COR #19	Wells & West	Roof drain improvement @ Remington	\$ 5,117.22
		Total:	\$14,595.29

At Remington, the foundation drains will be installed against the building slab on the southern exposures, and will carry water directly to an existing storm drain in the front of the building. Similarly, the roof drains will be extended and piped to the existing storm drain.

ALTERNATIVE COURSES OF ACTION

The Board could choose not to approve this amendment, in which case the excessive water conditions will continue.

COST OR COST ESTIMATION:

Firm Quotes have been received and are detailed above. The total cost change is \$14,595.29 to be paid from reserve funds.

MOTION REQUESTED:

Approve Contract Addendum #3 with Wells & West General Contractors for the CMU Remediation Project in the amount of \$14,595.29

APPROVED BY: Brad J. Schoeppey Ed., D., Superintendent

DATE: August 28, 2009



BOARD OF EDUCATION AGENDA ITEM 7.06

BOARD MEETING OF: September 10, 2009
PREPARED BY: Jim Walsh, Construction Manager
TITLE OF AGENDA ITEM: Approval of Contract Addendum #4 – Wells & West General Contractors
ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION

At Falcon High and Vista Ridge High Schools, interior block walls are showing signs of efflorescence, exhibited by a white salt stain on the interior block. Quotes have been solicited from Wells & West to remove this material, clean and restore the walls to their original state. At Falcon, existing paint in the Cafeteria area will be removed so that the wall can thoroughly dry out. Because of the extreme moisture at FHS, the walls may need to be cleaned again in a few months. The Quotes are for hourly work Not to Exceed the amounts below.

COR #22	Wells & West	Remove efflorescence	\$ 8,754.38
Total:			\$ 8,754.38

ALTERNATIVE COURSES OF ACTION

The Board could choose not to approve this amendment, in which case the efflorescence stains will continue.

COST OR COST ESTIMATION:

Firm Quotes have been received and are detailed above. The total cost change is Not To Exceed \$8,754.38, to be paid from project Contingency funds.

MOTION REQUESTED:

Approve Contract Addendum #4 with Wells & West General Contractors for the CMU Remediation Project in the amount Not to Exceed \$8,754.38

APPROVED BY: Brad J. Schoeppey Ed. D., Superintendent **DATE:** August 28, 2009



BOARD OF EDUCATION AGENDA ITEM 7.07

BOARD MEETING OF: September 10, 2009

PREPARED BY: Jim Walsh, Construction Manager

TITLE OF AGENDA ITEM: Approval of Contract Addendum #5 – Wells & West General Contractors

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION

Subsequent to commencing construction of the CMU remediation project, it was discovered that drainage issues at Springs Ranch result in water being carried toward the building.

COR #15R	Wells & West	Swale and catch basin @ Springs Ranch	\$ 4,348.01
Total:			\$ 4,348.01

At Springs Ranch, the rooftop drain at the northeast corner will discharge to a concrete catch basin, and a concrete swale will carry the water 54' to an existing drain.

ALTERNATIVE COURSES OF ACTION

The Board could choose not to approve this amendment, in which case the excessive water conditions will continue.

COST OR COST ESTIMATION:

Firm Quotes have been received and are detailed above. The total cost change is \$4,348.01 to be paid from reserve funds.

MOTION REQUESTED:

Approve Contract Addendum #3 with Wells & West General Contractors for the CMU Remediation Project in the amount of \$4,348.01

APPROVED BY: Brad J. Schoeppey Ed. D., Superintendent

DATE: August 28, 2009



BOARD OF EDUCATION AGENDA ITEM 7.08

BOARD MEETING OF: September 10, 2009
PREPARED BY: Jim Walsh, Construction Manager
TITLE OF AGENDA ITEM: Approval of Contract Addendum #6 – Wells & West General Contractors
ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION

Subsequent to commencing construction of the CMU remediation project, it was discovered that drainage issues at Falcon High result in water being trapped at the front entry plaza, causing a stagnant condition with health and safety concerns.

COR #22	Wells & West	Modify catch basin @ FHS entry	\$ 8,685.51
Total:			\$ 8,685.51

At Falcon High, the existing front catch basin will be core-drilled to allow water to enter through the basin sides, and the area surrounding the basin will be excavated and filled with large gravel to allow water to percolate through the rock into the catch basin.

