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Mission Statement

Together we are committed to graduating and preparing all children for success in college and careers.

MINUTES
REGULAR BOARD OF EDUCATION MEETING
February 11, 2010
Central Administration – Board Room

- 1.00** President Lindorf Called the Meeting to order at 6:42 p.m.
Roll Call was taken with the following members present: Mrs. Harold; Mr. Holloman; Mrs. Lindorf; Mr. Martin; Mr. Wright.
- 2.00 Welcome and Pledge of Allegiance**
President Lindorf welcomed those in attendance and invited them to join the Board in the Pledge of Allegiance.
- 3.00 Approval of Agenda**
President Lindorf requested a motion to approve the agenda.

Director Harold moved to approve the agenda. Director Holloman seconded the motion.
Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Martin, aye; Mr. Wright aye. Motion carried.
- 3.01 Executive Session:** Personnel matters-discussion of matters specific to particular employees, not general personnel policies. Does not include discussion of board members or appointment to the Board as authorized by section 24-6-402(4)(f) of the Colorado Revised Statutes and to receive legal advice from out attorney, as authorized by section 24-6-402(4)(b) of the Colorado Revised Statutes.-Personnel Issue

President Lindorf requested a motion to go into executive session.

Director Harold moved to go into executive session for the purpose of discussion of matters specific to particular employees, not general personnel policies. Does not include discussion of board members or appointment to the Board as authorized by section 24-6-402(4)(f) of the Colorado Revised Statutes and to receive legal advice from our attorney, as authorized by section 24-6-402(4)(b) of the Colorado Revised Statutes.-Personnel Issue. Director Martin seconded the motion.
Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Martin, aye; Mr. Wright aye. Motion carried.

The Board went into executive session at 6:47 p.m. with the following people present: Director Harold, Director Holloman, President Lindorf, Director Martin, Director Wright, Dr. Mary

Guinn, Deputy Superintendent, Kelly Dude District Legal Council and Loretta Branham recording secretary.

President Lindorf requested a motion to return to regular session.

Director Harold moved to return to regular session. Director Martin seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Martin, aye; Mr. Wright aye. Motion carried.

The Board returned to regular session at 6:59 p.m.

4.00 Consent Agenda

4.01 Approval of January Monthly Financial Update

4.02 Approval of Matters Relating to Administrative Personnel

McClelland, Kim Hired as the Administrator on Special Assignment, Online Education effective 16 February, 2010 at an annual salary of \$86,066 that is prorated at \$31,778 for the remainder 2009-2010 school year. This is a new administrative position.

4.03 Approval of Matters Relating to Licensed Personnel

APPOINTMENTS:

Parkerson, Apryl Hired as an INR Behavior Interventionist effective January 11, 2010. Salary is set at: \$23,259.79.

RESIGNATIONS:

Bremer, Paul Written resignation from his position as English Teacher at Sand Creek High School effective for the 2010-2011 school year.

Elmore, Brenna Written resignation from her position at 7th/8th Social Studies Teacher at Skyview Middle School effective for the 2010-2011 school year.

Long, Nicole Written resignation from her position as 1st Grade Teacher at Remington Elementary School. Ms. Long was on a leave of absence for the 2009-10 school year so an INR teacher is already filling her position for this year.

Kneis, Heather Written resignation from her position as Specific Learning Disabilities (SLD) Teacher at Falcon Middle School for the 2010-2011 school year.

SUBSTITUTES:

Watson, Teatanya Substitute Teacher, Initial, BA

4.04 Approval of Matters Relating to Educational Support Personnel

APPOINTMENTS:

Balentine, Lisa Existing Position, Special Education Teacher Assistant at Stetson Elementary School, full time, school year, 7 hours per day, \$11.12 per hour, start date January 4, 2010.

Bittner, Daisy Existing Position, Nutrition Services Assistant at Horizon Middle School, part time, school year, 4 hours per day, \$9.62 per hour, start date January 5, 2010.

Carpenter, Shannon New Position, Crossing Guard at Odyssey Elementary School, part time, school year, 1.5 hours per day, \$9.27 per hour, start date January 5, 2010.

Cester, Holly Existing Position, Lunch Monitor at Stetson Elementary School, part time, school year, 2.5 hours per day, \$8.74 per hour, start date January 5, 2010.

Dobbs, Deana Existing Position, Nutrition Services Assistant at Sand Creek High School, part time, school year, 5.5 hours per day, \$9.62 per hour, start date January 5, 2010.

Hegger, Julie Existing Position, Special Education Teacher Assistant at Meridian Ranch Elementary School, full time, school year, 7 hours per day, \$14.26 per hour, start date January 25, 2010.

