Guidance for Disagreement

If there is a disagreement with a decision regarding gifted identification/programming, the following procedure should be taken:

**Step 1:** Communicate with the school’s Gifted Education Facilitator. You may request a building administrator be part of the communication process. A review of district identification and specific student data will occur at this time. Determine a future plan of action.

If no resolution can be made, a formal appeal may be initiated in writing by parent/guardian addressing the specific reasons for the appeal. This appeal will be emailed (or hand delivered) to the D49 Gifted Education Coordinator, Pattie Vail, [pvail@d49.org](mailto:pvail@d49.org) or Creekside Success Center, 3850 Pony Tracks Drive, Colorado Springs, CO 80922.

**Step 2:** The appellant will meet with D49 Gifted Education Coordinator, Pattie Vail within ten school days of receiving written appeal. Existing data/information may be reviewed and new information, clarify inaccuracies, etc. may be discussed. Determine a future plan of action.

If no resolution can be made, the appellant may meet with the D49 Executive Director of Individualized Education, Dr. Nancy Lemmond.

**Step 3:** The appellant will meet with D49 Executive Director of Individualized Education, Dr. Nancy Lemmond within ten school days of receiving request for meeting. Ms. Vail, D49 Gifted Education Coordinator may be present at the meeting, but only for the purpose of answering questions if applicable. Data/information may be reviewed, previous decisions made, etc. and new information, clarify inaccuracies, etc.

The appellant will be notified in writing of the administrative decision.

*Early Access disagreement should follow directions on flow chart located at: Gifted Education>Early Access>Early Access Flowchart (right side of page)*