

# SEAC EXECUTIVE COMMITTEE MEETING MINUTES

**September 8, 2014 6:00pm.**

## *Special Education Advisory Committee (SEAC) Mission:*

Our Mission is to actively represent students with disabilities in District 49, and impact decisions made on their behalf, in collaboration with families and staff, to enhance the quality of educational services.

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**Present:** Aimee Mathias, Alicia Stier, Zach Craddock, Misty Young, Ron Goad, Jenny Divitto, Twila Collett, Lisa Amthor, Lisa McCann, Amanda Solis, Chris Kneupper, Tonja Brown, Wendy Spillar, Cindy Colwell, Jackie Wickham, Karen Laurie, Chuck Irons and Mical Pattavina.

**Absent:** Kathlynn Jackson, Bridgitte Martin, Lisa Bryan, Amy Hagerman, Christine Preston, Jason Newberg, Wendy Oliva(alt), Nicole Minniss (alt), Michelle Houchin(alt) and Peter Hilts.

**Guest:** Jodie Parr and Alisha Pattavina-Hughes (Mical's Mom)

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## **Welcome and Introductions**

**Corden Cox Back to School Bash-Follow up:** Eagle Scout Corden Cox hosted a D49 Back to School Bash, focusing on Special Needs Students on August 23<sup>rd</sup>. The turnout was great with lots of families and staff were in attendance. It was well organized and with lots of activities for the students.  
Great Job Corden Cox!

**Proposal for Executive Meeting location change:** Ron Goad proposed a location change from SandCreek to Falcon Virtual Academy. Falcon Virtual Academy would give the Executive Committee more space and better parking. The Executive Committee agreed to the change of location, which will start on October 6<sup>th</sup>. *Falcon Virtual Academy is located at 6113 Constitution Ave. between Care & Share and Sonic on Constitution.*

**Special Education Storage Update:** The District will have a centralized storage space for equipment and a tracking system. Scanners have been ordered and working on bar code. Inventory will start with SandCreek.

**SEAC Page on D49 Website:** With the new D49 Website, it had changed/added some things to the SEAC page which needs to be cleaned up. The Subcommittee will meet on Sept. 17<sup>th</sup> at 4pm at Misty's house to start working on the SEAC Web page, Dustin from Communications Dept. will also attend this meeting. *Subcommittee Members: Twila, Tonja, Alicia and Misty.*

**Special Education Update:** The Special Education Department is having numerous trainings. On September 26<sup>th</sup> there will be training on Charlotte's Web by Realm of Caring for the Health Care Staff, Least Restrictive Riding for the Bus Drivers and Inclusive Practices for Para's. More Trainings throughout the year. Certified employees may also attend upon their principles approval then let Zack know that you are able to attend. Discussion on Subs for Para's, Para positions that are needing to be filled and gap in services with i Connect Zone.

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**SEAC Openings:** Currently we have Openings for: Sand Creek Zone: 1 Staff & 1 Staff(alt), I-Connect Zone: 1 Parents.

We are pleased to announce our newest SEAC Executive Committee Members: Mical Pattavina for Student Liaison, Meagan Duthie for Power Zone Parent and Stephanie Slusser for iConnect Zone Parent. Due to Christine Preston school schedule we moved her to Adjunct Parent position.

**SEAC Special Events Subcommittee:** This new subcommittee will have the task to plan a party for Executive Committee and their families. **Subcommittee Members:** *Misty Young, Chris Kneupper, Wendy Spillar, Amanda Solis, Karen Laurie and Tonja Brown.*

**Fund raising & Grant Writing Subcommittee:** This new subcommittee will have the task to raise money for the Friends of Special Education Fund and to look/write grants for Special Education. **Subcommittee Members:** *Alicia Stier, Aimee Mathias, Mical Pattavina, Cindy Colwell and Wendy Spillar.*

**SEAC General Meeting:** November 10<sup>th</sup> 6-8pm at Vista Ridge (Zach will reserve)

Discussion on doing 30 min. rotating break out sessions, how to support your student from School to home. Topics are: Behavior, Differentiating Instruction and Technology. Subcommittee for each breakout were formed, they are to meet before October 6<sup>th</sup> meeting, they will be planning out their breakout session and talking it over with Zach. Subcommittee Members:

**Behavior**

Chris Kneupper  
Amanda Solis  
Jenny Divitto

**Differentiating Instruction**

Misty Young  
Twila Collett

**Technology**

Alicia Stier  
Lisa Amthor  
Cindy Colwell  
Tonja Brown

**SEAC Goals/Focus/Action Plan for 2014/2015: HOMEWORK FOR ALL EXECUTIVE COMMITTEE MEMBERS!!!!** Come up with some suggestions on what Goals SEAC should work on this year.

**Refreshment Sign-up Sheet:** SEAC Members will take turns providing snack/drinks for our Executive Meetings. Refreshment for October 6<sup>th</sup> meeting will be provided by: *Mical- Cookies, Amanda-Drinks and Tonja-Fruit.*

**SEAC T-Shirts:** If you would like to have a SEAC Executive Committee Member T-Shirt, Misty will take orders and \$20 payment on our October 6<sup>th</sup> meeting. The Executive Committee usually wears the T-shirts at the SEAC General meetings and other special events. Your name will be on the shirt.

Next **SEAC Executive Committee Meeting:**

**October 6<sup>th</sup> 6:00 pm. @ Falcon Virtual Academy  
6113 Constitution Ave.**

**September 8, 2014**  
**SEAC EXECUTIVE COMMITTEE MEETING MINUTES**  
**ACTION ITEMS**

<b>Action Items</b>	<b>Description/Discussion</b>	<b>Unresolved/ To do List (Person responsible)</b>	<b>Complete Target Date</b>	<b>Action Item completed Date</b>
Open Positions	Recruiting, review applicants, Vote. <b>Need 2 SandCreek Staff and 1 i Connect Parent.</b>	<b>Executive Committee</b>	10/6/14	
SEAC General Meeting	Nov. 10 <sup>th</sup> . 30 min rotating sessions, Vista Ridge? Topics: Behavior, Differentiating Instruction & Technology	<b>Executive Committee</b>	11/3/14	
SPED Storage	Centralized storage space for equipment and Tracking system. Job for Transition Students?	<b>Zach/Ron</b>	10/6/14 update	
SEAC Web Page	Update SEAC Web Page on D49 Website	<b>Twila, Tonja, Alicia, Misty and Dustin S.</b>	10/6/14	
SEAC Goals	Goals, Focus and Action Plan for SEAC to work towards this year.	<b>Exec. Comm.</b>	11/10/14	
Special Events Subcommittee	Holiday Party for SEAC Executive Committee and their families.	<b>Misty, Chris, Wendy S, Amanda, Karen &amp; Tonja</b>	1/12/15	
Fundraising & Grant Writing Subcommittee	Ideas to add monies to the Friends of Special Education fund. Find/Write Grants	<b>Alicia, Aimee, Mical, Cindy &amp; Wendy S.</b>	1/12/15	