Marten, Mary New Grant Funded Position, Child Find Assistant at Ridgeview Preschool, part time, school year, 720 maximum hours per year, \$12.00 per hour, start date January 5, 2010.

Olmstead Egdahl, Donna Existing Position, Crossing Guard at Stetson Elementary School, part time, school year, 1.5 hours per day, \$9.27 per hour, start date January 15, 2010.

Shanen, Elizabeth Existing Position, extra duty hours as Nutrition Services Assistant at Falcon Middle School, part time, school year, 4.75 hours per day, \$9.62 per hour, start date January 25, 2010.

Shields, Ashlee Existing Position, Special Education Teacher Assistant at Sand Creek High School, full time, school year, 7 hours per day, \$10.93 per hour, start date January 20, 2010.

Sorapurur, Romona Existing Position, Lunch Monitor at Woodmen Hills Elementary School, part time, school year, 2.5 hours per day, \$8.74 per hour, start date January 20, 2010.

Tomelden, Angelina Existing Position, Lunch Monitor at Woodmen Hills Elementary School, part time, school year, 2.5 hours per day, \$8.74 per hour, start date January 20, 2010.

Wimber, Laurel Existing Position, Nutrition Services Assistant at Stetson Elementary School, part time, school year, 5 hours per day, \$9.62 per hour, start date January 5, 2010.

Winters, Kathleen New Position, Special Education Teacher Assistant at Ridgeview Elementary School, full time, school year, 7 hours per day, \$14.26 per hour, start date January 12, 2010.

SUBSTITUTE:

Flores, Maria Substitute, wage range \$7.94 - \$15.30 per hour depending on substitute placement.

Hull, Tammy Substitute, wage range \$7.94 - \$15.30 per hour depending on substitute placement.

Kelly, Katherine Substitute, wage range \$7.94 - \$15.30 per hour depending on substitute placement.

Villa, Kayla Substitute, wage range \$7.94 - \$15.30 per hour depending on substitute placement.

TRANSFERS:

Blickenstaff, Sheirla Transfer from her position as Nutrition Services Assistant at Skyview Middle School to an existing position as Nutrition Services Assistant at Woodmen Hills Elementary School, effective January 11, 2010.

Brown, Helen Lynnea Transfer from her position as PT Driver/Trainer at Transportation to an existing position as Dispatcher at Transportation, effective January 11, 2010.

Frick, Karen Transfer from her position as Dispatcher at Transportation to an existing position as Bus Driver at Transportation, effective January 14, 2010.

Olinsky, Henry Transfer from his position as Bus Driver at Transportation to an existing position as PT Driver/Trainer at Transportation, effective January 14, 2010.

Schmidt, Amy Transfer from her position as Lunch Monitor at Woodmen Hills Elementary School to a new position as Nutrition Services Assistant at Woodmen Hills Elementary School, effective January 5, 2010.

RESIGNATIONS:

Aguilar, Sylvia Resignation from her position as Nutrition Services Assistant at Woodmen Hills Elementary School, effective January 8, 2010.

Branesky, Linda Resignation from her position as Speech Language Pathologist Assistant at Special Services, effective January 15, 2010.

Brzezinski, Bobbie Resignation from her position as a support substitute, effective January 25, 2010.

Cox, Tanna Resignation from her position as School Secretary at Falcon High School, effective January 31, 2010.

Crick, Julie Resignation from her position as Special Education Teacher Assistant at Falcon High School, effective January 29, 2010.

Folk, Alice Resignation from her position as Special Education Teacher Assistant at Meridian Ranch Elementary School, effective December 23, 2009.

Gaston, Barbara Resignation from her position as a support substitute, effective January 25, 2010.

Heupel, Roger Resignation from his position as a support substitute, effective January 25, 2010.

Houchin, Jeff Resignation from his position as Special Education Teacher Assistant at Woodmen Hills Elementary School, effective January 22, 2010.

Lee, Sunjong Resignation from her position as a support substitute, effective January 25, 2010.

Mahaffey, Mauth Resignation from her position as a support substitute, effective January 25, 2010.

Moe, Sue Resignation from her position as a support substitute, effective January 25, 2010.

Normayle, Sandra Resignation from her position as a support substitute, effective January 25, 2010.

Park, Stephanie Resignation from her position as Preschool Group Leader at Ridgeview Early Childhood Center, effective January 19, 2010.

Puryear, Patrick Resignation from his position as a support substitute, effective January 25, 2010.

