IVES Return to In-Person Learning: Procedures

September 8th - K-2
September 14th - 3-5
Welcome Back to In-Person Learning!

Dear IVES Families,

Tuesday is our first day of in-person learning for the 20-21 school year as we welcome back grades K-2! Never have students been so excited to come back to school! We anxiously await the return of grades 3-5 on 9/14.

To prepare your family for this return, please read through this guide and talk with your student(s) about what to expect. Numerous measures have been put in place to keep students and staff safe, and will be practiced diligently throughout the year. If we find something can work better, we are committed to evaluating processes and adjusting quickly as things come up. Thank you in advance for your support in abiding by, and reinforcing, these new ways. And, thank you for your patience, understanding, and flexibility. We could not do this without our wonderful families!

Best wishes for a great start! Kristy Rigdon, IVES Principal
At Home Each Morning

- Before coming to school, please complete a COVID symptom check and temperature check.
  - Emma Orth, IVES nurse, will be sending out information on what to look for, and that information is attached in the same email as this In-Person Learning Family Guide
- If your student does not feel well, please keep them home for their safety and the safety of others.

- Please ensure your child has their backpack prepared with tools for the day- please pack an extra mask, a water bottle, and snacks.
Safety Measures

Mask Wearing- Students in 1st thru 5th and all staff must wear masks. We highly encourage this for kindergarteners as well. Packing a spare mask in the backpack is recommended.

Distancing- Students are in class cohorts with staff support pushed in. Students will distance during the day as much as possible.

Hand Washing- Students and staff will wash hands on a regular basis and hand sanitizer is readily available throughout the building.

Cleaning- Additional cleaning staff has been brought in to increase daily cleaning of high touch areas. Deep cleaning will occur each night.
Arrival:

- Please view the IVES Traffic Video on our website before Tuesday 9/8
- Doors Open at 8:10 for breakfast, 8:15 to go to classrooms
- New this year, students will use multiple entrances for arrival and dismissal:
  - Main Entrance: Kiss n’ Go Kinder and 4th grade students
  - South Wing Entrance (through gate at south end of the Kiss n’ Go lane): 1st grade and 5th grade to include Kiss n’ Go, weather permitting. During inclement Weather: 1st and 5th will enter through the Main Entrance
  - West Wing Entrance: 2nd and 3rd grade walkers and Kiss n’ Go
  - North Entrance: Bus riders, Kinder walkers, 4th grade walkers
- Sorry, parents/guardians are unable to accompany students in the building
- Should parents/guardians have business in the office, please ring in and use box office window in main entryway
- Adults on campus, we ask that you are a good model for students. Please wear a mask, and practice distancing.
Pictures of Locations:

**Main Entrance:** Kinder & 4th Grade Kiss & Go Students (4th & Kinder Walkers will use North Entrance)

**South Gate Entrance:** All 1st & 5th Grade Students (South Corner of Kiss & Go Lane)

**West Wing Entrance:** All 2nd & 3rd Grade Students

**North Entrance:** Bus Riders, All Kinder & 4th Grade Walkers
Other Campus Reminders

- Adults on campus must wear masks and please practice distancing
- Please leave your pets at home
- No scooters, and no skateboards- There is no way to lock them up and we cannot have them in the building
- If you ride a bike, walk your bike while on school property
  - Practice using your lock before coming to school
- Use the designated crosswalks
- No parking on the Vista del Pico from IVES entrance to past the crosswalk on the east end of the building
- We love our volunteers! Unfortunately, volunteers are not allowed in the building this year. Teachers can send home items for volunteers to work on at home and return.
Breakfast

- Doors open for breakfast at 8:10 am
- Students will sanitize hands before lining up
- Students then line up in Gallery on feet stickers on the floor
- They will then give attendant their lunch number or name
- The kitchen staff will fill their container with their selection
- Students will then select a marked seat at a table. X marks the spot!
- Breakfast is time for eating!
- Students must be in class ready to learn by 8:30 am
Classrooms

● Students will remain with their peers throughout the day
● Please label supplies. There will not be community supplies.
● Each student will have their own bin for supplies
● A Chromebook (2-5) or iPad (K-1) will be assigned
  ○ If a family checked out a device, please return with their student who is returning to in-person learning. This will remain as their assigned device for the year.
● Each classroom has hand sanitizer in the room
● Staff members will push into rooms (Studio, intervention, etc) as much as possible
  ○ Drama and Movement may use the stage and gymnasium
● Classes are encouraged to use outdoor spaces for lessons
Snack and Recess

- Weather permitting, classes will eat snacks outside in a designated area for their class. Once in the morning and once in the afternoon. They will be far enough apart to remove masks for a break.
- Students will have two recesses scheduled daily.
- Grade level recesses are staggered throughout the day.
- For recess, the playground will be sectioned off into 4 areas. Each day, classes will rotate to a new area to play.
- All classrooms will have a particular color coded jersey to allow cohorts to stay together. I.e. Kapfer/Red, Sanchez/Blue, Walsh/Orange, Chaltry/Yellow
- Students must wear masks unless participating in a guided activity that maintains 6 foot safety distance.
Lunch

- We are now a **peanut free building** - all food eaten at school. Includes foods that say “may contain traces of nuts.”
- Lunches will be kept in backpacks and at students’ seats for health safety.
- Students will eat lunch in their classrooms.
- Half the class will eat at one time while the other half will do an activity, like read a book, with their mask on. Then students will switch so the other half can eat. Students will have about 20 minutes to eat.
- Before and after eating students will wash/sanitize their hands.
- Tables are cleaned before going to recess and after eating lunch.
Movement through the School

- Water spickets will be covered.
- Students may fill water bottles at hydration stations.
- There is colored tape on the floor in 3 ft intervals as a visual reminder to physically distance.
- The schedule is timed as such to avoid cross contact in the hallways as much as possible.
- Extra cleaning staff will clean high touch areas frequently throughout the day.
Dismissal

- Dismissal will be staggered
- Students will use the same door for dismissal as they use for arrival
- Bus Riders will be dismissed as busses arrive
- Walkers are dismissed at 3:35 p.m.
- Car riders are dismissed at 3:40 p.m.
- If you are meeting your student, please have a prearranged meeting area.
- Adults on campus, we ask that you are a good model for students. Please wear a mask, and practice distancing.
Thank you for Trusting IVES with Your Children!

We are committed to following the district safety guidelines to keep students and staff safe. You may see changes in these procedures as we learn what needs to be altered to enhance safety practices. The goal in D49 is zero transmission of COVID in the schools.

Please make sure your contact information is correct in parent portal. This allows us to contact you quickly should the need arise and ensures that you receive district and school communication.

Should you have questions regarding this information, please contact the main office at 719-495-5300.

Thank you.