ALTERNATIVE COURSES OF ACTION

The Board could choose not to approve this amendment, in which case the excessive water conditions will continue.

COST OR COST ESTIMATION:

Firm Quotes have been received and are detailed above. The total cost change is \$8,685.51 to be paid from reserve funds.

MOTION REQUESTED:

Approve Contract Addendum #6 with Wells & West General Contractors for the CMU Remediation Project in the amount of \$8,685.51

APPROVED BY: Brad J. Schoeppey Ed. D., Superintendent

DATE: August 28, 2009

Informational Items

8.00

8.01

Student Enrollment

8.02

Expulsions & Suspensions

Discussion Items



BOARD OF EDUCATION AGENDA ITEM 9.01

BOARD MEETING OF: September 10, 2009

PREPARED BY: Mark Shook, Board of Education Director

TITLE OF AGENDA ITEM: Revision to Policy GCA – Professional Staff Positions

ACTION/INFORMATION/DISCUSSION: Discussion

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION:

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

COST OR COST ESTIMATION:

MOTION REQUESTED:

N/A

APPROVED BY: Anna Bartha, BOE President

DATE: August 30, 2009

Professional Staff Positions

All certificated, administrative, and supervisory positions in the school district shall be established initially by the Board. All changes in the titles and/or responsibilities of administrative and supervisory positions shall be approved by the Board.

In each case, the Board shall approve the broad purpose and function of the position in harmony with state laws and regulations and approve a statement of job requirements as recommended by the superintendent.

The Board delegates to the superintendent the task of writing job descriptions, which must include any physical capabilities required for specific positions.

Any administrative contract of employment with the District shall be effective only after it has been authorized by the Board of Education in appropriate action, recorded in its minutes, and executed by the parties, subject only to the conditions and limitations prescribed by Colorado law. Further, each proposed administrative contract of employment with the District shall include the following statement. "This Contract shall not be effective until approved by the Board of Education by means of a recorded vote."

Current practice codified: 1980.

Adopted: date of manual adoption.

Reviewed: May 11, 2000.

Revised:

LEGAL REFS.: C.R.S. 22-32-110(1)(h)
C.R.S. 22-60-101 through 22-60-105
C.R.S. 22-63-103

Note: Job descriptions for all personnel are filed in the district's job description manual, available in the personnel office.



BOARD OF EDUCATION AGENDA ITEM 9.02

BOARD MEETING OF: September 10, 2009

PREPARED BY: Loretta Branham, Board of Education, Executive Assistant

TITLE OF AGENDA ITEM: Revision to Board of Education Policy BE/BEA/BEB – School Board Meetings

ACTION/INFORMATION/DISCUSSION: Discussion

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION:

House Bill 09-1082 requires boards of education to make a recording of each regular and special board meeting at which votes are taken and recorded. This bill became law on August 5, 2009.

Boards must institute a policy requiring that recordings be maintained for at least 90 days. By adding a paragraph to policy BE – School Board Meetings, this requirement is met.

HB 09-1082 does not affect the requirements of Colorado’s Open Meetings Law (COML0. Under the COML, boards must take and promptly maintain minutes of any board meeting at which the adoption of any proposed policy, position, rule, regulation, or formal action occurs or could occur.

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

By revising the current BE – School Board Meetings policy the Board will be in compliance with this new law.

COST OR COST ESTIMATION:

None

MOTION REQUESTED:

N/A

APPROVED BY: Brad Schoeppey, ED. D., Superintendent

DATE: August 28, 2009

School Board Meeting

All meetings of three or more members of the Board, at which any public business may be discussed or any formal action taken, shall be open to the public at all times except for periods in which the Board is in executive session. All such meetings will be properly noticed, and minutes will be taken and recorded as required by law.

No business may be conducted unless a quorum is present. A quorum shall consist of a simple majority (more than half) of the members serving on the Board.

A recording shall be made of regular and special meetings are required by law and at a minimum, shall be an audio recording. Recordings shall be maintained for 90 days.

Regular meetings

Regular meetings of the Board of Education shall be held at least one time each calendar month on such dates and at such times as the Board may establish in accordance with Colorado law. The schedule of regular meeting dates and times will be adopted for each calendar year prior to the end of the preceding year. All regular meetings will be held in the Board room of the central administration building, 10850 East Woodmen Road.