Sorkness, Christina Resignation from her position as Lunch Monitor at Woodmen Hills Elementary School, effective January 6, 2010. Will remain a Crossing Guard.

Watts, Kamber Resignation from her position as a support substitute, effective January 25, 2010.

Wight, Hannah Resignation from her position as a support substitute, effective January 25, 2010.

TERMINATIONS:

Bremer, Suzanne Terminated from her position as a support substitute, effective January 25, 2010.

Gallegos, Jose Termination from his position as Building Manager at Remington Elementary School, effective January 19, 2010.

Holloman, Diana Abandonment from her position as Bus Driver at Transportation, effective January 25, 2010.

Kaumeier, Curtis Termination from his position as Grounds Technician at Facilities, effective January 19, 2010.

Ligtenberg, Mark Termination from his position as Special Education Teacher Assistant at Stetson Elementary School, effective January 21, 2010.

Patterson, Michael Terminated from his position as a Schedule B, effective January 5, 2010.

Thompson, Natasha Abandonment from her position as Special Education Teacher Assistant at Sand Creek High School, effective January 15, 2009.

LEAVE OF ABSENCE:

Bray, Karen Leave of Absence from her position as Special Education Teacher Assistant at Evans Elementary School, beginning January 4, 2010.

Frick, Karen Medical Leave of Absence from her position as Bus Driver at Transportation, effective January 14, 2010 thru April 16, 2010.

Jones, Kent Leave of Absence from his position as School Security Officer at Horizon Middle School, effective January 11, 2010 thru February 8, 2010.

Mackins, Marva Leave of Absence from her position as School Secretary at Skyview Middle School, beginning January 4, 2010.

4.05 Approval of Matters Relating to Schedule B Personnel

APPOINTMENTS:

Sand Creek High School (2009-2010)

<u>Sport/Activity</u>	<u>Individual</u>	<u>Salary</u>
Color Guard	Christina Mitton	\$1,154.00
Color Guard	Marla Humes	\$1,732.00
Percussion	Eric Kruse	\$1,649.00
Assistant Basketball	Eric Bauer	\$2,772.00
Freshman Sponsor	Dawn Putnam	\$200.00
Sophomore Sponsor	Leslie Barnes Fischer	\$200.00
Junior Sponsor	Cynthia Olmstead	\$500.00
Senior Sponsor	Mary Helling	\$500.00

Vista Ridge High School (2009-2010)

<u>Sport/Activity</u>	<u>Individual</u>	<u>Salary</u>
Head Baseball	Eric Ward	\$4,257.00
Assistant Baseball	Chris Stevens	\$2,639.00
Assistant Baseball	Sean Nickle	\$3,236.00
Percussion	Aaron Lundblad	\$1,649.00
Color Guard	Jacqueline Choate	\$1,358.00
Color Guard	Sarah Davis	\$1,183.00
Assistant Wrestling	Ron Clang	\$3,236.00

Falcon Middle School (2009-2010)

<u>Sport/Activity</u>	<u>Individual</u>	<u>Salary</u>
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Musical Assistant	Cindy Halsey	\$300.00
Musical Assistant	Sarah Temple	\$1,679.00

SkyView Middle School (2009-2010)

<u>Sport/Activity</u>	<u>Individual</u>	<u>Salary</u>
Track Coach	Megan Rasmussen	\$2,709.00

RESIGNATIONS:

Ken Robinson resigned from Sand Creek High School color guard coach.

Emily Litteken resigned from Sand Creek High School percussion coach.

4.06 Approval of Minutes of Regular Board of Education Meeting January 14, 2010

4.07 Approval of Minutes of Board of Education Work Session January 27, 2010

President Lindorf requested a motion to approve the consent agenda.

Director Harold moved to approve the consent agenda. Director Holloman seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Martin, aye; Mr. Wright aye. Motion carried.

5.00 Board/Superintendent Update

Director Martin stated that Board members from District 11, 20 and 49 have been meeting and have now included board members from District 14, 2 and 38. They will be looking at district services from an El Paso County point of view and look at the possibilities of collective purchasing. They will be looking at things as a group. He also went to Challenger Middle School with Danielle Lindorf and Dr. Schoeppey.

Director Wright spent time in the Transportation Department with Tammy Harold and Cindy Hardin. He is impressed with the electronic tracking and the maintenance of busses. He also attended the Community Meeting on the 10th with Danielle Lindorf; it was very informative and was nice to have this dialogue. His daughter has the leading role in the Falcon Middle School play and son has taken two online courses to finish his senior year at Falcon High School.

