

D49 ICAP Grade Level Milestones

Grade 9	CIC Activity	Location in CIC (from Student Home Page)
	1. Career Cluster Survey (25 minutes)	Career Planning Tab > 1 st box is Learn About Yourself > Right side, 1 st box down is Career Cluster Survey
	2. Career Finder/ Saved Careers (20-30 minutes) <i>- add at least one option to your Portfolio</i>	Career Planning Tab > 2 nd box is Explore Careers > 1 st box on right side of page, 3 rd down is Career Finder > after choosing a specific career, click Add to Portfolio on left side of page. By saving the careers from the career finder, is also satisfying the saved careers milestone.
	3. Experience & Activities (5 minutes)	Your Portfolio Tab > 1 st box is Your Profile > Experiences and Activities > Add an experience and/or Add an activity
	4. Postsecondary and Workforce Goal (20 minutes)	Your Portfolio > Click D49 Milestones by Grade Level > Scroll to the Goals & Action Plans box. Click Set Your Goals & Action Plans . Next, click Type of Goal and choose from the drop down menu. Do the same for the other boxes. Click Next . On the next page, enter your statements for each of the questions in the SMART boxes. Then click Next . On the goal summary page, enter in an Action Plan task to help you achieve this goal.

Grade 10	CIC Activity	Location in CIC (from Student Home Page)
	1. Explore Programs/Majors (20-30 minutes) <i>- add at least one option to Portfolio</i>	College Planning Tab > 5 th box down is Explore Programs and Majors > Search or Browse Programs and Majors > After choosing a specific Program, on the left side click Save to Portfolio
	2. Compare College & Postsecondary Schools (20-30 minutes)	College Planning Tab > 2 nd box is Explore Postsecondary Schools > 3 rd box down is School Exploration Tools > 1 st option on right is Compare Schools
	3. Experience & Activities (5 minutes)	Your Portfolio Tab > 1 st box is Your Profile > Experiences and Activities > Add an Experience and/or Add an Activity
	4. Postsecondary and Workforce Goal (20 minutes)	Your Portfolio > Click D49 Milestones by Grade Level > Scroll to the Goals & Action Plans box. Click Set Your Goals & Action Plans . Next, click Type of Goal and choose from the drop down menu. Do the same for the other boxes. Click Next . On the next page, enter your statements for each of the questions in the SMART boxes. Then click Next . On the goal summary page, enter in an Action Plan task to help you achieve this goal.

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Grade 11 Military Path	CIC Activity	Location in CIC (from Student Home Page)
	1. Explore Military Careers (30 minutes)	Career Planning Tab > 2 nd box is Explore Careers > Scroll to Military and Veteran Career Resources > click the link for Careers in the Military > explore different career options
	2. Free Test Prep (5 minutes)	College Planning Tab > On right side of 1 st box is Test Prep > <i>Read through page</i>
	3. Experience & Activities (5 minutes)	Your Portfolio Tab > 1 st box is Your Profile > Experiences and Activities > Add an experience and/or Add an activity
	4. Postsecondary and Workforce Goal (20 minutes)	Your Portfolio > Click D49 Milestones by Grade Level > Scroll to the Goals & Action Plans box. Click Set Your Goals & Action Plans . Next, click Type of Goal and choose from the drop down menu. Do the same for the other boxes. Click Next . On the next page, enter your statements for each of the questions in the SMART boxes. Then click Next . On the goal summary page, enter in an Action Plan task to help you achieve this goal.

Grade 11 2 & 4 Year Degrees	CIC Activity	Location in CIC (from Student Home Page)
	1. School Finder (20-30 minutes) <i>- add at least one option to Portfolio</i>	College Planning Tab > 2 nd box is Explore Postsecondary Schools > 3 rd box is School Exploration Tools > School Finder > Follow instructions to choose characteristics then See Your Matching Schools > After choosing a specific school, Save to Your Portfolio is down left side of page
	2. Explore Industries (30-40 minutes)	Career Planning Tab > 3 rd box is Explore Industries > choose a career pathway that interests you> Explore Career Pathways
	3. Financial Aid Planning (20 minutes)	Financial Aid Planning Tab > 1 st box is Financial Aid 101 > <i>Read through options and choose what applies to you</i>
	4. Scholarship Finder (20-30 minutes) <i>- add at least one option to Portfolio</i>	Financial Aid Planning Tab > On right side is Quick Links > Scholarship Finder > Follow instructions to add values then See Matching Scholarships > After choosing a specific scholarship, Add to Portfolio is at top right side of box
	5. Free Test Prep (5 minutes)	College Planning Tab > On right side of 1 st box is Test Prep > <i>Read through page</i>
	6. Experience & Activities (5 minutes)	Your Portfolio Tab > 1 st box is Your Profile > Experiences and Activities > Add an experience and/or Add an activity
	7. Postsecondary and Workforce Goal (20 minutes)	Your Portfolio > Click D49 Milestones by Grade Level > Scroll to the Goals & Action Plans box. Click Set Your Goals & Action Plans . Next, click Type of Goal and choose from the drop down menu. Do the same for the other boxes. Click Next . On the next page, enter your statements for each of the questions in the SMART boxes. Then click Next . On the goal summary page, enter in an Action Plan task to help you achieve this goal.

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Grade 12 Military Path	CIC Activity	Location in CIC (from Student Home Page)
	1. Explore Military Careers (30 minutes)	Career Planning Tab > 2 nd box is Explore Careers > Scroll to Military and Veteran Career Resources > click the link for Careers in the Military > explore different career options
	2. Resume Builder (30 minutes)	Career Planning Tab > 4 th box down is Get a Job > 2 nd box on left is Resume Builder
	3. Experience & Activities (10 minutes)	Your Portfolio Tab > 1 st box is Your Profile > Experiences and Activities > Add an Experience and/or Add an Activity
	4. Postsecondary and Workforce Goal (20 minutes)	Your Portfolio > Click D49 Milestones by Grade Level > Scroll to the Goals & Action Plans box. Click Set Your Goals & Action Plans . Next, click Type of Goal and choose from the drop down menu. Do the same for the other boxes. Click Next . On the next page, enter your statements for each of the questions in the SMART boxes. Then click Next . On the goal summary page, enter in an Action Plan task to help you achieve this goal.

Grade 12 2 & 4 Year Degrees	CIC Activity	Location in CIC (from Student Home Page)
	1. Resume Builder (30 minutes)	Career Planning Tab > 4 th box down is Get a Job > 2 nd box on left is Resume Builder
	2. Scholarship Finder (20-30 minutes)	Financial Aid Planning Tab > On the right side is Quick Links > then click Scholarship Finder > Follow instructions to add values then See Matching Scholarships > After choosing a specific scholarship, Add to Portfolio is at top right side of box
	3. Experience & Activities (10 minutes)	Your Portfolio Tab > 1 st box down is Your Profile > Experiences and Activities > Add an Experience and/or Add an Activity
	4. Postsecondary and Workforce Goal (20 minutes)	Your Portfolio > Click D49 Milestones by Grade Level > Scroll to the Goals & Action Plans box. Click Set Your Goals & Action Plans . Next, click Type of Goal and choose from the drop down menu. Do the same for the other boxes. Click Next . On the next page, enter your statements for each of the questions in the SMART boxes. Then click Next . On the goal summary page, enter in an Action Plan task to help you achieve this goal.