Meridian Ranch Elementary
Pre-Arranged Student Leave Form

(Absence’s may still result in an attendance letter from the school)

Student Name: __________________________________________

Grade__________ Teacher_________________________________

Parent/Guardian Name: ____________________________________

Date Submitted: ____________________

Reason for absence (e.g. academic enrichment, family emergency):

_________________________________________________________________

_________________________________________________________________

Dates of Absence: ______________________

Homework Requested: yes    no

Parent/Guardian Signature: ______________________________________

_________________________________________________________________

Administrative Use Only:

Date Received: ____________________

Notes: ____________________________

_________________________________________________________________