Director Holloman attended Start The Art Night at Meridian Ranch Elementary School where he saw parent involvement first hand; there were over three hundred people in attendance. Skyview Middle School jazz band students played. The principal, Erica Mason and the PTA are to be commended; it was a terrific event. We have Mock trial groups at both Sand Creek High School and Falcon High School; SCHS will be going to state. The education that we are giving our students is moving them to adult hood. He met with Director Harold and also at a separate time met with Director Wright and Cindy Hardin in the Transportation Department. He is planning on attending the upcoming community meeting.

Director Harold reported that Stephanie Meredith our communication specialist arranged a tour MRES, FMS, FHS with home builders to tour those three schools, she and Director Lindorf went on this tour. It was great to be able to give these people first hand views of our schools. She has also attended a lot of sporting events.

President Lindorf read the following report for the record.

The board and administration continue to work on updating policies for the district. It is a long process, but very vital in governing the way our district functions. If you ever have questions or input on policies, please contact us via e-mail or a phone call. We welcome your feedback.

Chris and I met with various community members yesterday at our second “Coffee and Conversation with the Board” meetings. We discussed bonding and mill issues, the long-term build-out plans for the district, the 2010/2011 calendar and teacher development. The next

meeting will be held on Tuesday, February 23 from 6-7:30p.m. at Fitwize 4 Kids. We look forward to meeting with the community and talking about issues that are facing the district.

During our consent agenda, we just approved Kim McClelland as our Online Academy principle. We are excited to have her on board and look forward to the direction that this Academy will take in providing our students more resources for a better education.

We know that many of you have questions about the budget and where we will be making cuts to coordinate with State cuts. The information coming from the State changes on a regular basis, but we will have some preliminary cuts around the April/May timeframe. We appreciate your support as we navigate through this unprecedented period of budget cuts.

The last thing I would like to address tonight is our efforts to reorganize board committees. Currently, our standing committees are not well structured to meet our objectives and to invite broader community participation. Agenda item 7.12 is the first step in reorganizing how board committees are formed, tasked, their duration and reporting requirements. The next step in this process is to modify our policies to give clear direction on the function and organization of board committees.

No one should take this action to suggest that the board is anything but determined to maintain a high level of community input in district matters. On the contrary, we desire to give everyone in the community who wishes to serve the District a legitimate voice and a proper structure and commission. But in order to do this right, the Board believes it must start from scratch and not simply accept the assumptions that whatever was done in the past must be continued. Our goal is to make every group that serves the District one that is worth the time and effort of its members, thus, enhancing community participation.

Dr. Mary Guinn reported that Dr. Schoeppey was attending the American Association of Superintendents conference. Please to report that we have a number of exciting things going on in the district. A teacher from Stetson Elementary School competed on Wheel of Fortune where she won; this was a wonderful representation of our district. The Falcon High School girls Basket Ball team is playing Harrison; they are making their way to the state tournament. At this time they are ranked fifth in state. Sand Creek High School has been notified this week that they have received their International Bachelorette Certification. The Board and administration have been working together looking at how these committees can be restructured to meet the needs of both the Board and administration. The work of the EIC committee will now be incorporated in the advisory committees that Dr. Schoeppey will form with the licensed and support staff of the district. Each group will have a representative from each building; the support staff will also have representatives from food service, maintenance and transportation. The formation of these groups will allow the superintendent to communicate with representatives from both groups to increase their understanding of the goals and the objectives of the administration and the Board, increase communication and discuss working conditions. Each group will meet monthly to allow time for staff members to bring concerns, feedback and suggestions to the superintendent.

Director Martin introduced Erin Bristow working on his merit badge for Boy Scouts Troop 71.

6.00 Open Forum

President Lindorf read the open forum statement.

Karen Hobson, Colorado PTA Board and admin. secretary at Falcon Middle School, concerned about action item 7.06 policy DB cash in buildings, not being able to have more than 100 in cash in building at the end of the day. Would ask that the Board reconsider that; there are activities in

the evenings that bring in funds and it would require late night deposits after some of these events. A Falcon Middle School student placed first at the State level in visual arts.

Rick Hughs, Employee at PAFB, is concerned about IB program at Meridian Ranch Elementary School. It is not about the teachers they do the best they can with the resources that they have. His concern is about meeting the requirements of the program, CSAP scores have gone down since starting this program. There is a decrease in proficiency across the board. We are not meeting state standards. The cost for training and certifying the program is excessive and at this time we cannot afford it. IB promotes we train world citizen I pay for training of American citizens. The teachers are overworked meeting both IB and state standards.