Special meetings

Special meetings of the Board may be called by the Board president at any time and shall be called by the president upon the written request of a majority of the Board members.

The secretary of the Board shall be responsible for giving written notice of any special meeting to each Board member at least 72 hours in advance of the meeting if mailed and 24 hours in advance if hand-delivered personally to the member. The notice must contain time, place, and purpose of the meeting and names of the members requesting the meeting.

Any member may waive notice of a special meeting at any time before, during, or after such meeting, and attendance at a special meeting shall be deemed to be a waiver.

No business other than that stated in the notice of the meeting shall be transacted unless all members are present and agree to consider and transact other business.

Work sessions and retreats

The Board, as a decision-making body, is confronted with a continuing flow of problems, issues and needs which require action. While the Board is determined to expedite its business, it is also mindful of the importance of

planning, brainstorming and thoughtful discussion without action. Therefore, from time to time the Board may schedule work sessions or retreats, which shall be open to the public. No action shall be taken during such sessions. Public notice of the session, including the topics for discussion and study, shall be provided.

Adopted: April 21, 1977.

Revised: September 1, 1977.

Revised: November 1, 1979.

Revised: May 21, 1998.

Reviewed: September 3, 1998.

Revised: June 5, 2003.

Revised: January 8, 2004.

Revised: November 3, 2005.

Revised:

LEGAL REFS.: C.R.S. 22-32-108 (1) through (5)

C.R.S. 24-06-401 *et seq.* (Colorado Sunshine Act of 1972)

CROSS REF.: BEDA, Notification of Board Meetings

Note: The Board is not required to take minutes if through its notice and agenda it has not retained the option to take formal action. However, minutes must be taken in accordance with state law during all executive sessions unless specifically excepted.

Note: A quorum is defined as a simple majority (more than half) of the members serving on a Board, as follows:

- *for a 5-member board a quorum is 3*
- *for a 6-member board a quorum is 4*
- *for a 7-member board a quorum is 4*



BOARD OF EDUCATION AGENDA ITEM 9.03

BOARD MEETING OF: September 10, 2009

PREPARED BY: Loretta Branham, Board of Education, Executive Assistant

TITLE OF AGENDA ITEM: Revision to Board of Education Policy DD – Funding Proposals, Grants, and Special Projects

ACTION/INFORMATION/DISCUSSION: Discussion

BACKGROUND INFORMATION, DESCRIPTION OF THE SITUATION, AND RECOMMENDED COURSE(S) OF ACTION:

Grants applications, Funding Proposals and Special Project notifications for application become available at various times throughout the year and have timelines that do not always coincide with Board of Education meetings to get approval and meet deadlines.

PROS/CONS AND ALTERNATIVE COURSES OF ACTION

By giving the superintendent and/or his designee the authority to sign proposals being made for grants, funding proposals and special projects it allows us to meet deadlines and apply for grants that would not otherwise be applied for.

COST OR COST ESTIMATION:

None

MOTION REQUESTED:

N/A

APPROVED BY: Brad Schoeppey, ED. D., Superintendent

DATE: August 28, 2009

Funding Proposals, Grants, and Special Projects

All proposals and applications for additional funding from any source shall be approved by the Board of Education **superintendent and/or designee** before any such proposal is submitted to the grantor of the funds. The superintendent and/or designee shall be the official signer of all proposals.

If a proposal or application for funds is approved, the **superintendent shall report the approval of all proposals and applications for additional funding to the Board of Education and the** superintendent and/or designee shall provide an accounting system for the funds provided by the application. The accounting system so created shall conform with the requirements of the grant, the requirements of state laws and regulations, and the district's accounting system and may require the establishment of budgetary amounts for the income and the expenses for the grant.

Adopted: July 19, 1984.

Revised: December 21, 1989.

Reviewed: November 4, 1999.

Revised:

LEGAL REF.: C.R.S. 22-45-102

NOTE: The Financial Policies and Procedures Handbook adopted by the State Board of Education is to be used by every school district in the keeping of financial records and in the periodic presentation of financial information to the Board. [C.R.S. 22-44.204 (3)]

Open Forum

Other Business

Adjournment