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Mission Statement  
Together we are committed to graduating and preparing all children for success in college and careers.

**MINUTES**  
**SPECIAL BOARD OF EDUCATION MEETING**  
**April 28, 2010**  
**Education Service Center– Board Room**

- 1.00** President Lindorf Called the Meeting to order at 9:32 p.m.  
Roll Call was taken with the following members present: Mrs. Tammy Harold, Mr. Andy Holloman, Mrs. Danielle Lindorf, and Mr. Chris Wright. Mr. Dave Martin was absent with prior notice.
- 2.00 Welcome and Pledge of Allegiance**  
President Lindorf welcomed those in attendance and invited them to join the Board in the Pledge of Allegiance.
- 3.00 Approval of Agenda**  
President Lindorf asked for a motion to approve the agenda.  
Director Harold made a motion to approve the agenda, Director Holloman seconded the motion.  
Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Wright aye. Motion carried.
- 4.00 Consent Agenda**  
4.01 Approval of Matters Relating to Administrative Personnel  
  
President Lindorf requested a motion to approve the consent agenda.  
Director Harold moved to approve the consent agenda. Director Holloman seconded the motion.  
President Lindorf asked if there was any discussion; hearing none she called for a vote  
Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Wright aye. Motion carried.
- 5.00 Open Forum**  
There were no speakers.
- 6.00 Action Items**  
6.01 Approval of RFP to move Pod from Sand Creek High School to Skyview Middle School  
With the continued growth in Skyview Middle School, the enrollment for 2010 – 2011 will be at 1,424. Without any relief from Horizon Middle School, the enrollment will continue to increase at Skyview Middle School to 1,736 in 2015. Due to the overcrowded situation at Skyview Middle School, the Superintendent asked the Planning and Construction Department to research the costs for moving the 8-Classroom POD from Sand Creek High School to Skyview Middle School. With the help of the Facilities Department, the estimated costs were compiled together

which came to approximately \$200,000.00. The Superintendent then directed the Planning and Construction Department to go out with a Request for Proposal (RFP). The RFP was advertised and posted on the district website March 28, 2009, and the bids were due on Friday, April 16, 2010.

Once the proposals were received, a committee consisting of the Planning and Construction Department, along with three staff members from the Facilities Department, read over and reviewed each of the bid documents. After much discussion, the committee agreed to the following recommendation(s).

Advanced Modular Space, Inc.	Relocating POD including Stripping Vegetation & Hauling	\$ 80,073.00
Olson Plumbing & Heating, Co.	Gas, Water & Plumbing Services	\$ 21,992.00
Faith Enterprises Incorporated	Electrical Services	\$ 59,965.00

In addition to the costs above, there will be other services provided by either the district or other contractors as listed below, for a combined total of \$195,180.00.

Parker Fence Company	Fencing Services	\$ 7,000.00
SimplexGrinnell	Fire Alarm Services	\$ 9,150.00
Sidewalks		\$ 5,000.00
Permits & Inspections		\$ 2,000.00
Contingency		\$ 10,000.00
<b>Total Cost:</b>		<b>\$ 195,180.00</b>

President Lindorf requested a motion to approve action item 6.01  
 Director Harold moved to approve Advanced Modular Space Inc. for \$80,073.00, Olson Plumbing & Heating, Co. for \$21,992.00 and Faith Enterprises Incorporated for \$59,965.00 to provide services for moving and relocating the 8-Classroom POD from Sand Creek High School to Skyview Middle School as recommended by the administration. Director Holloman seconded the motion.

President Lindorf asked if there was any discussion; hearing none she called for a vote.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Wright aye. Motion carried.

- 6.02 Approval of RFP to Repair Running track at Sand Creek High School  
 The capital budget was approved on May 27, 2009 for the 2009 – 2010 school year. Included in the budget was \$60,000 for the running track at Sand Creek High School. A Request for Proposal (RFP) was advertised and posted on March 30, 2010 with bids being due on April 23, 2010. Once the proposals were received, the Planning and Construction Department along with the Director of Facilities and the Grounds Foreman went over and reviewed the bid documents.