Mary Lougee, teacher at Sand Creek High School, spoke regarding the calendar for next year. Did not see discussion about the calendar for this meeting and is disappointed. Standard operating procedure is last hired first dismissed, that does not seem to be the process intended to be used this year. The internet at SCHS has been down for about a week, teachers have not been able to use the computer carts. She read the Charter for DAAC and does not understand, the membership is a minimum required by the state.

President Lindorf stated that the district DAAC membership is above the state requirements.

Elaine Olsen, teacher at SCHS, concerned about the calendar, it does say working 182 days, it does not address the working at night, she presumes that this will no longer happen, concerned about the literacy days at the elementary level. She would like to have a greater understanding about the calendar for next year. The committees, realized that new people coming on have new way of doing things but, we are throwing the baby out with the wash. She is still trying to get through the policies that are being changed tonight. Staff would still like to be a part of the team. She does not appreciate EIC being gone.

Ellen Duckers, patron of the district, appreciates the fact that the Board has had open meetings with the parents in the district. Dr. Schoeppey is doing good job.

Russell Keglovits, teacher at SCHS, stated that Sand Creek High School is an International Baccalaureate school now. IB creates students that are accepted at colleges. It is exciting, it opens doors for students and educators. The IBCC is an incredible opportunity for Sand Creek to bring even more choice to our students by way of a marriage between the International Baccalaureate Organization and Project Lead the Way. Our efforts to deliver both of these programs in outstanding fashion have earned us the distinction of being one of seven schools in the United States to pilot the IBCC in conjunction with PLTW. The ability to incorporate any vocational program into the IBCC will soon become a possibility.

Students will be required to take two DP classes, a Critical Thinking class, complete CAS, and their career related program. We believe that TOK will best address the Critical Thinking aspect of the IBCC without having to create another class. All other components of the IBCC fit beautifully with our plans to begin the DP next year and continue the PLTW program.

Mark Shook, patron of the district, appreciates the job the Board is doing.

7.00 Action Items

7.01 Approval of Revision to Board of Education Policy IA – Instructional Goals and Learning Objectives, Policy IC/ICA – School Year/School Calendar/Instructional Time and Policy IC/ICA Regulation, Policy IGA – Curriculum Development.

The Revision to Policy IA allows the district to utilize assessments developed outside of our district. The proposed revisions to Policy IC/ICA break the current policy into a policy and regulation. The summary of the law is updated to reflect current requirements. With the proposed revisions the board may or may not include passing time in instructional time without requiring a policy change.

Policy IGA will be a clearer policy that does not need interpretation to be fully understood.

President Lindorf requested a motion to approve action item 7.01

Director Harold moved to approve the revision of Board of Education Policies IA – Instructional Goals and Learning Objectives, IC/ICA – School Year/School Calendar/Instructional Time, IC/ICA Regulation, and IGA – Curriculum Development as presented. Director Holloman seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Martin, aye; Mr. Wright aye. Motion carried.

7.02 Approval of Course additions from the District Curriculum Planning Council (DCPC) for school years 2010-2011

The following courses have been reviewed by the DCPC (see attached checklists) and were found to meet the requirements for adoption:

1. Advanced Placement Human Geography
2. International Baccalaureate Diploma Programme Physics Standard Level
3. International Baccalaureate Diploma Programme French B Higher Level
4. International Baccalaureate Diploma Programme German B Standard Level
5. International Baccalaureate Diploma Programme Theory of Knowledge
6. International Baccalaureate Diploma Programme Spanish B Higher Level
7. International Baccalaureate Diploma Programme History Higher Level
8. International Baccalaureate Diploma Programme Design Technology
9. International Baccalaureate Diploma Programme Math Studies
10. International Baccalaureate Diploma Programme Business Management
11. International Baccalaureate Diploma Programme Math Standard Level
12. International Baccalaureate Diploma Programme French B Standard Level
13. International Baccalaureate Diploma Programme Spanish B Standard Level
14. International Baccalaureate Diploma Programme English A1 Higher Level
15. International Baccalaureate Diploma Programme Biology Higher Level
16. International Baccalaureate Diploma Programme Visual Arts Standard Level.

President Lindorf requested a motion to approve action item 7.02

Director Harold moved to approve the identified classes to be added to the Falcon School District 49 course selection catalog as presented by the administration. Director Holloman seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Martin, aye; Mr. Wright aye. Motion carried.

7.03 Approval of Revision to Board of Education Policy DAB, Financial Management

This policy had not been reviewed or updated since 1999. Changes have been made using more commonly used language that is in keeping with current practices. Current practices include providing the Board with financial information on a monthly basis rather than quarterly. Item number six adds the online posting of financial information in keeping with the Board's direction

of financial transparency. Item number seven was added to include the requirement of a yearly independent audit by state statute and written as recommended by Colorado Association of School Boards.

