



Dear Parents,

We use a licensed, subscription program called *Type to Learn* for your child's keyboarding instruction. *Type to Learn* wraps keyboarding lessons into an intriguing world of adventure and information, with instructional modules and exciting typing activities and games to reinforce keyboarding skills. *Type to Learn* is cloud based allowing students to practice from anywhere they have a current web browser, an internet connection, and a device with a keyboard.

To Launch the *Type to Learn Adventure*, please follow these easy steps:

1. Go to www.typtolearn.com

A screenshot of a 'Sign in' form. The form has a white background and a black border. At the top, the text 'Sign in' is centered. Below it, there are three input fields: 'Account Code', 'Username', and 'Password'. Each field has a small 'x' icon in the top right corner. Below the 'Password' field is a 'Log in' button.

2. Enter your account information

Account Code: 2V694M
Username: student id number (aka lunch number)
Password: student id number (aka lunch number)

3. Select **Launch Type to Learn**

A screenshot of the Type to Learn interface. At the top, there is a header with the 'SUNBURST digital' logo and the tagline 'Powering 21st Century Learning'. Below the header, the page title is 'East Elementary School' with a breadcrumb trail 'Home > East Elementary School'. On the left, there is a 'NAVIGATION' menu with icons for 'Buildings' and 'Certificates'. In the center, there is a 'Launch Type to Learn' button with a red border. To the right of the button, there is a 'TYPE TO LEARN' logo and a description of the program. Below the description, there is a user profile for 'Ben Jones' with statistics: 'Current Accuracy: 94%', 'Current WPM: 39', 'Accuracy Goal: 90%', and 'WPM Goal: 22'.

If you have any questions or technical problems, please feel free to e-mail me.

Sincerely,
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