After reviewing the proposals, the committee would like to recommend Renner Sports Surfaces for repairing the track to keep it useable until such time as it can be replaced. The repairs would include caulking of structural cracks, repairing the delaminated edge on the high jump, repairing dips in the track where possible, and restriping the track. The proposal also includes applying 2 coats of black pigmented latex protectant spray, which will provide a tight surface but will not add any resilience or depth.

President Lindorf requested a motion to approve action item 6.02

Director Harold moved to approve Renner Sports Surfaces to repair the running track at Sand Creek High School in the amount of \$ 41,511.00 as recommended by the administration. Director Holloman seconded the motion.

President Lindorf asked if there was any discussion; hearing none she called for a vote.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Wright aye. Motion carried.

#### 6.03 Approval RFP Award for Financial Audit 2009-2010

State law requires that all funds and accounts of the district be audited annually, following the close of the fiscal year. The District's prior agreement with Swanhorst and Company LLC expired with the close of the 08-09 audit, therefore we posted an RFP for our financial audit.

- An RFP went out on March 11, 2010
- The bids were due on March 24, 2010 but were delayed one day due to a snow day on March 24<sup>th</sup>. Two bids were received, one from Hoelting & Associates, a local firm, and one from Bondi & Associates, a Denver firm. Bids were opened on March 25<sup>th</sup>. The bids came in as follows:
  - Hoelting & Associates, 2010 All Inclusive Price of \$39,880
  - Bondi & Company, 2010 Price of \$36,000 plus \$3,000 for each single audit required. This would amount to another \$9,000 for the District for a total of \$45,000. Bondi would also bill us for out-of-pocket expenses for travel such as meals and lodging costs for its staff. They could not estimate the cost for out-of-pocket expenses at this time, therefore could not give us an all-inclusive cost.
- References were called on Hoelting & Associates and they were all very positive.

President Lindorf requested a motion to approve action item 6.03

Director Harold moved to approve Hoelting & Associates as the financial auditor for Falcon School District 49 at a cost of \$39,880.00 as recommended by the administration.

Director Holloman seconded the motion.

President Lindorf asked if there was any discussion; hearing none she called for a vote.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Wright aye. Motion carried.

#### 6.04 Approval of Amendment of the 2009-2010 Grant Fund Budget

During the fiscal year it may become necessary to adjust various fund budgets due to a variety of circumstances. Administration is presenting the proposed changes to the Grant Fund Budget for the 2009-2010 fiscal year, which began on July 1, 2009.

Colorado Revised Statute 22-44-110(5) states that "After the adoption of the budget, the board may review and change the budget, with respect to both revenues and expenditures, at any time prior to January 31 of the fiscal year for which the budget was adopted. After January 31, the board shall not review or change the budget except as authorized by this article; except that, where money for a specific purpose from other than ad valorem taxes subsequently becomes available to meet a contingency, the board may adopt a supplemental budget for expenditures not to exceed the amount of said money and may appropriate said money therefrom."

The Grant Fund (Fund 22) Budget was originally adopted for a total of \$5,000,000 in anticipated Grant Fund Revenue and Expenditures. (A complete list of grant revenue received for this year to date is attached.) Over the course of this year more grant fund revenue than was originally anticipated has been realized (thus far the total is \$6,687,474). This is due to the District receiving more ARRA revenue for IDEA and Title I than was originally scheduled to be awarded to our

District. These adjustments were made by the Federal government after our budget was adopted. Also, the District was awarded the DODEA AIM grant from the Federal Government in the amount of over \$1.1m that was unanticipated by the finance department. We are asking that the grant fund budget be adjusted up to \$8,000,000 to cover any more grant adjustments that might happen late in this fiscal year. No unrealized grant revenue under the amount of \$8,000,000 will be spent.

President Lindorf requested a motion to approve action item 6.05  
Director Harold moved to approve the Supplemental Grant Fund Fiscal Year 2010 Budget as presented and the following Appropriation Resolution.