President Lindorf requested a motion to approve action item 7. 03

Director Harold moved to approve the revision of Board of Education Policy DAB, Financial Management as presented. Director Holloman seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Martin, aye; Mr. Wright aye. Motion carried.

7.04 Approval of Revision to Board of Education Policy BEC – Executive Session, BEDA – Notification of Board Meetings, BEDF – Voting Method, BEDG - Minutes, BEDH – Public Participation at Board Meetings.

The Board of Education has the responsibility of reviewing and revising Board policies on a regular basis. It is the goal of this Board to bring policies up for revision and are starting with Section B: School Board Governance and Operations.

President Lindorf requested a motion to approve action item 7. 04

Director Harold moved to approve the revision of Board of Education Policies BEC – Executive Session, BEDA – Notification of Board Meetings, BEDF – Voting Method, BEDG – Minutes, BEDH Public Participation at Board Meetings as presented. Director Holloman seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Martin, aye; Mr. Wright aye. Motion carried.

7.05 Approval of request for Qualifications (RFQ) for Architects and Engineers

The Planning and Construction Department with the permission of the Superintendent, posted a Request for Qualifications (RFQ) for Architects and Engineers. This form was compiled by using documents from other districts throughout the State of Colorado, reviewed by individuals from several departments (Planning and Construction Department, Maintenance and Facilities and Purchasing Department), and then reviewed by the district's legal counsel. The RFQ was used to assist with the process of qualifying architects and engineers, in making sure that the firms met the standards set forth by the District. The selected architects and engineers will be asked to bid on the educational specifications and technical specifications, and to provide estimates on the remaining projects at Vista Ridge High School. They will also be asked to bid on the additions, remodels and new schools (elementary, middle, & high) that will be included in a future bond package. The architects will be re-evaluated at the end of each calendar year. At that time a decision can be made to retain or to replace any or all firms, depending upon the circumstances.

The RFQ was posted on the district website on November 9, 2009, and was also advertised in the Denver Post and Gazette Newspapers. The Architects and Engineers were given until November 30th to complete the RFQ and return the required documentation. On December 2, 2009, a committee consisting of individuals from several departments (Planning and Construction Department, Maintenance and Facilities and the Purchasing Department), met and went over the RFQ's. These individuals then compiled a list of semi-finalists, and toured the facilities that were designed by each of the firms.

Here is a list of the firms that the committee has selected based upon their documentation and the design of past facilities:

- Christiansen, Reece & Partners, PC

- DLR Group
- H + L Architecture
- Hutton Architecture Studio

President Lindorf requested a motion to approve action item 7.05

Director Harold moved that Christiansen, Reece & Partners, PC, DLR Group, H + L Architecture, and Hutton Architecture Studio be approved for district use on current and future projects.

Director Holloman seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Martin, aye; Mr. Wright aye. Motion carried.

- 7.06 Approval of Revision to Board of Education Policy DB- Annual Budget, DBC-Budget Planning, Preparation, and Schedules, DBC-E Deadlines in Budgeting Process Set by Statute, DBE/DBF-Communication of Budget Recommendations/Budget Hearings and Reviews and DBG-Budget Adoption, DM-Cash in Buildings, IHA-Basic Instructional Program, IHAE-Physical Education, JK-Student Discipline, EF-Food Service, GCQA Instructional Staff Reduction in Force, GCQA-R Instructional Staff Reduction in Force Regulation, GDQA Education Support Personnel Reduction in Force, GDQA-R Education Support Personnel Reduction in Force Regulation.

Minor changes in wording have been made to reflect current practices and directives and to use language that is measurable and is recommended by CASB.

These policies were reviewed by the Board at the January 27th work session and the direction from the Board was to bring them back to the Board as action items at the February 11th BOE meeting.

President Lindorf requested a motion to approve action item 7.06

Director Harold moved to approve the revision to Board of Education Policies DB- Annual Budget, DBC-Budget Planning, Preparation, and Schedules, DBC-E Deadlines in Budgeting Process Set by Statute, DBD-Determination of Budget Priorities, DBE/DBF-Communication of Budget Recommendations/Budget Hearings and Reviews and DBG-Budget Adoption, DM-Cash in Buildings, IHA-Basic Instructional Program, IHAE-Physical Education, JK-Student Discipline, EF-Food Service, GCQA Instructional Staff Reduction in Force, GCQA-R Instructional Staff Reduction in Force Regulation, GDQA Education Support Personnel Reduction in Force, GDQA-R Education Support Personnel Reduction in Force Regulation as presented. Director Holloman seconded the motion.

