

# District 49 Student Issued Device Program Agreement 2020-2021

## Overview Introduction:

District 49 is committed to preparing students to be literate, responsible citizens in a digital age. The student device program provides students an instructional environment to become effective users and communicators of information in order to contribute as responsible citizens in a technological society. Understanding and adhering to the following guidelines and procedures are necessary for the success of the program.

### A. Terms of Loan

1. The parent/guardian(s) and student must sign this agreement in order for the student to be issued a device (Chromebook, iPad, and/or MacBook).
2. District 49 will issue a device (Chromebook, iPad, and/or MacBook) to students upon the following:
  - i. Completion of student and parent orientation
  - ii. Submission of signed District 49 Student Device Program Agreement
3. Legal title to the property is with District 49. A student's right of possession and use is limited to and conditioned upon full and complete adherence with this and other school or district policies.
4. Students may be subject to loss of privilege, disciplinary action, legal action and/or financially responsible for the full replacement cost of the device (\$280.00-Chromebook; \$300.00-32GB iPad; \$1300.00-MacBook) in the event of intentional damage and/or violation of policies and guidelines as outlined in this agreement as well as the District 49 Acceptable Use Agreement (AUA) and BOE policies JS and JS-R.
5. A student's possession of the device terminates no later than the school's designated turn-in day, unless there is a reason for earlier termination determined by the school's administration.

### B. Optional Device Coverage Benefit

1. District 49 is offering an optional non-refundable, ***one-time repair*** benefit (\$30.00-Chromebook; \$30.00-iPad; \$75.00-MacBook) for each device that is issued.
  - i. This benefit provides coverage for a one-time damage repair in the event that negligence for care of the device has occurred. Should the benefit be used for repairs within the school-year, families are encouraged to purchase an additional repair benefit, as this coverage is applicable for a

one-time repair only. School administration will determine negligence on an individual basis.

2. This benefit does not provide coverage for intentional harm to district devices such as **liquid damage, abuse, loss, theft, or vandalism**. For example, throwing the device or using the device as an umbrella would be considered examples of abuse. In the event a district device is damaged intentionally, it is the family's financial responsibility to cover the costs of repairs up to but not more than the replacement cost of the device.
  - i. Chromebook-\$280
  - ii. 32GB iPad-\$300
  - iii. MacBook-\$1300
3. Families do NOT have the option to repair the device themselves.
4. If a device is damaged, it is the responsibility of the family to notify the school's administration. The administration will work with the family to determine the extent and cause of the damage.
5. This benefit covers ***only the device itself, NOT its accessories*** (charger, cable or case). Please note only district issued accessories, may be used with district owned devices. When there is loss or irreparable damage to the device accessories, the family may be financially responsible to cover the costs of replacement:
  - i. \$20 power cord (Chromebook only)
  - ii. \$20 charging cord **AND** \$20 charging brick (iPad only)
  - iii. \$75 power cord (MacBook only)
  - iv. \$45 case (iPad only)
6. Families should determine whether they would like to participate in this benefit prior to the school's distribution of the device as determined by the school's administration.

### C. Reporting Damage, Loss, or Theft

1. In the event of theft, the parent/guardian is required to immediately notify a school administrator and file a police report, which shall be provided to the school's administration. School administration will work with families on a case-by case basis to determine whether the loss is due to negligence.
2. Willful and deliberate damage or neglect to the device will cause District 49 to charge the student/parent replacement and repair cost(s) based on fair market value regardless of a family's participation in the device benefit program.

#### D. Repossession

1. District 49 reserves the right to repossess the device at any time if the student does not fully comply with all terms of this agreement.

#### E. Appropriation

1. Failure to return the property (device, power cable, charger, and case) in a ***timely manner and/or the continued use of it for non-school related purposes*** will be referred to law enforcement.

#### F. Modification to the Program

1. District 49 reserves the right to modify this initiative or its terms at any time.

#### G. Parent Expectations

1. In order for students to experience all the success and benefits that this program can offer, District 49 encourages parents to:
  - i. Monitor their child's appropriate internet use and adherence to the District 49 Acceptable Use Agreement (AUA) and BOE policies JS and JS-R when using their device. Parents should ensure that their child adheres to internet guidelines established at home and at school.
  - ii. Ensure that only your student will use this device and this usage is **only for school-related purposes**.

#### H. Email

1. Email transmissions and transmitted data shall not be considered confidential and may be monitored at any time by designated staff to ensure appropriate use.
2. Students will abide by all email guidelines in BOE policies JS and JS-R.

#### I. Internet Access/Filtering

1. As required by the Children's Internet Protection Act, a current filtering solution (blocking and monitoring inappropriate websites) is maintained by the school system for school use on the device.
  - i. The school cannot guarantee that access to all inappropriate sites will be blocked.
  - ii. It is the responsibility of the user to follow guidelines for appropriate use of the network and the internet.
  - iii. District 49 will not be responsible for any problems suffered while on the network or the internet.
  - iv. Use of any information obtained through the internet is at the user's own risk.

2. District 49 will not provide internet access for home use.
3. Parents are expected to monitor the content of their child's internet usage at home.

J. Student Account for Mac Devices ONLY

1. Students may use an Apple ID account to use the backup and management features of iCloud and Find My iPad.
  - i. For students **under** the age of 13, parents are responsible for creating and monitoring their child's Apple ID usage.
  - ii. For students **over** the age of 13, parents are responsible for supervising the creation of, and monitoring of their child's Apple ID usage.
  - iii. District 49 prohibits the use of shared Apple ID's.
2. Students and families are required to not share or change usernames, passcodes, or passwords for the device or any software associated with the device.
3. Students are responsible for all activity related to and on the device issued.

K. Privacy and Safety

1. Personal information such as a home address, home phone number, information about family members, or personal interests shall not be published on a publicly accessible website or publicly accessible area of a website.
2. Students shall have no expectation of privacy when using the district's device including email or computer systems may be monitored at any time by designated staff to ensure appropriate use..
3. Recording or videotaping others without permission, or for non-instructional purposes is prohibited. Students shall not use their devices to collect identifying information including, but not limited to, the camera or voice recordings. Using the camera or recording devices in an inappropriate manner can result in criminal charges.
4. Email messages or social media correspondence shall be used only for approved educational purposes. Students must use appropriate language in all messages.

**District 49 Student Issued Device Program Agreement  
Signature Page**

Student's Full Name: \_\_\_\_\_ Student Grade: \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Parent's Full Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone (Home/Cell): \_\_\_\_\_ (Work): \_\_\_\_\_

Parent Email: \_\_\_\_\_

**Device Benefit Options**

Please select one option below:

\_\_\_\_\_ YES, I would like to purchase the optional coverage. Payment is attached to this agreement signature page.

\_\_\_\_\_ NO, I do not wish to purchase the optional coverage and understand that I may be liable should any damage occur to the district's device.

Parent/Guaranteed Printed Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_