APPROPRIATION  
RESOLUTION

Be it resolved by the Board of Education of Falcon School District 49, in El Paso County, Colorado,  
that the amounts shown below be the appropriation as specified in  
the "Supplemental 2009-2010 Grant Fund Budget" for the fiscal year beginning  
July 1, 2009 and ending June 30, 2010.

Grant Fund	\$ 8,000,000
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ADOPTED AND APPROVED this 28th day of April, 2010, by the Falcon School District 49 Board of Education.

Director Harold seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Wright aye. Motion carried.

- 6.05 Approval of Falcon District #49 Summer School Fees  
Elementary and Middle Summer School are for those students who need assistance with reading and writing and math including children on Individual Literacy Plans (ILP's) and Individual Education Plans (IEP's).  
High School Summer School is for those students who need to recoup credits due to failing a semester or a year-long core subject.

Ridgeview Elementary will be the Elementary Site.  
Sand Creek High School will be the Middle and High School Site.

Summer School will start June 2<sup>nd</sup> and end June 30<sup>th</sup>.  
Elementary hours will be Monday through Thursday from 8:00 am to 11:00 am.  
Secondary hours will be Monday through Friday from 7:45 am until 12:45 p.m.

President Lindorf requested a motion to approve action item 6.05.  
Director Harold moved to approve the proposed tuition fees of \$125.00 for elementary students and \$225.00 for secondary students for the 2010 Falcon School District Summer School Program as recommended by the administration. Director Holloman seconded the motion.

President Lindorf asked if there was any discussion; hearing none she called for a vote.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Wright aye. Motion carried.

- 6.06 Approval of revisions and adoptions of Board of Education Policies  
Administrative teams and Cabinet members reviewed all of these policies comparing them to district needs and also Colorado Association of School Board recommendations and Cabinet members have reviewed and approved these revisions.

President Lindorf requested a motion to approve action item 6.06

Director Harold moved to approve the revision of Board of Education Policies ADD – Safe Schools, ADD-R – Safe Schools, AEA – Standards Based Education, EBCA - Disaster Plans, EBCB - Safety Drills, EBCB-R - Safety Drills, EC - Buildings/Grounds/Property Management, EEAA-E - Student Transportation, EEAE - Bus Safety Program, EEAFa – Extracurricular Activity Buses/Field Trips/Special Events Transportation, IHD – Adult/Community Education, IL – Evaluation of Instructional Programs, ILBA – District Program Assessments, ILBB – State Program Assessments, ILBC – Literacy and reading Comprehension Assessments, JC – School Attendance Areas, JFABB – Admission of Non-immigrant Foreign Students, JFABB-R – Admission of Non-immigrant Foreign Students, JICDD – Violent and Aggressive Behavior, JICDE – Bullying Prevention and Behavior, JID – Students of Legal Age, JIHB – Parking Lot Searches, JJA – Student Organizations, JJA-R – Student Organizations, JLCB-R Immunization of Students and the Adoption of Board of Education Policies EC-E – Building/Grounds/Property Management, EC-R Building/Grounds/Property Management, IMDA – Patriotic Exercises, JFABD – Homeless Students, JLIB-R – Early Dismissal of Students as recommended by the administration. Director Holloman seconded the motion.

President Lindorf asked if there was any discussion; hearing none she called for a vote.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Wright no. Motion carried.

## **7.00 Information Items**

### **7.01 Financial Audit 2008-2009**

The Board has received information regarding the financial audit for both the district and charter schools for review

## **8.00 Adjournment**

Before adjournment President Lindorf announced that there would be a special BOE meeting the week of May 3<sup>rd</sup> regarding Rocky Mountain Classical Academy.

President Lindorf requested a motion to adjourn.

Director Harold moved to return to adjourn. Director Holloman seconded the motion.

Vote: Mrs. Harold, aye; Mr. Holloman, aye; Mrs. Lindorf, aye; Mr. Wright aye. Motion carried.

The meeting was adjourned at 9:42 p.m.

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Danielle Lindorf, Board President

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Tammy Harold, Board Secretary