The Board had concerns regarding Policy DM-Cash in Buildings and having the \$100 limit of cash in building at the end of the day. They discussed the pros and cons of the policy and having receipts from activities at the secondary schools that would have to have night deposits made.

Director Harold amended the motion to delete policy DM cash in buildings. Director Martin seconded the amended motion.

President Lindorf called for a vote on the motion as amended.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Martin, aye; Mr. Wright aye. Motion carried.

- 7.07 Approval of Contract Addendum #12 – Wells & West General Contractors

Subsequent to commencing construction of the CMU remediation project, certain efficiencies were discovered to reduce costs. This Addendum resolves the final bookkeeping and costs for the

CMU project so that it can be closed out. Final Payment advertising has been placed to fulfill statutory requirements, and Final Payment will be made on or after February 16, 2010.

The project cost reductions are as follows:

COR #38	Wells & West	FMS parapet cap <i>deduct</i>	(\$ 18,450.00)
COR #41R	Wells & West	FMS heating & contingency <i>deduct</i>	(\$ 11,044.24)
COR #42	Wells & West	FHS & VRHS efflorescence <i>deduct</i>	(\$ 1,676.39)

Total deduction: (\$ 31,170.63)

President Lindorf requested a motion to approve action item 7. 07

Director Harold moved to approve Contract Addendum #12 with Wells & West General Contractors for the CMU Remediation Project for a contract price reduction of \$31,170.63.

Director Martin seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Martin, aye; Mr. Wright aye. Motion carried.

7.08 District Accountability Advisory Committee Membership

The Falcon School District 49 District Accountability Advisory Committee (DAAC) Bylaws state that the membership of the DAAC will be appointed by or elected through a process created by the Board of Education.

The purpose of the DAAC is to institute an accountability and parental and community Involvement program to define and measure academic and safety quality in the district.

They have already committed to the responsibilities of their charge through state statute and will report out their accomplishments in June, 2010.

President Lindorf requested a motion to approve action item 7. 08

Director Holloman moved to approve the appointment of Andra Thomas, Aimee Jackson and Anna Bartha to the District Accountability Advisory Committee as recommended. Director Wright seconded the motion.

President Lindorf stated that the Board appreciates the work of the DAAC members and there are several people that have applied to be members of the DAAC and are looking at ways to bring these people onto the committee.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Martin, aye; Mr. Wright aye. Motion carried.

The Board has received resignation from Jonathan Bartha from the DAAC committee.

7.09 Approval of Resolution to Establish Passing Periods as Educational Time

The current district policy states that passing periods between classes are included in the definition of “actively engaged in the educational process.” In order for this policy to be recognized by the Colorado Department of Education for the purpose of their student count audit, this definition needs to be resolved by the beginning of each school year.

President Lindorf requested a motion to approve action item 7.09

Director Harold moved to approve and execute the attached resolution to include passing periods within the definition of “actively engaged in the educational process.” Director Holloman seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Martin, aye; Mr. Wright aye. Motion carried.

7.10 Approval of Request for Proposal for Panic Bar Hardware & Installation at Evans Elementary, Falcon Elementary, Horizon Middle School, and Patriot Learning Center. RFP 2010-710-11.

- An RFP went out on January 15, 2010 on 4 schools for Panic Hardware
- The bids were due on February 2, 2010
- Four bids were received/Low Bid is Colorado State Safe & Lock
- Work to be completed by April 2, 2010

This will assist in bringing us in Life Cycle update compliance.

Colorado State Safe and Lock is a subsidiary company of McKinney Door and Hardware and are capable of performing the installation. In addition they provided the lowest cost.

President Lindorf requested a motion to approve action item 7. 10

Director Harold moved to approve Colorado State Safe & Lock Company for Panic Hardware replacements and installation in the amount of \$59,838.25 with a 6% contingency not to exceed \$63,500. Director Martin seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Martin, aye; Mr. Wright aye. Motion carried.

7.11 Approval of a Retirement Incentive Program

Benefits of Retirement Incentive Program:

- This program is a onetime program offered for the 2010-2011 school year.
- As a retirement incentive, the Employee receives from the District, a lump sum stipend in the amount of forty percent (40%) of the Employee's 2009-10 annual pay calculated and based on the Employee's last day of employment with the district.
- A transition year (also known as the "110 plan") is not an option under the retirement incentive plan.

Eligibility Requirements or Conditions of Eligibility

- Open to all full time District 49 employees
- Employees must meet PERA eligibility requirements. If Employees do not meet PERA eligibility the Employee can purchase years under current PERA guidelines at the Employee's expense.
- Must notify District of intent to retire by March 19, 2010
- Must officially retire from the District on or before June 30, 2010
- Employee is not eligible for rehire within the District

Payment of Benefits

- Payment to be rendered on or about 24 September, 2010.
- Amounts shown are "pre-tax"

President Lindorf requested a motion to approve action item 7.11

Director Harold moved to approve the offer of a retirement incentive program as presented to all full time employees of Falcon School District. Director Holloman seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Martin, no; Mr. Wright aye. Motion carried.

7.12 Dissolution of ad hoc Board committees

The Board of Education has examined the status of all standing committees that were chartered for various purposes over the past several years. Some of these committees have become

virtually defunct, with no evidence of ongoing meetings. Others have outlived their original charter and although they continue to meet, their efforts sometimes duplicate those of District administrators or serve the same purpose of the DAAC. The Board wishes to continue to support the function and purpose of the DAAC for community input. At the same time, the Board hopes to implement processes and to provide opportunities for genuine community contributions on vital District functions through the use of purposeful committees. Our desire is to respect the time and energy of those community members who faithfully serve the district. Therefore, this proposal is brought before the Board so that it may take the opportunity to truly consider the purpose and conduct of committees for the benefit of the entire District and its community. The subsequent committees that are established will have a clear outline of their chartered purpose, life-span, and expected reports to the Board of their findings.

An action to dissolve the current ad hoc committees will provide a way to openly discuss how the District can connect with its community and access the gifts and talents of interested staff and parents. The DAAC will continue its vital role of holding the District accountable through community input and participation. Other committees will be considered as either Board committees or as committees chartered under the authority of the superintendent depending upon the needs of the District. In this process, the Board will continue to seek every possible opportunity to communicate with our community, including ongoing community meetings, website communications and other interactions. The Board is grateful for the participation and commitment of all those who have served the District faithfully on our various committees over the past several years.

President Lindorf requested a motion to approve action item 7. 12

Director Harold moved to dissolve all ad hoc committees of the Board except the Long Range Planning Committee and to direct the superintendent to review the need to create committees under the supervision of either the Board or superintendent. Director Martin seconded the motion.

Use every avenue available to let the community know about committees and taskforces that are being formed in the district.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Martin, aye; Mr. Wright aye. Motion carried.

7.13 Authorization to Proceed with Teacher Dismissal Process

This is to authorize the Superintendent to proceed with the teacher dismissal process of Teacher A under the provisions of C.R.S. 22-63-301

President Lindorf requested a motion to approve action item 7.13

Director Harold moved to authorize the Superintendent to proceed with the dismissal of Teacher A under the provisions of C.R.S. 22-63-301. Director Holloman seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Martin, aye; Mr. Wright aye. Motion carried.

8:00 Information Items

8.01 Student Field Trips

8.02 Expulsion/ Suspension Information

8.03 Grants Active and Under Consideration for January-April, 2010

9.00 Discussion Items

A policy should be reviewed on a regular basis to ensure that it is in line with current law and District practices and in clear language that communicates the Board of Education's directives. These policies have not been reviewed since 1998-2000. Some revisions have been made to reflect anticipated practices and District needs.

- 9.01 Revision to Board of Education Policy BDF-Advisory Committee and Review of Board of Education Policies BDFA-District Personnel Performance Advisory Council, BDFB-Vocational Advisory Council/Vocational Program Advisory Committee, BDFC-Preschool Council and BDFD-Drug Abuse Education and Prevention Advisory Council.
- 9.02 Revision to Board of Education Policy LB-Relations with Other Schools and School Systems and LDA-Student Teaching and Internships, DBD-Determination of Budget Priorities, DJGA-Sales Calls and Demonstrations and Review of Policy CHCA-Handbooks and Directives, EBBA-Prevention of Disease/Infection Transmission, DJD-Cooperative Purchasing, DJG-Vendor Relations, EBBA-R-Prevention of Disease/Infection Transmission, KLG-Relations with State Agencies.

Policies are being revised as a result of the PDK audit and also goals of Dr. Schoeppey.

Policies being revised will come back to the Board as Action items at the March 11, 2010.

10:00 Other Business

President Lindorf asked if there was any other business; hearing none she called for a motion to adjourn.

11.00 Adjournment

Director Harold moved to return to adjourn. Director Holloman seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Martin, no; Mr. Wright aye. Motion carried.

The meeting was adjourned at 8:31 p.m.

Danielle Lindorf, Board President

Tammy Harold, Board Secretary